

ZOLA SONDLO AND ASSOCIATES
no 34 Greenstone Ridge estate
Edenvale
1609
ZAF



Telephone +2712 622 9500

Delivery date: 5/29/2026

Delivery address
WC Provincial Office
Waterside Office Park
Tyger Waterfront
Carl Cronje Drive
Belville
Bellville
ZAF

Purchase order

Purchase requisition 001706
Number **PO-20097098-1**
Date 2026/05/29
Delivery terms

Quantity	Description	Unit Price	Amount
50	Design, and layout of Digital Posters - GRAPHIC GRAPHIC	3220	R161,000.00
50	Design, and layout of Website Graphics - GRAPHIC GRAPHIC	1207,5	R60,375.00
4	Design, layout & convert stake-holder updates - GRAPHIC GRAPHIC	2415	R9,660.00
16	Design, layout & converting of in-ternal bulletins - GRAPHIC GRAPHIC	805	R12,880.00
2	Design, layout & printing of quarterly newsletters - GRAPHIC GRAPHIC	9660	R19,320.00
2	Editing and proofreading newsletters - Copywriting	3450	R6,900.00
		Total	R270,135.00
		VAT	R0.00
		Grand Total	R270,135.00

	Name	Job Title	Date	Email address
Compiled by	Semakaleng Mahladisa	Procurement Administrator	2026/05/29	smhaldisa@wrseta.org.za
Contact details	Telephone number	012 663 9585	Compiled by signature	
			Approval manager signature	
Approved by	Mpho Mofokeng	SCM Manager	2026/05/29 11:45:46	

Please note:

- * Please quote W&RSETA Purchase Order Number on the Invoice(s) to expedite payment
- * All goods or services purchased will be subject to W&RSETA General Conditions of Contract, copy available on request and from www.wrseta.org.za
- * All prices quoted shall be inclusive of Value Added Tax (VAT) at 15%
- * Prices quoted must include delivery charges where applicable and goods must be delivered to the address indicated
- * All Invoices shall be paid 30 days from date of statement
- * Invoices shall be addressed to the W&RSETA and not individuals
- * The supplier shall bear all liability for goods during transportation
- * All Invoices should reflect the full details of your entity i.e. Registered & trading names, registration numbers, directors and members.
- * All Invoices must be submitted directly to the Finance Department at W&RSETA Head Office.

Board: Reggie Sibiya (Chairperson), Zinhle Tyikwe, Sibusiso Busane, Thandeka Ntshangase, Themba Mthembu, Silimandlela Mzimaseki, Lerato Mokhitli, David Makua, Lucas Ramathodi, Ross Rayners, Margaret Bango, Nonkululeko Bogopa, Zibhelezihle Sokabo, Sebe Rasebitse.