

DEVIATION FROM AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESSES

D408

REPORT ON FORMAL WRITTEN PRICE QUOTATIONS WHEN NOT POSSIBLE TO OBTAIN AT LEAST THREE QUOTATIONS: TRANSACTION VALUE R 10 000 TO R 200 000 IN TERMS OF SECTION 17 OF THE REGULATIONS

1. Quotations must be obtained in writing from at least three different providers.
2. If it is not possible to obtain three quotations, the reasons must be recorded by the official requesting the goods/services and must be approved by the Director of the Department.
3. The following conditions will apply:
 - a. Price(s) quoted must be valid for at least thirty days from date of offer.
 - b. Prices quoted must be firm and must be inclusive of vat.
 - c. A firm delivery period must be indicated.
 - d. The quotation must be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy.
 - e. The MBD2; MBD4; MBD6.1 AND MBD 8 must be completed.
 - f. The successful provider will be the one scoring the highest points.

NB: No quotations will be considered from persons in the service of the state. Failure to comply with conditions will invalidate the bid.

Date : 16 August 2022
Details of good/services required : Maintenance And Winding up Of the Town Hall Clock
Requested by : S. Mabizela
Department : Arts, Culture And Amenities
Cost Centre :
Requisition Number :
Order Number :
Value : R28 963-00 (R2 633-00 per month)
Supplier : Peter Holliday Hobby Clocks Nd Watches (Pty) Ltd

Request for Quotations were made from:

No	Supplier	Contact No	Comments
1	Peter Holliday Hobby Clocks Nd Watches (Pty) Ltd	peterholliday708@gmail.com	Quote received
2	Newcastle Watch Centre	watchcentre@crazyweb.co.za	No quote received
3	West End Jewellery and Gift Shop	westend.jewellers@gmail.com	No quote received

REASON WHY THREE QUOTATIONS WERE NOT OBTAINED

- (a) Requested quotations from three companies, only one responded. Therefore the order will be placed with **Peter Holliday Hobby Clocks Nd Watches (Pty) Ltd**.

Signature
Name


S Mabizela (S124746)

Date 16/08/2022

Director: SCMU

Supported / Not Supported
Signature

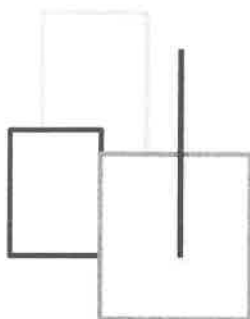
Date 18/8/2022

SED: BTO

Supported / Not Supported
Signature

Date 2022/08/22

Comments (if applicable):



**PETER HOLLIDAY
HOBBY CLOCKS AND WATCHES**

P.O. BOX 21176
NEWCASTLE
2940

Cell: 083 2463 949
Email: peterholliday708@gmail.com

QUOTATION

To: Newcastle Municipality
Supply Chain Management
Private Bag X 6621
Newcastle
2940

DATE: 10th August 2022

ATTENTION: Sibusiso Mabiyela

Service of Town Hall Clock:

From: SEPTEMBER 2022 to JULY 2023

Price per Month: R 2633.00 Incl.

TOTAL: R 2 633-00 X 11 Months = R 28 963.00 Incl.

NEWCASTLE MUNICIPALITY
SUPPLY CHAIN UNIT

Prices valid for 30 Days after date of Quote.

2022-08-12
QUOTATION / DOCUMENTS RECEIVED
S. C. MABIZELA: SIGNED

Yours sincerely.

.....
P.C. HOLLIDAY



CSD REGISTRATION SUMMARY REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0663765	Business status	In Business
Is supplier active?	Yes	Country of origin	South Africa
Supplier type	CIPC Company	South African company/CC registration number	2018/369611/07
Supplier sub-type	Private Company (Pty)(Ltd)	Have Bank Account	Yes
Legal name	PETER HOLLIDAY HOBBY CLOCKS ND WATCHES	Registration date	28 Jun 2018 00:00:00:000
Trading name	PETER HOLLIDAY HOBBY CLOCKS ND WATCHES(PTY) LTD	Restricted Supplier	No
Identification type	South African Company/Close Corporation Registration Number	Restriction Last Verification Date	17 Aug 2022 08:53:09:677
Government breakdown	Private Companies (Pty) (Ltd)		

PREFERRED CONTACT

Contact type	Bid Office	Prefer communication via email	Yes
Name(s)	Peter Holliday	Email address	peterholliday708@gmail.com
Identification type	South African Identification Number	Cellphone number	083 246 3949
Prefer communication via cellphone	Yes		

PREFERRED ADDRESS

Address type	Postal	Municipality	Newcastle
Address line 1	PO BOX 21176	City	Newcastle
Address line 2	NEWCASTLE	Postal code	2940
Suburb	Schuinshoogte	Ward Number	2
Province	KwaZulu-Natal	Country	South Africa

PREFERRED ACCOUNT

Account type	Savings Accounts	Account holder	PETER HOLLIDAY HOBBY CLOCKS ND WATCHES (PTY)LTD
Bank	ABSA BANK LIMITED	Bank Verification Status	Verification Succeeded
Branch number	632005	Is this a preferred account?	Yes
Branch name	ABSA ELECTRONIC SETTLEMENT CNT	Edit date	22 Aug 2018 12:00:43:450
Account number	9342641206	Is the identifier linked at the bank	Yes

TAX

Overall Tax Status	Tax Compliant	Is this supplier a VAT vendor?	No
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CSD REGISTRATION SUMMARY REPORT

Income Tax Number	9159919233	Last validation date	17 Aug 2022 08:53:00:000
SUPPLIER DIRECTOR/MEMBERS			
Is there any director whom is restricted?	No	Is there any director who is a government employee?	No
SUPPLIER COMMODITIES			
Commodity family	Developmental and professional teaching aids and materials and accessories and supplies; Specialized trade construction and maintenance services;		
BBBEE INFORMATION			
Certificate Type	B-BBEE Certificate From CIPC	Certificate Issue Date	11 Aug 2022 10:34:44:000
BBBEE Status Level Of Contributor	Level 4 Contributor	Certificate Expiry Date	10 Aug 2023 10:34:44:000
Status		Verification Status	Verified by CIPC
DEMOGRAPHIC INFORMATION			
Gender demographics available?	Yes	Youth demographics available?	No
White veteran demographics available?	No	Disabilities demographics available?	No

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION SUMMARY REPORT

Tips and Frequently Asked Questions (FAQ)

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)





TAX COMPLIANCE STATUS PIN Issued

PETER HOLLIDAY HOBBY CLOCKS ND
WATCHES (PTY) LTD
PO BOX 21176
NEWCASTLE

2940

Enquiries should be addressed to SARS:

Contact Detail

SARS
Alberton
1528

Contact Centre Tel: 0800 00 SARS (7277)
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number: 9159919233

Always quote this reference
number when contacting SARS

Issue Date: 2022/08/11

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Peter Holliday Hobby Clocks Nd Watches (Pty) Ltd
Trading Name	PETER HOLLIDAY HOBBY CLOCKS ND WATCHES (PTY) LTD
Tax Reference Number(s)	IT - 9159919233
Purpose of Request	Tender
Request Reference Number	0042252713TS1108221039081
PIN	C5EA96D37H
PIN Expiry Date	11/08/2023

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE

NEWCASTLE MUNICIPALITY
SUPPLY CHAIN UNIT
2022-08-12
QUOTATION / DOCUMENTS RECEIVED
S. C. MABIZELA: SIGNED

Name	PETER HOLLIDAY HOBBY CLOCKS ND	Timestamp:	18218924
Tax reference No:	9159919233	Year:	2022
Form ID:	RFDTCS	Page of Page:	01/01
Content Version:	v2013.01.01	Template version:	v2013.01.01



the dti

Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA



Companies and Intellectual
Property Commission

a member of **the dti** group

B-BBEE CERTIFICATE FOR EXEMPTED MICRO ENTERPRISES

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Codes 2013.



Tracking Number: 9370833848



Enterprise Number: K2018369611

B-BBEE LEVEL 4 CONTRIBUTOR: 100% PROCUREMENT RECOGNITION

B-BBEE INFORMATION

Certificate Number	9370833848
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ZERO (0) BLACK SHAREHOLDER(S)
Number of White Shareholders	ONE (1) WHITE SHAREHOLDER(S)
Black Ownership Percentage	0% BLACK OWNERSHIP
Black Female Percentage	0% BLACK FEMALE OWNERSHIP
White Ownership Percentage	100% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 4 CONTRIBUTOR: 100% PROCUREMENT RECOGNITION
Date of Issue	11-August-2022
Expiry Date	10-August-2023
- Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: 0% - Black people who are youth as defined in the National Youth Commission Act of 1996: 0% - Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: 0% - Black people living in rural and under developed areas: 0% - Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: 0%	

ENTERPRISE INFORMATION

Registration number	2018 / 369611 / 07
Enterprise Name	PETER HOLLIDAY HOBBY CLOCKS ND WATCHES (PTY) LTD
Registration Date	28-June-2018
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address

the dti Campus - Block F
77 Meintjies Street
Sunnyside 0001

Postal Address: Companies

P O Box 429
Pretoria
0001

Docex: 256

Web: www.cipc.co.za

Contact Centre: 086 100 2472(CIPC)

Contact Centre (International): +27 12 394 9500



MBD 4: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1	Full Name of bidder/ Representative	Peter Charles Holliday.
3.2	Identity Number	4906035008089.
3.3	Position occupied in the Company (director, trustee, shareholder²)	Director
3.4	Company Registration Number	2018/369611/07
3.5	Tax Reference Number	9159919233
3.6	VAT Registration Number	

3.7. The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8	Are you presently in the service of the state*?	Yes	☒ No
3.8.1	If yes, furnish particulars.		
3.9	Have you been in the service of the state for the past twelve months	Yes	☒ No

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

²"Shareholder"¹¹¹ means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9.1	If yes, furnish particulars.		
3.10	Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	Yes	No
3.10.1	If yes, furnish particulars.		
3.11	Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	Yes	No
3.11.1	If yes, furnish particulars.		
3.12	Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?	Yes	No
3.12.1	If yes, furnish particulars.		
3.13	Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?	Yes	No
3.13.1	If yes, furnish particulars.		
3.14	Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.	Yes	No
3.14.1	If yes, furnish particulars.		

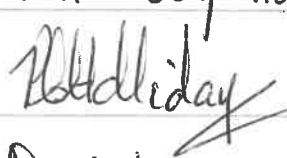
4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number
Peter Charles Holliday	4906035008089	

WINDYCASTLE MUNICIPALITY
SUPPLY CHAIN UNIT

2022-08-12

QUOTATION / DOCUMENTS RECEIVED

Name of Bidder	Peter Holliday Hobby Clocks + Watches.		
Signature		Name (print)	P.C. Holliday.
Capacity	Director	Date	10th August 2022

MUNICIPALITY: SIGNED. 

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☒
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☒
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☒

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☒
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☒
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) Peter Charles Holliday,
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS
 DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.

Peter Holliday
 Signature

10th August 2022
 Date

Director
 Position

NEWCASTLE MUNICIPALITY
 SUPPLY CHAIN UNIT

Peter Holliday
 Name of Bidder

2022-08-12
 QUOTATION / DOCUMENTS RECEIVED
 S. C. MABIZELA: SIGNED [Signature]

Js367bW

MBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

SC 0001	Maintain and wind up the Town Clock at the Town hall. (Bid Number and Description)	Scott Street.
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in response to the invitation for the bid made by:

NEWCASTLE MUNICIPALITY

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: Peter Holliday Hobby Clocks + watches that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a. has been requested to submit a bid in response to this bid invitation;
 - b. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;
 - d) the intention or decision to submit or not to submit, a bid;

- e) the submission of a bid which does not meet the specifications and conditions of the bid;
or
f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid Invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

**WINDHOLM MUNICIPALITY
SUPPLY CHAIN UNIT**

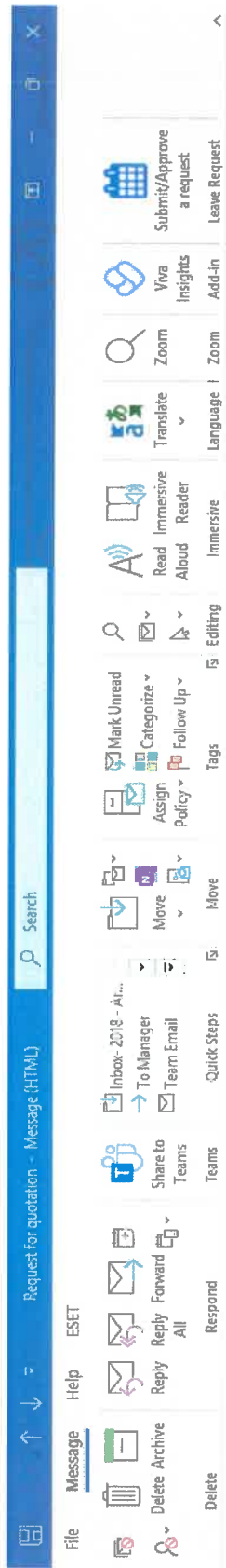
2022-08-12

RECEIVED / DOCUMENTS RECEIVED

Name of Bidder	Peter Holliday Hobby Clocks + Watches		
Signature	<i>P. Holliday</i>	Name (print)	P. C. Holliday.
Capacity	Director	Date	10th August 2022

MABIZELA: SIGNED: *[Signature]*

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



Request for quotation

Sibusiso Mabizela

To: watchcentre@crazyweb.co.za; westendjewellers@gmail.com; Peter.holliday1@outlook.com

You forwarded this message on 8/10/2022 3:08 PM.

MBD 4 & 9.pdf
339 KB

SC00001 - Town Hall Clock-A, C & A.docx
278 KB

MBD 8 Declaration of Bidders Past Supply Chain Management Practices Deviation Requirement.pdf
69 KB

SC00001 - Town Hall Clock-Specification.docx
17 KB

Reply Reply All Forward

Wed 8/10/2022 2:32 PM

Good afternoon

Please quote and reply accordingly. Please adhere to the following additional instructions to service providers as well.

- Do NOT quote if you do not adhere to condition "B" (CSD requirement).
- If you are unable to quote for this enquiry, please submit a NO QUOTE, with a short reason, for not being able to quote.
- MBDs 4, 8 and 9 should accompany the quotation. This is compulsory, failure to comply will result to a disqualification.

Regards

Sibusiso Mabizela
Procurement Official
Newcastle Municipality





Newcastle Municipality

STRATEGIC EXECUTIVE DIRECTOR:

BUDGET & TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

Dear Supplier

Date: 10 August 2022

REQUEST FOR QUOTATION: QUOTE NUMBER SC0001

Kindly furnish me with a written quotation for the supply of the goods as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be delivered, faxed or emailed to the below details, by **not later than the specified date underneath. Please note that no quotations received after the closing time will be considered.**

Email	:	Sibusiso.Mabizela@newcastle.gov.za
Telephone no	:	034 – 328 7811
Enquiries	:	Sibusiso Mabizela

The following conditions will apply:

a. **Format of quotation must adhere to the following:**

1. Quotation must be on the company letterhead and made out to the Newcastle Municipality. The word **QUOTATION** must be clearly stated at the top of the quotation
 2. Quotation must be clearly dated and valid for at least **thirty (30) days**
 3. If you are a VAT vendor, VAT number must be indicated on the quotation. VAT number of the Newcastle Municipality (4000791824) must also be indicated on the quotation
 4. Price(s) quoted must be firm and must be inclusive of VAT
- b. Only prospective suppliers who are registered on the National Treasury Central Supplier Database (CSD) are legible to quote. To register on the CSD log onto www.csd.gov.za
- c. No contract shall be concluded with any bidder whose municipal rates, taxes and municipal services charges are in arrears. **Please attach your latest Municipal Rates account for**

your business premises & valid Tax Compliance Status Pin or CSD Master Registration Number for amounts exceeding R10 000-00.

d. No contract shall be concluded with any bidder whose tax matters are not in order.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Sibusiso Mabizela
Procurement Official

**PLEASE ENSURE THAT WE RECEIVE YOUR QUOTATION BY
12:00 ON 12 AUGUST 2022**

Procurement Schedule

NO	QTY	DESCRIPTION
1	1	maintain and wound up the Town Clock at the Town Hall, Scott Street

FOR MORE INFO & SITE INSPECTION:

Reshina Buduram on 034 328 7758

Sibusiso Mabizela

From: Sthembiso Dlamini
Sent: Tuesday, July 12, 2022 8:52 AM
To: Sibusiso Mabizela
Cc: Mukelani Mdlalose
Subject: FW: Request for quote: Town Hall Clock
Attachments: Specifications - Maintenance of Town Clock.docx

Baba

Please assist.

Sthe

From: Reshina Buduram <Reshina.Buduram@newcastle.gov.za>
Sent: Monday, 11 July 2022 13:58
To: Sthembiso Dlamini <Sthembiso.Dlamini@newcastle.gov.za>
Cc: Sibusiso Mabizela <Sibusiso.Mabizela@newcastle.gov.za>; Sifiso Dlamini <Sifiso.Dlamini@newcastle.gov.za>
Subject: Request for quote: Town Hall Clock

Good day

I trust you are well.

Please obtain quotes for the maintenance of the Town Hall Clock, see attached specs.

You can contact the following companies:

- | | | |
|-----------------|--|--------------|
| 1. PC Holliday | Peter.holliday1@outlook.com | 083 2463 949 |
| 2. Watch centre | watchcentre@crazyweb.co.za | 034 312 6922 |
| 3. Westend | westend.jewellers@gmail.com | 034 312 747 |

The initial quote is expiring at the end of July 2022 so I would require these quotes by then to start the new contract 1 August 2022

Thank you.

Regards 

Reshina Buduram
Newcastle Municipality
Community Services
Administrative Officer: Arts, Culture & Amenities
Tel: 034 328 7758
Email: reshina.buduram@newcastle.gov.za

SPECIFICATION/SCHEDULE

MAINTENANCE AND WOUNDING UP OF THE TOWN HALL CLOCK

DESCRIPTION OF SERVICE REQUIRED

To maintain and wound up the Town Clock at the Town Hall, Scott Street, Newcastle Municipality.

Once a week for 11 months from 1 August 2022 to 31 July 2023. (11 months contract).

Cost per month to maintain and wound up the Town Hall Clock:

R _____ per month x 12 months (VAT included).

Name : _____

Contact Details : _____

Signature : _____

SPECIAL CONDITIONS

1. Should you require to go to the hall to view the Town Hall Clock location, please contact Mrs Reshina Buduram on 034 – 328 7758.
2. Please submit a written quotation on your business letterhead as well.
3. Please attach your latest municipal rates account to your quotation.