



REQUEST FOR QUOTATION FOR GOODS AND SERVICES

Council for Geoscience requests your quotation on the goods listed hereunder.
 Please furnish all information as requested and return your quotation on the date stipulated.
Late quotations will not be considered.

THIS REQUEST WILL BE EVALUATED BASED ON AN 80/20 (PRICE AND SPECIFIC GOAL/S) PREFERENCE SYSTEM

NB: Bidders must provide their quotes with the latest completed SBD6.1 (PPR 2022) form. To claim points on specific goal/s (as stipulated in SBD6.1), a Certified BBBEE Certificate /affidavit must be provided as a supporting document.

In a case where a bidder does not provide the supporting document/s or incorrect completion of the SBD6.1, they will not be awarded points.

Date Request Sent	14/05/2024
Department	Supply Chain Management
Compulsory site briefing	21 May 2024@10:00 Council for Geoscience National Core Library, Donkerhoek ,
Description of goods	Appointment of an experienced concrete or geopolymer contractor to prepare and install geopolymer pastes as and when required on the basis period of two years. The site is located at the CGS National Core Library at Donkerhoek, east of Pretoria.
Detailed Specification	<u>Terms of Reference:</u> The service provider will prepare and install geopolymer pastes as and when required on the basis period of two years. The site is located at the CGS National Core Library at Donkerhoek, east of Pretoria. During the project, geopolymer flatworks of different sizes (up to 20 m²) will be laid on site as and when required: - 1000 x 1000 x 200 mm - 2000 x 1000 x 200 mm - 2000 x 2000 x 200 mm - 4000 x 2000 x 200 mm - 4000 x 3000 x 200 mm - 4000 x 4000 x 200 mm - 4000 x 5000 x 200 mm

	The service provider must supply the following materials and equipment:								
	- High-quality ground weed control fabric rolls made of 100% polypropylene (tough 5oz needle punch fabric combining a woven fabric layer with a plush textured layer) - Concrete drum/barrel mixer - 1/2-in. rebar (steel reinforcing bar) - Formwork - Sand - Aggregate - Plastic sheets								
	The client will supply the following:								
	- Water - Fly ash - Sodium hydroxide - Sodium silicates - Cube testing - Cube moulds - Slump test equipment								
	<table><tr><th>Description (Detail)</th><th rowspan="2">Unit cost vat inc Year 1</th><th rowspan="2">Quantity</th><th rowspan="2">Total</th></tr><tr><th>Mandatory Specification</th></tr></table>				Description (Detail)	Unit cost vat inc Year 1	Quantity	Total	Mandatory Specification
	Description (Detail)	Unit cost vat inc Year 1	Quantity	Total					
	Mandatory Specification								
	The project requires the services of an experienced concrete contractor. See TOR for details.								
	Preparation and installation of geopolymer pastes, including: - Install weed control fabric over the ground surface - Install the formwork around the pouring site - Mix the ingredients using a drum mixer to prepare geopolymer paste (mix designs and chemicals to be provided by the CGS. Sand, aggregate and rebar to be supplied by service provider) - Sample geopolymer paste for cube tests and slump tests (Cube and slump testing will be performed by the CGS) - Pour geopolymer paste inside the formwork, flatten and compact/tap to release trapped air bubbles - Cover the formwork with plastic sheet for 7 days to avoid evaporation/drying		Please quote per m ³						
	Removal and discard of geopolymer flatworks		Please quote per m ³						

	Large Format Paver 1000mm X 500mm X 50mm		Pack of 15 pavers	
	Call-out fee		1	
	TOTAL VAT INC			
	Description (Detail)	Unit cost	Quantity	Total
	Mandatory Specification	Vat inc		
		Year 2		
	The project requires the services of an experienced concrete contractor. See TOR below for details.			
	Preparation and installation of geopolymer pastes, including: - Install weed control fabric over the ground surface - Install the formwork around the pouring site - Mix the ingredients using a drum mixer to prepare geopolymer paste (mix designs and chemicals to be provided by the CGS. Sand, aggregate and rebar to be supplied by service provider) - Sample geopolymer paste for cube tests and slump tests (Cube and slump testing will be performed by the CGS) - Pour geopolymer paste inside the formwork, flatten and compact/tap to release trapped air bubbles - Cover the formwork with plastic sheet for 7 days to avoid evaporation/drying		Please quote per m ³	
	Removal and discard of geopolymer flatworks		Please quote per m ³	
	Large Format Paver 1000mm X 500mm X 50mm		Pack of 15 pavers	
	Call-out fee		1	
	Total			
	GRAND TOTAL VAT INC: Y1 + Y2			
	The grant total will be used for price and specific goals evaluation purpose only as the services will be required on need basis for period of two years.			

	MANDATORY FUNCTIONALITY EVALUATION 1. The service provider shall confirm in the table below that it will comply with the Occupational Health and Safety Act 85 of 1993 and its relevant regulations together with CGS Health and Safety Requirement, should it be the winning bidder. Failure to comply will lead to disqualification. <table border="1" data-bbox="491 403 1437 689"> <tr> <th data-bbox="491 403 868 439"></th><th data-bbox="868 403 1190 439">Comply</th><th data-bbox="1190 403 1437 439">Not Comply</th></tr> <tr> <td data-bbox="491 439 868 689">The appointed service provider shall comply with the Occupational Health and Safety Act 85 of 1993 and its relevant regulations together with CGS Health and Safety Requirement.</td><td data-bbox="868 439 1190 689"></td><td data-bbox="1190 439 1437 689"></td></tr> </table> 2. Demonstrate experience in providing the service in the past five years with a list of five contactable/verifiable references clients being serviced from 2019 to date, where similar work was successfully conducted. <table border="1" data-bbox="395 869 1350 1167"> <tr> <th data-bbox="395 869 491 981">Item no:</th><th data-bbox="491 869 719 981">Description of service rendered</th><th data-bbox="719 869 916 981">Client's Name</th><th data-bbox="916 869 1134 981">Telephone number</th><th data-bbox="1134 869 1350 981">Email address</th></tr> <tr><td data-bbox="395 981 491 1016">1</td><td data-bbox="491 981 719 1016"></td><td data-bbox="719 981 916 1016"></td><td data-bbox="916 981 1134 1016"></td><td data-bbox="1134 981 1350 1016"></td></tr> <tr><td data-bbox="395 1016 491 1052">2</td><td data-bbox="491 1016 719 1052"></td><td data-bbox="719 1016 916 1052"></td><td data-bbox="916 1016 1134 1052"></td><td data-bbox="1134 1016 1350 1052"></td></tr> <tr><td data-bbox="395 1052 491 1088">3</td><td data-bbox="491 1052 719 1088"></td><td data-bbox="719 1052 916 1088"></td><td data-bbox="916 1052 1134 1088"></td><td data-bbox="1134 1052 1350 1088"></td></tr> <tr><td data-bbox="395 1088 491 1124">4</td><td data-bbox="491 1088 719 1124"></td><td data-bbox="719 1088 916 1124"></td><td data-bbox="916 1088 1134 1124"></td><td data-bbox="1134 1088 1350 1124"></td></tr> <tr><td data-bbox="395 1124 491 1160">5</td><td data-bbox="491 1124 719 1160"></td><td data-bbox="719 1124 916 1160"></td><td data-bbox="916 1124 1134 1160"></td><td data-bbox="1134 1124 1350 1160"></td></tr> </table> Special SHEQ requirements: The service provider shall submit the health and safety file in accordance with the CGS Safety Health and Environment (SHE) Contractors Specification (to be provided to the successful bidder) within 7 working days upon receipt of the Purchase Order. The Health and Safety File will be audited and approved by the CGS SHEQ Unit prior any construction work commencement.		Comply	Not Comply	The appointed service provider shall comply with the Occupational Health and Safety Act 85 of 1993 and its relevant regulations together with CGS Health and Safety Requirement.			Item no:	Description of service rendered	Client's Name	Telephone number	Email address	1					2					3					4					5				
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5																																					
Telephone no:	012 841 1914 / 071 610 2044																																				
	Submission of quotation																																				
Email	E-bids@geoscience.org.za ATT: ZIZIPHO FADANE																																				
Extended Closing Date and Time	23/05/2024 at 16:00																																				

The following number must be quoted in all correspondence	RFQ NO:2024-042Z
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Company Name	
Bidder Signature	
Designation	

RFQ TERMS AND CONDITIONS

1. The rate must be VAT inclusive.
2. The Council for Geoscience pays 30 days after receipt of a correct tax invoice/statement
3. **The Council for Geoscience does not make upfront payments or deposits.**
4. The Council for Geoscience will only pay suppliers using the banking details listed on your Central Database Summary form.
5. Rates must be inclusive of delivery, and customs /clearing costs to the Council for Geoscience premises.
6. **The rates must be inclusive of disbursement and any other costs.**
7. RFQ responses must be submitted in pdf format.
8. Service providers must provide proof of registration on the National Treasury Central database, if a supplier is not registered; they are encouraged to register on the central database.
9. Quotation validity is 60 days from the date of RFQ closure.
10. The RFQ threshold is less than R1 000 000.00 VAT inclusive.

CGS POPI ACT COMPLIANCE POLICY STATEMENT

The Council for Geoscience is committed to securing the integrity and confidentiality of your Personal Information that is in our possession and will guard against unlawful access and use. The processing of your personal information by the Council for Geoscience will be done in accordance with the POPI Act 4 of 2013 as well as our processing notice that can be accessed from our webs

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF

PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND

COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS

DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference point system

The applicable preference point system for this tender is the 80/20 preference point system.

- a) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 Allocated preference points

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1. 51% or more black Ownership. (Submit a valid certified Accredited SANAS or DTI B-BBEE certificate or sworn affidavit as supporting document)	10	
2. 30% or more black women ownership (Submit a valid certified Accredited SANAS or DTI B-BBEE certificate or sworn affidavit as supporting document)	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as

indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	