SANBI
Biodiversity for Life
South African National Biodiversity Institute

# ***SANBI SUPPLY CHAIN MANAGEMENT***

**BID NO :SANBI: BIPA390/2021 THE APPOINTMENT OF A MICROSOFT AZURE MANAGED SERVICE PROVIDER TO MIGRATE AND MANAGE DATA SYSTEMS AND APPLICATIONS IN A MICROSOFT AZURE ENVIRONMENT FOR THE SOUTH AFRICAN NATIONAL BIODIVERSITY INSTITUTE (SANBI) FOR A PERIOD OF TWO (2) YEARS**

| | **CHECK LIST FOR BID NO: SANBI: BIPA390/2021** | **ATTACHED** |
|---|---|---|
| 1 | SBD 1 document duly completed and signed | |
| 2 | SBD 2: **A current copy of the Central Suppliers Database (CSD) registration report or registration number.** | |
| 3 | SBD3.1 Pricing document duly completed and signed ( only in the original document) | |
| 4 | SBD 4 document duly completed and signed | |
| 5 | SBD 6.1 document duly completed and signed. (**Attach an original or certified copy of B-BBEE certificate or sworn affidavit.** | |
| 6 | SBD 9 document duly completed and signed | |
| 7 | This is a two-envelope tender process. Service Providers are to submit one (1) pack of original proposals, marked “ORIGINAL” in an envelope, with pricing included, and one (1) electronic copy on USB, marked “COPY” in a second envelope. The electronic copy on USB must exclude pricing details. **Financial and pricing details must only be included in the pack marked “ORIGINAL**”.<br>NB. Failure to submit:<br>• one pack of original documents with pricing included; and<br>• one electronic copy on USB without pricing data<br>in the prescribed manner WILL lead to the bid being disqualified. | |
| 8 | A certified copy or original valid B-BBEE Status Level Certificate or sworn affidavit. Note that for this tender, the following pre-qualification criterion for preferential procurement will be applied: Section 4(1) (a) a Tenderer having a minimum B-BBEE status level of contributor, level 2. | |

**NB*Very important notice: failure to submit the above documents from 1-8 will lead to the disqualification of your bid/tender.**

**Name: _____ Signature: _____**