



cooperative
governance

Department
Cooperative Governance
REPUBLIC OF SOUTH AFRICA



MUNICIPAL INFRASTRUCTURE SUPPORT AGENT

Letaba House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0046
Private Bag X105, Centurion, 0046 Tel: 012-848-5300

REQUEST FOR QUOTATION

TERMS OF REFERENCE FOR THE APPOINTMENT OF SERVICE PROVIDER TO PROVIDE WEBINAR TRAINING TOWARDS WASTEWATER TREATMENT PROCESS DESIGNS FOR A PERIOD OF 3 DAYS

ITEM NO.	SCOPE OF WORK	QUANTITY
1.	WEBINAR TRAINING TOWARDS WASTEWATER TREATMENT PROCESS DESIGNS	1 Official
2.	The Training should offer 3CPD Points (ECSA)	
3.	Project Duration: 3 days Who can benefit? A 3-day webinar about the principles of biological processes in wastewater treatment design. The webinar should include microbial metabolism processes and wastewater treatment of organic matter, towards optimal nitrogen, phosphorous and pathogen removal. Other aspects, should include, but not be limited to aeration and mixing, toxicity, bulking sludge and phases of settling. The use of innovative technologies should be touched on Process control and operating systems should be included, with some case studies A test should be written to determine what student have learnt, towards CPD points	

N/A

4.	Venue: On-line Webinar
5.	MANDATORY REQUIREMENTS NB: None compliance to the below mentioned requirements will lead to the disqualification of the service provider/s: 4.1. Experience of the Service provider: • <i>Service Providers must accredited such training with the CPD accreditation certificates (ECSA & 3CPD) (Attach proof of accreditation in the form of a valid certificate or letter from the accreditation institution).</i> 4.2. Date of the training • <i>Service provide must conduct the training on the 18 – 20 September 2024</i> 4.3. Experience of the Facilitator: • <i>The facilitator must provide an abridged CV detailing proof that the facilitator has conducted the required training.</i> <i>MISA may at its discretion verify details contained in the letters.</i> RATIONALE OF THE EXPERINCED SERVICE PROVIDER AND THE FACILITATOR MISA intends to ensure that the appointed Service Provider and the facilitator have the sufficient experience to render the required training to the best practise.
6.	Deliverables The appointed Service Provider will be expected to provide an ECSA approved Training Certificate for a period of 3 days: 1. Manuals 2. Training with accredited trainer 3. Certification Application 4. Evaluation of trainees 5. Attendance Certificate
7.	Pricing Schedule See Annexure A: Quotation must be on the letterhead of the company

N.A

ANNEXURE A: PRICING SCHEDULE

Service Description	Quantity	Price Excl VAT
WEBINAR TRAINING TOWARDS WASTEWATER TREATMENT PROCESS DESIGNS FOR A PERIOD OF 3 DAYS	1 official	R
Vat		R.....
Total Price (Inclusive of other costs)		R.....

N.A