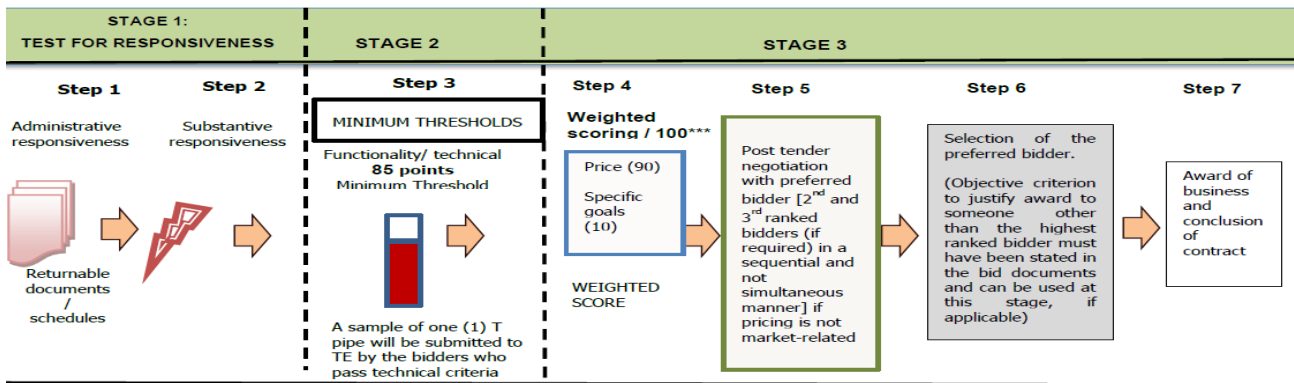




Project Name:	REQUEST FOR PROPOSAL (RFP) FOR THE SUPPLY AND DELIVERY OF TEE PIPE VALVES FOR A PERIOD OF FIVE (5) YEARS	
Meeting Venue:	Teams Meeting	
Date and Time of Evaluation:	28 November 2023 at 10:30am SA time	
Description	Action	Responsible person
Opening and welcome:	Introduction and overview	Valerie Rana
Safety brief	Introduction and overview	Valerie Rana
Attendance register:	Attendance registers were completed by all	Valerie Rana
Declaration of Interest and Confidentiality agreements to be completed by attendees:	DOI and CA were completed by all the members	Valerie Rana
Time management (evaluation, consolidation, close):	The process was explained by Procurement to the bidders	Valerie Rana
Rules of engagement:		Valerie Rana
Attendees:		
Name :	Business Function	Present for meeting (Yes/No)
a) Valerie Rana	Commodity Manager, TE	Yes
b) Kayla Nel	Mechanical EIT	Yes
c) Vusumuzi Mazibuko	Welding Inspector	yes
d) Phozisa Makayi	Development Technician Engineer	yes

Clarification sessions:		
No	Matters discussed	Governance's advice if applicable
1	RFP Discussion The Commodity Manager welcomed everyone present and informed everyone that the meeting is recorded. Thereafter the Commodity Manager gave the below background information regarding the process followed from the beginning until the evaluation stage of the Tender: TEE Pipe Valves. As per below REQUEST FOR PROPOSAL [RFP] FOR THE SUPPLY AND DELIVERY OF TEE PIPE VALVES TO THE GERMISTON DEPOT FOR A PERIOD OF FIVE (5) YEARS, ON AN "AS AND WHEN REQUIRED" BASIS RFP NUMBER TE/2023/11/0023/50163/RFP ISSUE DATE: 22 November 2023 BRIEFING DATE: 28 November 2023 CLOSING DATE: 08 December 2023 CLOSING TIME: 16:00 PM BID VALIDITY PERIOD: 180 Business Days from Closing Date The Evaluation  The evaluation stages were explained to the bidder as per the RFP document.	



2	Technical Evaluation (85%) The Technical evaluations was explained in detail as per the RFP document as per below. All mandatory document in relation to Technical were explained as well. See annexure F stage 1 and 2 Bidders have to pass technical criteria stage 1 first before process to technical criteria stage 2											
3	Returnable Documents All the returnable documents were discussed in detail. Emphasizing on Subcontracting documentation <table><tr><td>Mandatory Returnable Documents</td><td><i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFP <u>will</u> result in a Respondent's disqualification.</i></td></tr><tr><td>Returnable Documents Used for Scoring</td><td><i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i></td></tr><tr><td>Essential Returnable Documents</td><td><i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i></td></tr></table> All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent. a) Mandatory Documents <table><tr><td>MANDATORY RETURNABLE DOCUMENTS</td><td>SUBMITTED [Yes/No]</td></tr><tr><td>SECTION 4: Pricing and Delivery Schedule</td><td></td></tr></table> b) Returnable documents used for scoring.	Mandatory Returnable Documents	<i>Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFP <u>will</u> result in a Respondent's disqualification.</i>	Returnable Documents Used for Scoring	<i>Failure to provide all Returnable Documents used for purposes of scoring a bid, by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive an automatic score of zero for the applicable evaluation criterion.</i>	Essential Returnable Documents	<i>Failure to provide essential Returnable Documents <u>will</u> result in Transnet affording Respondents a further opportunity to submit by a set deadline. Should a Respondent thereafter fail to submit the requested documents, this may result in a Respondent's disqualification.</i>	MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]	SECTION 4: Pricing and Delivery Schedule		
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MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]											
SECTION 4: Pricing and Delivery Schedule												



RETURNABLE DOCUMENTS USED FOR SCORING		SUBMITTED [Yes or No]
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in SECTION 9 of this RFP		
Technical Questioner (Annexure F)		
Valid proof of Respondent's compliance to B-BBEE requirements stipulated in Section 9 of this RFP (Valid B-BBEE certificate or Sworn- Affidavit as per DTIC guidelines)		
B-BBEE Certificate / Sworn- Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guideline		
ANNEXTURE B - Local Content Declaration		
ANNEXTURE C, D AND E - Local Content		
c) Essential returnable documents		
ESSENTIAL RETURNABLE DOCUMENTS & SCHEDULES		SUBMITTED [Yes or No]
In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement		
Latest Financial Statements signed by your Accounting Officer or latest Audited Financial Statements for 2 previous years		
Price Adjustment formula		
Section 1: SBD1 Form		
Section 3: Background, overview and scope of requirements		
SECTION 5: Proposal Form and List of Returnable documents		
SECTION 6: Certificate Of Acquaintance with RFP, Terms & Conditions & Applicable Documents		
SECTION 7: RFP Declaration and Breach of Law Form		
SECTION 8: RFP Clarification and Request Form		
SECTION 9: Specific Goals Points Claim Form		
SECTION 10: Certificate of Attendance of non-compulsory RFP Briefing		
SECTION 12: Protection of Personal Information		
4	Specific goals Each Specific goal was explained in detail including what needs to be submitted for bidder to score points	

	<table><tr><th></th><th>POINTS</th></tr><tr><td>PRICE</td><td>90</td></tr><tr><td>B-BBEE STATUS LEVEL OF CONTRIBUTION</td><td>10</td></tr><tr><td>• B-BBEE Level of contributor – Level 1 or 2</td><td>5</td></tr><tr><td>• Local content 70% (Braking System)</td><td>5</td></tr><tr><td>• Non-Compliant and/or B-BBEE Level 3-8 contributors</td><td>0</td></tr><tr><td>Total points for Price and Specific Goals must not exceed</td><td>100</td></tr></table>		POINTS	PRICE	90	B-BBEE STATUS LEVEL OF CONTRIBUTION	10	• B-BBEE Level of contributor – Level 1 or 2	5	• Local content 70% (Braking System)	5	• Non-Compliant and/or B-BBEE Level 3-8 contributors	0	Total points for Price and Specific Goals must not exceed	100	
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5																
6	Questions and Answers a) Pin Number for the drawings – Please give us a pin number for the drawings <i>The pin number is TE23-KDS-09V-04514 all Caps.</i> b) Section 9: Specific goals- If a bidder doesn't meet the triple BBEE score, but then he can still qualify to win the project based on the on the percentage of the price is. ✓ Yes c) Specification – What kind of proof do you want to show that you are a manufacture. <i>An Affidavit that states you are the manufacture or if you are a supplier then a letter from your manufacture.</i> Should a bidder reach the stage of the sample, will Transnet be paying for the samples. <i>No the bidders will be giving the samples from their own account, TE will not be paying or the samples but the fitment of that samples to for the testing Transnet will be doing that. Bidder are allowed to come and view when TE is fitting the valves onto the wagon. Bidder are also allowed to come and see examples of the TEE pipe on the 5 November and communication will be posted on the portal and national treasury.</i>															



7	GENERAL a) Minutes of the meeting will be forwarded to bidders. b) Bidders to send Section 10 for signature as proof of attending this briefing session. c) If any more clarification is needed bidder to send their request as per the RFP by the 30 November 2023 , section 8 d) Any closing date extensions should be requested 5 business days before closing date in this case by the 1 December 2023	
8	CLOSURE The meeting adjourned at 11: 25 am SA time on the 28 November 2023	
Compiled By: Name: Valerie Rana Signature:  1.12.2023		