



BID DOCUMENT

**SUPPLY, DELIVERY AND INSTALLATION OF OUTDOOR EQUIPMENT TO AN ESTIMATE OF 285
PUBLIC SCHOOLS WITH GRADE R FACILITIES**

PERIOD: THREE YEARS FROM DATE OF APPROVAL

BID NUMBER: E9/2023/2024

CLOSING DATE: 15 MARCH 2024

TIME: 11:00

VALIDITY PERIOD: 120 DAYS

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

DOCUMENTS IN THE BID DOCUMENT PACK

Bidders are to ensure that they have received all pages of this document, which consist of the following documents:

SECTION 1

- ❖ SBD 1: Invitation to Bid
- ❖ SBD 3.1: Price Schedule
- ❖ SBD 4: Declaration of Interest
- ❖ SBD 5: NIP declaration
- ❖ SBD 6.1: Preference points claim form i.t.o. Preferential Procurement Regulations 2022

SECTION 2

- ❖ Standard Conditions of Bid

SECTION 3

- ❖ Specification/Terms of Reference
- ❖ Special Conditions
- ❖ Functionality Criteria

SECTION 4

- ❖ Dividers for attachments
- ❖ Joint Venture Annexure
- ❖ Checklist
- ❖ General Conditions of Contract (GCC)

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

LIST OF RETURNABLE DOCUMENTS

THE BIDDER MUST COMPLETE THE FOLLOWING RETURNABLE DOCUMENTS:
Bid Document Name
SBD 1: Invitation to Bid
SBD 3.1: Pricing schedule
SBD 4: Declaration of Interest
SBD 5: NIP declaration
SBD 6.1: Preference Points Claim Form in terms of the PPR 2022

ATTACH THE FOLLOWING DOCUMENTS TO THE BID DOCUMENT:
Documentation for evaluation on Functionality Criteria
Documentation to claim points for Specific Goals
Test and compliance reports
In cases where the SANS certificate/s is not in the name of the company the approved letter from certificate holder should be attached.
Brochure/pamphlet/photos of products offered.
Agreement letter from manufacturerer/supplier

Name of Bidder	Signature	Date

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



SECTION 1

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	E9/2023/2024	CLOSING DATE:	15 MARCH 2024	CLOSING TIME:	11:00
DESCRIPTION:	SUPPLY, DELIVERY AND INSTALLATION OF OUTDOOR EQUIPMENT TO AN ESTIMATE OF 285 PUBLIC SCHOOLS WITH GRADE R FACILITIES				
PERIOD:	THREE YEARS FROM DATE OF APPROVAL				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
BID DOCUMENTS MAY BE COURIER TO OR DEPOSITED IN THE BID BOX SITUATED AT: N8 Gateway Office Park, Plot 22 C/O Rudolf Greyling & AW Louw Avenue Estoire, BLOEMFONTEIN, 9301 THE BID BOX IS ON THE OUTSIDE AND LEFT FROM THE DOORS AT ENTRANCE 3					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	K Rampai	CONTACT PERSON	AH Oosthuizen		
TELEPHONE NUMBER	051-4041873	TELEPHONE NUMBER	051-4044336/ 082 485 2211		
FACSIMILE NUMBER		FACSIMILE NUMBER			
E-MAIL ADDRESS	K.Rampai@fseducation.gov.za	E-MAIL ADDRESS	ah.oosthuizen@fseducation.gov.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA.....
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

Contractor	Witness 1	Witness 2	Employer	Witness 1	Witness 2



QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO
- IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW**

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



SBD 3.1

PRICING SCHEDULE – FIRM PRICES

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: E9/2023/2024
Closing Time 11H00 on 15 MARCH 2024	

OFFER TO BE VALID FOR **120 DAYS** FROM THE CLOSING DATE OF BID.

BID NUMBER	DESCRIPTION
E9/2023/2024	SUPPLY, DELIVERY AND INSTALLATION OF OUTDOOR EQUIPMENT TO AN ESTIMATE OF 285 PUBLIC SCHOOLS WITH GRADE R FACILITIES
PERIOD	THREE YEARS FROM DATE OF APPROVAL
PRICE	PLEASE COMPLETE THE ATTACHED PRICING SCHEDULE
QUANTITIES	As per pricing schedule. Please note that the quantities indicated is an estimate. The department has the right to adjust the quantities according to the availability of budget and needs.

Does offer comply with specification? ***YES/NO (Make an x on your answer)**

If not to specification, indicate deviation(s)

Is price Firm for contract period ***YES/NO (Make an x on your answer)**

Delivery basis (all delivery costs **must** be included in the bid price)

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



PRICING SCHEDULE (COMPULSORY TO COMPLETE)

ITEM NR	DESCRIPTION OF ITEM	ESTIMATES QUANTITY <u>Year one</u>	PRICE PER EACH SET FOR YEAR ONE ALL INCLUSIVE	ESTIMATES QUANTITY <u>Year two</u>	PRICE PER EACH SET FOR YEAR TWO ALL INCLUSIVE	ESTIMATES QUANTITY <u>Year three</u>	PRICE PER EACH SET FOR YEAR THREE ALL INCLUSIVE
1	Jungle Gym with slide	90 PUBLIC SCHOOLS		95 PUBLIC SCHOOLS		100 PUBLIC SCHOOLS	
2	4-Seater swing						
3	Freestanding monkey bar stand						
TOTAL PER EACH SET (TOTAL FOR ITEMS 1 TO 3)			R		R		R
GRAND TOTAL PRICE PER YEAR (TOTAL FOR THE 3 ITEMS X QUANTITY PER SPECIFIC YEAR)			R		R		R
GRAND TOTAL FOR THREE YEARS				R			

Note the following:

- All prices should include supply, delivery, installation, and VAT.
- The FSDoE reserves the right to reduce the quantities depending on the availability of funds.
- The cost of all items should include the subitems as specified in the specifications.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SBD 4

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SBD 5

This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1 PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
- (a) Any single contract with imported content exceeding US\$10 million.
or
 - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
 - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
 - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
- Bid / contract number.
 - Description of the goods, works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4 PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
- a. the contractor and the DTI will determine the NIP obligation;

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

- b. the contractor and the DTI will sign the NIP obligation agreement;
- c. the contractor will submit a performance guarantee to the DTI;
- d. the contractor will submit a business concept for consideration and approval by the DTI;
- e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number Closing date:.....

Name of bidder.....

Postal address

.....

Signature..... Name (in print).....

Date.....

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80/90
SPECIFIC GOALS	20/10
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI: Race: Black owned:	5 points: (1%-25% black owned=1 point 26%-50% black owned= 3 points 51% and more black owned = 5 points)	10 points : (1%-25% black owned=2 points 26%-50% black owned= 6 points 51% and more black owned = 10 points)		
Promotion of enterprises located in a specific province (Free State based companies)	5 points	10 points		

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - (a) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



SECTION 2

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

STANDARD BID CONDITIONS

1. PRICES SBD 3.1

- 1.1 Bid prices **must** be all inclusive and no additional and hidden cost will be paid for e.g. delivery, VAT, etc.
- 1.2 Bid prices **must** be indicated on the relevant pricing schedule.
- 1.3 The pricing schedule **must** be completed in pen ink. **Failure to do so will invalidate your offer.**
- 1.4 Service provider must ensure correct calculations as the department will not take responsibility for incorrect prices.

2. COMPLETION AND SUBMITTING OF BID DOCUMENT

A. STANDARD BID DOCUMENTATION FORMS (SBD) TO BE COMPLETED AND SIGNED

- 2.1 **SBD 1:**
The **SBD 1** (Bid Invitation Form) to be completed in full and signed.
- 2.2 **SBD 4:**
The declaration of interest form (SBD 4) to be completed at all times (if applicable or not) and signed by the bidder. The service providers must declare any relationship with any person employed by the Department as contemplated in the SBD 4. Failure to complete and sign the SBD 4 may disqualify your offer.
- 2.3 **SBD 5:**
The National Industrial Participation Programme (SBD 5) should be completed in cases where it is applicable.
- 2.4 **SBD 6.1:**
The Preference Point Claim form in terms of the Preferential Procurement Regulations 2022: Should be completed and signed by service provider if points are claimed.

B. CORRECTION FLUID AND CORRECTIONS TO SBD FORMS

- 2.5 Correction fluid (e.g. Tippex) must not be used in bid documents in order to correct mistakes. **Uses of correction fluid (tippex) in the bid document and on the prices are not acceptable and will invalidate your bid.**
- 2.6 Where a bidder wishes to correct a mistake, a single line must be drawn through it and the bidder must place his/her signature and date next to the correction, so that the original entry is still visible and legible.
- 2.7 In the case of alterations/corrections a full signature must be attached above, next to or below the said alteration or correction

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

C. BID FORMS

- 2.8 The bid forms should not be retyped or redrafted.
- 2.9 Only the bid documents issued by the Department of Education Free State must be used.
- 2.10 Bid documents to be completed in full.
- 2.11 Bidders shall check the numbers of the pages and satisfy themselves that none are missing, duplicated or misprinted. No liability shall be accepted in regard to claims arising from the fact that pages are missing, duplicated or misprinted.

D. SUBMITTING OF BID DOCUMENTATION

- 2.12 Unless specifically provided for in the bid document, no bid transmitted by telegram, telex, facsimile or similar apparatus shall be considered.
- 2.13 The bid must be submitted in a **sealed envelope** before the closing date and time and deposited in the bid-box at:

**Department of Education
Acquisition Management Sub-Directorate
N8 Gateway Office Park
Plot 22
C/O Rudolf Greyling & AW Louw Avenue
Estoire
BLOEMFONTEIN
9301**

THE BID BOX IS ON THE OUTSIDE AND LEFT FROM THE DOORS IN ENTRANCE 3

The bid number and closing date must be clearly indicated on the sealed envelope.

- 2.14 Bidders must ensure that bids are delivered timeously to the **correct address**.
- 2.15 Companies must ensure that their bid documentation is thoroughly binded. The Department cannot be held responsible for missing pages if your document is not binded.
- 2.16 Bid documents can be **downloaded** from the National Treasury eTender Publication Portal free of charge at the following address:

<http://www.etenders.gov.za>

(Click then on *Opportunities* and choose *Currently Advertised*) -

OR

<http://www.education.fs.gov.za>

(Click on Budget & Procurement and choose bids and then bid documents.)

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

3. LATE BIDS

Bids received after the closing date and time, at the address indicated in the bid document, will not be accepted for consideration and where practicable, be returned unopened to the bidder.

4. NO BRIEFING SESSION WILL BE CONDUCTED

5. FUNCTIONALITY

The Department reserves the right to request a presentation should the need arise for this bid.

****A bidder who scored less than 35 OUT OF 50 POINTS on the total functionality points will automatically be disqualified.**

6. EVALUATION ON PRICE AND PREFERENCE (80/20 OR 90/10 preference point system)

- 6.1 Bids will be evaluated in terms of the new Preferential Procurement Regulation, 2022 Regulation 3.1 (a) and (b).

Preferential Procurement Regulation, 2022 Regulation 3.2 (a) further stipulates the following:

“If it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of— (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system. “

The following formula will be used to calculate the points for price:

$$P_s = 80/90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

- 6.2 Points will be allocated to a Bidder for specific goals as stipulated in the SBD 6.1 form.
- 6.3 Bidders are required to complete the preference claim form (SBD 6.1), and submit the proof as required for specific goals.
- 6.4 Only Bidders who have completed and signed SBD 6.1 AND who submitted the relevant proof for specific goals will be considered for preference points.
- 6.5 Failure on the part of the tenderer to submit proof of documentation required in terms of the tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed and will therefore be allocated zero points.
- 6.6 **Criteria for breaking deadlock in scoring:** If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

7. **SPECIFIC GOALS**

Where points are claimed for specific goals the SBD 6.1 form should be completed and signed and the following documentation should be attached as proof that bidder qualify for the points for specific goals:

Specific goal	Total Number of Points allocated per preference point system	Documents that should be attached in order to claim points
Historically Disadvantaged Individual (HDI): Race: Black owned	<u>80/20: 10 points</u> (1%-25% black owned= 2 points 26%-50% black owned= 6 points 51% and more black owned = 10 points) <u>90/10: 5 points</u> (1%-25% black owned=1 point 26%-50% black owned= 3 points 51% and more black owned = 5 points)	Valid and original/original certified copy of accredited BBBEE certificate or valid and original/original certified copy of sworn affidavit
The promotion of enterprises located in a specific province for work to be done or services to be rendered in that province: Locality: Free State based	<u>80/20:</u> 10 points <u>90/10:</u> 5 points	Municipal/water/electricity account of the bidder's premises: - The account must be in the bidders name/Directors' name/s. - The account should not be older than 3 months <u>Or</u> SIGNED Lease agreement: In case of lease agreement, the following should be submitted with the lease agreement: - Certified copies of invoices (from Lessor) for the last three consecutive months; and

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

		Proof of Payments (from the Lessee) for the last three (3) consecutive months as proof that the landlord has been paid by the tenant.
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8. JOINT VENTURE AGREEMENT

- 8.1 Where an entity forms a Joint Venture or a Consortium with another entity and/or other entities, such parties must express in the bid proposal and a **joint venture agreement should be submitted together with the bid.**
- 8.2 **Kindly complete attached Joint Venture Annexure (if you bid as a Joint Venture).**
- 8.3 **Failure to submit a Joint Venture agreement that are signed by all the parties in the Joint Venture/Consortium** will render the bid non-responsive and your offer will be **disqualified.**
- 8.3 Individual entity/ies must be registered on the CSD and after closing and before awarding, register a Joint Venture or a Consortium on the CSD.
- 8.4 It is expected that a joint venture/consortium should open a joint bank account .Proof of the bank account should be submitted within 30 days after the awarding of the contract.
- 8.5 A Joint Venture or consortium must submit a consolidated B-BBEE status level verification certificate/sworn affidavit in order to claim points for specific goals.

9. PAYMENT TO SUPPLIERS

Payments will be handled as prescribed by the PFMA and will normally be effected within 30 days of receipt of all the required documentation, which should be correct in every respect.

10. LEGISLATION / LAWS

Bidders must comply with the provisions of Labour Legislation as well as any other relevant legislation or legal requirement.

11. VALIDITY PERIOD OF BID

The period for which offers are to remain valid and binding (in order for the Department to finalize it), is indicated in the bid documents **(120 DAYS)** and is calculated from the closing time on the understanding that offers are to remain in force and binding until the close of business on the last day of the period calculated and if this day falls on a Saturday, Sunday or public holiday, the bid is to remain valid and binding until the close of business on the following working day.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

12. QUANTITIES

Where quantities are specified in the bid documents the Department cannot guarantee that they will be ordered as such, as it depends on Departmental needs and availability of funds. The Department is not liable for any damages the contractor might suffer for not ordering specific quantities.

Where quantities are specified, "as required" the quantities will be ordered as and when needed.

13. SPECIFICATION – BIDDERS RESPONSE

Where a specification provides for the bidders response to the different points of specification, the form must be properly completed. Where items deviate from the requirement, the deviation must be indicated.

14. QUALIFICATIONS OF BIDDERS

- 14.1 The Accounting Officer does not bind himself/herself to accept either the offer scoring the highest point or any bid and reserves the right to accept or cancel the bid which he/she deems to be in the best interest of the Department even if it implies a waiver by the Accounting Officer of certain bid requirements which the Accounting Officer considers to be of minor importance and not complied with by a bidder.
- 14.2 The department will disqualify any bid from a bidder whose name appears on the national list of restricted bidders/suppliers/persons.
- 14.3 The department may terminate the contract in whole or in part if the supplier and/or representatives of the department, in the judgement of the department, committed or have engaged in corrupt or fraudulent practices during the bidding process or the execution of that contract that benefited that supplier.
- 14.4 The Department reserves the right to allocate a bid to different service providers to ensure the empowering of as many companies as possible.

15. COMPLIANCE TO CONTRACT

- 15.1 The Department may monitor compliance to the contract after adjudication of the bid that include, but need not be limited to, site inspections and the request for documentary proof of compliance with the PFMA and relevant legislation.
- 15.2 Where services are rendered, which involves minimum wages for employees in terms of the sectoral wage determination, the Department reserves the right to request copies of payslips of employees during the period of the contract.

16. JOB CREATION

- 16.1 The bid aims to meet the needs of the Department, while also contributing to, amongst other, economic development and job creation.
- 16.1.1 Indicate how many additional permanent staff members will be employed as a result of winning the bid:

- 16.1.2 Indicate how many temporary staff members will be employed as a result of winning the bid:

- 16.1.3 Indicate whether the service of Free State Citizens will be utilized:

YES ☐ NO ☐ [TICK APPLICABLE BOX]

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

17. **CENTRAL SUPPLIER DATABASE (COMPULSORY)**

Please note that bidders should be registered on the Central Supplier Database.

PLEASE SUBMIT A PRINTOUT REPORT OF YOUR COMPANY'S DETAILS AS REFLECTED ON THE CENTRAL SUPPLIER DATABASE.

18. **LOCAL CONTENT**

Service providers are being encouraged to make use of local production and local content.

19. **MAXIMUM DELIVERY PERIOD**

As indicated in specification.

20. **PENALTIES**

If detected that a preference had been obtained on a fraudulent basis or any specified goals are not attained in the performance of the contract, an organ of state may:

- Recover all costs, losses or damages resulting from the above-mentioned contract.
- Cancel the contract and claim damages.
- Impose a financial penalty, more severe than the theoretical financial preference associated with the claim which was made.
- Restrict the contractor, its shareholders and directors from obtaining business from any organ of state for a period not exceeding 10 years.

21. **SUCCESSFUL BIDDERS**

- The successful bidder/s will be obliged to sign a contract with the Department.
- Companies that are awarded bids must ensure that the income tax number and VAT number (where applicable) are indicated on the Invoice.

22. **AWARDING CONTRACTS TO GOVERNMENT OFFICIALS IS NOT ALLOWED**
A GOVERNMENT EMPLOYEE MAY NOT HAVE A BUSINESS INTEREST IN ANY ENTITY
CONDUCTING BUSINESS WITH THE PROVINCIAL GOVERNMENT.

In accordance with Treasury Instruction Note 17 of 2012, an employee of the Free State Provincial Government or a provincial public entity may not have a business interest in any entity conducting business with the Provincial Government.

According to the Public Service Regulations, 2016, an employee may not do business with any organ of state.

The Provincial Government may not award any tender or enter into any contract with an employee in the employment of the State.

All bids received contrary to Treasury Instruction Note 17 of 2012 and the Public Service Regulations, 2016 (Regulation 13) shall be disqualified.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



23. VALID TAX MATTERS

It is a condition that the Tax matters of the successful bidder/s are in order.

24. SUPPLIER DUE DILIGENCE

The State reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period and this may include pre-announced/non announced site visits. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.

25. DECLARATIONS

A bidder must declare that:

- Information provided is true and correct.
- The signatory to the bid document is duly authorized.
- Documentary proof regarding any bid issue will, when required, be submitted to the satisfaction of the State.

26. THE BIDDER MUST COMPLETE THE FOLLOWING:

This is to certify that the above standard conditions have been read and the bidder undertakes to comply herewith for the full duration of the contract/bid. It is further accepted that any deviation from the bid conditions, requirements and specifications as well as false information provided on any form/document may result in the termination of contract prior to expiry.

I _____ in my capacity as _____ of
_____(Company), hereby certifies that I take note and accept the
above-mentioned Standard Conditions, Special Conditions of the Contract and the General
Conditions of a Contract. I further declare that the information submitted is correct.

SIGNATURE

Contact person of company: _____

Tel. of company: (____)_____

Fax of company: (____)_____

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Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SECTION 3

SPECIFICATION/ TERMS OF REFERENCE FUNCTIONALITY

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



SPECIFICATION

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SPECIFICATIONS TO SUPPLY SCHOOLS WITH GRADE R OUTDOOR EQUIPMENT THE BIDDER'S OBLIGATION

The successful bidder must supply the following products:

STEEL PLAYGROUD EQUIPMENT PRODUCTS

The Playground Equipment bid shall be suitable for the Primary Schools. The following are the products:

Item 1: Jungle Gym with slide

Item 2: 4-Seater swing

Item 3: Free Standing Monkey Bar

TECHNICAL SPECIFICATIONS

MATERIAL FINISH (Relates to all items)

Use the tables below to indicate whether the material finish complies with the following prescripts or not. **If the bidder does not comply with the specification requirements, the bidder will be disqualified.**

It is compulsory for the bidder to complete the following table:

Description	Bidder's reply regarding compliance to specification	
	YES	NO
SABS approved steel structures for all items		
Steel round hollow tubing for main frames must be a minimum of 76 mm x 2.5 mm		
All bolt and nuts to be galvanized		
All open tops to be capped off with hollow steel balls or be covered or have dome heads		
All steel to be free from sharp edges, all welding to be smooth, steel sections to be deburred, only A graded steel to be used		
All joins of round hollow steel tube to include mid steel inner sleeve of minimum 2.5 thickness and a length of 150 mm		
All welding to be done by coded welders		
Re-enforced fibreglass slides must be a minimum of 2400 mm to 3000 mm long, UV resistant and carry a minimum weight of 120 kg.		
Steps must have a safety rail of steel round hollow tubing 32mm x 2,5 mm		
A frame steel swing with 4 seats (no steel seats) 2500mm height and 1900 mm wide		
Galvanized 6mm long link chain to support the swing seats. Open links to be welded closed to prevent theft		

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



	Bidder's reply regarding compliance to specification	
Description	YES	No
Steel must be primed with an anti-corrosion coating and painted with a non-toxic paint		
All equipment must be fixed to the ground/platform		
EQUIPMENT GENERAL		
In loose fill the top of tapered concrete foundations at least 300 mm below ground surface		
The concrete foundations for the footings and fixing elements should be no less than 400 mm below the loose-fill surface		
Is equipment in good condition and free from: ✓ Corrosion ✓ Cracking ✓ Sharp edges ✓ Splitting ✓ Broken welds ✓ Loose nails or protrusions ✓ Excessive wear etc.		
Is moving equipment free from potential wedging or crushing or shearing points?		

I,.....(Name and surname)
from.....(Name of company) declare that the
information above is true and correct to the best of my knowledge and belief.

Signature

Date: _____ -

Contractor	Witness 1	Witness 2	Employer	Witness 1	Witness 2

ITEM 1

Minimum requirements:

HEAVY DUTY IMPLANTED STEEL JUNGLE GYM	
Features:	Play deck with roof
	Step ladder
	Monkey bars
	Polymer Slide
Dimensions and specifications:	
Mainframe:	Length – 2.4 m minimum outside dimensions which exclude the stepladder
	Width – 1.2 m minimum outside dimensions
	Main frame and support beams under the play deck: Steel round hollow tubing 76 mm x 2.5 mm thickness
Play deck	Play deck to cover the 2.4 m x 1.2 m jungle gym
	Height of play deck must be a minimum of 1.5 m from the top of play deck vertical down to ground level once implanted
	Main frame and support beams under the play deck – 76 mm steel round hollow tubing
	Play deck to be Flatex 346 / 6320H – Wall thickness a minimum of 3 mm.
	Guard barriers and guard rails to meet safety specifications (SANS 51176 Part 1)
Step ladder	Steel hollow tubing 50 mm with a minimum wall thickness of 2.5 mm
	Spacing of the rungs/steps to meet the minimum requirements to prevent entrapment, especially the gap between the first step and the ground surface
	Safety handrail of steel round hollow tubing 32 mm x 2.5 mm
	Handrails are a necessity to assist the user to balance. Meet grasp requirements.
	Handrails between 600 mm and 850 mm above the foot position
	Guardrails and barriers are a necessity to prevent users from falling and from passing beneath. Barriers shall not be a hazard for entrapment of the arms and legs.
Monkey bars	Minimum of 8 rungs underneath the play deck which covers the full width and length of the jungle gym
	Tubing diameter of rungs: 50 mm x 2.5 mm
	Spacing of the rungs to meet the minimum requirements to prevent entrapment
Specific safety specifications	
Handrails	Between 600 mm and 850 mm above the foot position
	Meet grasp requirements
Guardrails and barriers	Guardrails and barriers are a necessity to prevent users from falling and from passing beneath. Barriers shall not be a hazard for entrapment of the arms or legs.
	Equipment over 600 mm requires 600 mm to 850 mm barrier
	Guard barriers and rails to meet safety specifications (SANS 51176 Part 1)
Entrapment (head, neck, torso, finger and	No bound openings between 89 mm and 230 mm
	No openings between 8 mm to 25mm (Exclude chains) mainly 1200 or more

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

other)	above ground (finger entrapment)
	No partially bound and V-shape openings with entrapment
	No rigid circular openings with an internal diameter of 100 mm to 230 mm
3 M POLYMER SLIDE (SANS 51176 – 3:2010)	
Definition	Attachment slide: a slide that has access from other items (i.e. Platform)
	Starting section: the section where the child gets onto the slide
	Sliding section: where there is forced movement
	Run-out section: where the speed is reduced
	Guarding section: protection against falls from the starting section
Specific requirements	UV Resistant, re-enforced fibre glass slides of 3 m long
	Slides to carry a minimum weight of 120 kg.
	Starting section at the top of each chute: length 350 mm minimum, zero to 5 degrees downwards at the centre line. Take note: this can be the platform for attachment slides
	Barrier requirements are needed to the chute starting section if the starting section is over 400 mm long.
	From a platform, the opening to the slide is the same width as the starting point or guarding section.
	For attachment slides over 1 m free fall height there should be a guardrail across the entrance to the slide at a height of between 600 – 900 mm.
Sliding Section	Maximum angle: 60° at any point and an average overall of 40°
	The width of open and straight slides over 1500 mm long should be less than 700 mm or greater than 950 mm
	One-piece slides are preferred
Run out	Run out for 3 m slide must be equal or greater than 500 mm with radiused end of 50 mm
	Average angle of run-out: 10°
	Height of run-out: maximum 350 mm
	Chutes should have a side height of at least 150 mm minimum for a fall height between 1.2 – 2.5 m
	Maximum side angle from slide bed is 30°
	Tops of sides should be rounded or radiused to at least 3 mm

ITEM 2

Minimum requirements

HEAVY DUTY SWINGS (SANS 51176 – 2:2010)

Dimensions and specifications	A frame steel structure: round hollow tube 76 mm x 3mm, 2500 mm height and 1900mm wide
	Steel round hollow tube 50 mm x 3mm between the frame for support
	Top rail for swing, steel round hollow tube 76mm x 4 mm x 2500mm with hanging brackets for the swings
	Specialized hinge brackets are used to connect chain onto cross beam
	6 mm long galvanized link chain. Open links to be welded closed to prevent theft
	Connecting links between chains must be less than 8.6 mm or over 12 mm

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

	Distance between seat and frame: 20% of swing suspension + 200 mm
	Distance between seats: 20% of the swing suspension + 300 mm
	Recycled conveyer belts for seats. Seats to have low impact attenuation
	No more than two seats per bay
	Minimum ground clearance of the seats at rest: 350 mm
	Marking: Swing shall be marked legibly and permanently with the basic level mark

ITEM 3

Minimum requirements

HEAVY DUTY IMPLANTED MONKEY BARS	
Dimensions and specifications	Freestanding frame
	Main frame: Steel round hollow tubing 76 mm x 2.5 mm thickness
	Width of frame: no more than 1 m (outside measurement)
	Length of frame: minimum of 2.5 m
	Height of frame: no more than 1.8 m
	Rungs for grip between 16 – 45 mm
	Spacing of the rungs to meet the minimum requirements to prevent entrapment
	Structural integrity of such a nature that frame does not topple over.
Entrapment (head, neck, torso, finger and other)	Anchoring is a must
	No bound openings between 89 mm and 230 mm
	No openings between 8 mm to 25 mm (exclude chains) mainly 1200 mm or more above ground (finger entrapment)
	No partially bound and V shape openings with entrapment
	No rigid circular openings with an internal diameter of 100 mm to 230 mm

GENERAL:

Marking of all Equipment

- The equipment shall be marked legibly, permanently and in a position from ground level mark in accordance with SANS 51176 – 1:2010, clause 7.
- Equipment shall be marked legibly and permanently with the basic level mark.
- Place identifying information about the play equipment, such as durable and prominently placed label showing:
 - Manufacturer and contact details
 - Equipment reference
 - Year of manufacture
 - Number and date of the applicable South Africa National Standard
 - Age appropriation
 - Safe load capacity
 - Maintenance – draw attention of the effect of:
 - Wear and tear on structural integrity
 - Weather deterioration

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SPECIAL CONDITIONS

1. COMPLIANCE WITH THE SPECIFICATION

1.1 Compliance with the specification should be indicated on the specification.

1.2 PLEASE NOTE: Items should be durable, non – toxic, safe and age appropriate.

2. SOUTH AFRICA NATIONAL STANDARD (SANS) ACCREDITATION FOR PLAYGROUND EQUIPMENT

In 2010 a National Standard (SANS 51176) for playground equipment and surfacing was promulgated and is applicable for all equipment supplied. The standard of the equipment should comply with Occupational Safety Act No 85 of 1993. The aim of this bid is to ensure that all new playground equipment comply with the playground standard.

The Standard recognizes the developmental importance of play and risk. Children need to experience risk and the Standard is designed to prevent or minimize injuries with a disabling or fatal result or where a child may receive and injury in the event of an incorrect judgement on their part.

3. THE FOLLOWING REQUIREMENTS ARE CRUCIAL AND NON-SUBMISSION OF THE FOLLOWING WITH THE BID DOCUMENT WILL LEAD TO DISQUALIFICATION OF YOUR OFFER:

- **REQUIREMENT 1: TEST AND COMPLIANCE REPORT**

A test and compliance report for all the items from a certification body for conformance with the National Standard.

- **REQUIREMENT 2: BROCHURE/PAMPHLET/PHOTO'S**

- Your bid documents must be accompanied by a brochure/pamphlet/photo of the manufactured products that you are bidding for.
- The product delivered must not deviate from the advertised product in the brochure/pamphlet/photo.

- **REQUIREMENT 3: PHYSICAL ADDRESS OF THE MANUFACTURER**

Clear indication of Physical address/es where the equipment can be viewed or inspected and/or where it is manufactured should be submitted.

The Department have the right to conduct visits to the manufacturers sites to determine the quality of these equipment.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

COMPLETE THE FOLLOWING:		
Physical address for inspection of equipment	Tel number	Email

• **REQUIREMENT 4: AGREEMENT LETTER FROM MANUFACTURER/SUPPLIER AND COMPLIANCE REPORT**

- A test and compliance report for all the items from a certification body for conformance with the National Standard should be attached.
- In cases where the bidder is not the manufacturer, an original letter/s of agreement from the manufacturer/s/supplier/s should be submitted. **Failure to submit this letter/s will disqualify the offer.**
- All relevant SANS certificates should be attached and should it not be under the bidders name, approval should be required from the certificate holder. **Failure to submit the certificate holder's approval letter will lead to disqualification.**

PLEASE COMPLETE THE FOLLOWING TABLE:

Are you the manufacturer of the equipment?		Or	<u>In case you are not the supplier/manufacturer for this equipment complete the following:</u>		
YES	NO		Do you have a supplier/manufacturer for this equipment? (Circle the relevant answer)	Yes	No
			Who is the supplier/s/ manufacturer/s?		
			Is arrangement/commitment letter/s with the manufacturer/s/supplier/s attached?	Yes	No
			Is the certificate holder's approval letter attached?	Yes	No

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

4. CONDITIONS FOR SUCCESSFUL BIDDER

4.1 DELIVERY AT SCHOOLS

- 4.1.1 Equipment should be delivered and installed at each school and the successful bidder will be fully responsible for security of equipment and all materials to be provided to complete the scope of work irrespective of the area and conditions on the site.
- 4.1.2 No damages to buildings will be accepted during offload of equipment and the site must be visited before any delivery takes place to determine correctness of placement.

4.2 SITE VISITS AT SCHOOLS

The successful bidder in consultation with the principal is expected to advise the Free State Department of Education on the appropriate sites to install the outdoor equipment in all required public schools and therefore, site visits where this equipment will be installed should be conducted to ensure a proper layout of the playground.

4.3 PREPARATION OF THE SITES AT SCHOOLS

The successful bidder should prepare the site for all the required public schools.

Only competent workmen under competent supervision will be allowed on site. All shavings, cutting and rubbish shall be cleaned out and be deposited away from the site as they accumulate during the working process. It is essential that the site must be closed to prevent the pre-school learners from entering the site.

The successful bidder is advised to take all measurements in connection with the identified site, as the bidder will be held solely responsible for the measurements of all the work. No claims in this regard will be entertained.

4.4 GUARANTEE

The bidders should provide a guarantee for the equipment of at least two years.

4.5 CONDITIONS OF BID PRICING

- 4.5.1 Prices must be firm for the full duration of the three-year bid period. Non-firm prices will not be considered.
- 4.5.2 The items of the outdoor equipment must be handled as a set and therefore, bidders shall submit a total price per full set per year and not for part supply of the required items. The bidder must complete the pricing schedule in full for the 3 items for the period of 3 years. **If not completed in full your bid will be disqualified.**

The Department will only appoint one service provider.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

4.5.3 Prices per set must include the following:

- Supply, delivery and travelling to the site.
- The preparation of the site where the outdoor equipment will be installed.
- The supply, delivery, and installation (including labour expenses) of outdoor equipment as specified at each school.
- Two-year guarantee.
- VAT

4.5.4 Note should be taken that the quantity per year is an estimate indication. **The Department has the right to reduce quantities depending on the availability of funds.**

For enquiries regarding supply of Outdoor Equipment contact DCES: GR R Management, Me. AH Oosthuizen (AH.Oosthuizen@fseducation.gov.za) during office hours: 051 404 4336 or 082 485 2211

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

CRITERIA

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

FUNCTIONALITY CRITERIA

EVALUATION / ADJUDICATION CRITERIA: E9/2023/2024

1. The bid will be evaluated as follows:
 - 1.1 Assessment on Functionality (**Separate from price**): **50** points
 - 1.2 Assessment on price: **80 or 90** points
 - 1.3 Specific goals: **20 or 10** points
2. The 80/20 or 90/10 preference point system will apply, and the lowest acceptable tender will be used to determine the applicable preference point system.
3. **FUNCTIONALITY CRITERIA**

All bids will be subject to **evaluation on functionality** and will be required to achieve a minimum of **score minimum of 35 points for functionality** in total to be further evaluated for price.

NB: Bidders who score below *35 Points out of 50 Points* in the assessment of functionality will not be considered.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

All the necessary documentation must be submitted for the Evaluation Panel to make an informed evaluation. Evaluation of the Technical (Quality) Requirements will be based on the information provided by the bidder.

FUNCTIONAL CATEGORY	MAXIMUM POINTS TOTAL =20 POINTS	ALLOCATED POINTS/	DOCUMENTARY PROOF IN ORDER TO CLAIM POINTS	COMMENTS/CHECKLIST																									
CAPABILITY AND CAPACITY TO PROVIDE SIMILAR GOODS (OUTDOOR EQUIPMENT)	Total = 20 Points			APPOINTMENT LETTER/CONTRACTUAL AGREEMENTS/PURCHASE ORDER attached? <table><tr><td><u>YES</u></td><td></td><td><u>NO</u></td><td></td></tr></table> IS FOLLOWING INDICATED? <table><tr><td>Signed?</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>On letter head/indication of department/company ordered?</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>Description and quantity of goods delivered/service rendered?</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>Contact details indicated?</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>Date indicated?</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>Value of contract: R</td><td><u>YES</u></td><td><u>NO</u></td></tr><tr><td>Contactable reference indicated?</td><td><u>YES</u></td><td><u>NO</u></td></tr></table>	<u>YES</u>		<u>NO</u>		Signed?	<u>YES</u>	<u>NO</u>	On letter head/indication of department/company ordered?	<u>YES</u>	<u>NO</u>	Description and quantity of goods delivered/service rendered?	<u>YES</u>	<u>NO</u>	Contact details indicated?	<u>YES</u>	<u>NO</u>	Date indicated?	<u>YES</u>	<u>NO</u>	Value of contract: R	<u>YES</u>	<u>NO</u>	Contactable reference indicated?	<u>YES</u>	<u>NO</u>
	<u>YES</u>		<u>NO</u>																										
Signed?	<u>YES</u>	<u>NO</u>																											
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Date indicated?	<u>YES</u>	<u>NO</u>																											
Value of contract: R	<u>YES</u>	<u>NO</u>																											
Contactable reference indicated?	<u>YES</u>	<u>NO</u>																											
<u>Signed Appointment letter/purchase order of similar goods delivered: (Maximum 10 points)</u> 1 Appointment letter/contractual agreements/purchase order which stipulate a value of supply, delivery and installation from at least R500 000.00 up to R1 million 1 Appointment letter/contractual agreements/purchase order which stipulate a value of supply, delivery and installation above R1 million to R 2 million	 																												

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

BID NO. **E9/2023/2024**

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Department of
Education
FREE STATE PROVINCE

	1 Appointment letter/contractual agreements/purchase order which stipulate a value of supply, delivery and installation above R2 million to R 3 million → 8 points		→ 10 points	Description: POINTS SCORED out of 10																
	1 Appointment letter/contractual agreements/purchase order which stipulate a value of supply, delivery and installation of more than R 3 million → 10 points		→ 2 points	ANNEXURE A 2 Signed letter from referees (corresponded with the appointment letter) for similar equipment delivered and supplied Each letter must comply with all the under-mentioned criteria for points to be allocated: ✓ Date of letter should not be older than 5 years ✓ Letter should be on official letterhead of institution to whom services were rendered/project was carried out. ✓ Quality of service must be stipulated ✓ Value of service must be stipulated																
	Signed Reference letter which stipulate a minimum value as indicated. (Maximum 10 points): 1 Reference letter which stipulate a value of supply, delivery, and installation from at least R500 000.00 up to R1 million → 2 points			REFERENCE LETTER attached? <table border="1"> <tr> <td>YES</td> <td></td> <td>NO</td> <td></td> </tr> </table> <table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>Does letter correspond with the appointment letter/purchase order/contractual agreement?</td> <td></td> <td></td> </tr> <tr> <td>Does letter make reference to company that bid?</td> <td></td> <td></td> </tr> <tr> <td>Is the letter signed?</td> <td></td> <td></td> </tr> </tbody> </table>	YES		NO			YES	NO	Does letter correspond with the appointment letter/purchase order/contractual agreement?			Does letter make reference to company that bid?			Is the letter signed?		
YES		NO																		
	YES	NO																		
Does letter correspond with the appointment letter/purchase order/contractual agreement?																				
Does letter make reference to company that bid?																				
Is the letter signed?																				
	1 Reference letter which stipulate a value of supply, delivery and installation above R1 million to R 2 million → 5 points																			

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

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	1 Reference letter which stipulate a value of supply, delivery and installation above R2 million to R 3 million ➔ 8 points	The reference letters should make reference to the company that bid.	<u>DATE OF LETTER NOT older than 5 years</u> <u>Indicate date:</u> Date of letter: _____	<u>Indicate value</u> R		
	1 Reference which stipulate a value of supply, delivery and installation of more than R 3 million ➔ 10 points		<u>On OFFICIAL LETTERHEAD of institution to whom services were rendered?</u> <u>Indicate client:</u>			
			<u>QUALITY Indicated?</u>			
			<u>Description:</u> <u>POINTS SCORED out of 10</u>			

Contractor

Witness 1

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Employer

Witness 1

Witness 2

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Detailed delivery strategy/ training plan → 25 points	ANNEXURE B Detailed supply, delivery and installation plan that clearly demonstrates every aspect on how the supply and delivery will be conducted: ANNEXURE B 1 Activities versus time frames: ✓ Time frames (5 points) (Withing 6 Months from date of appointment) ✓ Detail activities/deliverables (5 points) ANNEXURE B 2 ✓ How the project will be managed and how the service provider will ensure uninterrupted service and timely delivery (5 points) ANNEXURE B 3 ✓ Transport arrangements: Proof capacity to deliver large number of quantities by • Submitting of Certificate of Fitness (COF) that proof capacity of vehicle/s or • SIGNED Arrangement letter to bidder from car hiring company/manufacturer/ courier services indicating the capacity of vehicle that will be used and willingness to deliver on behalf of the company (5 points) ANNEXURE B 4 ✓ Human resources capacity: - Demonstrate number of people that will be involved in the process by submitting an organogram. (2 points) - Indicate these people's roles and responsibilities (3 points)	DETAILED DELIVERY STRATEGY attached? <table border="1"> <thead> <tr> <th>IS FOLLOWING INDICATED ON DELIVERY STRATEGY?</th> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>Time frames within 6 months from date of appointment (5 points)</td> <td></td> <td></td> </tr> <tr> <td>POINTS SCORED</td> <td colspan="2"><u>5</u></td> </tr> <tr> <td>Detailed activities/deliverables (5 points)</td> <td></td> <td></td> </tr> <tr> <td>POINTS SCORED</td> <td colspan="2"><u>5</u></td> </tr> <tr> <td>How the project will be managed and how the service provider will ensure uninterrupted service and timely delivery (5 points)</td> <td></td> <td></td> </tr> <tr> <td>POINTS SCORED</td> <td colspan="2"><u>5</u></td> </tr> <tr> <td>Mode of delivery/indication of vehicle arrangements and capacity (5 points)</td> <td></td> <td></td> </tr> <tr> <td>POINTS SCORED</td> <td colspan="2"><u>5</u></td> </tr> <tr> <td>Human resources capacity that demonstrates the number of people involved on organogram and indicate the roles and responsibilities of these people. (5 points)</td> <td></td> <td></td> </tr> <tr> <td>POINTS SCORED</td> <td colspan="2"><u>5</u></td> </tr> <tr> <td>POINTS SCORED OUT OF 25</td> <td colspan="2"><u>25</u></td> </tr> </tbody> </table>			IS FOLLOWING INDICATED ON DELIVERY STRATEGY?	YES	NO	Time frames within 6 months from date of appointment (5 points)			POINTS SCORED	<u>5</u>		Detailed activities/deliverables (5 points)			POINTS SCORED	<u>5</u>		How the project will be managed and how the service provider will ensure uninterrupted service and timely delivery (5 points)			POINTS SCORED	<u>5</u>		Mode of delivery/indication of vehicle arrangements and capacity (5 points)			POINTS SCORED	<u>5</u>		Human resources capacity that demonstrates the number of people involved on organogram and indicate the roles and responsibilities of these people. (5 points)			POINTS SCORED	<u>5</u>		POINTS SCORED OUT OF 25	<u>25</u>	
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Contractor Witness 1 Witness 2	Witness 2																																							

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PROOF OF FINANCIAL STABILITY TO DELIVER SERVICE	Total = 5 points		ANNEXURE C	FINANCIAL STATEMENTS attached? CIRCLE YES or NO.							
	No Financial Statement	→0 points	Financial statement signed off by a registered Chartered accountant.	<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO					
	YES	NO									
	Unsigned Financial Statement not prepared by a Qualified Accredited Accountant	→0 points	Or Financial statement signed by registered accountant. (The department reserves the right to verify the authenticity and credibility of the Financial Statement that are submitted with this Bid.) Or	DOES FINANCIAL STATEMENTS COMPLY WITH THE FOLLOWING? <table border="1"> <tr> <td>Signed?</td> <td>YES</td> <td>NO</td> </tr> <tr> <td>Compiled by CA or accountant?</td> <td>YES</td> <td>NO</td> </tr> </table>	Signed?	YES	NO	Compiled by CA or accountant?	YES	NO	
Signed?	YES	NO									
Compiled by CA or accountant?	YES	NO									
Signed Financial Statement prepared by a Qualified Accredited Accountant/signed agreement letter from credit provider	→5 points	Signed Agreement letter from credit provider stipulating the credit amount that can be accessible to your company. The credit provider should be registered with NCR. (The department reserves the right to verify the authenticity and credibility of the letter with any other person in the company.)	OR <table border="1"> <tr> <td>IS LETTER FROM CREDIT PROVIDER ATTACHED?</td> <td>YES</td> <td>NO</td> </tr> </table> DOES LETTER COMPLY WITH THE FOLLOWING? <table border="1"> <tr> <td>Is Credit amount stipulated</td> <td>YES</td> <td>NO</td> </tr> </table> <table border="1"> <tr> <td>POINTS SCORED</td> <td><u> /5 </u></td> </tr> </table>	IS LETTER FROM CREDIT PROVIDER ATTACHED?	YES	NO	Is Credit amount stipulated	YES	NO	POINTS SCORED	<u> /5 </u>
IS LETTER FROM CREDIT PROVIDER ATTACHED?	YES	NO									
Is Credit amount stipulated	YES	NO									
POINTS SCORED	<u> /5 </u>										

POINTS SCORED	/50
GRAND TOTAL	

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



SECTION 4

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

SPECIFIC GOALS

ATTACH:

1) Proof of HDI: Black owned by submitting
➤ Valid and original/original certified copy of accredited **BBBEE certificate** or valid and original/original certified copy of **sworn affidavit**.

2) Proof of Free State based company by submitting:

- **Municipal/water/electricity account of the bidder's premises:**
- The account must be in the bidders' name/Directors' name/s.
 - The account should not be older than 3 months.

Or

- **SIGNED Lease agreement:**

In case of lease agreement, the following should be submitted with the lease agreement:

- Certified copies of invoices (from Lessor) for the last three (3) consecutive months.
- Proof of Payments (from the Lessee) for the last three (3) consecutive months as proof that the landlord has been paid by the tenant.

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



ATTACH:

1) CERTIFIED COPY OF COMPANY REGISTRATION CERTIFICATE REFLECTING ACTIVE MEMBERS

**(CK1/CK2)/TRUST DEED/PTY LTD MEMORANDUM OF
INCORPORATION/
CERTIFICATE OF INCORPORATION/ PARTNERSHIP AGREEMENT
ETC.**

2) ID DOCUMENTS OF DIRECTORS

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE A1:

SIGNED APPOINTMENT LETTER/

PURCHASE

ORDER/CONTRACTUAL

AGREEMENT

(Ensure that the letters comply with criteria)

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE A2:

SIGNED REFERENCE LETTERS

(Ensure that the letters comply with criteria)

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE B1:

Strategy/ methodology plan

- ✓ Realistic time frames versus
- ✓ detailed activities

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE B2:

Strategy/ methodology plan

- ✓ **How** the project will be managed and how the service provider will **ensure uninterrupted service** and **timely delivery**

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE B3:

Transport arrangements:

Proof capacity to deliver the quantities by Submitting of
Certificates of Fitness (COF) that proof capacity of
vehicle/s

or

Arrangement letter to bidder from car hiring
company/manufacture/courier services indicating the
capacity of vehicle that will be used

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

ATTACH:

ANNEXURE B4:

Human resources capacity:

- Organogram that:
Demonstrate number of people
that will be involved in the process
to ensure timely delivery
- Indicate roles and responsibilities

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



FUNCTIONALITY

ATTACH:

ANNEXURE C:

**SIGNED FINANCIAL
STATEMENTS PREPARED BY A
REGISTERED ACCOUNTANT OR
CHARTERED ACCOUNTANT**

Or

**AGREEMENT LETTER FROM
CREDIT PROVIDER**

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



IN CASE OF JOINT
VENTURE:
ATTACH SIGNED
JOINT VENTURE
AGREEMENT (signed
by both parties) and
complete under-
mentioned annexure:

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



ATTACH:

Documentation as requested in Special Conditions:

- **Test and compliance report; SANS certificates**
- **Brochure/pamphlet/photo's**
- **Agreement letter from manufacturer in case where bidder is not the manufacturer**
- **If SANS certificate is not in name of bidder an approval letter from certificate holder should be attached.**

Ensure that you indicate Physical address for inspection of equipment in table under Special Conditions

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

JOINT VENTURE ANNEXURE

E9/2023/2024: SUPPLY AND DELIVERY OF OUTDOOR EQUIPMENT

ONLY IN CASE OF A CONSORTIUM/JOINT VENTURE/SUB-CONTRACTOR CONCERN THE FOLLOWING SHOULD BE COMPLETED:

I/we certify that this is a bona fide bid.

I/we also certify that I/we have not done and I/we undertake that I/we shall not do any of the following acts at any time before the hour and date specified for the closure of submission of Bid for this Contract.

1. Fixed or adjusted the amount of this bid by, or under, or in accordance with any agreement or arrangement with any other person outside this consortium/joint venture/sub-contracting;
2. Communicate to a person outside this consortium/joint venture/sub-contracting other than the person calling for these bids, the amount or approximate amount of the proposed bid, except where the disclosure, in confidence, of the approximate amount of the bid was necessary to obtain insurance premium quotations required for the preparation of the bid;
3. Caused or induced any other person outside this consortium/joint venture/sub-contracting to communicate to me/us the amount or approximate amount of any rival bid for this contract;
4. Entered into any agreement or arrangement with any other person outside this consortium/joint venture/sub-contracting to induce him/her to refrain from bidding for the contract, or as to the amount of any bid to be submitted or the conditions on which a bid is made, nor caused or induced any other person to enter to any sub agreement or arrangement; and
5. Officer or paid or given or agreed to pay or given any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any bid or proposed bid for this contract, any act or thing of the sort described above.
6. Certified that a joint bank account will be open in the name of the Consortium/Joint/Venture/Sub-Contractor's Names.

In this certificate, the term "person" includes any persons, body of persons or association, whether corporate or not; and the term "agreement or arrangement" includes any agreement or arrangement, whether formal or informal and whether legally binding or not and the term "person outside this consortium/joint venture/sub-contracting means, when the consortium/joint venture/sub-contracting is a partnership, a person other than a partner or an employee of such partnership, or when the consortium/joint venture/sub-contracting is a company, a person other than a person or company holding shares in the consortium/joint venture/sub-contracting, or any employee of such a person, consortium/joint venture/sub-contracting.

SIGNED ON BEHALF OF BIDDER

Date: _____

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

CHECK LIST:			
SUMMARY OF FORMS TO BE COMPLETED AND REQUIREMENTS			
PLEASE ENSURE THAT YOU SIGN AND COMPLETE THE FOLLOWING DOCUMENTS:			
SBD FORM	DESCRIPTION	TO BE COMPLETED BY	COMMENTS ON COMPLIANCE BY SERVICE PROVIDER
STANDARDIZED BID FORMS			
SBD 1	Invitation to bid	To be completed and signed by the service provider.	
SBD 4	Declaration of interest	To be completed and signed by the service provider.	
SBD 5	The Naional Industrical Participation Programme	To be completed and signed by the service provider	
SBD 6.1	Preference points claim form	To be completed and signed by the service provider in order to claim points	
SBD 3.1/ Excel spreadsheet/ pricing schedule Bill of Quantity	Pricing schedule Prices will be firm for the full duration of the period	Service Provider must: • Ensure that you indicate your prices. • Ensure that you indicate on the SBD 3.1 form if your prices are firm. • Indicate if offer comply with specification	
PLEASE ENSURE THE SUBMITTING OF THE FOLLOWING DOCUMENT:			
CSD REPORT			
Ensured that it is attached.			
FUNCTIONALITY			
Ensured that all documentation to evaluate functionality criteria is attached.			
SPECIFICATION/TERMS OF REFERENCE/SPECIAL CONDITIONS			
Ensured that all documentation as requested is attached.			
SPECIFIC GOALS			
Ensured that all documentation to claim points for specific goals is attached.			
CIDB PRINTOUT REPORT			
Ensured that CIDB printout is attached			
JOINT VENTURE AGREEMENT (if applicable)			
Joint Venture agreement (Compulsory if applicable)	In the event that a joint venture bid is submitted a signed joint venture agreement, witnessed by a registered Attorney at Law must be submitted with the bidding document. Failure to submit a signed joint venture agreement (signed by all the parties) will lead to disqualification of the bid.		

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2



GENERAL CONDITIONS OF CONTRACT IS APPLICABLE

www.treasury.gov.za

<http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/General%20Conditions%20of%20Contract.pdf>

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

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FREE STATE PROVINCE

90 SCHOOLS TO BE PROVIDED WITH OUTDOOR EQUIPMENT: YEAR ONE

XHARIEP DISTRICT			LEJWELEPUTSWA DISTRICT			MOTHEO DISTRICT			THABO MOFUTSANYANA			FEZILE DABI		
No.	NAME OF SCHOOL	TOWN		NAME OF SCHOOL	TOWN		NAME OF SCHOOL	TOWN		NAME OF SCHOOL	TOWN		NAME OF SCHOOL	TOWN
1	Lephoi PS	Bethulie	1	Boshof CS	Boshof	1	Wilgehof	Bloemfontein	1	Lerapo	Arlington	1	Nampo PS	Bothaville
2	Tumelano PS	Petrusburg	2	Hennenman PS	Hennenman	2	Dr Bethuel Setai	Bloemfontein	2	Bethlehem CS	Bethlehem	2	Dibaseholo	Koppies
3	Itemeleng	Reddersburg	3	Kegomoditswe	Hertzogville	3	Kolisang Khakhau	Bloemfontein	3	Matswathaka PS	Bethlehem	3	Kraanvoelvlakte	Orangeville
4	Relebohile CS	Smithfield	4	Thusanong PS	Odendaalsrus	4	Joe Solomon	Bloemfontein	4	Loch Lomond	Bethlehem	4	Botjhabatsatsi PS	Parys
5	Springfontein PS	Springfontein	5	Tjantjello PS	Virginia	5	Semajan	Bloemfontein	5	Bohlokong	Bethlehem	5	Theha Setjhaba PS	Sasolburg
			6	Phahamisanang	Virginia	6	Roseview	Bloemfontein	6	Nthute	Bethlehem	6	Lehutso PS	Sasolburg
			7	Tikwe	Virginia	7	Pholoho	Bloemfontein	7	Impucuko	Bethlehem	7	Steynsrus CS	Steynsrus
			8	Ikaheng	Virginia	8	Dr Viljoen	Bloemfontein	8	Impumelelo	Bethlehem	8	JMB Marokane	Steynsrus
			9	Reitzpark	Welkom	9	Brandwag	Bloemfontein	9	Kguttiso	Clocolan	9	Adeline Meje	Viljoenskroon
			10	Lehakwe PS	Welkom	10	Marang	Bloemfontein	10	Breda CS	Fouriesburg	10	Ntsonatsatsi PS	Viljoenskroon
			11	Western Holdings	Welkom	11	Ihobe	Bloemfontein	11	Nhlankanipho	Harrismith	11	Tataiso	Vredefort
			12	Polokong ps	Welkom	12	Mangaung	Bloemfontein	12	Itlilhahaneleng	Harrismith			
			13	Pabalong PS	Welkom	13	Nzame	Bloemfontein	13	Fateng Sa Thuto	Lindley			
			14	Rheederpark	Welkom	14	Relebeletse	Bloemfontein	14	Thutotsebo	Lindley			

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2

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						15	Polokehong	Bloemfontein	15	Moemaneng	Marquard			
						16	Ntheboheng	Botshabelo	16	Itemoheng	Marquard			
						17	Thatohatsi	Botshabelo	17	Marquard	Marquard			
						18	Mmusapelo	Botshabelo	18	Tswelang pele	Phuthaditjhaba			
						19	Refihlile	Botshabelo	19	Koos Mota	Phuthaditjhaba			
						20	Bodibeng ba Thuto	Botshabelo	20	Madiboho	Phuthaditjhaba			
						21	Sebabatso	Botshabelo	21	Phamong	Phuthaditjhaba			
						22	Mahlohonolo	Botshabelo	22	Leifo Iziko CS	Reitz			
						23	Tlholo	Botshabelo	23	Tutuboloha IS	Senekal			
						24	Tlotlisang	Botshabelo	24	Rorisang	Senekal			
						25	Nthapelleng	Botshabelo	25	Mohalatladi	Senekal			
						26	Dibeng Sa Tsebo	Botshabelo	26	Matwabeng	Senekal			
						27	Hermana	Ladybrand	27	Thembalihle	Vrede			
						28	Tlotlanang	Thaba Nchu	28	Thembimfundu	Vrede			
						29	Emang	Thaba Nchu	29	Vrede PS	Vrede			
						30	Motsekuwa	Van Stadensrus	30	Silindekkuhle	Warden			
5					14			30		30		11		

Contractor

Witness 1

Witness 2

Employer

Witness 1

Witness 2