

Bid Addendum

Attention	:	All Prospective Bidders
From	:	Supply Chain Management
Date	:	13 September 2021
Issue	:	First (1 st) Issue
Bid Number	:	RFB 05/21
Bid Title	:	APPOINTMENT OF A SERVICE PROVIDER FOR CLEANING AND HYGIENE SERVICES AT ITHALA COASTAL REGION BRANCHES FOR A PERIOD OF THIRTY-TWO (32) MONTHS

1. ISSUE ADDENDA

Supply Chain Management policy states... *“When any additions, deletions or changes are made to any part of the original bid documentation, all potential vendors, which collected a bid document, must be notified of these changes. It should be noted that amendments must allow bidders enough time to adjust their offers before submitting the bid to ITHALA. Any additions, deletions or changes must be done in writing and records should be maintained in the relevant file; and Bidders must acknowledge receipt of the amendments”*

2. YOU ARE HEREBY ADVISED OF THE FOLLOWING OMISSION

Questions raised by bidders before the closing date:

- Hygiene dispensers on the site schedule on page 21: U have 1 x urinary, however on page 38 material rented you did not mention the urinary required as well as urinary refills, please advise. **It is not required as it falls under the 12 male toilets**
- Over and above all the dispensers mentioned can we cost for refills/ consumables as they are not listed on the document? Please advise. **No, services providers are required to quote as per our pricing schedule.**
- Page 38: under material rented you have mentioned liquid soap dispenser x 26 no mention of soap refill and is this an auto or manual dispenser? On page 39 under material supplied, you have requested a 5 litre soap dispenser x 30, are these the same as above or it is a top up which we need to supply 5L soap refill for? **Bidder may quote for manual or automatic dispensers, this liquid soap will be used to refill the dispensers**
- Page 39: Toilet paper you request a bale of 24 as stated on the document or a bale of 48's? it's a single or double ply? **single Ply, Bale of 24**
- Dish cloth are you requiring small swaps or large kitchen cloths? **Medium Kitchen Cloths**
- Page 39: Sundries does this refers to all material needed to carry out cleaning duties up to service provider discretion? **Yes**
- Does Ithala supply their own toilet paper dispensers? **No, Service provider must supply. It is indicated as paper towel dispensers on page 38.**
- The attached tender document does not provide details regarding hygiene equipment ie. By site: Type & quantities? **It will be determined by the size of the branch**

NB: Cover quoting sometimes referred to as “shadow quoting” or “bid rigging” is an offense which represents both corruption and acquisition of fraud. It undermines the fair determination of a supplier, corruptly eliminating free and open competition. Therefore, it is not allowed.