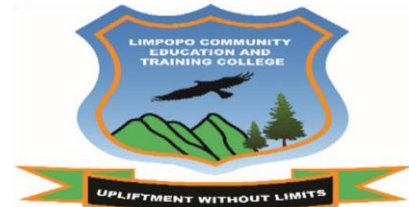




**higher education
& training**
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**PURCHASING CONSORTIUM SOUTHERN AFRICA (PURCO SA) IN COLLABORATION WITH
LIMPOPO COMMUNITY EDUCATION AND TRAINING COLLEGE (LCETC)**

Herein referred to as LCETC

**REQUEST POTENTIAL BIDDERS FOR PROPOSALS (RFP) FOR
A PANEL OF SERVICE PROVIDERS TO SUPPLY AND DELIVER LECTURES AND STUDENT CHAIRS,
TABLES AND MOBILE CLASSES**

THIRTY-SIX (36) MONTHS

TENDER NO: PU5611/005

FULL TENDER DOCUMENT IS PURCHASED AND DOWNLOADED ON WWW.PURCOSA.CO.ZA

Prospective Suppliers who are interested in participating in the aforementioned tender are invited to submit a proposal in full compliance to the requirement of this tender document. Completed documents with all attachments must be signed and submitted on the **PURCO SA Website**.

The closing time and date for receipt for online tender **PU5611/005** is at 11h00 on Wednesday, 14 February 2024

Tender number	PU5611/005
Date issued	23 January 2024
Tender closing date	14 February 2024 Time:11h00 Tender Submission will be Electronic on www.purcosa.co.za
Compulsory Information Session	30 January 2024 Time:10h00-11h00 Unit 5,CJC Building,2 Biccard Street, Polokwane

Company Name	
Address	
Contact person	Mr/Mrs/Ms/Dr/Prof.
Contact numbers	(w) (cell)
Email address	

Please see table below for the list of mandatory requirements and tick yes if documentation is submitted and no if not submitted.

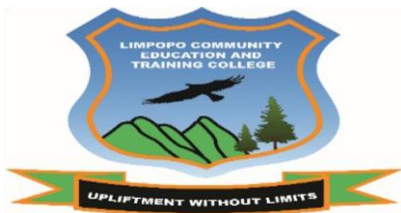
Appendix Number	Description of Appendix	Requirement	Circle yes if submitted	
Appendix A	RFP Document	Each page of the RFP document to be initialled by a delegated representative	Yes	No
Appendix B	Completed technical specifications and pricing	A signed copy of the print out of each page of the electronic document	Yes	No
Appendix C	Proof of Bank Account	Signed or stamped letter from bank	Yes	No
Appendix D	Company registration documents	Company registration documents	Yes	No
Appendix E	Tax Pin	An original valid Tax Pin (must be valid on tender closing)	Yes	No
Appendix F	BBBEE certification	A valid B-BBEE certificate from a SANAS accredited agency or Auditor registered with the IRBA sworn Affidavit	Yes	No
Appendix G	Fully signed Audited Financial Statements/ Annual Financial Statements	Provide fully signed recent Audited Financial Statements / Annual Financial Statements	Yes	No
Appendix H	Declaration of Interest	Please sign point 9 of this tender document	Yes	No
Appendix I	Distributor or Manufacturer	Letter from Manufacturer	Yes	No
Appendix J	Registration National Treasury (CSD)	Supply proof of registration with the National Treasury	Yes	No
Appendix K	Fully signed SBD Forms	SBD 4 SBD 6.2 SBD 8 SBD 9 SBD 6.1	Yes	No

NB: No points will be allocated to this phase; however, tenders that do not meet the pre-qualification requirements may not advance to the next phase of the evaluation process.

1.1.1 STAGE 1: EVALUATION OF FUNCTIONALITY

Tenderers need to obtain a minimum percentage score of 70% and above in order to progress to the next stage of evaluation.

FUNCTIONALITY CRITERIA		POINTS ALLOCATED
Provide three (3) contactable reference letters of similar size and nature. 3 References verified 2 References verified 1 Reference verified No evidence provided	 = 15 Points = 10 Points = 05 Points = 0 Points	 15
Telephonic and Email reference verification		Max 15
Company profile Provided Not Provided	 = 10 Points = 00 Points	 10
Provide typical Delivery,Lead and Set up time for a standard project after appointment: Within 3 weeks Within 3 to 4 Weeks More than 4 Weeks	 = 20 Points = 10 Points = 05 Points	 20
Proof of Business representation in Limpopo Province of the Project (Eg,Utility Bill) Proof Provided None Provided	 = 20 Points = 00 Points	 20
Transport – provide proof of delivery vehicle ownership or Rental Provided None Provided	 = 20 Points = 00 Points	 20
Total Points		100



Request for Proposal: PU5611/005

APPENDIX B

Completed technical specifications and Pricing

Pricing Table

Documentation	Requirement	Included in required format (Please tick)
Pricing Table	Price table on page must be completed	☐

You will download:

1. The Tender Document
2. The Specifications – Complete pricing as per the specifications - all items to be priced.

FINAL PRICE INCULSIVE OF VAT for all units R.....

Delivery Period after award.....

NB: Please be advised that the College will procure/ order furniture as and when a need arise. The quantity and location will only be discussed on appointment.

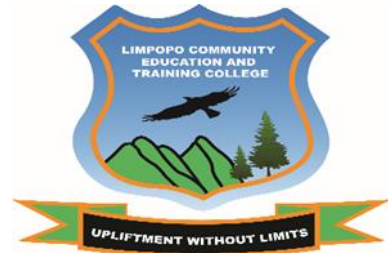
Please sign that the contents of this Appendix has been verified

Name

Signature



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Background

The LCETC is based in the LIMPOPO Province.

Specification

Detailed description.	SAMPLE	Place/Area/Venue
1. Senior <u>Single</u> Student Desk (Table) Shape: Rectangular Material: Natural Oak Wood Colour: Mahogany Frame: Single U Frame Size: 600 × 500 × 800		SEE ANNEXURE A BELOW FOR QUANTITIES AND DELIVERY ADDRESS.
2. Polyshell School Chair Colour: Black/Charcoal Material: Polypropylene seat mounted On a steel frame Seat height: 420mm Height Backrest: 820mm Dimensions: 450 (L) × 470 (W) × 790 (H)		SEE ANNEXURE A BELOW FOR QUANTITIES AND DELIVERY ADDRESS.

Detailed Description	SAMPLE	Place/Area/Venue
Teacher's Desk • 2 drawers that can be locked for safekeeping • Dimensions: 1500x900x725mm •		
Steel Stationery Cupboard • 1800mm in height, 900mm in width and 350mm in depth • 4 shelves are adjustable. • Lockable • Material: Steel		
Office Chair • Material: Square tube steel frame • Seat: Chip Foam • Back: Medium density foam • External Dimemnsions: • 825 (H) × 450 (W) × 560 (D) mm		