



EXPRESSION OF INTEREST

EOI NO. E/03/24/25

EXPRESSION OF INTEREST TO INVITE HISTORICALLY DISADVANTAGED (HDI) FARMERS WHO WOULD LIKE TO ENTER INTO THE WILDLIFE INDUSTRY THROUGH GAME INDUSTRY TRANSFORMATION PROGRAMME

ADVERTISEMENT DATE:	15 November 2024
CLOSING DATE:	10 December 2024
ADDRESS:	ECPTA Offices 17-25 Oxford Street, East London
BIDDER NAME:	

URGENT FRAUD ALERT

CRIMINAL CALLS TARGETING BIDDERS
NO PAY-OFFS TO SUBMIT OR SECURE TENDERS
STAY VIGILANT - REPORT FRAUD
*ECPTA will not ask any bidder for any monies



REPORT

Whistle Blowers
PRIVATE & CONFIDENTIAL
0800 611 085
ecpta@whistleblowing.co.za
www.whistleblowing.co.za



REQUEST FOR EXPRESSION OF INTEREST

EOI NO. E/03/24/25

EXPRESSION OF INTEREST TO INVITE HISTORICALLY DISADVANTAGED (HDI) FARMERS WHO WOULD LIKE TO ENTER INTO THE WILDLIFE INDUSTRY THROUGH GAME INDUSTRY TRANSFORMATION PROGRAMME

The Eastern Cape Parks and Tourism Agency would like to invite historically disadvantaged farmers who would like to enter into the wildlife industry, to submit applications to participate in the Agencies Game Industry Transformation Initiative. The key objectives of this programme are to:

- Increase the participation of previously disadvantaged individuals and groups in the wildlife economy
- To facilitate the development of new business opportunities in this sector, by providing support and mentoring to eligible candidates.
- To promote growth in the wildlife sector and the economy of the province
- To contribute to conservation of biodiversity through improved management of natural areas

Terms of Reference for the assignment are attached to this request and will be made available from Friday **15 November 2024** “**FREE OF CHARGE**”. Documents can be downloaded from the ECPTA website: www.visiteasterncape.co.za/corporate/procurement/mini-bids

Sealed Quotations endorsed on the envelope with the Tenderer's name and the Quotation Number shall be deposited in the formal Tender Box situated in the ECPTA offices at 17-25 Oxford Street, Corner of Fleet and Oxford Street, East London CBD, East London or posted so as to reach The Chief Executive Officer, P.O. Box 11235, Southernwood, East London, 5213 in sufficient time for it to be placed in the Tender Box before the closing time of **11h00** on the closing date i.e. **10 December 2024**.

For all SCM related enquiries please contact Mr Mcebisi Sandi at Mcebisi.Sandi@ecpta.co.za.

Tel: 043 492 0685. All technical enquiries please contact Mr. Khanyiso Ngwabeni at Khanyiso.Ngwabeni@ecpta.co.za Cell: 082 497 1480.

ECPTA has a zero tolerance on any acts of fraud and corruption. Please report any suspected acts of fraud and corruption to any of the contact details listed below: Hotline Number: Toll free number -0800 611 085; SMS: 33490 Email: ecpta@whistleblowing.co.za; Tip-offs Website: www.whistleblowing.co.za



MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
EOI Notice	
Invitation to Bid (SBD 1)	
Terms of Reference	
General Conditions of Bid	
Company Profile	
Bidders Disclosure (SBD 4)	
Authority of Signatory	
Joint Venture Form (If applicable)	



PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EASTERN CAPE PARKS & TOURISM AGENCY					
BID NUMBER:	E/03/24/25	CLOSING DATE:	10 December 2024	CLOSING TIME:	11H00 AM
DESCRIPTION	EXPRESSION OF INTEREST TO INVITE HISTORICALLY DISADVANTAGED (HDI) FARMERS WHO WOULD LIKE TO ENTER INTO THE WILDLIFE INDUSTRY THROUGH GAME INDUSTRY TRANSFORMATION PROGRAMME				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
17-25 Oxford Street, Crn. Oxford and Fleet Street					
East London					
5201					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr. Mcebisi Sandi		CONTACT PERSON	Mr. Khanyiso Ngwabeni	
TELEPHONE NUMBER	043 492 0685		TELEPHONE NUMBER	082 497 1480	
FACSIMILE NUMBER	-		FACSIMILE NUMBER	-	
E-MAIL ADDRESS	Mcebisi.Sandi@ecpta.co.za		E-MAIL ADDRESS	Khanyiso.Ngwabeni@ecpta.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA



B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	



PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NAME OF BIDDER:

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g., company resolution)

DATE:



TERMS OF REFERENCE

1. Background

The National Biodiversity Economy Strategy (NBES) is a national plan that aims to provide an enabling environment for communities and entrepreneurs to participate in the biodiversity economy, while contributing to poverty alleviation, sustainable development and conservation of the country's rich biodiversity and ecosystem services. The strategy's vision is "To optimise economic benefits from the sustainable use of South Africa's biodiversity" and the mission is to enhance and create new and inclusive opportunities for economic growth through biodiversity-based initiatives.

To contribute towards the realisation of the objectives of the National strategy, ECPTA has developed the Eastern Cape Game Industry Transformation Programme. This programme aims to contribute towards the achievement of the national objectives detailed in the National Strategy, particularly with regards to the wildlife sub-sector, by facilitating the entry into the industry of new and emerging farmers and entrepreneurs from a historically disadvantaged background.

2. Scope of Work

The Eastern Cape Parks and Tourism Agency would like to invite historically disadvantaged landowners and farmers who would like to become involved in the wildlife industry, to submit applications to participate in the Agency's Game Industry Transformation Initiative. The key objectives of this programme are to:

- Increase the participation of previously disadvantaged individuals and groups in the wildlife economy.
- To facilitate the development of new business opportunities in this sector, by providing support and mentoring to eligible candidates.
- To promote growth in the wildlife sector and the economy of the province.

To contribute to conservation of biodiversity through improved management of natural areas.



3. Requirements for Participation

The following key requirements are applicable:

- Only those properties which have their borders entirely within the Eastern Cape Province will be considered.
- The land must be owned by a previously disadvantaged person/persons or they must have a majority share (the title deed of land must be registered in such person's name or the ownership of the farm must fully satisfy the BBBEE conditions of ownership stipulated by the Broad Based Black Economic Empowerment Act (Act of 53 of 2003) or any other notices published in terms thereof and, in terms of the provision of ECPTA Game industry transformation policy, such ownership must reflect a minimum 51% black ownership).
- Copies of the Title deeds of the property must be provided.
- Leased land where the applicant is in possession of a long-term lease agreement of 10 or more years remaining on the lease at time of submission of the EOI or a written agreement to extend the lease. A copy of this signed lease should accompany the application.
- Community owned land requires the endorsement of the traditional leadership or CPA.
- Only those farms /ranches which are suitable for game farming will be considered.
- Only a maximum of three farms will be selected in this financial year.

4. Time Frames

The following processes will be undertaken by the following dates:

- Expression of interest will close in 10 December 2024.
- Inspection and selection of sites will take place in January 2025.
- Recommendation to the ECPTA's Game Transformation Committee to take place in February 2025.
- Recommendation to Bid Adjudication Committee to take place in March 2025.
- Approval from CEO by end of March 2025.
- Delivery of animals in June/July 2025

These dates are preliminary and subject to change.



5. Application Assessment Process

Application received will be evaluated as follows:

Stage 1: All applications will be checked for completeness and compliance with the conditions stipulated. Any applications that are not completed in full, which do not contain the required supporting documentation, or which do not comply with the conditions stipulated will be disqualified.

Stage 2: Applications that pass Stage 1 will be subjected to a provisional assessment by the project team and will be allocated to the following categories:

1. Entirely unsuitable
2. Medium Term suitability
3. Short term suitability
4. Suitable

Stage 3: Suitable properties that are deemed to be in a position to receive game in 2024 will be visited and assessed by a project team. These properties will be scored using the following criteria:

Criteria	Weighting
Conservation value of the land	10
Habitat Suitability for proposed project	10
Habitat Degradation	15
Security	15
Infrastructure	20
Economic Potential	15
Skills and attitude	10
Commitments from other partners	5
TOTAL	100

The three highest scoring properties, should they meet all the requirements, will be recommended to receive game in 2025, and further assessments may be conducted on these properties. All other properties will be added to the Agency's stakeholder register as longer-term prospects which require further development support to bring them to a state of readiness.



GENERAL CONDITIONS OF THE BID

1. Interpretation

The word “Bidder” in these conditions shall mean and include any firm or any company or body incorporated or unincorporated. The word “ECPTA” in these conditions shall mean the Eastern Cape Parks & Tourism Agency.

2. Extent of the bid

This contract is for the provision of the services as detailed in the attached Specification (page 7-9)

3. Mode of the Bid

All Bids shall be completed and signed: All forms, annexure, addendums, and specifications shall be signed and returned with the Bid document as a whole.

4. Quality

Should the specifications and / or descriptions not address any aspects of quality as specified, clarity should be provided to the ECPTA prior to the submission of a quotation.

5. Signing of Documents

Bidders are required to return the complete set of documents duly signed.

6. Period of Validity for Bids and withdrawal of Bid after Closing Date

All bids are to be held valid and binding for 90 days from the closing date of submissions (calculated from, but not including, the due date).

7. Penalty Provision

Should the successful Bidder:

- a. Withdraw the Bid during the afore-mentioned period of validity; or
- b. Advise the ECPTA of his / her / their inability to fulfil the contract; or
- c. Fail or refuse to fulfil the contract; or
- d. Fail or refuse to sign the agreement or provide any surety if required to do so.

Then, the Bidder will be held responsible for and is obligated to pay to the ECPTA:

- e. All expenses incurred by ECPTA to advertise for or invite and deliberate upon new Bids, should this be necessary.



6. Authority to Sign Bid Documents

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the ECPTA at the time of submission of the Bid that the Bid has been signed by persons properly authorized thereto by resolution of the directors or under the articles of the entity.

7. Closing Date / Submitting of Proposals

Sealed Quotations endorsed on the envelope with the Tenderer's name and the Quotation Number shall be deposited in the formal Tender Box situated in the ECPTA offices at 17-25 Oxford Street, Corner of Fleet and Oxford Street, East London CBD, East London or posted so as to reach The Chief Executive Officer, P.O. Box 11235, Southernwood, East London, 5213 in sufficient time for it to be placed in the Tender Box before the closing time of **11h00** on the closing date i.e. **10 December 2024**.

8. Bid Enquiries

Enquiries should be directed to the Supply Chain Management Unit. The following official can be contacted: Mr Mcebisi Sandi_at 043 492 0685 during normal office hours viz. 08:00 – 16:00 Mondays to Fridays-email: Mcebisi.Sandi@ecpta.co.za

9. Control of The Contract

For the purposes of this contract ECPTA has appointed the Bid Committee for the adjudication, award, and management of the bid.



COMPANY PROFILE

Interested firms must submit a company profile describing the organisation, its primary business activity, work done/experience (particularly in developing commercialisation strategies, business development strategies/ plans and its clientele). The firms must demonstrate that:

- I. Their core business area shall be relevant to the assignment.
- II. Must have strong technical, managerial, and financial status and must have a track record in the consulting industry.
- III. Team Composition

ATTACH COMPANY PROFILE



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2

Full Name	Identity Number	Name of State institution



Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium¹ will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements

¹ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
EOI Bid Document | EOI E/03/24/25 | Game Transformation



made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder



AUTHORITY TO SIGN BID DOCUMENTS

In the case of a bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to ECPTA at the time of submission of the bid that the bid has been signed by persons properly authorized thereto by resolution of the directors or under the articles of the entity.

ATTACH RESOLUTION OF SIGNATORY



JOINT VENTURE DISCLOSURE FORM

GENERAL

- i) All the information requested must be filled in the spaces provided. If additional space is required, additional sheets may be used and attached to the original documents.
- ii) A copy of the joint venture agreement must be attached to this form, in order to demonstrate the Affirmable, Joint Venture Partner's share in the ownership, control, management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include specific details relating to:
 - a) the contributions of capital and equipment
 - b) work items to be performed by the Affirmable Joint Venture Partner's own forces
 - c) work items to be performed under the supervision of the Affirmable Joint Venture Partner.
- iii) Copies of all written agreements between partners concerning the contract must be attached to this form including those, which relate to ownership options and to restrictions/limits regarding ownership and control.
- iv) ABE partners must complete ABE Declaration Affidavits.
- v) The joint venture must be formalised. All pages of the joint venture agreement must be signed by all the parties concerned. A letter/ notice of intention to formalise a joint venture once the contract has been awarded will not be considered.
- vi) should any of the above not be complied with, the joint venture will be deemed null and void and will be considered non-responsive.

1. JOINT VENTURE PARTICULARS

- a) Name
- b) Postal address.....
.....
- c) Physical address
.....
- d) Telephone
- e) Fax



2. IDENTITY OF EACH NON-AFFIRMABLE JOINT VENTURE PARTNER

2.1(a) Name of Firm.....

Postal Address

Physical Address.....

Telephone.....

Fax

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

2.2(a) Name of Firm.....

Postal Address

Physical Address.....

Telephone.....

Fax

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

(Continue as required for further non-Affirmable Joint Venture Partners)

IDENTITY OF EACH AFFIRMABLE JOINT VENTURE PARTNER

3.1(a) Name of Firm.....

Postal Address

Physical Address.....

Telephone.....

Fax

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

3.2(a) Name of Firm.....

Postal Address

Physical Address.....



Telephone.....

Fax

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

3.3(a) Name of Firm.....

Postal Address

Physical Address

Telephone.....

Fax

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

1. BRIEF DESCRIPTION OF THE ROLES OF THE AFFIRMABLE JOINT VENTURE PARTNERS IN THE JOINT VENTURE

.....

.....

.....

5. OWNERSHIP OF THE JOINT VENTURE

a) Affirmable Joint Venture Partner ownership percentage(s)%

b) Non-Affirmable Joint Venture Partner ownership percentage(s)%

c) Affirmable Joint Venture Partner percentages in respect of: *

(i)

Profit and loss sharing

(ii)

Initial capital contribution in Rands.....

.....

.....



(*Brief descriptions and further particulars should be provided to clarify percentages).

(iii)

Anticipated on-going capital contributions in Rands

.....

.....

(iv) Contributions of equipment (specify types, quality, and quantities of equipment) to be provided by each partner.

.....

.....

.....

5. RECENT CONTRACTS EXECUTED BY PARTNERS IN THEIR OWN RIGHT AS PRIME CONTRACTORS OR AS PARTNERS IN OTHER JOINT VENTURES

	NON-AFFIRMABLE JOINT VENTURE PARTNERS	PARTNER NAME
a)		
b)		
c)		
d)		
e)		

	AFFIRMABLE JOINT VENTURE PARTNERS	PARTNER NAME
a)		
b)		
c)		
d)		
e)		

7. CONTROL AND PARTICIPATION IN THE JOINT VENTURE

(Identify by name and firm those individuals who are, or will be, responsible for, and have authority to engage in the relevant management functions and policy and decision making, indicating any limitations in their authority e.g., co-signature requirements and Rand limits).

(a) Joint Venture cheque signing



.....
.....
.....

(b) Authority to enter into contracts on behalf of the Joint Venture

.....
.....
.....

(c) Signing, co-signing and/or collateralising of loans

.....
.....
.....

(d) Acquisition of lines of credit

.....
.....
.....

(e) Acquisition of performance bonds

.....
.....
.....

(f) Negotiating and signing labour agreements

.....
.....
.....



8. MANAGEMENT OF CONTRACT PERFORMANCE

(Fill in the name and firm of the responsible person).

- (a) Supervision of field operations.....
- (b) Major purchasing.....
- (c) Estimating
- (d) Technical management

9. MANAGEMENT AND CONTROL OF JOINT VENTURE

- (a) Identify the “managing partner”, if any,

.....

.....

.....

.....

- (b) What authority does each partner have to commit or obligate the other to financial institutions, insurance companies, suppliers, subcontractors and/or other parties participating in the execution of the contemplated works?

.....

.....

.....

.....

- (c) Describe the management structure for the Joint Venture’s work under the contract

MANAGEMENT FUNCTION / DESIGNATION	NAME	PARTNER*

(Fill in “ex Affirmable Joint-Venture Partner” or “ex non-Affirmable Joint-Venture Partner



10. **PERSONNEL**

(a) State the approximate number of operative personnel (by trade/function/discipline) needed to perform the Joint Venture work under the Contract.

TRADE/FUNCTION/ DISCIPLINE	NUMBER EX AFFIRMABLE JOINT VENTURE PARTNERS	NUMBER EX NON- AFFIRMABLE JOINT VENTURE PARTNERS

(Fill in “ex Affirmable Joint-Venture Partner” or “ex non-Affirmable Joint-Venture Partner”).

(b) Number of operative personnel to be employed on the Contract who are currently in the employ of partners.

(i) Number currently employed by Affirmable Joint Venture Partners

.....

(ii) Number currently employed by the Joint Venture

.....

(a) Number of operative personnel who are not currently in the employ of the respective partner and will be engaged on the project by the Joint Venture

.....

(d) Name of individual(s) who will be responsible for hiring Joint Venture employees

.....

.....

(e) Name of partner who will be responsible for the preparation of Joint Venture payrolls

.....

11. **CONTROL AND STRUCTURE OF THE JOINT VENTURE**

Briefly describe the manner in which the Joint Venture is structured and controlled.

.....

.....

.....



The undersigned warrants that he/she is duly authorised to sign this Joint Venture Disclosure Form and affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of the Joint Venture and the intended participation of each partner in the undertaking.

The undersigned further covenants and agrees to provide the Employer with complete and accurate information regarding actual Joint Venture work and the payment therefore, and any proposed changes in any provisions of the Joint Venture agreement, and to permit the audit and examination of the books, records and files of the Joint Venture, or those of each partner relevant to the Joint Venture, by duly authorised representatives of the Employer.

Signature
Duly authorized to sign on behalf of
Name
Address
Telephone.....
Date

Signature
Duly authorized to sign on behalf of
Name
Address
Telephone.....
Date

Signature
Duly authorized to sign on behalf of
Name
Address
Telephone.....
Date

