

PROJECT NAME: PROVISION OF GRASS CUTTING SERVICES ON AN AS AND WHEN REQUIRED BASIS FOR THE INLAND REGION AREAS GAUTENG, FREE STATE, AND NORTHERN CAPE FOR A PERIOD OF 36 MONTHS.

ANNEXURE A: TECHNICAL EVALUATION CRITERIA

TECHNICAL SCORING.Threshold 70%

1. Experience and Related work completed (Previous work done) 30%

Work Experience with respect to specific aspects of the project/ Comparable projects. Greater weight should be given to suppliers who has dealt with similar projects. The contractor should have done and completed any project that involves the GRASS CUTTING, VEGETATION, GARDEN MAINTENANCE and RUBBLE REMOVAL ON AN AS AND WHEN REQUIRED FOR THE INLAND REGION

Practical (scoring). Total point 30%

Indicator for scoring		Percentage Score	Unit Score
1.	Not Submitted or not relevant to project	0	0
2.	Contractor has limited work experience. Projects completed 2	25% Poor	7,5
3.	Contractor has relevant experience but has not dealt with the critical issues specific to the assignment. Project completed 3	50% Satisfactory	15
4.	Contractor has extensive experience in relation to the project and has worked previously under similar conditions & circumstances. Projects completed 4	75% Good	22,5
5.	The contractor has outstanding experience in project of a similar nature. Project completed exceed 5	100% Very good	30

2. Safety plan. 10%

Safety Plan should be a written document that describes the process for identifying the physical and health hazards that could harm workers, procedures to prevent accidents, and steps to take when accidents occurs. Safety plan with job safety analysis that communicate with the project scope is required. The job safety analysis (JSA) should be based on the work programme activities and method statement. The safety plan should also identify key project personnel and their responsibilities. The safety plan should cover the risk assessment, Staff PPE register, and Vehicle check list as well as company emergency procedures in dealing with HORTICULTURE emergency work.

Practical (scoring) 10%

Indicator for scoring		Percentage Score	Unit score
1.	No safety plan submitted/ Generic safety plan submitted	Poor 0%	0
2.	The safety plan is basic and there is no job safety analysis provided.	Poor 25%	2,5
3.	A well prepare safety plan with job safety analysis, and Risk assessment	Satisfactory 50%	5
4.	A well prepare safety plan with job safety analysis, Risk assessment, staff PPE register and vehicle check list with valid licence	Good 75%	7,5
5.	Realistic safety plan that communicate with the project objectives. Job safety analysis is provided based on project activities. Safety plan exceed project expectations and it addresses Risk assessment, staff PPE register, vehicle check list and approved waste disposal certificate from the local authority	Very good 100%	10

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3. Technical approach and methodology (Method statement) 30%

This document should detail the way each activity or process is to be completed. The method statement should also outline the hazards involved and include a step-by-step guide on how to do the job safely. It should again detail control measures to be introduced to ensure the safety of anyone who will be affected by the projects activities. The method statement cannot be used as safety plan but a technical approach and methodology on the actual work execution. The company special and practical knowledge in business services is required.

Practical (scoring) 30%

Indicator for scoring	Unit score	Score
1. No technical approach and methodology (method statement) submitted	0%	0
2. The technical approach and methodology (method statement) is submitted, but no points have been addressed as per specification	Poor 25%	7,5
3. The technical approach and methodology is submitted (method statement), but the technical approach and/ or methodology are poor/ are unlikely to satisfy project objectives and requirements. The supplier has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project. There is no company profile, technical project team qualifications and a project team Organogram	Satisfactory 50 %	15
4. The technical approach and methodology (method statement) is submitted. The approach is specifically tailored to address the specific project objectives and requirements and is sufficient flexible to accommodate changes that may occur during execution. The quality plan is specifically tailored to the critical characteristics of the project. There is a company profile, technical project team qualifications and organogram attached	Good 75%	22,5
5. The technical approach and methodology (method statement) is submitted. The important issues are approached in an innovative and efficient way, indicating that the supplier has outstanding knowledge. The approach paper details ways to improve the project outcomes and the quality. There is a company profile, technical project team qualifications, organogram, quality and health, risk and safety plan.	Very good 100%	30

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4. Programme. (Delivery schedule/timeline): 30%

The contractor must indicate the start and completion date as per contract data. This must also be supported by providing a working programme, which after awarding will then be used as a monitoring tool on work progress. Point given should be based on the duration and sequential project activities. (E.g., Quality and Ratio in Vegetation control using approved chemicals / herbicides poisoning or vice versa)

Practical (scoring) 30%

Indicator for scoring	Percentage Score	Unit score
1. Not Submitted	0	0
2. The activity schedule omits important tasks or the timing of the activities and correlation among them are inconsistent with the approach paper. There is a lack of clarity and logic in sequencing	Poor 25%	7,5
3. All key activities are included in the activity schedule but are not detailed. There are minor inconsistencies between timing, project deliverables and the proposed approach.	Satisfactory 50%	15
4. The work plan fits the approach paper well; all important activities are indicated in the activity schedule and their timing and sequences with project objectives and requirements. There is a fair degree of detailed that facilitates understanding of the proposed work plan	Good 75%	22,5
5. Besides meeting the "good" rating, decision points and the sequencing and timing of activities are very well defined, indicating that the supplier has optimized the use of resources. The work plan permits flexibility to accommodate contingencies.	Very good 100%	30