

Province of KwaZulu-Natal Department of Economic Development
Requisition form for Goods / Services

FORM PA00

To
 Name of Official:
 Business Unit:
 Tel. Number:

MANAGER: SCM
Sindiswa Macube
ICT Unit
060 969 3957

Requisition No.
 Delivery Address
 Required Delivery
 Date:

202602200
20260110
270 Jaba Ndlovu Street

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

Renewal of Sophos Licences

MOTIVATION FOR ACQUISITION:

Renewal of Sophos licences for the period of 36 Months

Mr. Khaya Mthethwa : CFO

Signed by: Khayelile Njabulo Mthethwa
 Signed at: 2025-12-19 14:05:31 +02:00
 Reason: I approve this document

Official's Signature

Date: 17 Dec 2025

ALLOCATION OF EXPENDITURE

Funds	Voted funds
Responsibility	Corporate Services
Objective	Information Technology
Project	No Project
Net Asset	None asset related
Regional Indicator	KZN Whole Province
Item	SITA 345 SEC 6087 LIC? RENEWAL

Budget Allocation	R
Less Expenditure	R
Less Commitments	R
Budget Available	R
Projects/Goods/Services	R 840 000.00
Estimated Amount	

Approved / Not Approved

Signed by: Maxwell Mdimiseni Buthelezi
 Signed at: 2025-12-18 10:53:00 +02:00

Responsibility Manager's Name and Rank: Mr. Mdimiseni Buthelezi

Signature:

Date: 18/12/25

Comments:

Budget Controller:

Date:

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irreparable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:		Date:

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:		Date:	

ACQUISITION SECTION

Quotation Number.	Funding Approval	YES	NO
Name:	Signature:	Designation:	Date:

LOGISTIC SECTION

Award Approved by:	Name:	Date:	Total Cost:	Date:
Order No.:	Signature:		Designation:	