

Detail technical evaluation criteria for Environmental Management Training PR No. 1075787125

Project Name:

Technical Evaluation Date:

Gate keepers:

Suppliers will be technically unacceptable if they are not accredited and did not submit a copy of their current accreditation with QCTO to offer Higher Occupational Certificate: Environmental Practitioner, SAQA Qualification ID 121547 or Higher Education Qualification Council (HEQC) for environmental management related qualification at NQF level 5 and above and will not be evaluated further.

For all SAATCA accredited courses suppliers must submit a copy of their current SAATCA accreditation letter, failing which, they will be deemed technically unacceptable and will not be evaluated further.

The threshold (pass mark) on the technical evaluation criteria is 80%.
Suppliers would be deemed technically unacceptable if they score less than 80%.

For technical evaluation:

Suppliers will be expected to submit electronic copies of the following documents: Learner Guide, Power Point Presentation, formative and summative assessments together with Facilitators CVs; qualifications and proof of accreditation as Facilitators and Assessors.

Company (CRITERIA-1)	WEIGHT	RANGE	SCORE	Actual Score	SOURCE OF EVIDENCE	Evaluators comments
Training Material (Criteria -1)	40%					
1.1. Learner Guide and Facilitator presentation covers points as per the below scope of work/ course points with course objectives and outcomes outlined:	20%	No electronic submission of Learner Guide and Powerpoint presentation relevant to the training	0%		Electronic submission of both Learner Guide and Powerpoint presentation relevant to the training includes clearly outlined course objectives and outcomes focusing on practical application of the content as per the scope of work.	
		Only the electronic copy of Learner Guide or Powerpoint presentation relevant to the training submitted	1-10%			
1.2. Evidence that training incorporates multiple learning methodologies, includes practical demonstrations where applicable, various case studies related to the scope of work, uses examples and scenarios relevant to the Eskom business.	10%	Both electronic copies of Learner Guide and Learner Material does not incorporate multiple learning methodologies and includes practical demonstrations, various case studies related to the scope of work, uses examples and scenarios relevant to the Eskom business.	11-20%		Learner Guides, Assessment Guides and case studies and group activities included and content is relevant to the scope of work and can be presented on multiple medias (online/virtual or classroom)	
		Learner Material does incorporate multiple learning methodologies and includes practical demonstrations, various case studies related to the scope of work, uses examples and scenarios relevant to the Eskom business.	0%			
1.3. Quality of submitted Learner Guide, assessment documents and Powerpoint presentation and supporting learning material (templates and forms).	10%	No electronic submission of Learner Guide, pre and post assessment and Powerpoint presentation relevant to the training submitted	0%		Quality of submitted electronic Learner Guides, Assessment documents and Powerpoint Presentations	
		Learner Guide relevant to the training submitted and of good quality	1-4%			
		Powerpoint presentation relevant to the training submitted and of good quality	1-4%			
		Both formative, pre and post assessments relevant to the training submitted and of good quality	1-2%			
Learner competency assessment (CRITERIA -2)	10%					
2.1. Evidence that pre and post (formative and summative) assessments are included in the training program to test both theory and practical comprehension of the course presented.	5%	No formative and summative assessments included	0%		Copy of course assessments/ Group activities included in the Learner guide and exam paper relevant to the courses on the scope of work.	
		Formative and summative assessments included test both theory and practical comprehension	1-5%			
2.2. Evidence that the competency evaluation is based on the course outcomes	2%	Formative and summative assessments included not based on course outcomes	0%			
		Formative and summative assessments included test both theory and practical comprehension as per course outcomes	1-2%			
2.3. The service provider's ability to provide training data (results, attendance registers, etc) and learners' competency/ attendance certificates upon successful completion of training.	3%	No training delivery and records keeping Procedure/ policy and electronic certificate copy submitted	0%		Copy of Training delivery and records keeping Procedure/ policy	
		Training delivery and records keeping Procedure/ policy submitted	2%			
		No electronic certificate copy submitted	0%		Copy of electronic training certificate	
		Electronic certificate copy submitted	1%			
Facilitator Accreditation and experience (Criteria -3)	30%					
3.1. The supplier must provide CV's and qualifications of all facilitators, indicating that they are experienced and qualified for the courses they will be presenting.	10%	No related experience on submitted CV's and No CV's submitted	0%		No related experience on submitted CV's and No CV's submitted	
		2 - 3 Years experience	3%			
		4 - 7 Years experience	5%			
		8 Years and above experience	10%			
3.2. Evidence that the Facilitators have related qualifications for the training they will be facilitating	10%	No Facilitators qualifications related to scope of work submitted	0%		Copies of Facilitators SAQA qualifications as Facilitator and Assessor for SAQA Unit Standard where applicable and related to the scope of work not submitted.	
		Facilitators qualifications related to scope of work submitted	10%			
3.3. Evidence that the Facilitators have related facilitation skills training (ETDPSETA).	10%	No proof of Facilitators facilitation skills training submitted	0%		Facilitator and Assessor skills training certificate not submitted	
		Proof of Facilitators facilitation skills training submitted	10%			
Company training delivery experience and capacity (Criteria -4)	20%					
4.1. Proof of any training delivery experience according to the scope of work across multiple industries including or similar to Eskomand years in existence outlined in the company profile.	0%	0 years	0%		No Company profile, CIPC document, signed reference letter and proof of training delivery payment related to scope of work submitted	
			1%			
	4%	1 - 3 Yrs	1%		Company profile documenting company work experience and 1-3 years of related training delivery experience	
			1%			
			1%			
			1%			
	8%	4 - 7 Yrs	2%		Copies of company current accreditation for SAQA Unit Standard related to the scope of work	
			2%			
			2%			
			2%			
			2%			
			2%			
			2%			
			2%			
	20%	8-10 Yrs and above	5%		Copies of company current accreditation for SAQA Unit Standard 229998 and 229995	
			5%			
			5%			
			5%			
Final Score						Supplier scored below the 80% of the threshold and failed technical evaluation

Technical Evaluation completed by:

Name: Mpiyakhe Khoza

Designation: Srs Advisor - ETDP

Signature:

Date: 15 August 2025

Technical Evaluation supported by:

Name: Athies Stuart

Designation: Head of School – SSE/EG School

Signature:

Date: 2025/08/15