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## TRANSNET SOC LIMITED

### **TNPA/2021/11/0003/RFP:DETAILED CONDITION ASSESSMENT ON FOUR (4) TUGS THAT ARE LOCATED IN THE PORTS OF SALDANHA, CAPE TOWN & DURBAN**

#### **ADDENDUM NO. 02**

**DATED:** 02 DECEMBER 2021

The following information is furnished in addition to, in amplification and substitution of, matters contained in the tender documents issued in respect of the above-mentioned work.

#### **1. REQUEST FOR PROPOSAL (RFP)**

- PSC- Cover Page- Tender Closing Date change from 07 December 2021 to **Tuesday 14 December at 10:00am.**
- T1.1 Tender Notice and Invitation to Tender- Tender Closing Date change from 07 December 2021 to **Tuesday 14 December at 10:00am.**
- PSC – Pricing Data: updated

#### **2. ATTACHMENTS**

01 Updated Cover Page

02 Updated T1.1 Tender Notice and Invitation to Tender

03 Updated Pricing Data

04 Addendum No. 02 Acknowledgement. (email to

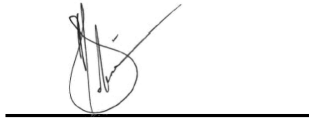
[Qetelo.Mpanza@transnet.net](mailto:Qetelo.Mpanza@transnet.net) on receipt of this Addendum.

#### **3. GENERAL**

All other terms and conditions remain unchanged.



**QETELO MPANZA**  
**COMMODITY SPECIALIST**



**DEON TOBIAS**  
**COMMODITY MANAGER**

02 December 2021

**DATE:**

02 December 2021

**DATE:**

**ADDENDUM NO. 02 ACKNOWLEDGEMENT**

**FROM:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE:** \_\_\_\_\_

**TO: TRANSNET NATIONAL PORTS AUTHORITY**  
**eMendi Administration Building**  
**N2 Neptune Road**  
**Off Klub Road**  
**Port of Ngqura**  
**Port Elizabeth, 6001**  
**(Attention: Ms Qetelo Mpanza – e-mail- Qetelo.Mpanza@transnet.net)**

Dear Madam,

**TNPA/2021/11/0003/RFP: DETAILED CONDITION ASSESSMENT ON FOUR (4) TUGS THAT ARE LOCATED IN THE PORTS OF SALDANHA, CAPE TOWN & DURBAN.**

Receipt of **Addendum No. 2** dated **02 December 2021** is hereby acknowledged.

Kind Regards,

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**TENDERER -** (Please sign and print, Name , Surname & Company Name)

**NOTE:** This acknowledgement must be signed and returned on or before the closing date of RFP.

Ref: **TNPA/2021/11/0003/RFP**



TRANSNET NATIONAL PORTS AUTHORITY

TENDER NUMBER: TNPA/2021/11/0003/RFP

DESCRIPTION OF THE SERVICES: DETAILED CONDITION ASSESSMENT ON FOUR (4) TUGS THAT ARE LOCATED IN THE PORTS OF SALDANHA, CAPE TOWN & DURBAN

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## **Transnet National Ports Authority**

an Operating Division of **TRANSNET SOC LTD**

[Registration Number 1990/000900/30]

## **REQUEST FOR PROPOSAL (RFP)**

**FOR THE: DETAILED CONDITION ASSESSMENT ON FOUR (4) TUGS THAT ARE  
LOCATED IN THE PORTS OF SALDANHA, CAPE TOWN & DURBAN**

|                                |                                     |
|--------------------------------|-------------------------------------|
| <b>RFP NUMBER</b>              | <b>: TNPA/2021/11/0003/RFP</b>      |
| <b>ISSUE DATE</b>              | <b>: 19 November 2021</b>           |
| <b>NON-COMPULSORY BRIEFING</b> | <b>: 26 November 2021</b>           |
| <b>CLOSING DATE</b>            | <b>: Tuesday, 14 December 2021</b>  |
| <b>CLOSING TIME</b>            | <b>: 10:00 am</b>                   |
| <b>TENDER VALIDITY PERIOD</b>  | <b>: 12 weeks from closing date</b> |

## Contents

| Number | Heading |
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### The Tender

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| T1.2 | Tender Data                            |

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| C1.2 | Contract Data (Parts 1 & 2)  |

#### Part C2: Pricing Data

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| C2.1 | Pricing Instructions |
| C2.2 | Pricing Schedule     |

#### Part C3: Scope of Services

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| C3.1 | Scope of Services |
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## T1.1 TENDER NOTICE AND INVITATION TO TENDER

### SECTION 1: NOTICE TO TENDERERS

#### 1. INVITATION TO TENDER

Responses to this Tender [hereinafter referred to as a **Tender**] are requested from persons, companies, close corporations or enterprises [hereinafter referred to as a Tenderer].

|                           |                                                                                                                                                                                            |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DESCRIPTION</b>        | <b>Detailed condition assessment of four (4) Tugs that are located in the ports of Saldanha, Cape Town &amp; Durban</b>                                                                    |
| <b>TENDER DOWNLOADING</b> | <b>This Tender may be downloaded directly from the National Treasury eTender Publication Portal at <a href="http://www.etenders.gov.za">www.etenders.gov.za</a> <b>FREE OF CHARGE.</b></b> |

|                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NON- COMPULSORY TENDER CLARIFICATION MEETING</b> | <p>Non-compulsory on Microsoft Teams on <b>Friday, 26 November 2021 at 10:00am</b></p> <p>Bidders are required to confirm their attendance and to send their contact details (email address) to the following address: <a href="mailto:Qetelo.Mpanza@transnet.net">Qetelo.Mpanza@transnet.net</a> by <b>Thursday, 25 November 2021 at 16:00pm.</b></p> <p>This is to ensure that Transnet may make the necessary arrangements for the briefing session by sending the link.</p> |
| <b>CLOSING DATE</b>                                 | <p><b>10:00am 14 December 2021</b></p> <p>Tenderers must ensure that tenders are uploaded timeously onto the system. If a tender is late, it will not be accepted for consideration.</p>                                                                                                                                                                                                                                                                                        |

#### 2. TENDER SUBMISSION

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website (<https://www.transnet.net>);
- Click on "TENDERS";
- Scroll towards the bottom right hand side of the page;

- 
- On the blue window click on "register on our new eTender Portal";
  - Click on "ADVERTISED TENDERS" to view advertised tenders;
  - Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
  - Click on "SIGN IN/REGISTER" - to sign in if already registered;
  - Toggle the "Log an Intent" button to submit a bid;
  - Submit bid documents by uploading them into the system against each tender selected.
- b) The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be divulged to other Tenderers upon request.
- c) Submissions must not contain documents relating to any Tender other than that shown on the submission.

### **3. CONFIDENTIALITY**

All information related to this RFP is to be treated with strict confidentiality. In this regard Tenderers are required to certify that they have acquainted themselves with the Non-Disclosure Agreement. All information related to a subsequent contract, both during and after completion thereof, will be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Works, which is either directly or indirectly related to Transnet's business, written approval to divulge such information must be obtained from Transnet.

### **4. DISCLAIMERS**

Tenderers are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this Tender and/or its receipt of a tender offer. In particular, please note that Transnet reserves the right to:

- 4.1. Award the business to the highest scoring Tenderer/s unless objective criteria justify the award to another tenderer.
- 4.2. Not necessarily accept the lowest priced tender or an alternative Tender;
- 4.3. Go to the open market if the quoted rates (for award of work) are deemed unreasonable;

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- 4.4. Should the Tenderers be awarded business on strength of information furnished by the Tenderer, which after conclusion of the contract is proved to have been incorrect, Transnet reserves the right to terminate the contract;
  - 4.5. Request audited financial statements or any other documentation for the purposes of a due diligence exercise;
  - 4.6. Not accept any changes or purported changes by the Tenderer to the tender rates after the closing date;
  - 4.7. Verify any information supplied by a Tenderer by submitting a tender, the Tenderer/s hereby irrevocably grant the necessary consent to the Transnet to do so;
  - 4.8. Conduct the evaluation process in parallel. The evaluation of Tenderers at any given stage must therefore not be interpreted to mean that Tenderers have necessarily passed any previous stage(s);
  - 4.9. Unless otherwise expressly stated, each tender lodged in response to the invitation to tender shall be deemed to be an offer by the Tenderer. The Employer has the right in its sole and unfettered discretion not to accept any offer.
  - 4.10. Not be held liable if tenderers do not provide the correct contact details during the clarification session and do not receive the latest information regarding this RFP with the possible consequence of being disadvantaged or disqualified as a result thereof.
  - 4.11. Transnet reserves the right to exclude any Tenderers from the tender process who has been convicted of a serious breach of law during the preceding 5 [five] years including but not limited to breaches of the Competition Act 89 of 1998, as amended. Tenderers are required to indicate in tender returnable [clause 12 on T2.2-12], [**Breach of Law**] whether or not they have been found guilty of a serious breach of law during the past 5 [five] years.
5. Transnet will not reimburse any Tenderer for any preparatory costs or other work performed in connection with this Tender, whether or not the Tenderer is awarded a contract.

## 6. NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Tenderer are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. The CSD can be accessed at

<https://secure.csd.gov.za/>. Tenderer are required to provide the following to Transnet in order to enable it to verify information on the CSD:

Supplier Number..... and Unique registration reference  
number.....(**Tender Data**)

**Transnet urges its clients, suppliers and the general public  
to report any fraud or corruption to  
TIP-OFFS ANONYMOUS: 0800 003 056 OR [Transnet@tip-offs.com](mailto:Transnet@tip-offs.com)**

## PART C2: PRICING DATA

| Document reference | Title                          | No of pages |
|--------------------|--------------------------------|-------------|
| C2.1               | Pricing instructions: Option G | 2           |
| C2.2               | Pricing Schedule               | 1           |

## C2.1 Pricing assumptions: Option G

### C2.1.1 Pricing Instructions

- 1) The *Consultant* shall be paid under Option G (Term Service) for services performed.
- 2) The staff rates are the prices charged for staff and shall include for all the costs to the *Consultant*, including basic salary, any additional payments or benefits and social costs, overhead charges incurred as part of normal business operations including the cost of management, as well as payments to administrative, clerical and secretarial staff used to support professional and technical staff in general and not on a specific project only.
- 3) The total annual cost of employment of a person is the total amount borne by the *Consultant* in respect of the employment of such a person per year, calculated at the amounts applicable to such a person at the time when the services are rendered, including basic salary, or a nominal market related salary, fringe benefits not reflected in the basic salary, including normal annual bonus; *Employer's* contribution to medical aid; group life insurance premiums borne by the *Consultant*; the *Consultant's* contribution to a pension or provident fund; and all other benefits or allowances payable in terms of a letter of appointment, including any transportation allowance or company vehicle benefits, telephone and / or computer allowances, etc; and amounts payable in terms of an Act.
- 4) The hourly rates for salaried professional or technical staff (staff rate category 4 in Pricing Schedule) shall not exceed that payable professionally qualified responsible for carrying out the service (staff rate category 3 in Pricing Schedule).
- 5) The hourly rates for salaried staff include all protective clothing and all standard equipment.
- 6) The staff rate for casual labour shall include the provision of all protective clothing.
- 7) Payment to a director or member not providing strategic guidance in planning and executing a project or performing quality management checks shall be paid under another relevant category.
- 8) The staff rates derived from the Pricing Schedule exclude value added tax.
- 9) The staff rates for categories 1 to 5 when staff travelling more than 1,5 hours from their normal place to or from a jobsite (or vice versa) shall be reduced.

### C2.1.2 Expenses

- 1) A subsistence allowance is an amount intended to cover incidental costs incurred by reason of living away from home, such as the cost of meals, liquid refreshments, phone calls, internet access, laundry and job-related out of pocket expenses that are not paid for in terms of the contract.
- 2) A subsistence allowance may only be claimed in respect of each night that a staff member is away from home.
- 3) Travel expenses may only be claimed in respect of the cost of transportation of the *Consultant's* staff from their usual place of business to the jobsite, and return from the jobsite to *Consultant's* usual place of business.
- 4) The transportation and accommodation costs and costs for excavation of test pits, boreholes, drilling, testing and sampling and making good, shall be multiplied by a factor to compensate the *Consultant* for any unrecovered costs associated with these items.
- 5) All air travel shall be in economy class on a scheduled airline.
- 6) Accommodation means a
  - a) bed and breakfast;
  - b) guest house;
  - c) self catering; or

d) hotel having a star rating of 1, 2 or 3

as defined by the Tourism Grading Council of South Africa (see [www.tourismgrading.co.za](http://www.tourismgrading.co.za)).

**Note:** A lodge, country house or 4 star or higher star rated hotel is not accommodation. Any stay in such a facility cannot be claimed as an expense.

7) Breakfast not included in accommodation is not an expense as it falls under the subsistence allowance.

8) A hired car means a motor vehicle having an engine capacity of not more than 1600cc.

**Note:** A hired car having an engine capacity greater than 1600cc is not a hired car and cannot be claimed as an expense.

## C2.2 Pricing Schedule

The *staff rates* are:

| No | Classification                                                | Tendered Parameter | (A)<br><br>Estimated number of hours | (B)<br><br>Price Per Hour Rands Excl VAT | (C)<br><br>Total Price Rands Excl VAT.<br>(A x B = C) |
|----|---------------------------------------------------------------|--------------------|--------------------------------------|------------------------------------------|-------------------------------------------------------|
| 1  | Pr. Naval Architect / Marine Engineer (Registered with RINA ) | R/hour             |                                      |                                          |                                                       |
| 2  | Marine Radio technician                                       | R/hour             |                                      |                                          |                                                       |
| 3. | Cost Engineer                                                 | R/hour             |                                      |                                          |                                                       |
| 4  | Project Manager.( Chief Marine Engineer; unlimited)           | R/hour             |                                      |                                          |                                                       |
| 5  | Marine Surveyor/s(Deck)                                       | R/hour             |                                      |                                          |                                                       |
| 6  | Marine Surveyor/s(Engine)                                     | R/hour             |                                      |                                          |                                                       |
| 7  | Casual labour employed on a daily basis                       | R/hour             |                                      |                                          |                                                       |
| 8  | Condition Assessment Report (i.e. on each tug)                |                    |                                      |                                          |                                                       |
| 9  | Method Statement Report (i.e. on each tug)                    |                    |                                      |                                          |                                                       |
| 7  | <b>TOTAL</b>                                                  |                    |                                      |                                          |                                                       |

The *expenses* are:

| Category                   |                                                                                                                     | Basis of expense, excluding VAT | Applicable parameter |
|----------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------|
| 1                          | Subsistence allowance                                                                                               | Amount per day                  | %                    |
| 2                          | Factor applied to costs for the excavation of test pits, boreholes, drilling, testing and sampling and making good. | Factor times cost               | Factor =             |
| 3                          | Factor applied to transportation costs and accommodation                                                            | Factor times cost               | Factor =             |
| 4 Private car or MPV       |                                                                                                                     |                                 |                      |
| 4.1                        | Engine capacity less than or equal to 1600 cc                                                                       | Cost per km in Rands            | R /km                |
| 4.2                        | Engine capacity greater than 1600 cc                                                                                |                                 | R /km                |
| 5 Pick up vans and bakkies |                                                                                                                     |                                 |                      |

|     |                                               |                      |   |     |
|-----|-----------------------------------------------|----------------------|---|-----|
| 5.1 | Engine capacity less than or equal to 1600 cc | Cost per km in Rands | R | /km |
| 5.2 | Engine capacity greater than 1600 cc          |                      | R | /km |