

P000000676

000528

REQUEST FOR QUOTATION EVALUATION

QRR00006PS

000528

RFQ Line	Item Number	Description	Quantity
1	1581684 0648	CHAIR AERON EXECUTIVE HIGH BACK	2.00 EA
2	1271684 2386	CHAIR HIGH BACK SWIVEL & TILT WITH GAS ACTION	30.00 EA

Supplier and quotation detail	Price (ZAR):	Points awarded			Accepted
		Goals	Price	Total	
Supplier: AAA CONSUMABLES WESTERN CAPE Comments: A valid quotation has been received	121,635.50	15.00	80.00	95.00	☒
Supplier: RIBBENS OFFICE SOLUTIONS Comments: A valid quotation has been received	191,958.00	15.00	33.75	48.75	☐
Supplier: BIDVEST OFFICE Comments: A valid quotation has been received	198,315.40 10	0.00	29.57	29.57	☐

B. Kopyman

22587667

[Signature]

01/09/2023

Evaluator Name and Surname

Evaluator Persal Number

Evaluator Signature

Date

Approved
 [Signature]
 11/09/2023



the doj & cd
Department of Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

GOODS & SERVICES REQUISITION DOJ & CD

Reference											Responsibility: 3 0 9 4 8 6 8 4										Contact Person: Roger Bred										R Q R 0 0 0 0 9 9 R									
Date requested	28/08/2023										Objective: 3 0 0 7 5 0 3 0										Contact No: 028 3123713										Q R R 0000 5244									
Date Required											Project: 4 0 3 0										Fax No: 086 207 1355										P O									
											Fund: 3 4 1 0 3 0										Room No:										P A									

Search for the item(s) you need in JYP. When you have found the relevant item(s), fill in the Goods & Services Requisition and obtain authorisation. Goods & Services Requisitions that are not signed by the correct delegated authority will not be processed. Please show complete item Descriptions and Item Numbers, to ensure your request is processed correctly.

Line	Item	Description	Qty	UOM	Unit Price (inc VAT)	Total Amount (inc VAT)
1	5 8 1 6 8 4	0 6 4 8	2			18 170.00
1	2 7 1 6 8 4	2 3 8 6	30			103 465.50
LEATHER CHAIR						
HIGH BACK OFFICE CHAIRS						

COMMENT:

INCLUDING DELIVERY Total 121 635.50

Requestor	2 6 6 2 5 3 2 6	Roger Bred	Signature	Admin Clerk	2023/08/28
Responsibility Manager	5 5 9 5 1 2 5 2	T MBENYANA	Signature	ADMIN OFFICER	2023/08/28
Delegated Authority	5 4 0 6 8 7 6 2	N DADAMASI	Signature	COURT MANAGER	

OBTAIN DELEGATED AUTHORIZATION AND FORWARD TO SCM OFFICE THIS GOODS & SERVICES REQUISITION WAS AWARDED TO : AAA CONSUMABLES



the doj & cd

Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

COMPARATIVE PRICING SCHEDULE

Project or Procurement Description: OFFICE CHAIRS

BIDDER No.	1 (lowest quote)	2	3
NAME OF BIDDER	AAA CONSUMABLES	OFFICE NATIONAL	WALTONS
BID PRICE	R 121 635,50	R 191 958,00	R 198 315,20
PRICE (80 or 90)	80	33,75	29,57
BBBE STATUS POINTS	15	15	0
TOTAL (100)	95,00	48,75	29,57

Delivery Period (in DAYS)	ASAP	ASAP	ASAP
Quotation Expiry Date	60 DAYS	60 DAYS	60 DAYS
Is price Firm / Not Firm?	FIRM	FIRM	FIRM

Specific Goals: Enterprises with ownership of 51% or more by:	Number of points (90/10 system)	Number of points (80/20 system)	Supplier / Tenderer
Black persons	5	10	
Women	2	5	
Youth	2	3	
Disability	1	2	

Evaluator 1: Name	ROGER BRED	Signature	Date
Evaluator 2: Name	T MBENYANA	Signature	Date

GUIDELINE:

1. The lowest bid price must always be the bidder no 1, for all other supplier to compare against lowest.
2. All inclusive total prices must include VAT, and must be firm (not subject to exchange rates)
3. At least five suppliers must be approached for quotations, but a minimum of 3 quotations is mandatory.



the doj & cd

Department of
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

BRANCH: OVERBERG CLUSTER: MAGISTRATE COURT HERMANUS

Tel: (028) 32 3713

Email: rhred@justice.gov.za

INTERNAL MEMO

DATE:	15 August 2023	FILE NO:	6/1/2
TO:	ACTING COURT MANAGER	FROM:	PROCUREMENT CLERK/ACTING ADMIN OFFICER
CC:	Court Manager: Overberg Cluster		
SUBJECT:	REQUESTING APPROVAL FROM AREA COURT MANAGER TO PROCURE OFFICE CHAIRS FOR THE COURTS, NPA AND ADMIN OFFICIALS IN HERMANUS MAGISTRATE COURT		

1. Purpose

- 1.1 The purpose is to obtain approval from Area Court Manager to procure furniture in Hermanus Magistrate court.

2. Executive Summary

- 2.1 The Magistrate in Court B and C court is using visitor's chairs, which is uncomfortable. Chairs used by the NPA and Admin Officials are not in good condition as result the office received many complaints regarding the condition of the chairs. On 14 March 2023 in the office Budget Allocation Meeting the need of office chairs was discussed by all stakeholders and the office chairs are on the office procurement plan for 2023/2024.

3. Background

The Magistrate in Court B & C is using a visitor's chair, which is uncomfortable. Chairs used by the NPA and Admin officials are not in good condition as result the office received many complaints regarding the condition of the chairs. On 14 March 2023 in the office Budget Allocation meeting the need of office chairs was discussed by all Stake holders and the office chairs are on the office procurement plan for 2023/2024.

**SUBJECT: REQUESTING APPROVAL FROM AREA COURT MANAGER TO
PROCURE OFFICE CHAIRS FOR THE COURTS, NPA AND ADMIN
OFFICIALS IN HERMANUS MAGISTRATE COURT**

3.2 Legal/Policy analysis

In terms of Occupational Health and Safety Act (Act 85 of 1993), the employer must where reasonably practicable, must provide and maintain a safe healthy work environment that is without risk to employees.

3.3 Motivation for course of action

The chairs will provide support for official's body and arm and will reduce absenteeism due to sick as most are complaining of back pains. The furniture will improve the image of their office and present the Department in a professional manner.

4. Financial Implications

- 4.1 The office does not have funds in the current budget of 2023/2024 Provincial office to kindly allocate funds.
- 4.2 The office chairs will be accounted for, barcoded and registered on the asset register as an asset of the Department of Justice and constitutional Department.
- 4.3 This office requested quotations from CSD complaint suppliers. Attached herewith please find the information as quoted by the suppliers.

NAME OF SUPPLIER	QUOTATION AMOUNT
AAA CONSUMABLES	R121635.50
WALTONS	R198315.20
OFFICE NATIONAL	R191958.00

5. Recommendations

- 5.1 I hereby recommend that the Area Court Manager approves the procurement of High back chairs for the Courts, NPA and Officials in Hermanus Magistrate Court.
- 5.2 It is also recommended that the Area Court Manager approves AAA Consumables to procure and deliver to Hermanus Magistrate Court for the quoted amount of R121635.50.


Mr Roger Bred
Procurement Clerk

PROCUREMENT	
PRIVAATSAK/PRIVATE BAG X01	
Date:	2023-08-16
HERMANUS 7200	
VERKRYING	

RECOMMENDED / NOT RECOMMENDED / NOTED

COMMENTS:


Ms Olivia Ramsie
Acting Admin Officer

Date

SUBJECT:	REQUESTING APPROVAL FROM AREA COURT MANAGER TO PROCURE OFFICE CHAIRS FOR THE COURTS, NPA AND ADMIN OFFICIALS IN HERMANUS MAGISTRATE COURT
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5. Recommendations

- 5.1 I hereby recommend that the Area Court Manager approves the procurement of High back chairs for the Courts, NPA and Officials in Hermanus Magistrate Court.
- 5.2 It is also recommended that the Area Court Manager approves **AAA Consumables** to procure and deliver to Hermanus Magistrate Court for the quoted amount of R121635.50

RECOMMENDED / NOT RECOMMENDED / NOTED

COMMENTS:


Ms Thembela Mbenyana
Acting Court Manager

PRIVATE BAG NO. 1
2023-08-16
Date: HERMANUS 7200
CLERK OF THE COURT

APPROVED / NOT APPROVED / NOTED

COMMENTS:


Mr A Lupo Lwana
Area Court manager

AREA COURT MANAGER	
Private Bag X4, Somerset West 7129	
	2023-08-16
ACM SOMERSET WEST	
SOMERSET WEST MAGISTERIAL DISTRICT SOMERSET WEST MAGISTRATE COURT	

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

LC HERMANUS



Postal Address: Private Bag X 01, Hermanus, 7200

Delivery Address: 63 Main Road, Hermanus, 8000

Tel. 028 312 3713

Email: rbred@justice.gov.za

REQUEST FOR QUOTATION

Date: 25 May 2023
Enquires: TMbenyana@justice.gov.za
Tel: 028 312 3713

Comments:

Please provide a quotation for the items/services specified hereunder or in accordance with the attached specifications. Your quotation, together with this form, the requested SBD forms, should be faxed or e-mailed (in PDF format only) to the above fax number and/or e-mail address.

LINE	DESCRIPTION	UNIT	QUANTITY
	Heavy Duty Bonded Black Leather High Back chair : with elegant chrome finish & 220kg weight capacity		7
	Ergonomically black High Back Chair		30

- Quotations should be faxed/e-mailed (in PDF format only) to reach sender no later than close of business on 30 May 2023.
- Quotations must indicate the validity period and should be valid for at least sixty (60) days.
- Quotations must include VAT and delivery costs.
- Please indicate your delivery period: 7-14 Work days
- All prices must be firm for the duration of the contract.
- The offer must be strictly to specification.
- Please find attached the following documentation for completion and resubmission together with your quotation: *
 - SBD 4
 - SBD 6.1 (When claiming points for person/s with disability, proof must be submitted. Person/s with disability are defined in the Employment Equity Act, 1998).
 - SBD 6.2 (Applicable when local content is a requirement, such as office furniture, textiles and clothing, plastic pipes, cement, steel products, electrical cables, certain PPE's such as sanitizer, disinfectant, masks, etc.)
- It is your responsibility to ensure that the sender receives your quotation.
- Quotations must include the above information and must be strictly in line with the specifications, failing this the quotation may be rejected.
- If VAT registered, include VAT number on the quotation.
- The General Conditions of Contract (GCC) are applicable to all successful bids.

AAA
AAA CONSUMABLES
CENTRAL SUPPLIER
e: westerncape@aaaconsumables.co.za
Reg. 2019/557193/07
Unit 82 Bridgeway Office Park
Moscador st, De Voorbaai
Mosselbay 6506

CCD: MAAAG83387
t: 022 125 4567
c: 076 397 0650
f: 086 667 4224

12. This RFQ must be signed and returned with the quotation and relevant SBD forms, failing this the quotation may be rejected.

13. The delivery address is: 63 Main Road Hermanus 7200

*Delete whichever not applicable:

I/we agree that the offer herein shall remain binding upon me/us and open for acceptance by the DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT during the validity period indicated and calculated from the closing time stated above.



Authorised signature of Supplier

ST Nemanakonyana
Director

Name and Capacity

25/05/2023

Date

 CSD: MAAA083387

AAA CONSUMABLES
SUPPLY CENTRAL SUPPLIER

t: 022 125 3567
c: 076 397 6650
f: 086 667 4224
e: westerncape@aaaconsumables.co.za
Reg. 2019/55713/07

 Unit 9B Bridgeway Office Park
Muscador st, De Voorbaai
Mosselbay 6506



Date	2023/08/14
Valid Until	2023/10/14
Quote #	4962
Customer Ref	Chairs

Contact Person Roger Bred
Client Name DOJ & CD HERMANUS MO
Contact Number 028 312 3714
Email Address rbred@justice.go.za
VAT Number 0



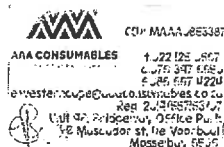
MAAA0853384
BBBEE LEVEL 2
VAT Number: 4430311839

	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1	Heavy Duty Bonded Black Leather High Back chair : with elegant chrome finish & 220kg weight capacity 	Each	2	R 7 900,00	R 15 800,00
2	Ergonomically black Back Chairs 	Each	30	R 2 999,00	R 89 970,00

PROCUREMENT
 PRIVAATSAK/PRIVATE BAG X01
 2023-08-14
 HERMANUS 7200
VERKRYING

SUB TOTAL	R 105 770,00
VAT 15%	R 15 865,50
GRAND TOTAL	R 121 635,50

Bank Details	
Bank Name	ABSA
Type	Cheque
Account Nr	4100151133
Branch	632005



SPECIAL INSTRUCTIONS

Delivery included
7 Days Delivery period

ADDRESS: Unit 9B, Bridgeway Office Park, 6 Mascador str, Die Voorbaai, Mosselbay, 6506
TEL: 022 251 5671 FAX: 086 667 4224 EMAIL: westerncape@aaaconsumables.co.za



AAA CONSUMABLES
QUALITY CENTRAL SUPPLIER

Quote

Date	2023/05/25
Valid Until	2023/07/24
Quote #	4962
Customer Ref	Chairs

CUSTOMER

Contact Person Mbenyana Thembele
Client Name DOJ & CD HERMANUS MC
Contact Number 028 312 3714
Email Address TMbenyana@justice.gov.za
VAT Number 0



CENTRAL SUPPLIER
DATABASE

MAAA0853384

BBBEE LEVEL 2

VAT Number: 4430311839

ITEM #	DESCRIPTION	UNIT OF MEASURE	QTY	UNIT PRICE	LINE TOTAL
1	Heavy Duty Bonded Black Leather High Back chair : with elegant chrome finish & 220kg weight capacity 	Each	7	R 7 900,00	R 55 300,00
2	Ergonomically black Back Chairs 	Each	30	R 2 999,00	R 89 970,00
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					



SUB TOTAL	R 145 270,00
VAT 15%	R 21 790,50
GRAND TOTAL	R 167 060,50

Bank Details

Bank Name ABSA
Type Cheque
Account Nr 4100151133
Branch 632005

SPECIAL INSTRUCTIONS

Delivery included
7 Days Delivery period

ADDRESS: Unit 98, Bridgeway Office Park, 6 Mascador str, Die Voorbaat, Mosselbay, 6506
TEL: 022 125 0567 | FAX: 086 667 4224 | EMAIL: westerncape@aaaconsumables.co.za



CCD: MAAA0853387

AAA CONSUMABLES
QUALITY CENTRAL SUPPLIER
1 022 125 0567
0 076 397 6650
0 086 667 4224
westerncape@aaaconsumables.co.za
Reg. 2019/557153/07
Unit 98, Bridgeway Office Park
6 Mascador st, Die Voorbaat
Mosselbay 6506

Bidvest Waltons Office Furniture WC
12 Beach Road
Woodstock
7925
ZAF



A division of Bidvest Office (Pty) Ltd.
Reg. No. 1997/010942/07

Branch Bidvest Waltons Office
Furniture WC
Number W009843753SQ-1
Date 2023/08/14
Quotation Valid until 2023/09/13

Page 1 of 1
Telephone + 27 (0) 21 442 2800
Fax + 27 (0) 21 442 2062
Vat Registration No. 4010107623

Sales Quotation

Deliver To:

WPCOD400

COD -

ZAF

Sales Rep/Clerk IAN MULLER
Sales Rep/Clerk Email imuller@cape.waltons.co.za
Order Number HERMANUS COURT
Your ref. ROGER-0283123713
Payment Cash on Delivery
Sales Responsible GURSHTON BOTHA

Please note that a Force Majeure is in place over the supply of Office Paper. Our notification letter can be viewed at:
<https://www.waltons.co.za/Mondi2022>

Please ask your sales consultant about stock availability and applicable pricing.

Item	BTS ID	Colour	Description	Qty	Unit	Nett Ea.	Total
546125		Black Bonded Leather	Big & Tall Highback Chair - Heavy Duty swivel and Tilt Mechanism - Chrome Base Chrome Arms with Padding	2.00	ea	6,799.00	13,598.00
FUR001			GetOne hb chair-Upholstery: Black fabric Mechanism carries a Gas height adjustment 5 year guarantee Moulded	30.00	ea	5,295.00	158,850.00



Currency	Add.Charges	SubTotal	VAT	Total
zar	0.00	172,448.00	25,867.20	198,315.20

- Please sign in acceptance of our Normal Terms and Conditions as well as our Delivery Terms, Conditions and guarantees as published at www.waltons.co.za/OrderandDeliveryTerms.pdf and www.waltons.co.za/terms.pdf or request a copy from your nearest branch. (The terms and conditions form part of this quotation.)
- I am duly authorised to be making this purchase on behalf of above mentioned company, and hereby ACCEPT this Bidvest Waltons Quotation.
- All unit prices exclude VAT

Full Name & Surname

Signature

DATE

E & OE

Proud Level 2 BBBEE Contributor
8-BBEE EMPLOYMENT RECOGNITION LEVEL 125%

Bidvest Waitons Office Furniture WC
12 Beach Road
Woodstock
7925
ZAF



A division of Bidvest Office (Pty) Ltd.
Reg. No. 1997/010942/07

Branch Bidvest Waitons Office
Furniture WC
Number W009696274SQ-1
Date 2023/05/29
Quotation Valid until 2023/06/28

Page 1 of 1
Telephone + 27 (0) 21 442 2800
Fax + 27 (0) 21 442 2062
Vat Registration No. 4010107623

Sales Quotation

Deliver To:
WPCOD400
Dept Justice and Constitutional
Development
63 Main Rd
Hermanus
T.Mbenyana
028-312-3713
ZAF

Sales Rep/Clerk IAN MULLER
Sales Rep/Clerk Email imuller@cape.waltons.co.za
Order Number RFQ CHAIRS
Your ref. T.Mbenyana
Payment Cash on Delivery
Sales Responsible GURSTON BOTHA

Please note that a Paper Measure is in place over the supply of Office Paper. Our notification letter can be viewed at:
<https://www.waltons.co.za/Mand2022>

Item	BTS ID	Colour	Description	Qty	Unit	Nett Ea.	Total
546125		Black Bonded Leather	Big & Tall Highback Chair - Heavy Duty swivel and Tilt Mechanism - Chrome Base - Chrome Arms with Padding	7.00	ea	6,495.00	45,465.00
FJR001			GetOne hb chair-Upholstery: Black fabric Mechanism carries a Gas height adjustment 5 year guarantee Moulded foam seat 5-star base; Twin wheel casters Height adjustable armrests Patented lumbar support Backrest infinite angle adjust Ergo support mechanism Endorsed by SA Physio Society-Weight capacity 120kg	30.00	ea	5,195.00	155,850.00



Currency	Add.Charges	SubTotal	VAT	Total
zar	0.00	201,315.00	30,197.25	231,512.25

- Please sign in acceptance of our Normal Terms and Conditions as well as our Delivery Terms, Conditions and guarantees as published at www.waltons.co.za/OrderandDeliveryTerms.pdf and www.waltons.co.za/terms.pdf or request a copy from your nearest branch. (The terms and conditions form part of this quotation.)
- I am duly authorised to be making this purchase on behalf of above mentioned company, and hereby ACCEPT this Bidvest Waitons Quotation.
- All unit prices exclude VAT

Full Name & Surname

Signature

DATE

E & OE

Proud Level 2 BBBEE Contributor
B-BBEE EMPLOYMENT RECOGNITION LEVEL 125%

Ribbens

9 Kenwill Drive
Brackenfell

Company Registration: 2013/228079/07

Vat No: 4250280858

Email: debtors@ribbens.co.za

Quote Date: 25/05/2023

Quote Number: RQTE112225



Tel: 0219809200
Fax: 0219820782

Quote To
DEPT OF JUSTICE HERMANUS
T/A: DEPT OF JUSTICE HERMANUS

Deliver To
DEPT OF JUSTICE HERMANUS
HOOFWEG 63
HERMANUS

Vat No:

Account No	Quote Date	Order Number	Representative	Quote Number	Page
DEP003	25/05/2023	Tmbenyana	53 Lizelle	RQTE112225	1 of 1

Item Code	Description	Quantity	Unit Price (Excl)	Line Total (Excl)
1	Heavy duty bonded blk leather hback	2.00	7,260.00	14,520.00
1	Ergonomically blk High back chair	30.00	5,080.00	152,400.00

QUOTE VALID FOR 7 DAYS



CONFIRM TELEPHONIC WITH ACCOUNT MANAGER
LIZELLE GREENWALD QUOTATION IS VALID UNTIL
14-10-2023

Please Note: This quote is valid for 7 days after the date represented as the Quote Date.

Message Board:

KINDLY NOTE : Due to the constant increase of fuel cost, we have no alternative to implement a minimum order of R500 for free deliveries

Banking Details:

Bank: NEDBANK

Acc No: 1142171302

Branch Code: 198765

Number of Items

32

Subtotal (Exclusive)	166,920.00
Vat	25,038.00
Total	191,958.00