



social development

Department:  
Social Development  
REPUBLIC OF SOUTH AFRICA

Private Bag X901, Pretoria, 0001

Enquiries: Z Mantantana, Email: [ZolisaM@dsd.gov.za](mailto:ZolisaM@dsd.gov.za)

Sir/Madam

**REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR  
RENEWAL OF LICENSE AND SUBSCRIPTION OF MCAFFEE END-POINT PROTECTION SERVICES  
AND PROVIDE SUPPORT AND SECURITY SERVICE FOR THE 2021-2024 PERIOD**

1. Tender No: **SD14/2021**
2. Closing Date: 28 January 2022 at 11:00
3. The following documents form part of this invitation for a proposal:
  - SBD1: Invitation to bid
  - SBD3.3: Pricing Schedule
  - SBD4: Declaration of Interest
  - SBD6.1: Preference points Claim Form
  - SBD8: Declaration of Bidders past SCM Practices
  - SBD9: Certificate of Independent Bid Determination
4. **All the documents accompanying this invitation must please be completed in detail, where applicable and returned with your Bid.**
5. Please make sure that your bid reaches this office before the closing time and date
6. When submitting your bid the following information must appear on the sealed envelope:
  - i. Name and address of the Bidder
  - ii. Bid number
  - iii. Closing Date
7. This envelope can be placed in the Bid box in the foyer at HSRC Building, 134 Pretorius Street, Pretoria

Kind regards

**DIRECTOR: SUPPLY CHAIN MANAGEMENT**

DATE: 13/12/2021

## PART A INVITATION TO BID

|                                                                                                          |                                                                                                                                                                                                  |               |                 |               |       |
|----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------|---------------|-------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NATIONAL DEPARTMENT OF SOCIAL DEVELOPMENT)</b> |                                                                                                                                                                                                  |               |                 |               |       |
| BID NUMBER:                                                                                              | SD14/2021                                                                                                                                                                                        | CLOSING DATE: | 28 JANUARY 2022 | CLOSING TIME: | 11:00 |
| DESCRIPTION                                                                                              | <b>APPOINTMENT OF SERVICE PROVIDER FOR<br/>RENEWAL OF LICENSE AND SUBSCRIPTION OF MCAFEE END-POINT PROTECTION SERVICES AND PROVIDE<br/>SUPPORT AND SECURITY SERVICE FOR THE 2021-2024 PERIOD</b> |               |                 |               |       |
| <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>        |                                                                                                                                                                                                  |               |                 |               |       |

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX  
SITUATED AT HSRC Building, 134 Pretorius Street, Pretoria

|                                                                                                                                                                          |      |                                                                                        |                                                                                       |                                                                                                    |                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------|
| <b>SUPPLIER INFORMATION</b>                                                                                                                                              |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| NAME OF BIDDER                                                                                                                                                           |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| POSTAL ADDRESS                                                                                                                                                           |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| STREET ADDRESS                                                                                                                                                           |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| TELEPHONE NUMBER                                                                                                                                                         | CODE |                                                                                        | NUMBER                                                                                |                                                                                                    |                              |
| CELLPHONE NUMBER                                                                                                                                                         |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| FACSIMILE NUMBER                                                                                                                                                         | CODE |                                                                                        | NUMBER                                                                                |                                                                                                    |                              |
| E-MAIL ADDRESS                                                                                                                                                           |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| VAT REGISTRATION NUMBER                                                                                                                                                  |      |                                                                                        |                                                                                       |                                                                                                    |                              |
|                                                                                                                                                                          |      |                                                                                        |                                                                                       |                                                                                                    |                              |
|                                                                                                                                                                          |      | TCS PIN:                                                                               |                                                                                       | OR                                                                                                 | CSD No:                      |
| B-BBEE STATUS LEVEL VERIFICATION<br>CERTIFICATE<br>[TICK APPLICABLE BOX]                                                                                                 |      | <input type="checkbox"/> Yes                                                           |                                                                                       | B-BBEE STATUS<br>LEVEL SWORN<br>AFFIDAVIT                                                          | <input type="checkbox"/> Yes |
|                                                                                                                                                                          |      | <input type="checkbox"/> No                                                            |                                                                                       |                                                                                                    | <input type="checkbox"/> No  |
| IF YES, WHO WAS THE CERTIFICATE<br>ISSUED BY?                                                                                                                            |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| AN ACCOUNTING OFFICER AS<br>CONTEMPLATED IN THE CLOSE<br>CORPORATION ACT (CCA) AND NAME<br>THE APPLICABLE IN THE TICK BOX                                                |      | <input type="checkbox"/>                                                               | AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION<br>ACT (CCA)           |                                                                                                    |                              |
|                                                                                                                                                                          |      | <input type="checkbox"/>                                                               | A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN<br>ACCREDITATION SYSTEM (SANAS) |                                                                                                    |                              |
|                                                                                                                                                                          |      | <input type="checkbox"/>                                                               | A REGISTERED AUDITOR                                                                  |                                                                                                    |                              |
|                                                                                                                                                                          |      | NAME:                                                                                  |                                                                                       |                                                                                                    |                              |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs &amp; QSEs) MUST BE SUBMITTED IN<br/>ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| ARE YOU THE ACCREDITED<br>REPRESENTATIVE IN SOUTH AFRICA<br>FOR THE GOODS /SERVICES /WORKS<br>OFFERED?                                                                   |      | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES ENCLOSE PROOF] |                                                                                       | ARE YOU A FOREIGN<br>BASED SUPPLIER FOR<br>THE GOODS /SERVICES<br>/WORKS OFFERED?                  |                              |
|                                                                                                                                                                          |      |                                                                                        |                                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>[IF YES ANSWER PART B:3<br>BELOW ] |                              |
| SIGNATURE OF BIDDER                                                                                                                                                      |      | .....                                                                                  |                                                                                       | DATE                                                                                               |                              |
| CAPACITY UNDER WHICH THIS BID IS<br>SIGNED (Attach proof of authority to sign<br>this bid; e.g. resolution of directors, etc.)                                           |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| TOTAL NUMBER OF ITEMS OFFERED                                                                                                                                            |      |                                                                                        |                                                                                       |                                                                                                    |                              |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>                                                                                                                   |      |                                                                                        | <b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>                                      |                                                                                                    |                              |
| DEPARTMENT/ PUBLIC ENTITY                                                                                                                                                |      | Social Development                                                                     |                                                                                       | CONTACT PERSON                                                                                     |                              |
| CONTACT PERSON                                                                                                                                                           |      | Mr Z Mantantana                                                                        |                                                                                       | TELEPHONE NUMBER                                                                                   |                              |
| TELEPHONE NUMBER                                                                                                                                                         |      |                                                                                        |                                                                                       | FACSIMILE NUMBER                                                                                   |                              |
| FACSIMILE NUMBER                                                                                                                                                         |      |                                                                                        |                                                                                       | E-MAIL ADDRESS                                                                                     |                              |
| E-MAIL ADDRESS                                                                                                                                                           |      | ZolisaM@dssd.gov.za                                                                    |                                                                                       |                                                                                                    |                              |

## PART B

### TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                                                                                                                                     |                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                                                                                                                           |                                                          |
| 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.                                                                                                                                                                                                                        |                                                          |
| 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE                                                                                                                                                                                                                                                       |                                                          |
| 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: ( BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION. |                                                          |
| 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.                                |                                                          |
| 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.                                                                                        |                                                          |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                                                                                                                               |                                                          |
| 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.                                                                                                                                                                                                                                                                                      |                                                          |
| 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.                                                                                                                                                                     |                                                          |
| 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.                                                                                                                                    |                                                          |
| 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.                                                                                                                                                                                                                                                                                    |                                                          |
| 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.                                                                                                                                                                                                     |                                                          |
| 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.                                                                                                                                                                                                                   |                                                          |
| <b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                                                                                                                                                |                                                          |
| 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                                                                                                                                                | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.                                                                                                                     |                                                          |

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

**PRICING SCHEDULE**  
(Professional Services)

BID NO: SD14/2021

CLOSING TIME 11:00 ON 28 JANUARY 2021

NAME OF SERVICE PROVIDER:

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

| ITEM<br>NO | DESCRIPTION | BID PRICE IN RSA CURRENCY<br>INCLUSIVE OF VAVULE ADDED TAX |
|------------|-------------|------------------------------------------------------------|
|------------|-------------|------------------------------------------------------------|

**APPOINTMENT OF A SERVICE PROVIDER FOR RENEWAL OF LICENSE AND SUBSCRIPTION OF MCAFEES  
END-POINT PROTECTION SERVICES AND PROVIDE SUPPORT AND SECURITY SERVICE FOR THE 2021-2024  
PERIOD**

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.

R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION

HOURLY RATE

DAILY RATE

.....

R.....

.....

.....

R.....

.....

.....

R.....

.....

.....

R.....

.....

.....

R.....

.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....

R.....

..... days

.....

R.....

..... days

.....

R.....

..... days

.....

R.....

..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED

RATE

QUANTITY

AMOUNT

.....

.....

.....

R.....

Name of Bidder: .....

|               |       |        |
|---------------|-------|--------|
| .....         | ..... | R..... |
| .....         | ..... | R..... |
| .....         | ..... | R..... |
| TOTAL: R..... |       |        |

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE  | QUANTITY | AMOUNT |
|---------------------------------------|-------|----------|--------|
| .....                                 | ..... | .....    | R..... |
| .....                                 | ..... | .....    | R..... |
| .....                                 | ..... | .....    | R..... |
| .....                                 | ..... | .....    | R..... |
| TOTAL: R.....                         |       |          |        |

6. Period required for commencement with project after acceptance of bid  
.....
7. Estimated man-days for completion of project  
.....
8. Are the rates quoted firm for the full period of contract? \*YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.  
.....  
.....  
.....  
.....

Any enquiries regarding bidding procedures may be directed to the –

Mr. Zolisa Mantantana  
Email: [ZolisaM@dsd.gov.za](mailto:ZolisaM@dsd.gov.za)

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
  - 2.1 Full Name of bidder or his or her representative: .....
  - 2.2 Identity Number: .....
  - 2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....
  - 2.4 Company Registration Number: .....
  - 2.5 Tax Reference Number: .....
  - 2.6 VAT Registration Number: .....
  - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed : .....

Position occupied in the state institution: .....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

.....  
 .....  
 .....

**YES/NO**

.....  
 .....  
 .....

YES/NO

.....  
.....  
.....  
.....

[illegible]

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF  
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION  
PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

May 2011

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and  
(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

| POINTS                                                   |            |
|----------------------------------------------------------|------------|
| <b>PRICE</b>                                             | <b>80</b>  |
| <b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>                | <b>20</b>  |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

### 2. DEFINITIONS

(a) **"B-BBEE"** means broad-based black economic empowerment as defined in section

1 of the Broad-Based Black Economic Empowerment Act;

- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

**90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

**Ps** = Points scored for price of bid under consideration

Pt = Price of bid under consideration

$P_{min}$  = Price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (90/10 system) | Number of points (80/20 system) |
|------------------------------------|---------------------------------|---------------------------------|
| 1                                  | 10                              | 20                              |

|                           |   |    |
|---------------------------|---|----|
| 2                         | 9 | 18 |
| 3                         | 6 | 14 |
| 4                         | 5 | 12 |
| 5                         | 4 | 8  |
| 6                         | 3 | 6  |
| 7                         | 2 | 4  |
| 8                         | 1 | 2  |
| Non-compliant contributor | 0 | 0  |

## 5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

## 6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

## 7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

- Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

| Designated Group: An EME or QSE which is at least 51% owned by:   | EME<br>√ | QSE<br>√ |
|-------------------------------------------------------------------|----------|----------|
| Black people                                                      |          |          |
| Black people who are youth                                        |          |          |
| Black people who are women                                        |          |          |
| Black people with disabilities                                    |          |          |
| Black people living in rural or underdeveloped areas or townships |          |          |
| Cooperative owned by black people                                 |          |          |
| Black people who are military veterans                            |          |          |
| <b>OR</b>                                                         |          |          |
| Any EME                                                           |          |          |
| Any QSE                                                           |          |          |

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name \_\_\_\_\_ of  
company/firm:.....

8.2 VAT \_\_\_\_\_ registration  
number:.....

8.3 Company \_\_\_\_\_ registration  
number:.....

**8.4 TYPE OF COMPANY/ FIRM**

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....  
.....  
.....

**8.6 COMPANY CLASSIFICATION**

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

| Item  | Question                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Yes                             | No                             |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.1   | Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?<br><b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alterum partem</i> rule was applied).</b><br><br>The Database of Restricted Suppliers now resides on the National Treasury's website( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home page. | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.1.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |
| 4.2   | Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?<br><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>                                                                                                                                                                                                                                                                             | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.2.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |
| 4.3   | Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.3.1 | If so, furnish particulars:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                                |

|       |                                                                                                                                                                   |                                 |                                |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| 4.4   | Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes<br><input type="checkbox"/> | No<br><input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars:                                                                                                                                       |                                 |                                |

**SBD 8**

### **CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION  
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

Js365bW

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

Js914w 2



# social development

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Department:  
Social Development  
**REPUBLIC OF SOUTH AFRICA**

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## **REQUEST FOR PROPOSAL (RFP)**

**FOR**

**RENEWAL OF LICENSE AND SUBSCRIPTION OF MCAFEE END-  
POINT PROTECTION SERVICES AND PROVIDE SUPPORT AND  
SECURITY SERVICE FOR THE 2021-2024 PERIOD**

## **1. PURPOSE**

The purpose of the terms of reference is to appoint an accredited and suitably service provider to provide the Department of Social Development (DSD) with a proposal to renew the current McAfee endpoint security products for a three-year period 2021-23 and to provide support service to the department for the complete solution. Additionally, the DSD, need the specialist services of a suitably qualified service provider to perform regular security services for the DSD, encompassing bi-annual penetration testing of the DSD systems and network, quarterly vulnerability assessment of the DSD network, systems and applications, and provision of Security Operations Center services for the DSD.

## **2. BACKGROUND**

The Department of Social Development (DSD) have been using the McAfee suite of anti-virus and end-point protection products and have enjoyed a more uniformly managed and protected operating environment.

The Department relies on an Anti-Virus package for the protection of its computer systems against malicious threats and virus attacks. The anti-virus package must remain current and up to date to provide the best possible levels of protection of the very valuable information on the computer systems. By any standard, anti-virus is deemed to be a critically important component for data security in any organisation.

Currently, the DSD utilises and intends to continue to utilise the McAfee suite of products due to the large investment in these products and technologies.

Additionally, the license count must be adjusted to include additional computer users that have been included on the network so that all software installations are accurately accounted for and the legal requirements for the licensing of the software are complied with.

Due to the sensitive nature of the work of the DSD, the department has a requirement to ensure that the systems and information of the DSD are protected and monitored at the highest levels. To be able to ensure the security protection of the systems and information, the DSD makes use of additional products from the McAfee suite, including file and removable media protection, data loss prevention, advanced threat detection and prevention, Intrusion Prevention, and gateway appliances.

The DSD have needs of a service provider to provide a security operations center service to monitor, protect, detect, respond, repair against all threat incidents and events.

The DSD also require services to perform vulnerability assessment checks in the environment and to be assisted to remediate such risks

The DSD also require penetration testing services against the network and DSD systems to ensure the environment is well configured and protected against data threats.

### **3. BUSINESS REQUIREMENTS**

The department requires the following:

- 3.1. A service provider that will enter into a contract with the DSD to provide services and products for a period of 36 months as per the following business requirements, scope of work and deliverables.

- 3.2. The services of a suitably skilled service provider.
- 3.3. License renewal for the period 2021-2024.
- 3.4. Installation and configuration and continuous improvements adhering to the product vendors published guidance, installation and practice notes.
- 3.5. Health check report of the ePO environment and the deployed clients on a biannual basis.
- 3.6. Health check of the deployed product sets including but not limited to the McAfee Security for Microsoft Exchange, Host IPS, McAfee agent, and McAfee Anti-Virus, Policy Advisor, and all other products that form part of the suite
- 3.7. Provision of Security Operations Center services including all aspects for the monitoring, detection, investigate and response to all threats to the DSD.
- 3.8. Provision of vulnerability assessment services on a quarterly basis that will assess the DSD critical systems as well as the points of vulnerability.
- 3.9. Performance and reporting of penetration testing against the DSD systems and network on a bi-annual basis.

#### **4. SCOPE OF WORK**

The department will require that the service provider must perform the following scope of work to deliver the necessary product and service:

- 4.1. Provide subscription and license renewal as relates to the McAfee Perpetual license model for the McAfee Web Protection license suite for nine hundred and ninety-one (991) devices which may be composed of physical servers, virtual servers, workstations, desktops and laptop/notebook devices that are configured with Microsoft Windows 7, 8, 8.1 and 10 operating systems as well as protect the mail environment which may be Microsoft Exchange 2010, 2016 and 2019 supporting Microsoft Outlook 2013, 2016, 2019 and Office 365 clients on the end-points.

- 4.2. Provide configuration, maintenance, and support of the Web gateway appliances at the DSD
- 4.3. Provide configuration, maintenance, and support of the Advanced Threat Detection Appliance at the DSD
- 4.4. Provide configuration, maintenance, and support of the Intrusion Prevention appliances at the DSD
- 4.5. Provide configuration and licensing of Protect Plus business software support.
- 4.6. Provide for configuration and licensing of MVision protect Plus EDR suite for the endpoint devices
- 4.7. Provide for configuration and licencing of McAfee Complete data protection Advanced for the endpoints to provide at least File and removable media protection, data loss prevention, drive encryption
- 4.8. Provide for configuration and Licencing of McAfee Cloud Security Essentials for the protection of the DSD server environment and information in the cloud services environments.
- 4.9. Provide for configuration and licensing McAfee security for Microsoft Exchange
- 4.10. Provide for configuration and licensing of McAfee Security for Microsoft SharePoint
- 4.11. Engage with DSD to deliver planning, configuration and deployment services and work in conjunction with DSD to ensure the proper deployment and on-going management and support of the environment for DSD.
- 4.12. Provide the department with a Service Level agreement (SLA) that relates to the McAfee suite of products that is adhering to an 8x5xNBD response time for a period of five (3) year with a minimum of four (4) hours monthly support and configuration services included for the duration of the SLA.
- 4.13. Execute McAfee approved and confirmed health check services on the ePO and deployed product suite in the environment on a bi-annual basis.

4.14. Provide Security Operations Center (SOC) services for the DSD on a 24x7 basis for the period of the contract.

4.14.1. Provide for the monitoring, detecting, preventing analyzing and responding to cyber-security incidents and events for the McAfee ePO and other application and appliance incident reporting, as well as the Palo Alto firewall appliance reporting

4.14.2. Provide for a fully managed SOC service with alignment to government and security industry prescripts, ISO standards, Governance Risk and Compliance frameworks and with alignment to all the DSD regulatory frameworks.

4.14.3. Provide for the reporting of the monthly status of the security status and incidents

4.14.4. Provide support and incident response services for all threats.

4.14.5. Provide a SLA that relates to the Security Operations Center services adhering to a 24x7 basis of service and response

4.15. Provide Vulnerability Assessment of the DSD systems and network on a quarterly basis for the period of the contract

4.15.1. Perform security evaluation of the DSD systems

4.15.2. Perform security evaluation of the DSD network and PCs

4.15.3. Provide reporting of the security evaluation findings

4.15.4. Provide plan and support for the remediation of the discovered vulnerabilities

4.16. Provide penetration testing of the DSD systems and network on a bi-annual basis

4.16.1. Provide penetration testing against the DSD's critical business systems including:

- 4.16.2. Non-profit Organisations system
  - 4.16.3. Portal system
  - 4.16.4. Victim Empowerment system
  - 4.16.5. Probation Case Management system
  - 4.16.6. NISIS system
  - 4.16.7. SmartGov system
  - 4.16.8. Password Self Service System
  - 4.16.9. The Local and Wide Area networks security
  - 4.16.10. Provide plan and support for the remediation of the discovered vulnerabilities.
- 4.17. Provide a report of the work done, the configuration and operational state of the system and any identified issues for each service interval as outlined herewith
- 4.18. Provide monthly SLA reporting.

## **5. DELIVERABLES**

- 5.1. The provider is required to be an accredited service provider of McAfee and must provide proof of McAfee gold or platinum Partner status certification to prove their investment into skills and competencies in the McAfee suite deployed at the DSD.
- 5.2. Renewal of the license and subscription for the 2021-2024 period for nine hundred and ninety-one (991) users and devices and per the attached bill of materials listed in appendix A of this document.
- 5.3.
- 5.4. Implementation and configuration of the entire solution in adherence to supplier installation guidelines and practice notes and to the DSD's specific requirements

- 5.5. McAfee ePO and deployed product suite health checks as defined in the business requirements and scope of work.
- 5.6. Maintenance and Support and configuration services as defined in the business requirements and scope of work.
- 5.7. Vulnerability Assessment services as defined in the business requirements and scope of work
- 5.8. Penetration Testing services as defined in the business requirements and scope of work
- 5.9. Security Operations Center services as defined in the business requirements and scope of work
- 5.10. A written report and configuration document for all the work executed detailing the findings and the work done.
- 5.11. Monthly SLA management as per each service scope of work outcome in the business requirements and scope of work.

## **6. GENERAL CONDITIONS**

- 6.1. The general conditions of contract as prescribed by National Treasury will be applicable in all instances.
- 6.2. The service provider shall complete all relevant documents, forms and pricing of the bid. Bid price must be inclusive of all projects cost such as professional, disbursement, material, travel and subsistence, Value Added Tax and other related costs.
- 6.3. The DSD reserves the right to cancel the contract and seek remedies should the service provider not conform or adhere to contractual responsibilities as specified in the contract.

- 6.4. All documentation complied by the service provider shall be subjected to quality control by the DSD prior to it being accepted by the DSD. Unsatisfactory work will be referred to the services provider for rectification before payment is affected.
- 6.5. All information, documents, programmes and reports must not be made available to any unauthorized person or institution without the written consent of the Accounting Officer or his delegate.
- 6.6. Prospective service providers are requested to submit their bid in two envelopes in the following manner:
  - 6.6.1. One envelope with technical proposal (with a comprehensive response to the terms of reference).
  - 6.6.2. The other envelop with financial proposal (completed and signed bid forms, Tax clearance certificate, cost breakdown and other relevant information as may form part of the financial proposal).

## **7. SPECIAL CONDITIONS**

- 7.1. Failure of the service provider to achieve the outcomes of the SLA or the SLA terms will be liable to a penalty of not less than 10% of the SLA charges. Such clause is required to be present in the SLA submitted and agreed to.
- 7.2. Gross breach of performance of the scope of work may result in legal claims.

## **8. BID PROPOSAL**

The comprehensive proposal submission should include:

- 8.1. A detailed plan reflecting project time frames, costing and outputs.
- 8.2. A profile of company including a comprehensive description of similar work undertaken.
- 8.3. Number, names and resumes (abbreviated CVs) of the person assigned to the project. A summary of the roles, responsibilities and time spent by each of these persons as it will apply to the DSD project should also be submitted.
- 8.4. The cost structure should be inclusive of all costs and as detailed as possible and must be submitted as part of the cost proposal but separately of the technical proposal.
- 8.5. The service provider is expected to enter into a contract with the DSD based on the proposal.
- 8.6. Progress will be monitored monthly based on the work plan and time frames provided by the service provider approved by the DSD.

## **9. EVALUATION OF PROPOSALS**

The evaluation will be conducted in two stages:

- 9.1. Firstly, the proposals will be evaluated on functionality. An evaluation panel will allocate points (scale of 1-5) in respect of technical functionality according to the criteria set out in paragraphs 4 and 5. Proposals scoring less than 75 points in respect of technical functionality will be disqualified and not be evaluated further.
- 9.2. Thereafter, only the qualifying bids will be evaluated in terms of the 90/10 preference points system as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000).
- 9.3. The 80 points will be used to calculate price only and the 20 points will be used to calculate for BBBEE status level of contribution (SBD 6.1). Prospective service providers are required to complete the SBD 6.1 forms.
- 9.4. PLEASE NOTE: SBD 6.1 is attached for claiming the above-mentioned points, if not completed the bidder will automatically score 0 points.

## **10. EVALUATION CRITERIA**

Technical proposals will be evaluated on a scale of 1–5 in accordance with the criteria below. The rating will be as follows:

- 1 = Very Poor
- 2 = Average
- 3 = Good
- 4 = Very Good
- 5 = Excellent

| FUNCTIONALITY ELEMENTS                                                                                                                                                                                                                              | Rating |   |   |   |   | WEIGHTING |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|---|---|---|---|-----------|
|                                                                                                                                                                                                                                                     | 1      | 2 | 3 | 4 | 5 |           |
| Demonstrable experience and skills of the project team relevant to the stated requirements of the McAfee suite of products of the project. This includes previous successful projects in similar work performed.                                    |        |   |   |   |   | 20        |
| Demonstrable experience and skills of the project team relevant to the stated requirements of the Vulnerability assessment and penetration testing components of the project. This includes previous successful projects in similar work performed. |        |   |   |   |   | 20        |
| Demonstrable experience, skill and facilities of the service provider relevant to the stated requirements of a Security Operations Center component of the project                                                                                  |        |   |   |   |   | 20        |
| A project plan that demonstrates an understanding of the assignment including a proposed methodology and approach that is aligned to the department's required outputs, time frames and realistic costing.                                          |        |   |   |   |   | 5         |
| Demonstrable assurance that all items listed in the Bill of Materials in Appendix A will be provided to ensure that the required outputs, scope of work and compliance with McAfee Perpetual license model will be achieved.                        |        |   |   |   |   | 15        |

|                                                                                                                                           |  |  |  |  |  |            |
|-------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|------------|
| Demonstration of a suitable facility that can perform the SOC scope of work requirements with all valid certifications and accreditations |  |  |  |  |  | 20         |
| <b>FUNCTIONALITY TOTAL</b>                                                                                                                |  |  |  |  |  | <b>100</b> |

## **11. DISQUALIFYING CRITERIA.**

The proposal will be disqualified and not considered further if:

- 11.1. The proposal is submitted late
- 11.2. There is a failure to provide the Tax PIN
- 11.3. The completed and signed SBD documents are not submitted
- 11.4. The provider does not provide proof of current McAfee Gold or Platinum Partner certification on official McAfee stationery.

## **12. FACILITIES TO BE PROVIDED BY THE DSD**

- 12.1. During the project the DSD officials will make themselves available for clarity, reporting processes, discussions and meetings. The service provider will also have access to required documents and other records available within the Department that may assist in executing the project.

## **13. REPORTING ARRANGEMENT**

13.1. All deliverables should be submitted to the DSD. Any deliverable submitted and not accepted must be reworked and resubmitted at no additional cost.

13.2. The service provider will provide a single overall project manager.

#### **14.SUBMISSION OF BIDS**

14.1. Prospective bidders must submit their bid proposals in two envelopes:

- a) One envelope with the technical proposal including the following:
  - A valid and original Tax Clearance Certificate issued by SARS.
  - Entity registration Certificate (CK1)
  - A response to the terms of reference.
  - A project plan that states the methodology and approach for accomplishing the task, project phases if applicable, time frames and outputs (excluding cost for the project).
  - profile of the company and description of similar work undertaken,
  - numbers, names and CVs of consultants assigned to the project, including their roles and responsibilities,
  - Agreement between service providers in the case of a joint venture/Consortium
  - Letter of authority to sign documents on behalf of the company/joint venture/Consortium
  - One hard copy of the technical proposal and a CD with a soft copy of the technical proposal in pdf format.
- a) The other envelope with the financial proposal (pricing schedule (SBD3.3) or other spreadsheets with all cost related items, cost breakdown).

14.2. The following information must be endorsed on each envelope:

- Bid number:
- Closing date:
- Name of the Bidder:
- Technical Proposal or Financial Proposal

14.3. Failure to comply with these conditions will result in a bid being disqualified.

14.4. The closing date for the submission of bid is **11h00 on 28 January 2022**.

14.5. The Bids must be:

Deposit in the Tender Box,  
Foyer of the HSRC Building  
134 Pretorius Street  
Pretoria

14.6. Bids received after the closing date and time will be regarded as late and will not be evaluated.

## **15. CONTACT PERSONS**

Enquiries may be directed to:

Mr Zolisa Mantantana

Director: Supply Chain Management

Telephone Number: (012) 312 7463

Email: [ZolisaM@dsd.gov.za](mailto:ZolisaM@dsd.gov.za)

## APPENDIX: A

### 1. BILL OF MATERIALS / PRODUCTS

#### 1.1. Bill of Materials required to be provided

| QTY | Channel SKU      | Product Description                                                   | Term      |
|-----|------------------|-----------------------------------------------------------------------|-----------|
| 1   | ATD6100GLNBDA    | Business Software Support & Onsite Next Business Day Hardware Support | 36 Months |
| 1   | WBG5000DNBDA     | Business Software Support & Onsite Next Business Day Hardware Support | 36 Months |
| 1   | WBG5000DNBDA     | Business Software Support & Onsite Next Business Day Hardware Support | 36 Months |
| 1   | IPSNS5200FONBD A | Business Software Support & Onsite Next Business Day Hardware Support | 36 Months |
| 1   | IPSNS5200NBDA    | Business Software Support & Onsite Next Business Day Hardware Support | 36 Months |
| 991 | WPSECE-AA-FA     | McAfee Web Protection                                                 | 36 Months |
| 10  | DCDYCM-AA-GA     | ProtectPLUS Business Software Support                                 | 36 Months |
| 991 | MV6ECE-AA-BA     | MVISION Protect Plus EDR for Endpoint                                 | 36 Months |
| 991 | CDACDE-AA-GA     | McAfee Complete Data Protection Advanced                              | 36 Months |
| 991 | CWEECE-AB-GA     | McAfee Cloud Workload Security - Essentials Subscription              | 36 Months |
| 991 | GSSECE-AA-BA     | Security for Email Servers Subscription                               | 36 Months |
| 991 | PSMCDE-AA-GA     | McAfee Security for Microsoft SharePoint                              | 36 Months |