

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 01/03/2024.
KZN435/23/24/005/BTO

INVITATION TO QUOTE UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

QUOTATION NAME	QUOTATION NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF BTO PROTECTIVE CLOTHING	ULM-BTO 002/24	06/03/2024 @ 10h:00 am.

Quotation documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R50 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 05th of March 2024; cut-off time for buying documents is the 06th of March 2024, 15 minutes before the briefing time.

A non-compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonzana Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document)

80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.

Second Phase

- **Service provider must meet the specification (Quote according to the specification)**

The **80/20 Preference Point System will apply.**

80 – Price
20 – Specific goals

Specific Goals

The specific goals allocated points in terms of this tender		Number of points allocated (80/20 system)	Verification document(s)
Specific goals 1: HDP Ownership			
Companies that are 51% owned by woman SA citizen(s) = 5 points	Max Points 5	CSD report or Certified Copy RSA Identity document of the director(s)	
Companies that are less than 51% owned by woman SA citizen(s) = 2.5 points		CSD report or Certified Copy RSA Identity document of the director(s)	
Specific goals 2: RDP Goals			

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Companies that are 100% owned by south African citizen. 100% Points allocation =10 points	Max. Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 2.5 Points		Or Certified Copy RSA Identity document of the director(s)
Promotion of business: - located within KZN province.	Max. Points 5	Preferred address on CSD report and certified copy of utility bill on property rates and services for the director. Or Preferred address on CSD report and Valid Lease Agreement. Or Preferred address on CSD report and original letter for the director from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

120 days Price Validity

All Technical enquiries shall be directed to:
Attention : Ms N. Mavuma
Telephone : (039) 259 5050

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ICZN 435

Email Address : mavuman@umzimkhulum.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane
Telephone : (039) 259 5220
Email Address : ngwanez@umzimkhulum.gov.za

Closing date

Quotation documents in a sealed envelope clearly indicating the **quotation number and quotation name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 12th of March 2024** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Quotations may only be submitted along with the quotation documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.


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C.A NGQOYTYA
MUNICIPAL MANAGER