



TENDER REQUEST

The Central Karoo District Municipality hereby invites suitably qualified bidders to tender for the following:

CKDM008 – 2024/2025: The supply, delivery, maintenance and financing of office automation equipment (3 year contract). Queries relating specifications must be addressed to Engeline Griebelaar at 023 449 1000 / manager@skdm.co.za

CKDM009 – 2024/2025: Provision of accounting services and compilation of annual financial statements. (3 year contract). Only tenders scoring a minimum of 80% for functionality will be further evaluated. Queries relating specifications must be addressed to Recardo de Bruyn at 023 449 1000 / manager@skdm.co.za

Closing date for submission: 31 October 2024 at 12H00

Documents will be available from **30 September 2024**. **A non-refundable deposit of R300.00 is payable for each bid. (Whether hard or soft copy)**

Documents can be obtained from Alicia Gouws / Anthea Esterhuizen at Tel number 023-449 1000/1047 or manager@skdm.co.za

The bid must be valid for a period of 120 (one hundred and twenty) days after the closing date. Tenders will be evaluated and adjudicated on the Preferential Procurement Regulation of 2022 and the Central Karoo District Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 20 points in respect of B-BBEE and locality. Bidders must be registered on the Central Supplier Database.

Tenders must be sealed and externally endorsed **with the relevant tender number and description** and placed in the Tender Box at the offices of the Central Karoo District Municipality (opposite ABSA bank), at 63 Donkin Street, Beaufort West **not later than the closing dates as indicated above**, when it will be opened in public at the offices of the Central Karoo District Municipality.

It is the responsibility of the bidder to ensure that tenders are placed in the tender box before the closing date and time.

Late, incomplete, faxed, emailed and/or unmarked tenders will not be accepted. Tenders may only be submitted on the Tender documentation that is issued.

Council is not obliged to accept the lowest or any tender and reserves the right to accept any tender or part thereof.

MR T MEA

Acting Municipal Manager, Central Karoo District Municipality, 63 Donkin Street/Private Bag X560, BEAUFORT WEST, 6970