

NON-COMPULSORY BRIEFING SESSION QUESTIONS AND ANSWERS:

RFQ 010- 2023-24: PROCUREMENT OF ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM TO AUTOMATE THE PROCUREMENT FUNCTION IN THE GOVERNMENT TECHNICAL ADVISORY CENTRE (GTAC) FOR A PERIOD OF TWELVE MONTHS RENEWABLE ANNUALLY FOR UP TO 36 MONTHS

This document sets out RFQ Clarifications as provided for in the Information to bid document.

CLARIFICATIONS

- Requests for clarification must be made in writing by e-mail to RFP@gtac.gov.za
- Requests for clarification will be accepted by GTAC until 07 November 2023 not later than 12:00. The submission reference [RFQ 010- 2023-24] should be mentioned in the email.
- Telephonic requests for clarification will not be accepted.
- The clarifications will be made available to all applicants by an email notification from rfp@gtac.gov.za

The questions received within the period allowed were consolidated and answered as per the table below:

No.	Question	Response
1.	Is pricing to be provided on the proposal for 12 or 36 months?	• Provide costs as per SBD 3.3 provided on a bid document
2.	How many users (SCM personnel) will be using the system	• Currently have 13 but structure covers for 15 officials within PSP • 9 Business Units within GTAC (+/- 10 users from BU & 15 SCM users from PSP)
3.	Advertised as RFQ, the below 1 million price is for entire 36 months?	• Yes, it is for the duration of contract (36 Months)
4.	GTAC processes about 90 requests per annum, is it 90 RFB/RFQ & RFP is it 90 x3 which totals 270	• No, it is an average of all RFB/RFQ & RFP together

5.	Current procurement business processes, does GTAC have one or bidders must build one from scratch? Where to leave contacts for further correspondence after decision has been made?	- GTAC do have procurement business processes currently and will be shared with successful bidder.. - Clarity to be provided on GTAC website Q&A on the advert of this bid
6.	What is the estimate annual spent value?	It is difficult to give an estimate, as GTAC procure on behalf of other departments, +/- 90 transactions can amount to any, but have not gone beyond 100 million in one financial year
7.	The reference made on Table 1: under criteria 1 the measurement refers to "100% compliance with system functionality and requirements as per paragraph 3, is that correct and where to find the relevant paragraph?	The correct reference is paragraph 4 not 3 of the Terms of Reference.

NB: Any enquires regarding the CSD registration may be directed to 012 406 9222 or email @ csd@treasury.gov.za or contact Mr Tumelo Ntlaba (Tumelo.Ntlaba@treasury.gov.za)