

Terms of reference for appointment of a service to provide microsoft visio licenses for the duration of 36 months.

RFQ Number	ASA 14/07/2022
Date of Issue	18 August 2022
Closing Date	31 August 2022
Closing Time	12:00pm
Submissions	Mmosha@agrement.co.za

1. TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

IT Official

Lucky Bhembe

063 792 8553

Lbhembe@agrement.co.za

2. SUPPLY CHAIN MANAGEMENT ENQUIRIES MAY BE DIRECTED TO:

Procurement Official

Moloko Mosha

076 967 2415

Mmosha@agrement.co.za

3. BACKGROUND.

Agrément South Africa was established by a Ministerial delegation of Authority in 1969. Since its inception, it has been administered by and housed at the Council for Scientific and Industrial Research (CSIR). The National Department of Public Works and Infrastructure (NDPW&I) has effectively managed the process of creating Agrément South Africa as a juristic person. The Agrément South Africa Bill was tabled before the National Council of Provinces and the National Assembly in Parliament and passed. The Agrément South Africa Act was accented to by the Honourable President of the Republic of South Africa as Act No. 11 of 2015. Agrément South Africa is an independent public entity for the technical assessment and certification of fitness-for-purpose of innovative building and construction products or systems.

The main objects of Agrément South Africa are:

- To provide assurance of fitness-for-purpose of non-standard construction related products and systems to specifiers and users.
- To support and promote the process of integrated socio-economic development in the Republic as it relates to the construction industry.
- To support and promote the introduction and use of certified non-standardised construction related products or systems in the local or international market.
- To support policy makers in minimizing the risk associated with the use of non-standard construction related product or system; and
- To be an impartial and internationally acknowledged South African centre for assessment and confirmation of fitness-for-purpose of non-standard construction related products or systems.

4. INVITATION FOR PROPOSALS

Agrément South Africa extends a call for the submission of proposals from suitable service providers, to assist us with procurement of 2 Microsoft Visio Plan 2 Licenses for Agrément South Africa.



The suitable service provider is expected to make proposals as follows:

5. SCOPE OF WORK

- Deploy the Licenses via CSP.
- Monitor/check if the Licenses are activated successfully.

6. DELIVERABLES/EXPECTED OUTPUTS

The service provider is expected to provide the Licenses for a subscription of 36 Months

- PoPI Act Compliance for User Consent, Data Security & Privacy.
- Service provider should be a **Microsoft Partner, Gold, or Silver Microsoft Partner**.
- Provide Support.
- Supply/Monitor/check if the Licenses are activated successfully.

7. SUBMISSION OF PROPOSALS, without the following you will be automatically disqualified:

- Quotation.
- The company must be registered on Central Supplier Database (CSD). It must be noted that no contract with a service provider will be entered if such service provider is not registered on the CSD.
- Valid B-BBEE Certificate or Sworn Affidavit (If Copy must be certified) failure to submit will result in no points awarded however you will not be disqualified
- Completed and Signed Standard Bidding Document SBD 4, SBD 6.1, SBD 8, SBD 9.
- Signed General Conditions of Contract.
- PoPI Act Compliance for User Consent, Data Security & Privacy.
- Service provider should be a **Microsoft Partner, Gold, or Silver Microsoft Partner. (Attach Certificates)**.