

4. Evaluation Criteria

The following criteria will apply to determine the authenticity of the contractor for the service associated with Repairs and Maintenance of Mechanical Conveyor Machinery at CTIA and associated components.

Mandatory Requirements

- γ Bidders must accept the Terms and Conditions of the Bid;
- γ Bidders must attend compulsory briefing session and site walkabout;
- γ Bidders Tax Matters must be declared in order by SARS or SARS pin be provided
- γ Bidders must provide proof of CSD registration;
- γ Bidders must provide valid letter of Good Standing from DoL /FEM/RAM
- γ Annual minimum CIDB grading of 2ME or 2EB or higher will also be accepted.

NB: No Bid will be awarded to any supplier or service provider who hasn't made provision/indicated the following key resources and submitted all the relevant certification and qualification as per the table

Resource	Qualification or certification	Acceptable Qualification or certification	Work to be delivered
Supervisor or Senior Technician	Trade test – (Millwright/fitting/Electrician)	Relevant SETA or SAQA accredited trade test certificate	Supervision of, Maintenance and Repairs of BHS mechanical and electrical components as stipulated on the contract scope.
	Any SETA or SAQA accredited OHS Training	SETA or SAQA accredited OHS certificate	During maintenance and repairs constantly ensure compliance to general safety regulations and standards such as OSH Act Administration regulations of 2003, General Health & Safety Regulations of 2005, Electrical installation Regulation of 2009, General Machinery Regulation, Driven

			Machinery Regulations and Applicable Engineering Standards. During maintenance and repairs constantly ensure Adherence to the SANS Standards during installation and maintenance of equipment within the baggage hall, SANS10142, SANS1173, SANS968, SANS971, SANS1669, SANS1257 & SANS1313.
Technician(s)	Trade test – Millwright or Fitting	Relevant SETA or SAQA accredited trade test certificate	Repairs of BHS mechanical and electrical components as stipulated on the contract scope.
Assistant(s)	N2 Mechanical	National certificate by the department of education	Assists with Repairs of Repairs of BHS mechanical and electrical components as stipulated on the contract scope.

Evaluation

Bid submissions responsive to mandatory administrative requirement and prequalification will be evaluated using the Functionality, Price and Preference Method (Method 2).

- ☐ ACSA will score functionality, rejecting all tender offers that fail to score the minimum number of points for functionality stated in the Tender data.
- ☐ No tender will be regarded as an acceptable tender if it fails to achieve the minimum qualifying score for functionality as indicated in the Tender data and summarized in the table below.
- ☐ Only tenderers scoring at least the minimum threshold points of 57 functionality out of 100 for each criterion and sub criterion of functionality will be considered for further evaluation on Price and BBB-EE.

NB: It is mandatory that a minimum threshold is achieved in each criteria description to proceed to the next evaluation phase, should the minimum threshold not be

achieved in any criteria description a supplier will not proceed further to the evaluation stage.

Description criteria	Evaluation Criteria	Max Score	Minimum Threshold
Tender's resource proposal	Qualification	30	19
Tender's resource proposal	Years of experience	30	14
References and experience	Company experience and relevant references	40	24
Total		100	57

The functional / technical evaluation will be based on the above threshold, where bidders who fail to:

- ☐ Achieve the minimum points will not be considered further in the evaluation process.
- ☐ It should be further noted that a minimum qualifying score per criteria must be met as set out in this bid document.
- ☐ The table above and sub criteria with their own minimums also apply.
- ☐ Bidders must demonstrate clear and concise understanding of this criteria relative to scope of work and deliverables in order to earn points.
- ☐ Only tenderers scoring at least the minimum of 57% out of 100% for each criterion and sub criterion of functionality will be considered for further evaluation on Price and B-BBEE
- ☐ The obligation to demonstrate compliance with all the above will remain with the Tenderer and ACSA's decision in this regard will be final.

Note:

- **All Foreign Qualifications must be accompanied by a letter from the South African Qualifications Authority (SAQA).**
- **All Foreign Professional registrations must be accompanied by a letter from the Engineering Council regarding applicability in the Republic of South Africa.**

The tender must submit certifications for all resources identified under the operation plan to enable the service provider to achieve the KPI and SLA. ***i.e. National Diploma, Trade***

test certificates validated by QCTO (Quality Council for Trade Occupation) or SAQA, N2 or N3 results certificates from accredited institutions etc.

1.1 Evaluation Criteria – Tender resource proposal

	Evaluation Area	Maximum Threshold	Minimum Threshold						
1	<u>Company Previous Experience</u>	40	24						
	Proof of previous work with at least two (2) reference of the tendering entity where similar work to the scope of the tender were previously done or are currently ongoing , submitted on the client's letterhead, describing the type of work and refence number or purchase order. <table><tr><td>2 Refences</td><td>24</td></tr><tr><td>3 References</td><td>40</td></tr><tr><td>No Refences</td><td>0</td></tr></table>	2 Refences	24	3 References	40	No Refences	0		
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3 References	40								
No Refences	0								
2	<u>Resource Qualification</u>	30	19						
	At least one Page CV must be provided for the following personnel with detailed experience.								
	a) Senior Technician/Supervisor	10	9						
	• Electrician/Millwright trade test (4) OR •Diploma or higher qualification and Electrician/Millwright trade test (5) And • Any OHS Training certificate Acceptable OHS certificate includes (5) 1. Induction training certificates or any industrial safety training certificate, • None of the above (0)								
	(b) Mechanical Artisan/Technician (s)	10	5						
	• Fitting/Millwright trade test certificate (5) OR • Diploma in Mechanical engineering and Fitting/Millwright trade test (10) • None of the above (0)								
	(d) Assistant (s) Mechanical:	10	5						
	•N2 Mechanical/electrician (5) OR •N3 or higher qualification in mechanical/electrician engineering (10) •None of the above (0)								
3.	<u>Resource Experience</u>	30	14						
	(a) Senior Technician/Supervisor:	10	4						
	• At least 3 years' experience in maintenance of conveyors and or carousels, post trade test qualification (2) AND • At least 2 years technical supervisory Experience (1) AND • At least 2 years OHS experience (1)								

	OR - Above 3 years' experience in maintenance of conveyors and or carousels post trade test qualification (5) AND - Above 2 years technical supervisory Experience (2.5) AND - Above 2 years OHS experience (2.5) - None of the above (0) <i>(NB: both supervisory and OHS can have been served at the same time and can be part of the 3 years of post-trade test qualification.)</i>		
	(b) Mechanical Artisan:	10	5
	- At least 3 years' experience in maintenance of conveyors and or carousels post trade test qualification (5) OR - Above 3 years' experience in maintenance of conveyors and or carousels post trade test qualification (10) - None of the above (0)		
	(c) Mechanical Artisan Assistant:	10	5
	- One-year experience in maintenance of mechanical or electrical equipment (5) OR - Above one Year experience in maintenance of mechanical or electrical equipment (10) - None of the above (0)		
	Total	100	57

Note: Company experience and Relevant references

Note: Scope of work should be clear in the reference letter or completion certificate for evaluation purpose. All references should be accompanied by the following

- Reference letter/completion certificate in the tendering company's letter head.
- The description of the work performed by the bidder
- The value of the works performed by the bidder
- The start and end date of the works performed by the bidder, in the format Month and Year

Price and BBB-EE 80 / 20 preference points system

The Bid will be scored using the 80:20 preferential points system with 80 reflecting

Price and 20 reflecting BBB-EE recognition. ACSA will only accept valid BBB-EE certificates from SANAS or an affidavit for EME's/QSE's.

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