

REQUEST FOR BIDS

The National Development Agency invites bids for the following:

Bid No.	Bid Description	Evaluation Criteria	Closing Date & Time
NDA04/ FIN02/21	The appointment of a service provider for the provision of travel management services to the National Development Agency (NDA) over a period of 36 months	80/2080: Price20: BEE	25 th May 2021 @ 12h00

Bid documents (Terms of Reference) will be available on the NDA website (www.nda.org.za) from Monday the 03rd May 2021. To get to the bid documents click on Supply Chain Management, then click on current tenders and you will have a view of all current tenders

A compulsory briefing session will be held on the 10th MAY 2021 @ 10H00 via Microsoft Teams. Bidders who are interested in joining the compulsory briefing session MUST send their email addresses to MuziM@nda.org.za by 09H00 on the 10th MAY 2021 so that a link can be sent to them for joining the Microsoft Teams meeting

(Failure to join the briefing session will result to disqualification from the bidding process)

Bid submission: All bids must be submitted ONLY in the NDA tender box. NDA will not take responsibility for documents left at the Reception or anywhere else besides the tender box. The tender box is located at 26 Wellington Road, Parktown, Johannesburg, 2193 (the tender box is accessible 24/7). Service providers can send bids using courier services for door to door delivery but no bids can be posted to NDAs' postal address.

Closing date: 25th May 2021

Closing time: 12h00 - Late bids will be disqualified.

Contact person for Commercial queries: Mr Muzi Matsenjwa or Ms Elizabeth Mngqabashe - 011 018-5562 / 5546 or muzim@nda.org.za or elizabethm@nda.org.za between 08h30 and 17h00 weekdays.

Technical queries can also be emailed to: Ms Nyali Morailane or Ms Nomakhaya Nelani on 011 018 5537/5607 nyalim@nda.org.za/nomakhayan@nda.org.za



social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA



REVIEWED BY: MUZI MATSENJWA

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29-04-2021