



REQUEST FOR QUOTATION

Form No: MH-RFQ-1
Version No: 01/2021
EffectiveDate:01/06/2021

You are hereby invited to submit a quotation for the following requirements of
MSINSI HOLDINGS (SOC) LTD

Advert Date:	19 June 2026		
RFQ Ref Number:	MSI161/2026		
Description Of Goods/Services:	Provision of Borehole Drilling and Construction at Mahlabathini, Kwa-Ceza Area		
Compulsory Briefing / Clarification meeting:	24 June 2026	Time	12:00
	Venue : KwaMphindangene Royal Council – Mahlabathini Area-Zululand District Municipality.		
Closing Date	29 June 2026	Time	12H00
SCM Procedure Enquiries may be directed to:	Name: Siphindile Mtolo Tel No: 031 765 7724 Email Address: siphindile.mtolo@msinsi.co.za		
Submissions:	Sealed quotations clearly marked, “ Provision of Borehole Drilling and Construction at Mahlabathini, Kwa-Ceza Area ” Supply Chain Management Section Msinsi Holdings (SOC) Ltd (HEAD OFFICE) Unit 1 and 2 Block A, 18 Old Main Road, Hillcrest 3610		
Technical Enquiries:	Contact Person: Vusumuzi Vilane (CSI Manager) Email: Vusumuzi.vilane@msinsi.co.za Tel: 031 765 7724		

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8. Certificate of Acquaintance with RFQ T&Cs.
9. Contract Forms

This RFQ is subject to the general conditions of the RFQ, National Treasury’s general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).

Information about the Tenderer

Name of tenderer	
Registration number	
VAT registration number	
Telephone number	
Cell number	
E-mail address	
Postal address	
Physical address	
CSD Supplier number	
CSD Unique Registration Reference Number	
Contact person's name	

I certify that the information furnished on this form is true and correct. I further accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

Name of tenderer (duly authorised)

Signature of tenderer

Signature of tenderer

Date

TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. Any alteration made by the tenderer must be initialled.
2. Use of correcting fluid is prohibited.
3. This quotation is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022; the General Conditions of Contract (GCC) and if applicable any other Special Conditions of Contract.
4. Companies must be registered on the National Treasury's Central Suppliers Database.
5. Suppliers are advised that the 80/20 preference points system shall be applied in the evaluation of this quotation. . Refer to **SBD 6.1** form.
6. Suppliers must complete the attached **SBD 1**-Tax Compliance Certificate, **SBD 4** - Declaration of interest form, . Failure to complete these documents may result in the quotation being invalidated.
7. Quotations must be in accordance and comply with the specifications/scope of work provided, unless otherwise stipulated.
8. The successful supplier may be required to fill in and sign a written Contract Form (If applicable).
9. This document may contain confidential information that is the property of Msinsi Holdings.
10. No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ, without prior written permission from Msinsi Holdings and the Tenderer.
11. All Copyright and Intellectual Property herein vests with Msinsi Holdings and its Tenderer.
12. Quotations **must be hand Delivered** and deposited in tender box situated as indicated on the quotation request form marked appropriated as directed. (*The applicable submission method is reflected on the cover page*). Suppliers should ensure that quotations are delivered before closing time and to the correct address.
13. It is the responsibility of the bidder to ensure that its response reaches Msinsi Holdings on or before the closing date and time of the RFQ.
14. Msinsi will not be responsible for late documents delivered via courier service or email delays for all emails not on the inbox by closing date and time. Only the read receipt with no qualifications, thereafter, will be evidence of an email sent and opened timely. Bidders delivery notifications will not be accepted as evidence for electronic timely submissions.
15. Late and incomplete submissions will not be accepted.
16. Quotation must be valid for a period of 90 days from date of closing.
17. Price Declaration must be completed, and should the total RFQ prices differ, the one indicated on the price declaration shall be considered the correct price.
18. Tenderers are required to submit a valid Tax clearance verification PIN.
19. The quotation will firstly be evaluated on eligibility, which includes compliance to the scope of work. If found to be eligible it will be evaluated according to functionality (if applicable) and furthermore be evaluated according to PPPFA 80/20 Price & Specific Goal preference point system & associated regulations.
20. Msinsi reserves the right not to accept any proposal, accept part of the proposal or to withdraw the call for quotations.
21. **The quotation should be inclusive of all costs associated with the delivery of this service and should include VAT.**
22. **The payment term is within 30 days from date of receipt of invoice. No upfront payment requests will be entertained.**

23. No services must be rendered or goods delivered before an official Msinsi Holdings Purchase Order form has been received.

The Tenderer accepts the above terms, conditions, and Msinsi Holdings' Standard Conditions of Tender*.	Accept	Do not accept

CONDITIONS OF QUOTE

1. I/We hereby quote to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to Msinsi Holdings on the terms and conditions. In accordance with the specifications stipulated in the quotation documents (and which shall be taken as part of and be incorporated into this quote) at the prices and on the terms regarding time for delivery and/or execution inserted therein.
2. I/we agree that:
 - (a) the offer herein shall remain binding upon me and open for acceptance by Msinsi Holdings during the validity period indicated and calculated from the closing time of the quote;
 - (b) this quote and its acceptance shall be subject to the Public Finance Management Act, 1999, Msinsi Holdings' Supply Chain Management Policy and Procedures, the General and Special Conditions of Contract as may be applicable, with which I/we am fully acquainted;
 - (c) if I/we withdraw my quote within the period for which I/we have agreed that the quote shall remain open for acceptance, or fail to fulfil the contract when called upon to do so. Msinsi Holdings may, without prejudice to its other rights, agree to the withdrawal of my quote or cancel the contract that may have been entered into between Msinsi Holdings and I/us. I/we will then pay to Msinsi Holdings any additional expenses incurred for having either to accept any less favourable quote or, if fresh quote have to be invited, the additional expenditure incurred by the invitation of fresh quotes and by the subsequent acceptance of any less favourable quotes. Msinsi Holdings shall reserve the right to recover such additional expenditure by set-off against monies which may be due to me under this, or any other tender or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfilment of this or any other tender or contract. Pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss Msinsi Holdings may sustain by reason of my default;
 - (d) if my quote is accepted, the acceptance may be communicated to me by electronic mail, to the email address supplied in my quotation document;
 - (e) the law of the Republic of South Africa shall govern the contract created by the acceptance of my quote and I choose *domicilium citandi et executandi* in the Republic at (full physical address) :
.....
.....
3. I/we furthermore confirm that I/we have satisfied myself as to the correctness and validity of my quote: that the price(s), rate(s) and preference quoted cover all of the work/item(s) and my obligations under a resulting contract, and I accept that any mistakes regarding the price(s) and calculations will be at my risk.
4. I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement, as the Principal(s) liable for the due fulfilment of this contract.
5. I/we agree that any action arising from this contract may in all respects be instituted against me and I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me as a result of such action.
6. I/we confirm that I/we have declared all and any interest that I or any persons related to my business has with regard to this quote or any related quotations by completion of the Declaration of Interest Section.

7. CERTIFICATION OF CORRECTNESS OF INFORMATION SUPPLIED IN THIS DOCUMENT

I/WE, THE UNDERSIGNED, WHO WARRANT THAT I AM DULY AUTHORISED TO DO SO ON BEHALF OF THE TENDERER, CERTIFY THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT IS CORRECT AND TRUE, THAT THE SIGNATORY TO THIS DOCUMENT IS DULY AUTHORISED AND ACKNOWLEDGE THAT:

- (1) The tenderer will furnish documentary proof regarding any tendering issue to the satisfaction of the Msinsi Holdings, if requested to do so.
- (2) If the information supplied is found to be incorrect and/or false then Msinsi Holdings, in addition to any remedies it may have, may: -
 - a) Recover from the contractor all costs, losses or damages incurred or sustained by Msinsi Holdings as a result of the award of the contract, and/or
 - b) Cancel the contract and claim any damages which Msinsi Holdings may suffer by having to make less favourable arrangements after such cancellation.

SIGNED ON THIS _____ DAY OF _____ 20 _____ AT _____

**SIGNATURE OF TENDERER OR DULY
AUTHORISED REPRESENTATIVE**

FULL NAME (IN BLOCK LETTERS)

ON BEHALF OF (TENDERER'S NAME) _____

CAPACITY OF SIGNATORY _____

NAME OF CONTACT PERSON (IN BLOCK LETTERS) _____

POSTAL ADDRESS _____

POSTAL CODE _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

CELLULAR PHONE NUMBER: _____

E-MAIL ADDRESS: _____

SCOPE OF WORK/SPECIFICATIONS/ REQUIREMENTS:

BACKGROUND & or SCOPE OF WORK

1. BACKGROUND AND OBJECTIVES

This Procurement relates to **Provision of Borehole Drilling and Construction at Mahlabathini, Kwa-Ceza Area.**

SCOPE OF WORK /TERMS OF REFERENCE

OVERVIEW AND DETAILS OF CONTRACT

The main components of the contract comprise under Zululand District Boreholes to support Communities access to water

- Setting up of drilling machines, drilling and casting. The drilling will include percussion reaming, Rotary percussion drilling, rotary clay / sand / mud drilling, symmetrix drilling and symmetric shoe.
- Supply and installation of suitable casings.
- Supply and installation of X 4 0.37kw pump & motor. Borehole pumps must range between 1 to 10l/s.
- All borehole pump starter panels, associated controls and enclosures must comply with the requirements of
- Supply, delivery and installation of Class 16 HDPE pipes from the borehole pumps to the manholes including all necessary HDPE fittings and adaptors as specified.
- Supply, delivery and installation of a flow meter with a 4-20mm output on the delivery line of each pump.
- Supply, delivery and installation of brass spring type non-return valves on the delivery line of each pump.
- Supply, delivery and installation of brass Ball Valves and Fittings.
- Supply, delivery and installation of Galvanised pipe.
- Installation of level sensing probes in all boreholes complete with all necessary fixtures and fittings and cables/wiring.
- Extension of power cables where necessary.
- Construction of 2.5m x 2.5m x 1.5 manhole with lead.
- Capping of borehole.
- Supply and install 2x 12Kl steel header tanks
- Supply and install 8km length of suitable reticulation pipe
- Trenching for the reticulation pipes in line with the applicable engineering standards backfilling of the trenches

- Supply and install 60 standpipes
- Supply and install 10x 8 kl Water tanks with suitable anchor blocks
- Supply and install 2 x 45kw 3 phase gen sets

The main components of the contract comprise under Zululand District:

- Drilling of two boreholes
- Supply and install two borehole pumps
- Supply and install 12kl main steel tank
- Supply and installation of 2x 10kl water Tanks
- Supply 3km length of reticulation pipe
- 3km Trenching, pipe laying and backfilling
- Supply of bedding material
- Installation of 5 stand pipes
- Fencing of the boreholes and steel tank
- Supply 400m of power cable.
- Installation of galvanised cattle, sheep and goats for livestock water troughs x2
- 1.6mm galvanised sheets bolted fit
- A lead to protect the ball-float valve
- 2450mm length for cattle (400 litres of water)

PS 2.2 TESTING AND COMMISSIONING PROGRAMME

- Perform the necessary testing of all equipment.
- The cold commissioning of the borehole pumps, MCC panels and the associated equipment
- Provide tools required for maintenance of the installed equipment.
- All tests must be done in the presence of the Project Manager prior to handover.
- Electrical installation must be done in accordance with SABS/SANS code 10142 current edition.
- The installation must be tested and handed over in good working order, with a certificate of compliance.
- The flow meters must have valid calibration certificates which must be inserted in the project file

ITEM No	PAY REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C	A C
1.	SANS 1200A	Part 1: Preliminary and General					
		<u>Fixed Charge Items</u>					
1.1	8.3.1	Contractual requirements					
1.1.1		Sureties	Sum	1			
1.1.2		Insurance for the equipment, works and plant	Sum	1			
1.1.3		Third party or public liability insurance	Sum	1			
1.1.4		Other	Sum	1			
1.2	8.3.2	Establishment of facilities on the site					
1.2.1	8.3.2.1	Facilities For Employer's Agent					
1.2.1.1		Provide one container for office use fully equipped with lighting, furniture, aircon, electrical connection outlets, coffee station, etc.	Sum	1			
1.2.1.2		Working Tools and equipment	Sum	1			
1.2.1.3		Data, airtime and router	Sum	1			
1.2.2		Facilities for Contractor:					
1.2.2.1		Initial site establishment and Re-establishment after break period	Sum	1			
1.2.2.2	8.3.2.2.a	Storage sheds	Sum	1			
1.2.2.3	8.3.2.2.d	Accommodation	Sum	1			
1.2.2.4	8.3.2.2.f	Tools and equipment	Sum	1			
1.2.2.5	8.3.2.2.g	Water supplies, electric power and communication	Sum	1			
1.3		SHEQ Requirements					
1.3.1		(a) Fixed obligations for the preparation of risk assessments, safe work procedures, the project Health & Safety file, the Health & Safety plan and any other Health & Safety matters that the Contractor deems necessary	Sum	1			
1.3.2		(b) Fixed obligations for completing and checking the Project Health & Safety file and handing it over to the Employer on inception and completion of the Works	Sum	1			
1.3.3		(c) Provision of HIV/Aids Awareness plan and all necessary fixed charge items to achieve compliance with SANS 1921 Part 6 HIV/Aids Awareness	Sum	1			
Total Carried Forward						R	

ITEM No	PAY REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C	A C
	SANS 1200A	Part 1: Preliminary and General continued					
Total Carried Forward						R	
1.4		Initial site de-establishment and De-establishment after complete commissioning	Sum	1			
		<u>Time-Related Items</u>					
1.5	8.4.1	Contractual requirements					
1.5.1		Sureties	Sum	1			
1.5.2		Insurance for the equipment, works and plant	Sum	1			
1.5.3		Third party or public liability insurance	Sum	1			
1.5.4		Other	Sum	1			
1.6	8.4.2	Operation And Maintenance Of Facilities On Site, For Duration Of Construction, Except Where Otherwise Stated					
1.6.1.	8.4.2.1	Facilities For Employer's Agent					
1.6.1.1		Provide one container for office use fully equipped with lighting, furniture, aircon, electrical connection outlets, coffee station, etc.	Sum	1			
1.6.1.2		Working Tools and equipment	Sum	1			
1.6.1.3		Data, airtime and router	Sum	1			
1.6.2		Facilities for Contractor:					
1.6.2.1	8.4.2.2.a	Storage sheds	Sum	1			
1.6.2.2	8.4.2.2.d	Accommodation	Sum	1			
1.6.2.3	8.4.2.2.f	Tools and equipment	Sum	1			
1.6.2.4	8.4.2.2.g	Water supplies, electric power and communication	Sum	1			
1.6.2.5	8.4.3	Supervision for duration of construction	Sum	1			
1.6.2.6	8.4.4	Company and Head Office Overhead Costs for the Duration of the Contract	Sum	1			
1.7		SHEQ Requirements					
1.7.1		(a) Fixed obligations for the preparation of risk assessments, safe work procedures, the project Health & Safety file, the Health & Safety plan and any other Health & Safety matters that the Contractor deems necessary	Sum	1			

1.7.2		(b) Fixed obligations for completing and checking the Project Health & Safety file and handing it over to the Employer on inception and completion of the Works	Sum	1			
Total Carried Forward						R	

ITEM No	PAY REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C	A C
	SANS 1200A	Part 1: Preliminary and General continued					
Total Carried Forward						R	
1.7.3		(c) Provision of HIV/Aids Awareness plan and all necessary fixed charge items to achieve compliance with SANS 1921 Part 6 HIV/Aids Awareness	Sum	1			
1.7.4		Safety Officer and Liaison personnel	Sum	1			
1.7.5		Communication and progress meetings	Sum	1			
1.7.6		Standby team for the duration of the project to deal with any breakdowns or emergency during project.	Sum	1			
1.7.7		Access for duration of project	Sum	1			
1.8		INVESTIGATION					
1.8.1		Desktop study for new boreholes	Sum	1			
1.8.2		Geo-Technical Investigation.	Sum	1			
1.8.3		Approved reports by Professional Engineer prior to construction	Sum	1			
1.9	8.5	Provisional Allowances					
1.9.1		Local labour	Sum	1			
1.9.1.1		Community Liaison Officer (CLO) - Wages, Cellphone Allowance and other requirements	Sum	1			
1.9.2		Plant Hire	Sum	1			
1.9.3		Stakeholder management	Sum	1			
1.9.4		Project team accommodation	Sum	1			
1.9.5		FAT	Sum	1			
1.10	8.7	Dayworks					
		Provide the following categories of labour. Rate shall include for all allowances, overheads, profit, supervision, transport and use of small tools:					
1.10.1		Site Supervisor	Hrs	20			
1.10.2		Assistant Site Supervisor	Hrs	20			
1.10.3		SHEQ Officer	Hrs	20			

1.10.4		Skilled labourer	Hrs	20				
		Plant						
1.10.5		Generator set: 5kW	Hrs	20				
1.10.6		Excavator (20 ton) Model:	Hrs	20				
1.10.7		Tip truck (10 m ³) Model:	Hrs	20				
1.10.7		Bakkie Model:	Hrs	20				
PART 1 SUBTOTAL CARRIED FORWARD TO SUMMARY TABLE							R	

ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
2.		MECHANICAL/CIVIL CONSTRUCTION				
2.1		Drilling including casting as per scope of work.	Sum	1		
2.2		Supply and installation of 0.37kw pump & motor. Borehole pumps must range between 1 to 10 l/s.	Sum	1		
2.3		Supply and installation of suitable castings.	Sum	1		
2.4		Supply, delivery and installation of suitable piping.	Sum	1		
2.5		Supply, delivery and installation of isolation valves, non-return valves, fitting and all consumables	Sum	1		
2.6		Construction of 2.5m x 2.5m x 1.5 man hole with lead.	Sum	1		
2.7		Capping of borehole.	Sum	1		
2.8		Concrete plinths for starter panels	Sum	1		
2.9		Supply and install 2 steel header tanks	Sum	1		
2.10		Supply and install 10 water tanks complete with water Tank stand and plumbing accessories and fittings	Sum	1		
2.11		8km trenching in various depths including carting away of excavated material and compaction of excavated surfaces. Engineer to confirm if excavated material to be re-usable.	Sum	1		
2.12		8km Pipe laying to include pipe, pipe connections, pipe fittings and pipe bends, pipe bedding and compaction	Sum	1		
2.13		8km pipe: Manual backfilling of the trenches for with selected granular material from excavations	Sum	1		
2.14		8km pipe: Manual backfilling of the trenches for with selected granular material from commercial sources	Sum	1		
2.15		8km pipe: Manual backfilling of the trenches for with selected fill material from commercial sources	Sum	1		
2.16		Installation of level controllers	Sum	1		

TOTAL CARRIED FORWARD TO SUMMARY	
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ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
3.		ELECTRICAL WORK				
3.1		Starter Panels complete as per specification	Sum	1		
3.2		25mm Flow meters	Sum	1		
3.3		Monitoring Borehole probes as per specification complete with cable	Sum	1		
3.4		Cable/Wiring for Borehole Pump Probes complete with fittings – re-measurable	Sum	1		
3.5		Extension of cables – 2.5mm ² – re-measurable	Sum	1		
3.6		Borehole Pump Probes complete with fittings	Sum	1		
3.7		IP65 Junction boxes – Pratley or equivalent if required	Sum	1		
3.8		Enviroglands	Sum	1		
3.9		3CR12 mounting brackets for starter panels	Sum	1		
3.10		Unit Strut – Starter Panel Supporting Arm(s)	Sum	1		
3.11		Drawings & Documentation as per specification	Sum	1		
3.12		Miscellaneous/consumable items not separately itemised - Cable ties, insulation tape, lugs, wire numbers, cable numbers, screws, bolts, nuts, danger tape, etc.	Sum	1		
3.13		Issue of compliance Certificate.	Sum	1		
3.14		Galvanised Steel cable trays complete with fixtures and fittings if required	Sum	1		
3.15		Labour including testing and commissioning	Sum	1		
3.16		Supply and install GenSets	Sum	1		
TOTAL CARRIED FORWARD TO SUMMARY						

ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
4.		MECHANICAL/CIVIL CONSTRUCTION				
4.1		Drilling of two boreholes	Sum	2		
4.2		Supply and install two borehole 0.37kw pump & motor. Borehole pumps must range between 1 to 10 l/s.	Sum	2		

4.3		Supply and install 12kl main steel tank	Sum	2		
4.4		Supply and installation of 2x 10kl WaterTanks	Sum	2		
4.5		Supply 3km length of reticulation pipe	km	3		
4.6		3km Trenching, pipe laying and backfilling	km	3		
4.7		Supply of bedding material	Sum	1		
4.8		Installation of 5 stand pipes	Sum	5		
4.9		Fencing of the boreholes and steel tank	Sum	2		
4.10		Supply 400m of power cable.	Sum	1		
4.10		Supply and installation of suitable castings.	Sum	1		
4.11		Supply, delivery and installation of suitable piping.	Sum	1		
4.12		Supply, delivery and installation of isolation valves, non-return valves, fitting and all consumables	Sum	1		
4.13		Construction of 2.5m x 2.5m x 1.5 man hole with lead.	Sum	1		
4.14		Capping of borehole.	Sum	1		
4.15		Concrete plinths for starter panels	Sum	1		
4.16		Supply and install 2 steel header tanks	Sum	2		
4.17		Supply and install 10 Water tanks complete with water Tank stand and plumbing accessories and fittings	Sum	1		
4.18		3km trenching in various depths including carting away of excavated material and compaction of excavated surfaces. Engineer to confirm if excavated material to be re-usable.	Sum	1		
4.19		3km Pipe laying to include pipe, pipe connections, pipe fittings and pipe bends, pipe bedding and compaction	Sum	1		
4.20		3km pipe: Manual backfilling of the trenches for with selected granular material from excavations	Sum	1		
4.21		3km pipe: Manual backfilling of the trenches for with selected granular material from commercial sources	Sum	1		
4.10		3km pipe: Manual backfilling of the trenches for with selected fill material from commercial sources	Sum	1		
4.22		Installation of level controllers	Sum	1		
TOTAL CARRIED FORWARD TO SUMMARY						

ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
5.		ELECTRICAL WORK				
5.1		Starter Panels complete as per specification	Sum	1		
5.2		25mm Flow meters	Sum	1		
5.3		Monitoring Borehole probes as per specification complete with cable	Sum	1		
5.4		Cable/Wiring for Borehole Pump Probes complete with fittings – re-measurable	Sum	1		
5.5		Extension of cables – 2.5mm ² – re-measurable	Sum	1		
5.6		Borehole Pump Probes complete with fittings	Sum	1		
5.7		IP65 Junction boxes – Pratley or equivalent if required	Sum	1		
5.8		Enviroglands	Sum	1		
5.9		3CR12 mounting brackets for starter panels	Sum	1		
5.10		Unit Strut – Starter Panel Supporting Arm(s)	Sum	1		
5.11		Drawings & Documentation as per specification	Sum	1		
5.12		Miscellaneous/consumable items not separately itemised - Cable ties, insulation tape, lugs, wire numbers, cable numbers, screws, bolts, nuts, danger tape, etc.	Sum	1		
5.13		Issue of compliance Certificate.	Sum	1		
5.14		Galvanised Steel cable trays complete with fixtures and fittings if required	Sum	1		
5.15		Labour including testing and commissioning	Sum	1		
5.16		Supply and install GenSets	Sum	1		
TOTAL CARRIED FORWARD TO SUMMARY						

SUMMARY OF BILL OF QUANTITIES

PART	DESCRIPTION	AMOUNT R-C
PART 1	PRELIMINARY AND GENERAL	
PART 2:	MECHANICAL/CIVIL CONSTRUCTION	
PART 3	ELECTRICAL WORK	
PART 4	MECHANICAL/CIVIL CONSTRUCTION	
PART 5	ELECTRICAL WORK	
PART 6	SMALL DAMS	
A SUBTOTAL		

B CONTINGENCIES Add 10% of Subtotal A	
C SUBTOTAL (A + B)	
D VALUE ADDED TAX Add 15 % of Subtotal C	
TOTAL (C+D) CARRIED TO "SECTION A: OFFER" OF C1.1 FORM OF OFFER AND ACCEPTANCE	

3. PROJECT TIMELINES

The bidder should be available to start with the exercise immediately upon award.

SPECIAL CONDITIONS

The service providers may be required to make presentations, supply samples and provide further information or clarification.

4. PRICING INSTRUCTION:

- a) The tenderer's price/quotation must be fully inclusive and each item must be clearly specified.
- b) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
- c) All prices must be VAT inclusive.
- d) The tenderer is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

INSTRUCTION TO TENDERERS

1. ELIGIBILITY – COMPULSORY DOCUMENTS

Failure to submit the following documents will invalidate quotations submitted:

- Quotations to be submitted on a company letterhead with full company contact details, unless a pricing schedule is provided below. In which case, it should be populated accordingly. A detail price breakdown may be required, and where requested your compliance will be appreciated with full company contact details.
- The bidder must submit CIDB Grading of 2CE or Higher

2. FUNCTIONALITY

Company Experience

The bidder must have relevant experience in similar projects, i.e. Borehole Drilling. The bidder is required to provide signed/stamped contactable references for the job previously done successfully by the company or signed Certificates of Completion.

Note: The bidder must obtain 35 points out of 50 to be considered for further evaluation on Price and BEE.

Note: Failure to submit these will lead to no scoring on functionality

1 Reference	15	Max Points
2 references	25	50
3 references	35	
4 references	45	
More than 4 references	50	

Additional Information required:

- SARS Tax Compliance Status Letter Pin
- Proof of registration on CSD. **Note:** proof must clearly indicate the bidders Master Registration Number (i.e. Supplier Number)
- B-BBEE certificate / sworn affidavit
(No points will be allocated to bidders who fail to submit a certificate/affidavit)
- Vat number where applicable.
- Start-up companies should declare the status accordingly and furnish all relevant support documents.

3. Preference Point System

All bidders that will achieve the minimum qualifying score (acceptable bids) will be evaluated further in terms of the preference point system as follows:

PPPFA 80/20 Price & Specific Goals preference point system & associated regulation.

SPECIFIC GOAL	POINTS ALLOCATED	REQUIRED PROOF
100% Black People Ownership/Shareholder- SMME/QSE	20	Certified Copy of BEE Certificate/ Sworn Affidavit
51% or more Black People Ownership/Shareholder – SMME/QSE	15	Certified Copy of BEE Certificate/ Sworn Affidavit
Less than 51% Black People Ownership/Shareholder – Generic	10	Certified Copy of BEE Certificate/ Sworn Affidavit

CRITERIA	POINTS
Price	80
SPECIFIC GOALS	20
<u>TOTAL</u>	<u>100 points</u>

TAX COMPLIANCE REQUIREMENTS – (SDB1)

1. TAX COMPLIANCE REQUIREMENTS		
1.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.		
1.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.		
1.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.		
1.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.		
1.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.		
1.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.		
2. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
2.1 IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO		
2.2 DOES THE BIDDER HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO		
2.3 DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO		
2.4 DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 ABOVE.		
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner

required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) & \mathbf{or} & P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
100% Black People Ownership/Shareholder SMME/QSE		20		
51% or more Black People Ownership/Shareholder SMME/QSE		15		
Less than 51% Black People Ownership/Shareholder Generic		10		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in

paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached quotation documents to **Msinsi Holdings (SOC) Ltd** in accordance with the requirements and task directives / proposals /specifications stipulated in Quote Number _____ at the price/s quoted. The offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the Quote.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Tendering documents, viz
 - Invitation to quote;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Msinsi Holdings' Standard Conditions of Tender;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other quote.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES (Full Name & Signature)	
1.	_____
	Signature: _____
2.	_____
	Signature: _____
	Date: _____

**CONTRACT FORM - RENDERING OF SERVICES
PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I _____ in my capacity as _____ accept your quote under reference number _____ dated _____ for rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION & CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED _____ ON _____ / _____ / _____ AT _____

NAME (PRINT) _____ SIGNATURE _____

OFFICIAL COMPANY STAMP

WITNESSES (Full Name & Signature)

1. _____
Signature: _____

2. _____

