



**Nedbank Building, 63 Strand street, Private Bag PO Box 4390, Cape Town office, 8000**

**REQUEST FOR QUOTATION OF GOODS AND SERVICES**

**RFQ NO: DFFEQ0 58 Food Gough Island 26/27)**

**IMPORTANT INFORMATION FOR CONSIDERATION BY SUPPLIERS**

**NOTE 1: RFQ INSTRUCTION**

- a) Tenderers are required to use this Request for Quotation (RFQ) Form when quoting and include VAT per item (where applicable), and the quotation must be on your company's letterhead including correct banking details should also be included on the quotation.
- b) All quotations received after the closing date and time will **NOT** be accepted for consideration.
- c) For quotations with a Rand value up to R1 000 000, the preference point system of **80/20** will apply, where **80** points will be for (Price) and **20** points will be for **Specific Goals** (more than 50% ownership by either Black People, Women or People living with Disability) in terms of section 2(1)(d) of the Preferential Procurement Policy Framework Act, 2000, (Act No 5 of 2000), If the application is made by a Joint Venture or Partnership, the accreditation credentials in the name of joined entities must be submitted. Members of the joint venture must submit a consolidated BBB-EE certificate in the name of joined entities in order to claim points for specific goals.
- d) DFFE reserves the right to request additional information to validate any information submitted by bidders, including preference points claimed.
- e) Unless specifically stated by DFFE in the specification, all received prices must be firm until the required goods or services are delivered to the specified location. **No price adjustment will be accepted, except those that are subject to the rate of exchange.**

**NOTE 2: PREFERENTIAL POINT SYSTEM**

**For bidders to claim preference points, the following must be adhered to;**

- a) Submit a complete and signed SBD 6.1, which is used for claiming specific goals.
- b) Submit a Medical Certificate signed by a medical practitioner with a practice number when claiming for disability.
- c) Submit a SANAS/ Companies and Intellectual Property Commission (CIPC) Accredited B-BBEE certificate or sworn affidavit indicating the level of ownership in the enterprise by persons historically disadvantaged by unfair discrimination on the basis of race, gender, or
- d) Submit ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC)
- e) CSD Registration Report or MAAA. number.
- f) Failure on the part of a tenderer to submit proof or document required in terms of this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed.

**NOTE 3: TAX LEGISLATION**

- a) Bidder must at all-time be compliant when submitting a proposal to DFFE and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).
- b) Bidders who make taxable supplies more than R1 million in any 12-month conservative period are liable for compulsory VAT registration, but a person may also choose to register voluntarily provided that the minimum threshold of R50 000 has been exceeded in the past 12-month period.
- c) SARS Tax Status Pin requirements / or Central Supplier Database (CSD) number or report must be provided.

**NOTE 4: DFFE'S RESERVATION**

**DFFE reserves the right to:**

- a. Perform due diligence during the evaluation of quotations on information submitted by tenderers.
  - b. NOT to appoint any tenderer.
  - **Tenderers must indicate delivery timelines and quotation expiry date (Unless otherwise stated, quotations will be deemed valid for a period of 90 days from the date the RFQ closes)**
  - **Tenderers are required to duly complete and sign the SBD 4, SBD 6.1 forms, respectively.**
  - DFFE reserves the right to negotiate prices with the preferred tenderers in line with the legislative requirements.
- In a case where there are pictures and or brand names on the specification, tenderers must note that those pictures are for illustration purposes, and similar or equivalent brand specifications will be accepted by the Department.**

**SUPPLIER DETAILS (TO BE COMPLETED BY THE USER)**

<b>SUPPLIER NAME:</b>			
<b>TEL NO:</b>		<b>EMAIL</b>	

\*Any reference to the words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer"

		<b>ADDRESS:</b>	
<b>CENTRAL SUPPLIER DATABASE (CSD) NUMBER</b>			
<b>ATTENTION TO:</b>			
<b>DATE REQUESTED:</b>			
<b>SERVICE/GOODS DELIVERY ADDRESS</b>		Department of Forestry Fisheries & Environment, East Pier Building , V&A Waterfront, Cape Town	
<b>SUBMIT QUOTATION TO THE DEPARTMENT OF ENVIRONMENT, FORESTRY AND FISHERIES</b>			
<b>ATTENTION TO:</b>	Andiswa Charlie		
<b>TEL NO:</b>	021 493 7149	<b>EMAIL ADDRESS:</b>	RFQCT@dffe.gov.za
<b>CC EMAIL ADD:</b>			
<b>CLOSING DATE: 25/06/2026</b> (Quotations to be advertised for at least 7 days)		<b>CLOSING</b>	<b>TIME</b> 1 1 H 0 0
<b>MANDATORY REQUIREMENTS (YES/NO)</b>		<b>Proof Attached (to be completed by DFFE)</b>	
Professional registration:			
Submit the Food Premises Certificate issued by the Municipality, in the name of the bidding company			
The above mandatory requirements will apply, and bidders must submit the requested requirements indicated above with the RFQ documents at the closing date and time of the RFQ. Bidders who fail to comply with any of the mandatory requirements will be disqualified and will not be evaluated further.			



**Nedbank Building, 63 Strand street, Private Bag PO Box 4390, Cape Town office, 8000**

NO	BRIEF DESCRIPTION OF ITEM(S)/ SERVICE(S) REQUIRED:	UNIT OF ISSUE (BOX/ ITEM)	QUANTITY OF ITEM(S)
	QUOTATION REQUEST OF FOOD FOR GOUGH ISLAND 2026 VOYAGE		
	(SEE ATTACHED CONTINUATION SHEET)		
<p>Note: All delivery costs and all applicable taxes, includes value-added tax, pay-as-you-earn, income tax, unemployment insurance fund contributions, and skills development levies, must be included in the bid price for delivery at the prescribed destination.</p> <p>NB: The service provider must submit a valid quotation as per the above guideline on his/ her letterhead reflecting the item descriptions, validity, banking details, contact details and CSD MAAA number.</p>			
<p><b>NB: No goods/ services should be delivered before an official order is received from the Department of Forestry, Fisheries and the Environment.</b></p> <ul style="list-style-type: none"><li>• <b>Failure to deliver goods within the agreed timelines might result in an order being cancelled and possible exclusion on the Database of Restricted suppliers by the National Treasury</b></li></ul>			

\*Any reference to the words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer"

## ANNEXURE B

### 1. INTRODUCTION AND BACKGROUND

1.1 The Department of Forestry, Fisheries and the Environment (DFFE) is responsible for the management of South Africa's interest in the Southern Ocean and Antarctica. In support of this, the DFFE, Directorate: Southern Oceans and Antarctic Support is periodically undertaking annual relief voyages in the Southern Oceans to the Marion and Gough Islands and Antarctica to conduct research, carry out maintenance on the base's infrastructures, replenishment of all stocks and supplies (food, fuel, etc.) and the changeover of over-wintering expedition teams that have an all-year-round presence at the research stations.

1.2 During the expeditions, the availability of **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products** is required for consumption by the persons occupying the research bases.

1.3 The food is divided into categories i.e., **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products**. All items in a particular category must be priced, or else a bidder will not be considered.

### 2. OBJECTIVES

The objective of the service is to ensure the availability of **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** for the Gough Island relief voyage to be undertaken beginning September 2026. The Service Provider/s will be required to deliver these **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products** in August 2026 or as and when requested by the Department.

### 3. SCOPE AND EXTENT OF WORK

3.1 The Department seeks to appoint service provider/s to ensure that the **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** are supplied according to specifications, packaged correctly, and clearly labelled. All frozen foods must be kept in a frozen state at a temperature not higher than -18 degrees Celsius.

3.2 All **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products shall be** delivered and offloaded into the warehouse at the Department's premises located at East Pier Road, V&A Waterfront, Cape Town. The products must be of high quality to withstand the harsh conditions experienced in the island. This remote location are near pristine in nature and control and prevention of alien species is a major priority. To this end, all packaging material and specifications are to be fully complied with.

#### 4. EXPECTED DELIVERABLES / OUTCOMES

4.1 Supply and deliver **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** to the SANAP Warehouse situated at East Pier Building, V&A Waterfront, Cape Town within 10 days after receipt of the official purchase order. At all times adhere to the quantities and portion sizes (e.g. **Large Eggs dipped in oil Unit size Dozen x quantity 270=270 dozen**) as referred to on the food list. Any deviation from the quantities or portion sizes should be proactively communicated, substantiated with a written confirmation from the manufacturer/retailers for consideration and approval by the Department.

*All food items (For example, canned products, poultry, fish, milk and dairy products, bread, fruit, vegetables, coffee, tea, jams, and other ingredients used in the preparation of food) shall conform to the current:*

4.1.1 SABS,

4.1.2 Agricultural product standards and other relevant standards.

4.1.2 ISO 22000 certification or a similar quality system is required.

- 4.2 Ensure all Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products and the Fruit & Veg supplied to the DFFE are of high quality and allow for quality control inspection by the DFFE or its appointed delegate.
- 4.3 All Bulk Dry Food Ingredients and Frozen food items should have an expiry date of more than 14 months from the date of delivery. Should an item's specified shelf life from the manufacturer be less than the required 14 months, then the batch production date should not be earlier than 2 months from the date of delivery.
- 4.4 The Department reserves the right to reject deliveries that do not meet the required shelf-life specifications. Any noncompliance should be accompanied by a letter from the manufacturer/s confirming the shelf life of that item.
- 4.5 Ensure that the premises comply with all relevant government regulations regarding hygiene and health standards of South Africa. The premises shall be maintained in an acceptable hygienic condition to the satisfaction of DFFE or an approved representative.
- 4.6 Keep their store /facility clean and free of insects and plant propagules, open foodstuffs, and rubble. The facilities may be subjected to inspection by DFFE environmental control officers or their appointed delegates.
- 4.7 Ensure deliveries are made such that all goods may be received and stored during DFFE working hours (08:30 – 15:00) unless otherwise approved in writing.
- 4.8 Provide the necessary manpower during delivery for offloading and sorting and ensure that the necessary care is taken to avoid transferring undesired potential contaminants into the DFFE storage facility.
- 4.9 Replace damaged or expired items due to negligent or incorrect delivery on the part of the service provider/s at their own expense within 3 days of receipt of written notification.
- 4.10 Submit with each delivery, fully updated delivery notes of all items delivered to the DFFE, and items replaced.
- 4.11 Ensure that sufficient time is allocated for a preliminary batch inspection of each delivery and a list of non-compliant items is recorded immediately and replaced within 3 days.
- 4.12 Ensure that the appropriate cold chain is maintained up to delivery of the refrigerated and frozen food items to the DFFE stores.

## 5. PRODUCT PACKAGING SPECIFICATIONS

5.1 THE FOLLOWING PACKAGING IS PROHIBITED DUE TO ENVIRONMENTAL CONSIDERATIONS:

- Polystyrene beads, chips, or
- Similar forms of packing, e.g., small pieces of plastic

5.2 THE FOLLOWING PACKAGING MUST BE MINIMISED:

- Other forms of polystyrene are not mentioned above.
- Corrugated cardboard and Plastic strapping

## 6. TRANSIT, DELIVERY, STORAGE AND HANDLING

6.1 During transit, delivery, storage, and handling of all frozen and refrigerated products, from the service provider to the DFFE a cold chain shall be maintained.

- Product during transit delivery and storage must have a core temperature of  $-18^{\circ}\text{C}$  or lower.
- Transportation of frozen foods shall take place in a refrigerated vehicle provided by the service provider/s.

6.3 During off-loading and handling of frozen foods conducted by the service provider/s, any delays should be reduced to a minimum to prevent an increase in product temperature.

6.4 The transport shall be maintained in an acceptable hygienic condition to the satisfaction of DFFE or an approved representative.

**FOOD REQUEST FOR GOUGH ISLAND BASE 2026 VOYAGE**

NO	DESCRIPTION	PACKAGING		Quantity
		IN GRAMS	Mil	
	<b>Cereals</b>			
1	Flakes, All Bran (Kellogg's / Equivalent)	500		45
2	Flakes, Corn (Kellogg's / Equivalent)	500		45
3	Mieliemeel (Ace / Equivalent)	1000		50
4	Mieliemeel Braaipap (Snowflake/Equivalent)	2500		20
5	Oats Jungle/Tiger (Or Equivalent)	1000		40
6	Pro Nutro Assorted -(Whole Wheat, Strawberry)	500		35
7	Rice Crispies (Kellogg's / Equivalent)	400		20
8	Weatbix (All Variants)	450		30
9	Muesli (All Fruit And Original)	750		90
	<b>Pasta And Rice</b>			
10	Barley	500		5
11	Lasagne Sheets	250		9
12	Macaroni, Dry	500		20
13	Ribbon Noodles	500		20
14	Screw Noodles	500		20
15	Two Minute Noodles (All Flavours) Maggie/Equivalent	73		130
16	Spaghetti, Dry	500		20
17	Popcorn Mealies	500		30
18	RICE (Parboiled, Long Grain)(TASTIC / Equivalent)	2000		45
19	Rice Brown	1000		15
20	Rice Jasmine	1000		25
21	Rice Basmati	1000		45
	<b>Legumes</b>			

**Batho pele-** putting people first

NO	DESCRIPTION	PACKAGING		Quantity
22	Red Kidney Beans	500		20
23	Split Peas	500		10
24	Samp	500		10
25	Sugar Beans	500		20
26	Lentils Red	500		10
27	Lentils Brown	500		15
28	Lentils Green	500		10
	<b>Sauces</b>			
29	Bar B.Q.		375	50
30	Salad Dressing, French		250	5
33	Mayonnaise similar to 'Cross & Blackwell'	375		100
34	Mustard Mello And Mild	350		20
35	Peri-Peri		250	60
36	Tabasco (Red/Green)		60	25
37	Tomato Sauce similar to 'All Gold'		750	10
38	Vinegar, Brown		750	6
39	Vinegar, White		750	6
40	White Sauce Powder Knorr Or Equivalent	1000		6
41	Worcestershire		250	25
42	Sweet Chilli		375	45
	<b>Biscuits</b>			
43	Bacon Kips	200		30
44	Choice Asst.	200		80
45	Snack time	400		20
46	Nuttkrust (Bakers)	200		50
47	Eat-Sum-More (Short Bread)	200		90

**Batho pele-** putting people first

<b>NO</b>	<b>DESCRIPTION</b>	<b>PACKAGING</b>		<b>Quantity</b>
48	Lemon Creams	200		50
49	Provita	500		20
50	Romany Creams	200		60
51	Rusks, Whole Wheat	450		30
52	Rusks, Buttermilk	450		50
53	Salty Crax	200		30
54	Tennis Biscuits	200		60
55	Pretzels (Variety)	150		10
56	Ginger Biscuits	200		50
57	Marie	225		60
58	Choc Chip Cookies	250		50
	<b>Chips, Potato And Other</b>			
59	Big Corn Bites Assorted	120		70
60	Chips Doritos Assorted	125		80
61	Chips Simba Assorted	125		70
62	Chips Lays Assorted	125		70
63	Niknaks (Variety)	160		80
64	Cheese Curls	150		40
	<b>Sweets</b>			
65	Jelly Babies	400		40
66	Liquorice All sorts	400		40
67	Marshmallow Beacon	150		40
68	Quality Street	400		40
69	Fruit Chews Maynards	125		30
70	Eclairs Chocolate	150		20
71	Endearmints/Candy coated soft mint	120		40

NO	DESCRIPTION	PACKAGING		Quantity
	<b>Drinks</b>			
72	Hot Chocolate	500		50
73	Game, Assorted Flavour	720		20
74	Cocoa (for baking only) in plastic container	250		15
75	Filter Coffee	250		45
76	Ricoffee Instant	750		2
77	Nescafe Classic Coffee (Other variety flavours)	200		25
78	Horlicks High Protein Drink	500		10
79	Cappuccino	500		30
80	Milo	500		35
81	Halls Concentrate Assorted		1250	25
82	Juice Tomato (Cocktail)		200	10
83	Lemon Juice Pure		250	45
84	Soda Stream Syrup Assorted	440		20
85	Squash Lime (Rose's)		750	12
86	Squash Orange (similar to Brookes)		2000	30
87	Squash Passion, Naartjie, Coco pine, Lemon (similar Brookes)		2000	20
88	Tea Bags Five Roses	250		25
89	Tea Bags Rooibos	250		25
90	Fruit Long Life Juice (similar to Ceres)		1000	150
	<b>Flavouring</b>			
91	Essence Assorted		30	30
92	Food Colouring Assorted			15
	<b>Levelling Agents</b>			
93	Acid Tartaric	12		10

**Batho pele-** putting people first

NO	DESCRIPTION	PACKAGING		Quantity
94	Baking Powder	50		30
95	Bicarbonate Of Soda	15		10
96	Yeast Dried	10		10
	<b>Seasonings Similar to Robertson</b>			
97	Curry Powder Asst.	200		12
98	Coconut	500		10
99	Garlic, Flakes		100	55
100	Ginger File/Ground		100	6
101	Pepper, Black, Corns With Grind Top		100	20
102	Pepper, Black, Fine/Ground		100	5
103	Peri – Peri		100	45
104	Salt, Garlic		100	20
105	Salt, Table, Iodised In Plastic Container	500		8
106	Stock Cubes Assorted	240		5
	<b>Spices Similar to Robertson</b>			
107	Bar BQ		100	18
108	Bay Leaves		100	5
109	Cinnamon, Ground		100	
110	Cloves, Whole		26	6
111	Coriander, Whole / Coarse	28		12
112	Fish spice		100	
113	Ginger, Whole		100	
114	Garlic and Herbs		100	25
115	Herbs Mixed		100	5
116	Aromat	1000		10
117	Nutmeg, Fine		100	5

NO	DESCRIPTION	PACKAGING		Quantity
118	Paprika		100	40
119	Parsley		100	5
120	Rosemary		100	30
121	Sage		100	10
120	Spice Mixed		100	10
121	Steak And Chop		100	40
122	Sweet Basil		100	10
123	Bay leaves		100	5
124	Turmeric		100	3
125	Cumin		100	5
126	Masala		100	6
	<b>Flour (Longest Expiry Date)</b>			
127	Corn (Maizena)	500		2
128	Flour, Cake	1000		30
129	Flour, Self raising	500		40
130	Flour, Bread, White	2500		45
131	Flour, Bread, Brown	2500		10
132	Flour, Whole Wheat	2500		10
133	Digestive Bran	350		20
134	Linseed	250		5
135	Sesame Seed	100		5
	<b>Puddings</b>			
136	Caramel Treat	360		40
137	Christmas Pudding	450		10
138	Custard, Powder	500		2
139	Instant Assorted Pudding	90		30

NO	DESCRIPTION	PACKAGING	Quantity
140	Jellies Assorted	80	50
141	Sago	500	3
142	Self-saucing Hot Sponge Puddings / Saucy Chocolate Pudding Kit	510	20
143	Hundreds & thousands	75	3
144	Vermicelli	25	3
145	Muffin Mix (assorted)	500	40
	<b>Sugar – Similar to Hulett's</b>		
146	Sugar, Brown	2500	5
147	Sugar, White	2500	5
148	Sugar, Icing	500	5
	<b>Dehydrated Foods</b>		
149	Onions	100	200
150	Potato Powder (Smash, variety flavours)	104	30
	<b>Chocolates Similar to (Cadbury slabs)</b>		
151	Dairy Milk	80	50
152	Fruit & Nut	80	50
153	Dream	80	50
154	Top deck	80	50
155	Mint Crisp	80	50
156	Whole Nut	80	50
157	Refill of soda stream gas cylinders (per box of 12) (CO2 Cylinder)		1
	<b>Dried Fruit -Similar to Mesarris/Safari</b>		
158	Apple Rings	125	30
159	Currants	250	10

**Batho pele-** putting people first

NO	DESCRIPTION	PACKAGING	Quantity
160	Dates ( For baking only)	250	2
162	Fruit Bars Assorted/Dainty cubes-Safari	250/264	30
163	Peaches	250	30
164	Pears	250	30
165	Prunes	250	35
166	Raisins	500	30
167	Sultanas	500	20
168	Mango	500	80
169	Mixed Fruit	500	40
	<b>Nuts – Similar to Mesarris/Safari</b>		
170	Cashew, Salted	300	45
171	Nuts, Mixed	450	45
172	Peanuts, Salted	450	40
173	Peanuts And Raisins	450	50
174	Pecans	300	90
	<b>Canned Fruit – Similar to Koo/All Gold</b>		
175	Apple	385	5
176	Cherry, Red / Black / Maraschino	365	5
177	Fruit Salad or Fruit Cocktail	410	90
178	Grape Fruit	410	60
179	Guavas, Halves	825	50
180	Peaches, Halves	825	70
181	Pears, Halves	410	40
182	Pineapples, Rings	825	90
	<b>Canned Vegetables (Similar to KOO/All Gold)</b>		
183	Asparagus	430	12

**Batho pele-** putting people first

NO	DESCRIPTION	PACKAGING	Quantity
184	Beans, Green	410	50
185	Beans, Harricot/ Butter	410	90
186	Beans, In Tomato (Baked)	410	130
187	Beetroot	405	50
188	Carrots In Curry / <i>Curried Carrot Salad</i>	405	40
189	Corn, Kernel, Whole	410	10
190	Corn, Kernel, Sweet Cream	410	48
191	Mushrooms, In Brine, <i>Pieces or Sliced</i>	285	50
192	Mushrooms, Creamed/ <i>Cheese sauce</i>	285	50
193	Mushrooms, Whole / <i>Button</i>	285	50
194	Peas	410	24
195	Tomato, Paste	100	100
196	Tomato, Puree	410	85
197	Tomato, Whole	400	60
198	Vegetables, Mixed	410	50
199	Chick Peas	410	12
200	Tomato & Onions (Mix)	410	100
	<b>Soups –(Tins Similar to Heinz)</b>		
201	Chicken Tins	400	36
202	Mushroom, Tins	400	70
203	Royco Brown Onion	45	30
204	Royco Asst. Pkts	45	30
205	Royco Cup a Soup Pkts, <i>Assorted</i>	20	50
206	Tomato Tins –	400	20
207	Vegetables Tins	400	30
	<b>Jams</b>		
208	Apple, Jelly or <i>Mint</i>	155	10

**Batho pele-** putting people first

NO	DESCRIPTION	PACKAGING	Quantity
209	Apricot, Smooth	900	8
210	Fig	450	5
211	Honey	450	75
212	Marmalade	450	5
213	Strawberry	450	6
	<b>Tinned Meat</b>		
214	Beef, Corned, Pure, Bull brand / Similar	300	38
215	Chicken And Rice ( <i>Breyani / equivalent</i> )	380	15
216	Meatballs And Spaghetti	410	30
217	Beef, Mince, <i>Vegetable or Vegetable Curry (Breyani or equivalent)</i>	410	38
218	Pork Corned Meat / <i>Picnic Ham</i>	300	
219	Vienna, Sausages (Enterprise/Similar)	280	12
	<b>Extracts &amp; Spreads</b>		
220	Anchovy Paste	85	10
221	Cheese Spread Assorted Flavours	250	25
222	Marmite/	125	5
223	Bovril	125	5
224	Peanut Butter Black Cat	400	60
225	Sandwich Spread, <i>Assorted</i>	270	24
	<b>Fish Canned</b>		
226	Light Meat Tuna (Shredded) In Brine <i>or Vegetable Oil</i>	170	40
227	Tuna Tins Savoury / Assorted	185	30
228	Pilchards In Tomato Assorted	400	30

NO	DESCRIPTION	PACKAGING		Quantity
229	Sardines Tins, <i>Assorted</i>	106		40
230	Smoked Oysters	85		40
231	Smoked Mussels, <i>Assorted</i>	85		40
	<b>Dairy Products, Other (Longest Available Expiry Date)</b>			
232	CREMORA POWDER -NETSLE (Plastic Equivalent	500		40
233	Milk, Condensed Sweetened	385		40
234	Milk, Ideal	380		10
235	Milk, Powder Full Cream	500		20
236	Milk, Powder Skimmed/ Fat Free	500		20
237	Milk, Long Life Full Cream (Similar to Ever fresh/Clover)		1000	750
238	Milk, Long Life 2% / <b>Low Fat/ Fat Free</b> (Similar to Ever fresh/Clover)		1000	400
	<b>Fats &amp; Oils</b>			
239	Oil Cooking-Similar to Crispa		20,000	8
240	Cooking Spray		300	28
	<b>Eggs</b>			
241	Eggs, Large, Dipped in Oil – DOZ (Dozen)			270
242	Eggs, Powder (Yellow)	500		5
243	Eggs, Powder (White)	500		5
	<b>Chutneys</b>			
244	Fruit Hot - Mrs Balls / Equivalent	470		40
245	Fruit Original - Mrs Balls / Equivalent	470		20

NO	DESCRIPTION	PACKAGING		Quantity
	<b>Pickles</b>			
246	Atchar (Variety)	400		50
247	Olives, Black	100		10
248	Olives, Green	100		10
249	Onions Cocktail Asst.	200		15
250	Onions Pickled (Variety)	400		45
251	Peppadews (Variety - including Hot Sweet Piquante)	400		25
252	Jalapeno Chillies (Variety)	400		40
253	Chakalaka	410		30
254	Dill Cucumbers	700		10

	DESCRIPTION	UNITS/ GRAMS	MIL	Quantity
	<b>BREAD</b>			
255	Brown, Loaves (Similar To Blue Ribbon)	700g		120
256	White, Loaves (Similar To Blue Ribbon)	700g		140
257	Whole-wheat, Brown, Loaves (Similar To Blue Ribbon)	700g		70
	<b>PIES FROZEN</b>			
258	Chicken And Mushroom Mammams / Equivalent	24's		4
259	Cornish Mammams / Equivalent	24's		4
260	Pepper Steak Mammams / Equivalent	24's		5
261	Sausage Roll Mammams / Equivalent ( <i>Beef or Chicken</i> )	50's		5
262	Steak And Kidney Mammams / Equivalent	24's		5
263	Samoosas-Beef Mince	50's		5

**Batho pele-** putting people first

	DESCRIPTION	UNITS/ GRAMS	MIL	Quantity
264	Samosas-Chicken	50's		5
265	Spring Rolls	50's		5
	<b>FRESH FISH – Similar to SEA HARVEST / I&amp;J</b>			
266	Haddock, Smoked, Frozen	500		40
267	Hake, Frozen	600		40
268	Kingklip, Frozen	600		60
269	Sea Harvest, Batter Portion (Plain)	500		60
270	Calamari(Rings)	500		20
271	Mild Cure Snoek, Whole (braai snoek)	1000		5
272	Smoked snoek	500		5
	<b>FROZEN VEGETABLES</b>			
273	Baby Marrows (Similar To McCain)	1000		30
274	Sweet Potato (Similar To McCain)	1000		48
275	Beans, Sliced (Similar To McCain)	1000		80
276	Broccoli (Similar To McCain)	1000		50
277	Brussel Sprouts (Similar To McCain)	1000		20
278	Carrots, Baby (Similar To McCain)	1000		80
279	Cauliflower (Similar To McCain)	1000		42
280	Chips (Oven) (Similar To McCain)	1000		100
281	Potato Wedges (Similar To McCain)	2500		100
282	Country Mixed (Similar To McCain)	1000		80
283	Peas (Similar To McCain)	1000		60
284	Spinach (Similar To McCain)	1000		48
285	Stir Fry: Hawaiian Mix (Similar To McCain) <i>or Asian</i>	1000		70
286	Pumpkin (Similar To McCain)	1000		48
	<b>ICE CREAM - AYLESBURY / NESTLE COUNTRY FRESH</b>			

**Batho pele-** putting people first

	DESCRIPTION	UNITS/ GRAMS	MIL	Quantity
287	Chocolate (Assorted)		5000	8
288	Mint Chocolate		2000	10
289	Rum And Raisin		2000	10
290	Strawberry(Assorted)		5000	8
291	Vanilla		5000	10
	<b>DAIRY PRODUCTS, FRESH</b>			
292	Margarine soft cubes	500		8
293	Butter (Unsalted)	500		70
294	Meadowland Cream		1000	20
295	Cheese, Cottage- (Assorted)	200		50
296	Cheese, Cheddar, Similar To "Elite"	230		80
297	Cheese, Mozzarella	240		60
298	Cheese, Sweet Milk, Gouda Similar To Elite	230		80
299	Melrose Cheese (Asst)	200		25

## BIDDER'S DISCLOSURE

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

**1.2 To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20** preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

#### 80/20

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

## 80/20

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
More than 50% (fifty percent) ownership by Black people	20	
More than 50% (fifty percent) ownership by Women	20	
More than 50% (fifty percent) ownership by people with disabilities	20	

### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in

addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....