

Mthepu

**Province of KwaZulu-Natal Department of Economic Development
Requisition form for Goods / Services**

To
Name of Official:
Business Unit :
Tel. Number:

MANAGER: SCM
Letty Mathonsi
Environmental Empowerment
082 330 1983

Requisition No.
Delivery Address
Required Delivery
Date:

2023021305
Umfolozu LM
17 February 2023
S2

REQUIRED GOODS / SERVICES (For all services/projects TOR must be attached together with the procurement strategy)

Full Description

Appointment of a service provider to provide services for a World Wetland event that will take place at Umfolozu local Municipality in implementation of Good Green Deeds.

MOTIVATION FOR ACQUISITION:

Environmental Management will be raising awareness on Environmental issues especially wetland management whilst conducting the World Wetland event; this will be done inline with the implementation of Good Green Deeds programm.

Official's Signature

Date:

Letty Mathonsi
07/02/23

ALLOCATION OF EXPENDITURE

Funds	Voted Funds
Responsibility	Environmental Capacity Development and Support
Objective	Environmental Empowerment Services
Project	No Project stand alone
Net Asset	Non Asset Related
Regional Indicator	Environmental Empowerment
Item	Contractors: <i>EVENTS PROMOTER</i>

Budget Allocation	R 605 519
Less Expenditure	R -
Less Commitments	R -
Budget Available	R 605 519

Approved / Not Approved

Responsibility Manager: Name and Rank: **MR BZ MATHENJWA - DIRECTOR**

Signature:

Date: **08/02/2023**

Comments:

Budget Controller:

Date:

Letty Mathonsi
07/02/2023

For SCM use only

ASSET MANAGEMENT / ICT UNIT

Condition of existing asset	Obsolete/ Redundant	Irrepairable (Condition report for all IT equipment required)	Satisfactory	New
Name:	Signature:	Designation:		Date:

DEMAND SECTION

Does this appear on the procurement plan?	YES	NO	If not on procurement plan does a motivation exist	YES	NO
Name:	Signature:	Designation:		Date:	

ACQUISITION SECTION

Quotation Number.		Funding Approval	YES	NO
Name:	Signature:	Designation:		Date: