



KWAZULU-NATAL PROVINCE

SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

KWAZULU- NATAL PROVINCIAL GOVERNMENT

PROVISIONING OF A PANEL OF SERVICE PROVIDERS TO RENDER SECURITY SERVICES FOR A PERIOD OF 60 MONTHS FOR THE DEPARTMENT OF SOCIAL DEVELOPMENT

Establishment of suitably qualified and experienced panel of service providers to render security services for the Department of Social Development as listed in the table below:

BID NUMBERS	COST CENTRE	BRIEFING SESSION	BID DOCUMENT DELIVERY ADDRESS & CLOSING DATE
KZNB01/DSD/2023/24	HEAD OFFICE	Venue: Microsoft Teams Date: 20 September 2023 Time: 10H00 https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2YwYTdmZmMtOTI5ZC00NmEwLWI4ODUtZTAzNzc3MmIxMDE4%40thread.v2/0?context=%7b%22Tid%22%3a%22fb382490-0792-48ef-a18d-34a769447a9e%22%2c%22Oid%22%3a%225b118163-5fd8-4668-b196-d7636f89fe6f%22%7d	12 October 2023 @ 11H00 Department of Social Development: Head Office, 208 Hoosen Haffeejee Street, Pietermaritzburg, 3201, Ground floor

- Bid documents will be available at the Department of Social Development at Head Office, 208 Hoosen Haffeejee, Pietermaritzburg, 3201, Ground floor. Documents will only be handed out on submission of proof of payment.
- The bid documents can also be downloaded from www.kzndsd.gov.za and the e-tender portal.

PLEASE NOTE:

- Bids may only be submitted on the official tender form, which shall be completed in all respects and all information must be supplied as stipulated in the bid documents.
- Requirements for sealing, addressing, delivery, opening and assessment of tender are stated in the special instructions and notices to bidders.
- Facsimile, electronic mails and late tenders will not be accepted.
- All service providers must be registered with Central Suppliers Database (CSD) and PSIRA
- Tenders will be adjudicated as per Preferential Procurement Policy Framework Regulations 2022.
- Bids will be adjudicated in terms of Administrative Compliance and Functionality
- Failure to comply with the administrative compliance conditions will lead to disqualification.

Evaluation Criteria	Weighting
1.Organogram & Resource Distribution	20
2.Risk Management Plan	20
3.Verifiable Proof of Locality	15
4.Company Experience Rendering Security Services	15
5. Competency and Expertise of Key Employee's on Site	30

Total Points	100
Minimum passing score	70%

A bidder who fails to score a minimum of 70% on functionality will be disqualified automatically at this stage and will not form part of the panel database.

1. A non-refundable fee of **R270.00** per bid document must be paid.
2. **N.B.** All service providers are requested to make direct payment deposit to the Department of Social Developments' ABSA Bank account. **Only original bank stamped deposit slips will be accepted as proof of payment.**

Banking details

Bank Name: ABSA

Account Name: KZN PROV GOV - SOCIAL DEVELOP

Account number: 4072485117

Branch Name: Chatterton Road

Branch Code: 632005

Reference Number: 13906566

Technical Enquiries & SCM Enquiries:

Contact Person: Mr. E. S. S. Ndlovu

Telephone: 033 – 897 9901/02

Signature

Date