SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION
SALGA
Inspiring service delivery

Billing Address:
Attention: **Accounts Payable**
Melyn Corporate Park, Block B **175 Corobay Avenue** **Corner Garsfontein and Corobay Streets** **Waterkloff Geln ext. 11**

Delivery Address
175 COROBAY AVENUE **PRETORIA** **0181 SOUTH AFRICA**

PURCHASE ORDER

Order Number:	71208
Order Date :	29/04/2026
Requisition No.:	
Delivery Date :	29/04/2026
Our Contact :	(012) 365 8539
Fax No :	012 369 8001

Vendor Name :	OUTSOURCE CREATIVE
Vendor No :	V-OUT002
Telephone :	081 003 2327
Contact Person :	Ronaldo Joshua Brown
E-mail Address :	admin@outsourcecs.co.za
Address :	1 KREDIET STREET Wilgeheuwel 1724 SOUTH AFRICA

Line No.	Item Description	Warehouse Code	Strategic Goal	Project	Quantity	Unit Cost	Line Total
1	Annual Report	CEO-PMRS			1	R 523,481.00	R 523,481

Total Order Amount (VAT INCLUSIVE) **523,481.00**

Special Message:

Annual Report

Terms and Conditions:

1. Binding Agreement: This Purchase Order (PO) is subject to SALGA's Standard Terms and Conditions, which are summarized herein. The full and binding Standard Terms and Conditions are available at the following link: SALGA Standard Terms and Conditions. By accepting this Purchase Order and delivering goods or services, the supplier acknowledges a agrees to the terms outlined herein and in the full Standard Terms and Conditions available at the provided hyperlink.
2.Pricing and Variations: 1. The supplier agrees that prices for goods delivered and services rendered will not deviate from those stated in their bid/proposal. Any price adjustments mu authorized in writing by SALGA. 2. Changes to the terms of this PO are valid only if: a) Informed and authorised by SALGA; and b) Documented in a written amendment signed by both parties.
3. Delivery Obligations: 1. Timely delivery of goods and services is critical. SALGA reserves the right to cancel this PO or penalise the supplier, in whole or in part, if: a) The supplier fai deliver within the specified timeframe or authorized extensions. b) Obligations outlined in this PO, and the Standard Terms and Conditions are not met. c) The supplier engages in corr or fraudulent practices during the bidding or execution process.
4. Payment Terms: 1. Payment will be made in South African Rand (ZAR) within 30 days of SALGA's approval of accurate invoices and supporting documents, unless otherwise advise
2. No reimbursements will be made for overtime, entertainment, or additional expenses unless explicitly agreed to in writing by SALGA.

* Please quote order number in all correspondence

Official Stamp

Authorised signatory