



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2432-2021
Enquiries: Mafiwa Malebatja
Tel: 015 291 8133
Date: 17 May 2021

Request for Bids:

Prospective Bidders

RFB 2432-2021: REQUEST FOR RENEWAL OF SOPHOS LICENSE SOFTWARE, INCLUDING THE MAINTENANCE AND SUPPORT FOR KWAZULU-NATAL OFFICE OF THE PREMIER FOR A PERIOD OF THREE (3) YEARS.

Bidders are invited to submit tender for RFB 2432-2021: **Request for Renewal of Sophos License Software, Including the Maintenance and Support for KwaZulu-Natal Office of the Premier for a Period of Three (3) Years.**

Site Visit/ Briefing Session: Not required

The Closing Date for bid submission is 07 June 2021 at 11:00AM.

Bidders should ensure that Bids are delivered in time at **Pongola in Apollo, SITA Head Office, 459 Tsitsa Street, Erasmuskloof, Pretoria.**

The bid box is accessible 24 hours a day, 7 days a week. If the bid is **late**, it will be stamped, recorded and returned to the bidder within seven (7) days from the bid closing date.

There will be no Public Opening for this RFB.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Mr MB Tsika: **Chairperson**; Mr L Keyise: **Executive Caretaker**¹; Ms JM Morwane; Mr AR Murray; Mr TF Phiri; Mr MK Kgauwe²;
Mr A Pretorius: **Chief Financial Officer (Acting)**³
Ms V Xaxa: **Company Secretary**

¹Executive Director; ²Executive Director (on secondment); ³Executive Director

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
1 Original File	
1 Hard Copy	
2 Electronic copy on USB in Portable Document Format (PDF)	

It is the Bidder's responsibility to ensure that the information on the electronic copy is the same as in the hard copies, also, information in the original file must also be the same as in the copied files. To ensure that the electronic copies are not damaged, the bidder must submit the CDs in a sealed padded envelop and it must be attached to the hard copy and be clearly marked as follows: RFB Number, RFB Description, RFB Closing Date and the Bidder's Name and contact Details including Postal Address.

The original copy must be **signed in ink** by an authorised employee, agent or representative of the bidder and each and every page of the proposal shall contain the initials of same signatories. Bidders shall submit proposal responses in accordance with the prescribed manner of submission as specified above.

All queries to this bid must be submitted in writing to the following email address: responsible mafiwa.malebatja@sita.co.za

Yours sincerely

Approved / ~~Not Approved~~:

mr.voster

Reuben Voster

Acting Procurement Manager: Regional

Cc: SITA Tender Office

17 May 2021

Date