

KOUKAMMA LOCAL MUNICIPALITY



TENDER NOTICE AND INVITATION TO TENDER FOR THE FOLLOWING PROJECT:

Project Name	Minimum Requirements	Briefing Details
BID NO. 15/2024 – PROVISION OF SECURITY SERVICES FOR A PERIOD OF 3 YEARS	Experience in Projects A minimum of 3 Projects in the provision of security services, each project value must be above R2 Million. Key Personnel 1x Site Manager or Supervisor, must have at least a grade B PSIRA qualification, plus a minimum of 5 years of experience. Plant and Equipment Must have at least 2 bakkies, the bidder may own or lease the bakkies. Previous contract termination Any bidder whose contract for service of this nature has been terminated by Koukamma Municipality for non- performance in the past will be disqualified.	19 December 2024 at 09:00 am in the Municipal Library.

NB: Bidders must submit all supporting documentation necessary to meet specific minimum requirements as stipulated in detail in the bidding document and only bidders who meet the specific minimum requirements will be considered responsive and be evaluated further based on Price and Municipal Specific Goals.

The physical address for collection of tender documents is: The Koukamma Local Municipality, 05 Keet Street, Kareedouw, 6400, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 350** (inclusive of VAT), having been made (Cash or bank guaranteed cheque and EFT). **Tender documents will be available from 09H00 on Tuesday, the 17th of December 2024** Contact person regarding collection of these documents is Ms. Zintle Mdingi, Tel No: 042 288 7257, email: zintle.mdingi@koukamma.gov.za.

Tenders shall be placed in a sealed envelope, endorsed with the correct **Project Name, and Bid Number** for the project, and be placed in the Tender Box at the Municipal Offices, **05 Keet Street, Kareedouw, 6400**, not later than **12h00 on Friday, the 17th of January 2025**, at which time the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the Municipality. Telegraphic, telexed, faxed, or emailed tenders will not be considered. Tenders that are not submitted in properly sealed and marked envelopes and/or deposited in the tender box as prescribed in this notice on the date and time indicated will **NOT** be opened or considered.

NB: A compulsory clarification meeting with the representatives of the Employer will take place as per the date and times indicated in the above table, at the Municipal Library situated at 05 Keet Street, Kareedouw, 6400. Attendance and completion of the attendance register is compulsory for all tenderers. Tenderers must appear on the attendance register to be considered as being present. Note that Tenderers who are more than 15 minutes late for the meeting will not be allowed to attend the meeting and will not be allowed to sign the attendance register.

Bids will be evaluated and adjudicated according to the following criteria:

- Specific Minimum Requirements:** Tender offers will only be considered responsive if the specific minimum requirements are achieved.
- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations of 2022 , 80 for price and 20 in terms of the Municipality's specific goals as clearly outlined in the tender document and in our SCM policy that can be found at www.koukammamunicipality.gov.za. Bidders must attach 3 months downloaded full CSD report, and directors' ID copies of the entity to secure points on Specific Goals.
- The guidelines for locally produced or manufactured goods with a stipulated minimum threshold where applicable will be applied.
- Bidders are required to attach their Tax Clearance Certificate, Statement of Signatory, valid Workmen's Compensation Registration Certificate, PSIRA Certificate, Municipal Billing Clearance Certificate or Valid Lease Agreement, 3 months downloaded CSD Report, JV agreement & other compliance documents of the JV partner, Company Registration Certificate, Financial Statements, the bidder is required to comply with all the tender requirements and the Tender Document must be completed in full and signed where required.
- In case of Joint Venture, all partners in the Joint Venture are required to submit both of their compliance documents listed above.
- Bidders are required to have the required CIDB grading on each project as indicated on the table above.
- NB: No tenders will be considered from persons in the service of the state.**
- The Municipality reserves the right to accept a tender in full, partially, or not at all and is not obliged to accept the lowest tender received, And the Municipality reserves the right to scale down on the scope of work for the contract value to fit into the available budget for the 2024/25 financial year.
- A tender must remain valid for a period of 90 days from the closing date for the submission of tenders.

All **technical enquiries** must be directed only via email to Mrs Miranda Witbooi at miranda.witbooi@koukamma.gov.za.

Mr. Similo J. Dayi
Municipal Manager