

SECTION 2.1 SPECIAL CONDITIONS

Potential bidders are hereby invited to tender for the supply and delivery of various items to Hessequa Municipality.

A. GENERAL:

1. The contract period will commence from date of appointment for a period of three years.
2. The tender must be valid for a period of 90 days.
3. Delivery period for items is indicated under each item.
4. All items will be ordered as and when required.
5. If the successful (preferred) bidder cannot or does not deliver the items within the delivery period as indicated, the bidder must inform the Municipality in writing of delays in delivery.
6. Pricing
 - 6.1. Prices for the 3 years should be firm.
 - 6.2. Service Providers may tender for all items or certain items only **however**, tenders will be awarded in subsections. Failure to tender for all items in a subsection will result in the supplier being disqualified for that specific subsection. Each subsection will be evaluated and adjudicated separately.
 - 6.3. Item prices should include any delivery costs. An average delivery cost to all areas must be calculated and given
7. The Hessequa Municipality measures the performance of Service Providers on a monthly basis. The Key Performance Indicators (KPI's) to which the Service Provider in this tender will be measured are as follows:
 - 7.1.1. Timeous delivery of items.
 - 7.1.2. Quality of product as stipulated in Section B: Specifications of this document.
 - 7.1.3. Correct invoicing
 - 7.1.4. The Service Provider will be notified if the KPI's are not met. If the Service Provider cannot submit satisfactory reasons why the KPI's was not met, the contract may be cancelled, and the Service Provider may be blacklisted.

Failure to adhere to the beforementioned may result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME)
CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:DATE:

Initials of Service Provider's Authority: