

Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-011	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i>
Document Classification	Normal document			
Document Type	TEMPLATE			
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REQUEST FOR QUOTATION (RFQ)

REQUEST FOR POTENTIAL SERVICE PROVIDERS TO ASSIST WITH THE VALUATION OF PROPERTIES BELONGING TO SUPPLIER PARK DEVELOPMENT COMPANY SOC LIMITED T/A AIDC

REQUEST FOR QUOTATION (RFQ) DETAILS

RFQ NUMBER : PR15968

PROJECT NO. : A0110

ISSUE DATE : 16 July 2024

BRIEFING YES/NO : NO

BRIEFING SESSION DATE AND TIME : NO

CLOSING DATE : 24 July 2024

CLOSING TIME : 11:00

RFQ VALIDITY DATE : 90 Business days

REQUESTOR DETAILS

Requested By (SCM):	Mitta Mashishi
Contact Number:	012 564 5001
Department Requested for:	FIN
For general RFQ and submissions contact	quotations@aidc.co.za

REQUEST FOR QUOTATION (RFQ) CLOSING VENUE

E-mail to: quotations@aidc.co.za
NB: DO NOT COPY ANY AIDC PERSONNEL, INCLUDING THE SCM OFFICIAL, ON YOUR RESPONSE; RESPONSES WITH AIDC EMPLOYEES COPIED WILL BE DISQUALIFIED.

THE AIDC RESERVES THE RIGHT TO AWARD THE QUOTE IN PART OR IN FULL AT ITS OWN DISCRETION

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DETAILS OF BIDDER

COMPANY NAME:

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CONTACT PERSON:

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TELEPHONE NUMBER:

.....

CELLULAR NUMBER:

.....

FAX NUMBER:

.....

EMAIL ADDRESS:

.....

In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES		NO	
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	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)		
CSD number		

” ACTIVE STATUS”: - means your BBBEE Certificate or Sworn affidavit is still valid (thus your documents have not yet expired)

NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17.

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EVALUATION CRITERIA

1. EVALUATION CRITERIA

The following will be considered in the evaluation:

EVALUATION CRITERIA
▪ Compliance
▪ Pre-qualification -
▪ Functionality at 100% with minimum of 70%
▪ Price (80)
▪ Specific goals (20)

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE TICK YES ONLY IF THE DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL

A. Administration Criteria - Compliance Requirements – all documents to be submitted	YES	NO
SARS Pin to verify your status		
Valid Sworn affidavit (as issued by DTI/or CIPC), must be an original or certified copy or a certified copy of BBBEE SANAS accredited verification certificate. NB: Suppliers to use approved DTI or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 Preference points claim form in terms of the preferential procurement regulations 2022 (PPR 2022)		
SBD 6.2 - Declaration Certification For Local Production and Content. (PPR 2022) and Annexure C where local content production is a specific goal, it must be noted under 6.1 for specific goal.		

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE TICK YES ONLY IF THE DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL

B. Pre-qualification documents	YES	NO
N/A		

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C. FUNCTIONALITY

FUNCTIONALITY AND CAPABILITY REQUIREMENTS		Maximum Points	Point Scored	Minimum Points (To Qualify)
BASED ON CAPABILITY				
DESCRIPTION	Supporting information/Documentation			
1. Bidder to outline the years that the Company has been rendering services needed per this request. - More than 10 years experience = 35 points 8 to 10 years experience = 30 points 5 to 8 years' experience = 25 Points - More than 1 year and less than 5 years experience = 20 points - No experience = 0	Provide a Company Profile/ Portfolio of work done outlining the number of years rendering the relevant services	35		
2. Minimum 3 Year qualification Property Valuation (, i.e at least one qualified team member who will be leading the assignment) - B Com/ BSc or BTech on Property Valuations/ Property Studies/ Real Estate = 15 points - Hons B Com/ BSC on Property Valuations/ Property Studies/ Real Estate = 20 points - Masters in Property Valuations/ Property Studies/ Real Estate = 25points	Attach proof of certified qualification certificates	25		
3. Professional Affiliation of Key person (Property valuer) provided per section 2 above Active Membership of the South African Council for the Property Valuers Profession (SACPVP) = 25 points Active Membership of other Property valuation professional bodies = 10	Attach Certificate of the South African Council for the Property Valuers Profession (SACPVP) or	25		
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points	an alternative professional body relevant to the sector.			
B. LOCALITY				
- Consultants based outside the Gauteng area = 10 points - Consultants based within the Gauteng area = 15 points Evidence - (Supply physical addresses of consultants).		15		
Total Score		100		70

PLEASE NOTE: The minimum cut off points for functionality is 70 points out of 100 points and any bidder scoring less than 70 points will not be considered for further evaluation.

Preferential procurement targets

Take note!

The following preferential procurement targets will be followed out of 20 points. Points will be awarded for specific goals related to this RFQ. The total points obtained will be used to evaluate 80/20, where 80 points are assigned to price and the remaining 20 points are assigned to a specific goal. Bidder must attach supporting documents listed below and complete SBD6.1 in full on page 4 of 5. (To be completed by the tenderer), a bidder who fails to complete in full or complete incorrectly SBD 6.1 to claim points for specific goals will receive a score of zero for that goal.

Specific goals	Supporting evidence for meeting preferential procurement targets	Points
B-BBEE status contributor level 1, 2, 3 or 4.	Valid affidavit (as issued by DTI/or CIPC), must be an original or certified copy or a certified copy of SANAS accredited verification certificate.	20

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Dear Service Provider:

REQUEST FOR PROPOSAL /QUOTATION (RFQ) – SCOPE OF WORK/SERVICE

2. INTRODUCTION

2.1. MANDATE

The AIDC is the dedicated developmental agency of the Gauteng Growth and Development Agency (GGDA) in relation to the specific industrial, infrastructure and training needs required by the automotive and allied sector - those based in the Gauteng province. The AIDC is thus tasked by GGDA with special developmental type projects aimed at enhancing and possibly expanding the automotive and allied-related sector with a focus on enterprise development; also, in the support of government's aims at BBBEE SMME development and the radical transformation of various townships. The AIDC otherwise explores other developmental projects, external to the objectives of the GGDA in support of the AIDC's own business development processes. These include projects related to the transport and energy sectors, as well the development of the Tshwane Auto City. The AIDC's focus, in terms of the 2016 Gauteng Economic Development Plan/Framework (GEDP/F), is towards the automotive sector in the Northern Corridor of the Gauteng City Region (GCR) framework.

2.2. VISION

The Vision of the AIDC is:

To be the leading implementation agency delivering creative, efficient, best practice and value-based solutions in support of government's programmes related to the automotive and allied sectors.

2.3. MISSION

The Mission of the AIDC, in pursuit of its Vision, is to provide innovative customised solutions:

To develop the automotive manufacturing sector to globally competitive standards of excellence through a world-class value proposition which enables effective and sustainable socio-economic growth.

3. RFQ OBJECTIVES

AIDC requires the services of a service provider to assist with the determination of the fair value of specified properties. It is required that the properties within the Group are insured at the correct values for insurance purposes and to assist stakeholders with the true value of the properties in decision-making.

The companies for which the fair value determination of specified properties is required are as follows

- The Supplier Park Development Company SOC Ltd trading as Automotive Industry Development Centre (AIDC) located in Rosslyn Pretoria,
- The Innovation Hub Management Company SOC Ltd (TIHMC) based in Persequor Extension 10 is a registered township in the eastern location of Pretoria.

SCOPE OF SERVICES

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The properties to be valued at each subsidiary are as follows:

3.1 AIDC

The property to be valued at comprises various separately registered stands that have been purchased and developed by AIDC with various buildings and structures.

The properties to be valued are as follows:

ERF Number	Tenant Name	Size m2
Automotive Supplier Park		
516	BUILDINGS/PPE\B2: Nissan Incubation Facility	TBA
548	BUILDINGS/PPE\Lapa	TBA
516	BUILDINGS/PPE\Nissan Project Building - GALC (Erf 516, Rosslyn)	TBA
Not Available	BUILDINGS/PPE\Winterveld Enterprise Hub	TBA
Portion 4 of 599	Investment Property\1 Central place, Johannesburg	TBA
Portion 4 of 599	Investment Property\1 Central place, Jhb-Land	TBA

3.2 The Innovation Hub Management Company SOC Ltd (TIHMC)

- a) Property Address: - The vacant sites are located within the Innovation Hub Precinct, which is accessed via South Street, off Meiring Naude Road in the eastern suburb of Persequor in Pretoria.

Ownership: - Innovation Hub Management Company SOC Ltd Property Rights: - Freehold

TIHMC SUMMARY

No	Land Parcel	Portion/Erf	Extent(sqm)	Allowable Bulk(sqm)	Status of Development
1)	LP (02.03,05,08 &11)	Portion 8 of ERF30	83 322	34 855	Now subdivided into six developable erven (Portions 9-14 Of ERF30) EB3 will be developed on Portion 12 in May/June 2023), (Fully serviced)
2)	LP16	ERF31	29 020	17905	Vacant Unserviced Land
3)	LP17&LP18)	ERF32	33 438	24 295	Vacant Unserviced Land

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4. SKILLS REQUIRED

For the property valuer to successfully carry out the requirements of these terms of reference, the property valuer must have the following attributes:

- Experience, knowledge, and skill in the completing of property valuation preferably in commercial and industrial property
- At least ten years' experience in the property industry
- Ability to talk to the report and to interpret it to the client and auditors
- Income analysis method of appraisal
- Proof of qualifications of the dedicated valuer

5. PROJECT DURATION

Project to be completed within three weeks from date of award of purchase order/contract.

6. REQUIREMENTS SUMMARY

The bidder is required to compile a comprehensive proposal as detailed above on the tender scope and should take note of the evaluation criteria as detailed below under point 6 (Quote conditions).

NB: The detailed pricing proposal must be submitted which should clearly separate the different opinions and sum the totals.

ITEM NO.	DESCRIPTION/SCOPE OF WORK	UOM*	NUMERIC QUANTITY	UNIT PRICE (EXCL. VAT)	TOTAL PRICE (EXCL. VAT)
1	BUILDINGS/PPE\B2: Nissan Incubation Facility		1		
2	BUILDINGS/PPE\Lapa		1		
3	BUILDINGS/PPE\Nissan Project Building - GALC (Erf 516, Rosslyn)		1		
4	BUILDINGS/PPE\Winterveld Enterprise Hub		1		
5	Investment Property\1 Central place, Johannesburg		1		
6	Investment Property\1 Central place, Jhb-Land		1		
7	Portion 8 of ERF30		1		
8	ERF31		1		
9	ERF32		1		
*UOM = Unit of measure, e.g. Hours/Days, etc.				SUB-TOTAL	
				VAT @ 15%	
				TOTAL	

Delivery period in weeks:

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QUOTE CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes should not be qualified by own conditions.
2. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least ninety (90) days from the closing date of the quotation and a firm delivery period must be indicated.
3. AIDC will not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business, unless the quotation/offer specifically provides for it
4. AIDC reserves the rights to validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By signing POPIA clause and submitting a bid, respondents hereby irrevocably grant the necessary consent to AIDC to do so.
5. All goods must be delivered to the address as indicated in the RFQ document.
6. All prices quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered into.
7. All purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered, or a service be rendered without a valid official Purchase Order or letter of award. The onus rests with the service provider to ensure they have received the above. Changes to RFQ/PO specifications should be communicated to the SCM Officer.
8. Fully Complete & sign the attached SBD forms, thus SBD 4, 6.1 and 6.2 NB: Quotes without or with not fully completed SBD 4 will not be considered, and with SBD 6.1 and 6.2 bidder will score zero)
9. The 80/20 preference point system is applicable to price quotations and tenders with a rand value from R2 000 up to a rand value of R50 million (all applicable taxes included).
10. This RFQ will be evaluated based on the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2022. 20 Points allocated to specific goals listed in Table 1 of SBD 6.1 PPR 2022 Section 4.2
11. An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2022. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME
12. A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2022
13. B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo) or Valid Sworn affidavit (as issued by DTI/or CIPC
14. (EME/QSE see point 9&10 above) to be provided in order to claim points for specific goals:
15. **NB: For Construction related services/work CIDB Grading & Safety File – The successful contractor should take note that a “Safety File” will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure comply with relevant CIDB grading were required.**

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Please note that failure to comply with the RFQ conditions will invalidate your proposal (if mandatory/prequalification documents are not returned then consider your quotation not accepted). Bidders who will only submit the quotation on their letterhead without completing this RFQ documents won't be considered.

I in my capacity as
..... certify that the information supplied is correct and I
have read and understood the AIDC general terms and conditions, and I accept them.

Signature:

Company Name: