

KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs
Requisition form for Goods / Services

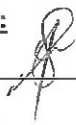
To	MANAGER: SCM	Requisition No.	7023042814
Requestor's (Official) Name:	Samukelisiwe Zuma	Required delivery Date:	
Designation:	Auxiliary Services	Delivery address:	ERF 60 Mzolozolo Avenue Mkuze
Business Unit			
Telephone Number	0332642657		

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

Request SCM to appoint a service provider for a contract who will supply and maintain the plants at Mkuze district office. for a period of 36 Months. it plants are

MOTIVATION FOR ACQUISITION:

Requestor's (Official) Signature 

Date: 29/03/2023

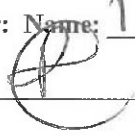
LOCATION OF EXPENDITURE

Funds	Voted
Responsibility	Corporate Services
Objective	Auxiliary Services
Project	No project
Net Asset	Non-Asset Related Office Building
Regional Indicator	KZN whole Province
Item	P/P Gardening Services

Budget Allocation	R 36 700 000
Less Expenditure	R -
Less Commitments	R -
Budget Available	R 36 700 000
Budget Estimate	R 200,000.00

Approved / Not Approved

Responsibility Manager: Name: N. P. Kurene Rank: Acting Director

Signature:  Date: 29/03/23

Comments:

Certification of funds:

Budget Controller Name: M. S. Mdluli Signature:  Date: 11/04/2023

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:		Date:

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:	Date:		

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:	

LOGISTIC SECTION

Award Approved by:	Name:	Date:
Order No.:	Date:	Total Cost:
Name:	Signature:	Designation:
		Date:

KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs
Requisition form for Goods / Services

To	MANAGER: SCM	Requisition No.	2023042813
Requestor's (Official) Name:	Samukelisiwe Zuma	Required delivery Date:	
Designation:	Auxiliary Services	Delivery address:	251 Utrecht Vryheid
Business Unit			
Telephone Number	0332642657		

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description
Request SCM to appoint a service provider for a contract who will supply and maintain the plants at Vryheid district office. For a period of 36 months. 10 plants.

MOTIVATION FOR ACQUISITION:

Requestor's (Official) Signature _____

Date: 29/8/2023

ALLOCATION OF EXPENDITURE

Ends	Voted
Responsibility	Corporate Services
Objective	Auxiliary Services
Project	No project
Net Asset	Non-Asset Related - Office Building
Regional Indicator	KZN whole Province
Item	P/PO regarding services

Budget Allocation	R 36 700 000
Less Expenditure	R -
Less Commitments	R -
Budget Available	R 36 700 000
Budget Estimate	R 200 000.00

Approved / Not Approved

Responsibility Manager Name: N.P. Kunene Rank: Acting Director

Signature: _____ Date: 29/8/23

Comments:

Certification of funds:

Budget Controller Name: M. Mduzizi Signature: _____ Date: 11/04/2023

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irrepairable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:		Date:

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:	Date:		

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:	

LOGISTIC SECTION

Award Approved by:	Name:	Date:		
Order No.:	Date:	Total Cost:		
Name:	Signature:	Designation:	Date:	

KwaZulu-Natal Department of Economic Development, Tourism and Environmental Affairs
Requisition form for Goods / Services

To
 Requestor's (Official)
 Name:
 Designation:
 Business Unit
 Telephone Number

MANAGER: SCM
Samukelisiwe Zuma

Auxiliary Services

0332642657

Requisition No.
 Required delivery
 Date:
 Delivery address:

202304 2810

Lot 11637 Vled n Vlei
Richards bay

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

Request SCM to appoint a service provider for a contract who will supply and maintain the plants at Richards bay district office. For a period of 36 months. ~~10 plants~~

MOTIVATION FOR ACQUISITION:

Requestor's (Official) Signature *[Signature]*

Date: 29/03/2023

ALLOCATION OF EXPENDITURE

Inds	Voted
Responsibility	Corporate Services
Objective	Auxiliary Services
Project	No project
Net Asset	Non-Asset Related
Regional Indicator	KZN whole Province
Item	P/P: Gardening Service

Budget Allocation	R 36 700 000.00
Less Expenditure	R
Less Commitments	R
Budget Available	R 36 700 000.00
Budget Estimate	R 200.000.00

Approved / Not Approved

Responsibility Manager: Name: N.P. Kunene Rank: Acting Director

Signature: *[Signature]*

Date: 29/03/23

Comments:

Certification of funds:

Budget Controller Name: K. Gumede

Signature: *[Signature]*

Date: 28/04/23

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irrepairable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:		Date:

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:	Date:		

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:	

LOGISTIC SECTION

Award Approved by:	Name:	Date:		
Order No.:	Date:	Total Cost:		
Name:	Signature:	Designation:	Date:	