

MANADATORY TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Technical Evaluation Criteria Mandatory Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	The service provider must have the certificate of acceptability for their building or of their supplier.	R918 OF 2018 FOR LICENCE OF BUILDING (CERTIFICATE OF ACCEPTABILITY)	To ensure that we have the service provider that is accredited, that has a full understanding of food hygiene.

QUALITATIVE TECHNICAL EVALUATION CRITERIA

Technical evaluation NO	DESCRIPTION	SCORING
1.	EXPERIENCE IN SUPPLY AND DELIVERY OF Dry grocery (Provide evidence: Order, Contract or Completion Certificate) including the number of years worked. A bidder is required to submit or provide references letter 5 % No reference letter provided 0% 1. Three or more years (20%) 2. Two years (10%) 3. One year and less (0%) 4. FSSC 2200 Certificate/Supplier 5%	55%

	5. Basic Food handles certificate- accredited by: Food Bev SITA-Level 2 or 3 10% 6. Food Safety Procedure 5%	
2.	LETTER OF INTENT FROM SUPPLIER Supplier to disclose the company where it will procure and submit a letter of intent. (Agreement not older than a year) - Signed letter of intent with the letter head of the company (20%) - Not signed letter of intent and letter head of the company (0%)	20%
3.	PROOF OF FOOD DELIVERY VEHICLES - Proof of ownership – vehicle registration certificate required. OR - Letter of intent to lease- vehicle registration certificate required.	10%

4.	Corrective and preventative action plan - Standard operating procedures of food packaging and delivery operations (10%) - Check sheet (truck inspection check sheet and dry grocery delivery check sheet)5%	15%
TOTAL		100%