



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

ENQUIRIES: Millicent Williams  
TELEPHONE: 012-336 7619  
REFERENCE: WD 566

### CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

**REQUEST APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES TO APPOINT LEXISNEXIS (PTY) LTD AS A SOLE SERVICE PROVIDER SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 36 MONTHS FOR AN AMOUNT OF R 993 976.26.**

#### 1. PURPOSE

- 1.1 To request approval to deviate from normal procurement processes to appoint Lexisnexus (PTY) LTD as a sole service provider for subscription to Library Services Databases Packages at the Directorate: Knowledge Management for a period thirty six (36) months for an amount of **R 993 976.26.**

#### 2. BACKGROUND AND MOTIVATION

- 2.1 A request for procurement from Lexisnexus (PTY) LTD as a sole service provider for subscription to Library Services Databases Packages for a period of thirty six (36) months from Directorate: Knowledge Management was submitted to Supply Chain Management (**Copy of detailed submission is attached as Annexure A).**
- 2.2 On the 18 June 2026, a request for quotation for annual subscription to Library Services Databases Packages was sent by Supply Chain to Lexisnexus (PTY) LTD (**Copy of email requesting quotation as Annexure B).**
- 2.3 A response was received from Lexisnexus (PTY) LTD with a quotation of **R 993 976.26** is attached. (**Annexure C).**
- 2.4 A copy of the sole service provider letter valid for 36 months starting from 1 July 2026 until 30 June 2029 is attached. (**Annexure D).**

#### 3. IMPLICATIONS

##### 3.1 Financial

Funds are available under the following SCA Codes:

|                  |                      |
|------------------|----------------------|
| FUNDS            | Voted Funds          |
| OBJECTIVE        | Auxiliary Services   |
| RESPONSIBILITY   | Knowledge Management |
| ITEM             | O/SUBSCRIPTION       |
| AVAILABLE BUDGET | R1 948 373.75        |

### 3.2 Regulatory Compliance

3.2.1 When the amount is less than R1 million, item 216 of the Finance Delegations of 01 September 2023 is delegated to CD: SCM for approval.

3.3 Legal  
None

3.4 Communication  
None

3.5 Personnel  
None

4. Other Components Consulted  
None

### 5. RECOMMENDATION

5.1 It is recommended that approval be granted for the appointment Lexisnexis (PTY) LTD as a sole service provider for subscription to Library Services Databases Packages at the Directorate: Knowledge Management for a period of thirty six (36) months for an amount of R 993 976.26.

RECOMMENDATION IN PAR. 5.1 RECOMMENDED/~~NOT RECOMMENDED~~

  
N MOKONI  
ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT  
DATE: 09/07/2024

RECOMMENDATION IN PAR. 5.1 APPROVED/ ~~NOT APPROVED~~

  
N. SEROKA  
CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT  
DATE: 22/07/2024



## water & sanitation

Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X313, Pretoria, 0001, Sedibeng Building, 185 Schoeman Street, Pretoria  
Tel: 012 336 7500 / Fax: 012 323 4470 or 012 326 2715

**Enquiries :** Ms Nancy Khubana

**Telephone :** 012 336 6681

**Reference :** F3/2/1

Ms. N Mokoni  
Deputy Director: Acquisition Management  
**HEAD OFFICE**

Dear Ms. Mokoni

### **APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT**

You are hereby appointed as the Acting Director: Supply chain Management with effect from **29 June 2026 to 14 July 2026** with full delegated powers.

In carrying out your acting responsibilities you will report directly to the Chief Director: Supply Chain and Asset Management. Please bear in mind that during the period of your Acting appointment, all correspondence must be signed under the title Acting Director: SCM

It is your responsibility to acquaint yourself with the function, duties and delegations pertaining to the post. Please note that your assignment to the post is without any change in your rank, salary, or seniority. No acting allowance will be paid due to the fact the post is not vacant.

Kindly indicate your acceptance of this acting appointment in writing.

I look forward to your support and co-operation in carrying out the duties and responsibilities assigned to this important post in the Department, and I wish you everything of the best during your term as Acting Director: Supply Chain Management.

Yours sincerely

N. Khubana  
Director: Supply Chain Management  
Date: 22 June 2026

### **APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT:**

I hereby ~~conditionally~~ / unconditionally accept the Acting appointment to the position of Director: Supply Chain Management, with effect from **29 June 2026 to 14 July 2026**

Ms. N Mokoni  
Deputy Director: Acquisition Management  
Date: 22/06/2026

07 July 2026

Department of Water and Sanitation  
Sedibeng Building  
185 Francis Baard Street, PRETORIA  
0100

To whom it may concern

**RE: SOLE PROVIDER CONFIRMATION**

Kindly note that LexisNexis (Pty) Ltd is the sole publisher and copyright owner of all Online Content on the Lexis+ Platform, including Lexis+AI (Protégé) with the exception of:

- **Government Gazettes** - Copyright of Government Gazettes vests with the government printer. We have been granted authorisation from the Government Printing Works to reproduce the Government Gazettes, but it is non-exclusive.
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This serves to inform you that the current Lexis Nexis subscriptions scheduled to expire on 31 May 2026.

The new subscription period will be for 36 months, commencing on 1 July 2026 and ending on 30 June 2029. The agreement will provide the Department with continued access to the subscribed legal and research database services for the duration of the subscription period, subject to the terms and conditions of the agreement.

Please contact the writer for any further information.

Kind regards

**George Tsikkos**

Sales Manager - Legal  
Growth & Retentions

**LexisNexis South Africa**

Mobile +27 (0) 82 565 2431

Corporate

Site:

[www.lexisnexis.co.za](http://www.lexisnexis.co.za)

eStore:

<https://store.lexisnexis.co.za/>

Social: [Twitter](#) | [LinkedIn](#) |

[Facebook](#)

Directors: E Bonnet-Maes (FRA), T Pari (FRA), F Essop, F Ismail, R Naidoo, TR Naidoo, IN Andrews, CN Thwala, BK Kyei  
Head Office | Building 8, Country Club Estate Office Park, 21 Woodlands Dr | Woodmead, 2191 | Tel 011 245 6500

Durban Office Tel 031 268 3111 | Cape Town Office Tel 021 658 9700

Customer Call Centre 0860 765 432 | [www.lexisnexis.co.za](http://www.lexisnexis.co.za)

LexisNexis (Pty) Ltd Reg.No. 1991/005175/07



## RESOLUTION

**LEXISNEXIS (PTY) LIMITED**

**(Registration No. 1991/005175/07)**

**Passed on 22 June 2026**

**It is hereby resolved that:**

George Tsikkos in his capacity as a Sales Manager of LexisNexis (Pty) Ltd, is hereby authorized to sign all documents relating to the following:

|                     |                                                                                       |
|---------------------|---------------------------------------------------------------------------------------|
| NAME OF INSTITUTION | DEPARTMENT OF WATER AND SANITATION                                                    |
| DESCRIPTION         | SUBSCRIPTION TO LIBRARY SERVICES TO<br>DATABASE PACKAGES FOR A PERIOD OF 36<br>MONTHS |
| BID NUMBER          | WD566                                                                                 |

  
Signed: 2026-06-22 11:12:00 +02:00  
IP: 157.101.102.139  
Reason: Agree to the contents of this document

**IN ANDREWS**  
**DIRECTOR**

  
Signed: 2026-06-22 11:14:13 +02:00  
IP: 157.101.102.139  
Reason: Agree to the contents of this document

**D OLVERSON**  
**DIRECTOR**



*TR*  
Signed: 2015-09-22 11:16:13 +02:00  
Location: 105.184.100.116  
Signed: Thirugenei Ram Naidoo  
Reason: Agree to the contents of this document

TR NAIDOO  
DIRECTOR

*R*  
Signed: 2015-09-22 10:35:00 +02:00  
Location: 105.186.10.116  
Signed: Remya Nelson  
Reason: Agree to the contents of this document

R NAIDOO

*BK*  
Signed: 2015-09-22 11:16:13 +02:00  
Location: 105.184.100.116  
Signed: BK KYE  
Reason: Agree to the contents of this document

BK KYEI  
DIRECTOR

**PUBLIC**



**water & sanitation**

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

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ENQUIRIES: MOTSHIDISI CATHRINE MOKHELE  
TELEPHONE: 012 336 8284  
REFERENCE: 02026/2026/1

**CHIEF DIRECTOR: SUPPLY CHAIN & ASSET MANAGEMENT CD: SUPPLY CHAIN & ASSET MANAGEMENT**

**REQUESTING APPROVAL TO DEVIATE FROM STANDARD PROCUREMENT PROCESSES TO APPOINT LEXISNEXIS INFORMATION SERVICES AS A SOLE SERVICE PROVIDER FOR THE ANNUAL SUBSCRIPTION FOR THE ONLINE LIBRARY SERVICES DATABASE PACKAGES AND LEGAL SERVICES PRACTICAL GUIDANCE PACKAGES WITH FOR A PERIOD OF 36 MONTHS. REF. 4/16/1/4**

**1. PURPOSE**

- 1.1 To request the approval of the Chief Director: Supply Chain Management to deviate from standard procurement processes to appoint LexisNexis Information Services as a sole service provider for the subscription for the online library services database packages and Legal Practical Guidance packages for a period of 36 months.

**2. BACKGROUND AND DISCUSSION**

- 2.1 The Library plays a crucial role in supporting the Department's research and outreach efforts by providing access to high-quality information resources and services. Despite the current lack of staff at the library, it remains essential for the Department to ensure that employees have access to credible information that aligns with its mission of being service delivery oriented. By doing so, the Department can continue to enhance its effectiveness and fulfill its commitment to serving the community.
- 2.2 It is also important to highlight that in South Africa, where water scarcity and sanitation



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*Our Future - make it work*

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challenges are pressing issues, LexisNexis facilitates access to important legal information helping organisations assess trends and make strategic decisions. LexisNexis plays an important role in supporting the South African water sector by providing essential legal resources, facilitating research and policy development, enhancing capacity building through training initiatives, and advocating for sustainable practices. These contributions are vital for addressing the pressing challenges related to water management in South Africa

2.3 Furthermore, LexisNexis supports policy development by offering insights into legislative trends, which is crucial for crafting effective water and sanitation policies that address the unique challenges faced in the country. Its extensive legal database allows professionals to conduct thorough research on water rights and environmental protection, aiding in informed decision-making and risk management. Overall, LexisNexis is key in assisting Legal Services and Institutional Oversight with recent and credible legal interpretation to advice the Department including Executive Leadership accordingly on legal matters to ensure effective management of water and sanitation in South Africa.

2.4 The Department provides bursaries to internal employees and external applicants under Human Resource Development as an effort to contribute to skill development in the Water and Sanitation Sector. LexisNexis as an information service providers plays an important role in assisting the bursary holders to fulfil their study requirements. Sole provider letter attached as **Annexure A**.

2.5 The identified required database packages are the following:

- BASEPAK3PRLAW Base Pack Premium BP (ONLY)
- 19DEREBUSJOUR De Rebus
- 1x ISBN 20222022PGSTDAL 14 Practical guidance: Stdalon 14 Prac Area 2022
- 1 x ISBN 9781776321131 Local Legislation BP: All 9 Provinces (ONLY)
- 1x ISBN 9781776321032 Provincial Legislation BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321339 Constitutional Law Reports BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321353 Gracies Index to All SA and SALR BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321384 Labour Law Reports BP (ONLY)
- 1X ISBN 9781776322121 Dictionary Legal Words & Phrases BP (ONLY)

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- 1X ISBN 9781776321544 Civil Procedure Superior Courts BP (ONLY)
- 1X ISBN 9781776321667 Christies Law of Contract in SA BP (ONLY)
- 1X ISBN 9781776321865 Litigation Skills for SA Lawyers BP (ONLY)
- 1X ISBN 9781776322060 Labour Relations Law: Comprehensive Guide BP (ONL)
- 1X ISBN 9781776322251 Eviction & Rental Claims BP (ONLY)
- 1X ISBN 9781776321735 Protection of Personal Information: Law and Practice BP (ONLY)
- 1X ISBN 9781776322220 Principles of Delict BP (ONLY)
- 1x LEXISPLUSISYS Lexis+AI Kit (ONLY)

### 3. IMPLICATIONS

#### 3.1. Personnel

3.1.1 All officials will benefit from these subscriptions.

#### 3.2. Financial

3.2.1 Funds for the library subscription have been budgeted for and are available under the below mentioned item. Also, cost containment measures were taken into consideration, and licences were reduced to minimum number, and officials will take turns in accessing the database. The BAS report is attached as **Annexure B** and total cost will be R993 975.94.

| Objective Code                   | Responsibility Code              | Item            | Amount      | Amount      | Amount      |
|----------------------------------|----------------------------------|-----------------|-------------|-------------|-------------|
|                                  |                                  |                 | Year 1      | Year 2      | Year 3      |
| CD: Auxiliary Services: 30020906 | D: Knowledge Management 30589906 | O/Subscriptions | R306,177.52 | R330,672.22 | R357,126.20 |

3.2.2 Upon the approval, payments will be processed on annual basis for the period of the 3 years approval.

#### 3.3. Legal

3.3.1 None

#### 3.4. Regulatory Compliance

## PUBLIC

- 3.4.1 The department SCM policy paragraph 16.1.1 states that: *"The required goods or service are available from a sole source only due to the unique nature of the requirements or where there is a requirement for compatibility or **continuity and alignment** or where goods, service or works are already in the DWS' value chain or employ were supplied by an OEM or by a licensed agent."*

### 3.5. Communication

- 3.5.1 Once subscription is approved, access will be communicated with all Departmental Officials.

## 4. OTHER COMPONENTS CONSULTED

- 4.1 Supply Chain Management Unit was consulted to advise on the procurement process to be followed for subscriptions.

## 4. RECOMMENDATION

It is recommended that:

- 4.1 5.1 The Chief Director: Supply Chain Management approves the request to deviate from standard procurement processes to appoint LexisNexis Information Services as a sole service provider for the subscription for the online library services database packages and Legal Practical Guidance packages for a period of 36 months.



**M MOKHELE**

**DIRECTOR: KNOWLEDGE MANAGEMENT DIRECTORATE: KNOWLEDGE MANAGEMENT.**

**DATE: 21 MAY 2026**

**PUBLIC**

**4. RECOMMENDATION**

It is recommended that:

- 4.1 5.1 The Chief Director: Supply Chain Management approves the request to deviate from standard procurement processes to appoint LexisNexis Information Services as a sole service provider for the subscription for the online library services database packages and Legal Practical Guidance packages for a period of 36 months.

**RECOMMENDATION IN PARAGRAPH 4.1 SUPPORTED**

Comments:

Attachment on the original file submitted to SCM



**MS T MALINDZISA**  
**CHIEF DIRECTOR: AUXILIARY SERVICES**  
**DATE: 22 MAY 2026**

**RECOMMENDATION IN PARAGRAPH 4.1 SUPPORTED**



**MS . O.N.V FUNDAKUBI**  
**DEPUTY DIRECTOR-GENERAL: CORPORATE SUPPORT SERVICES**  
**DATE: 28 MAY 2026**

**RECOMMENDATION IN PARAGRAPH 4.1 FUNDS AVAILABLE**



**MR F MOATSHE**  
**CHIEF FINANCIAL OFFICER**  
**DATE: 29 MAY 2026**

**PUBLIC**

**4. RECOMMENDATION**

It is recommended that:

- 4.1 5.1 The Chief Director: Supply Chain Management approves the request to deviate from standard procurement processes to appoint LexisNexis Information Services as a sole service provider for the subscription for the online library services database packages and Legal Practical Guidance packages for a period of 36 months.

RECOMMENDATION IN PARAGRAPH 4.1



**N SEROKA**

**CHIEF DIRECTOR: SUPPLY CHAIN & ASSET MANAGEMENT CD: SUPPLY CHAIN  
& ASSET MANAGEMENT**

**DATE:**

22/07/2026

Approved



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### MEMORANDUM

**FROM: DIRECTOR: KM**

**TO: CHIEF DIRECTOR: SCM**

**Date: 11 May 2026**

#### **PERIOD FOR SUBSCRIPTION OF LEXISNEXIS**

This serves to inform you that the current LexisNexis subscription is scheduled to expire on 31 May 2026.

It is proposed that a new subscription contract be entered into with LexisNexis Information Services for a period of thirty-six (36) months, commencing on 1 June 2026 and ending in 31 May 2029.

The new agreement will ensure uninterrupted access to essential legal and research database services required by the department.

Yours sincerely

**MC Mokhele**

**Director Knowledge Management**

**Date:**



**NATIONAL DEVELOPMENT PLAN**  
*Our Future - make it work*

**PRICING SCHEDULE – FIRM PRICES  
(PURCHASES)**

**NOTE:**

ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

|                                                      |                          |
|------------------------------------------------------|--------------------------|
| Name of bidder: <u>LexisNexis (Pty) Ltd</u>          | Bid number: <u>WD566</u> |
| Closing Time 11:00 Closing date: <u>26 JUNE 2026</u> |                          |

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

| SEQ | QTY | DESCRIPTION:                                                                               | BRAND | BID PRICE IN RSA CURRENCY<br>**(ALL APPLICABLE TAXES INCLUDED) |
|-----|-----|--------------------------------------------------------------------------------------------|-------|----------------------------------------------------------------|
|     |     | Subscription for Library services for Database packages with LexisNexis for a period of 36 |       |                                                                |
| 1   | 6   | ISBN 2022PGSTDAL 14 Practical guidance: Stdalon 14 Prac Area 2022                          |       | Unit cost R. <u>4219.09</u><br>Total cost R. <u>354403.56</u>  |
| 2   | 1   | ISBN 9781776321032 Provincial Legislation BP: All 9 Provinces (ONLY)                       |       | Unit cost R. <u>8479.38</u><br>Total cost R. <u>60852.28</u>   |
| 3   | 1   | ISBN 9781776321131 Local Legislation BP: All 9 Provinces (ONLY)                            |       | Unit cost R. <u>11078.02</u><br>Total cost R. <u>66438.12</u>  |
| 4   | 1   | ISBN BASEPAK2ADVAN Base Pack Advanced BP (ONLY)                                            |       | Unit cost R. <u>25884.45</u><br>Total cost R. <u>155306.70</u> |
| 5   | 1   | ISBN 9781776321339 Constitutional Law Reports BP (ONLY)                                    |       | Unit cost R. <u>3222.68</u><br>Total cost R. <u>19336.08</u>   |

|    |   |                                                                        |                                                  |
|----|---|------------------------------------------------------------------------|--------------------------------------------------|
| 6  | 1 | ISBN 9781776321353 Gracies Index to All SA and SALR BP (ONLY)          | Unit cost R. 2906.52<br>Total cost R. 17 439.12  |
| 7  | 1 | ISBN 9781776321384 Labour Law Reports BP (ONL)                         | Unit cost R. 3 222.68<br>Total cost R. 19 336.08 |
| 8  | 1 | ISBN 9781776322121 Dictionary Legal Words & Phrases BP (ONLY)          | Unit cost R. 14 53.28<br>Total cost R. 8 719.68  |
| 9  | 1 | ISBN 9781776321544 Civil Procedure Superior Courts BP (ONLY)           | Unit cost R. 18 16.06<br>Total cost R. 10 896.36 |
| 10 | 1 | ISBN 9781776321667 Christies Law of Contract in SA BP (ONLY)           | Unit cost R. 13 64.18<br>Total cost R. 8 185.08  |
| 11 | 1 | 19DEREBUSJOUR De Rebus                                                 | Unit cost R. 0<br>Total cost R. 0                |
| 12 | 1 | ISBN 9781776321865 Litigation Skills for SA Lawyers BP (ONL)           | Unit cost R. 3 81.16<br>Total cost R. 8 286.96   |
| 13 | 1 | ISBN 9781776322060 Labour Relations Law: Comprehensive Guide BP (ONLY) | Unit cost R. 750.35<br>Total cost R. 5 702.10    |

|       |   |                                                                                   |                                                                         |
|-------|---|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 14    | 1 | ISBN 9781776322251 Eviction & Rental Claims BP (ONLY)                             | Unit cost R... <u>6074.34</u> ...<br>Total cost R... <u>6074.34</u> ... |
| 15    | 1 | ISBN 9781776321735 Protection of Personal Information: Law and Practice BP (ONLY) | Unit cost R... <u>5207.58</u> ...<br>Total cost R... <u>5207.58</u> ... |
| 16    | 1 | ISBN 9781776322220 Principles of Delict BP (ONLY)                                 | Unit cost R... <u>3942.68</u> ...<br>Total cost R... <u>3942.68</u> ... |
|       |   | LEXISPLUSISYS Lexis+AI Kit (ONLY)                                                 | Unit Cost : <u>R20700.09</u><br>Total Cost : <u>124200.94</u>           |
| VAT   |   |                                                                                   | R... <u>129649.08</u> ...                                               |
| TOTAL |   |                                                                                   | R... <u>993976.26</u> ...                                               |

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)?
- If not to specification, indicate deviation(s)
- Period required for delivery
- Delivery basis

Department of Water and Sanitation  
 Sedibeng Building  
 185 Francis Baard Str  
 Pretoria  
 Lexist; AI Protege; PG  
 South Africa

~~YES~~/NO

36 Months

\*Delivery: Firm/not firm

Provision of Secure online  
 webbased platform access  
 with onboarding training<sup>3</sup>  
 and ongoing support.

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

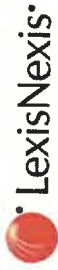
\*Delete if not applicable

NB

Special Condition of Bid

The department reserves to write to engage with the successful service provider to negotiate the prices as submitted.

If it is envisaged that negotiations will be conducted only with the successful supplier, the negotiations will be based on a best estimate of the cost of the works.



## Proforma/Quote

### Bill To:

DEPT OF WATER AND SANITATION  
Joyce Molefe  
PRIVATE BAG X313  
PRETORIA GP 0001  
South Africa

### Deliver To:

DEPT OF WATER AND SANITATION  
Construction East  
R39 Ermelo Road  
Standerton  
GROOTDRAAI DAM MP 2430  
South Africa

Telephone: 0860765432 , Fax: 0866822830  
Website: [www.lexisnexis.co.za](http://www.lexisnexis.co.za)  
Email: [customer@lexisnexis.co.za](mailto:customer@lexisnexis.co.za)  
Co.Reg.No: 1991/005175/07  
VAT.Reg.No: 4260132321

|                |              |
|----------------|--------------|
| Page No.       | 2            |
| Document Date. | 26-June-2026 |
| Customer No.   | 0000586953   |
| Document No.   | QU00206249   |

|                                                                                                                                                                              |               |                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                |      |          |      |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------|------|----------|
| 3 YEAR QUOTE                                                                                                                                                                 | 9781776322060 | Labour Relations Law: Comprehensive Guide BP (ONL)<br>Eviction & Rental Claims BP (ONL)<br>Protection of Personal Information: Law and Practice BP (ONL)<br>Principles of Delict BP (ONL)<br>DELIVERY & HANDLING | 6,557.42                                                                                                                                                                                                                                                                                                                                                       | 6.00 | 950.35   | 0.00 | 5,702.10 |
| 3 YEAR QUOTE                                                                                                                                                                 | 9781776322251 |                                                                                                                                                                                                                  | 6,985.49                                                                                                                                                                                                                                                                                                                                                       | 6.00 | 1,012.39 | 0.00 | 6,074.34 |
| 3 YEAR QUOTE                                                                                                                                                                 | 9781776321735 |                                                                                                                                                                                                                  | 5,988.72                                                                                                                                                                                                                                                                                                                                                       | 6.00 | 867.93   | 0.00 | 5,207.58 |
| 3 YEAR QUOTE                                                                                                                                                                 | 9781776322220 |                                                                                                                                                                                                                  | 4,533.99                                                                                                                                                                                                                                                                                                                                                       | 6.00 | 657.10   | 0.00 | 3,942.60 |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | 0.00                                                                                                                                                                                                                                                                                                                                                           | 0.00 | 0.00     | 0.00 | 0.00     |
| <b>EFT Payment</b>                                                                                                                                                           |               |                                                                                                                                                                                                                  | <b>Currency</b>                                                                                                                                                                                                                                                                                                                                                |      |          |      |          |
| <b>Bank:</b><br>STANDARD BANK ZAR                                                                                                                                            |               |                                                                                                                                                                                                                  | <b>*Goods are supplied subject to our standard conditions of trade which can be viewed at: <a href="http://www.lexisnexis.co.za/terms/">http://www.lexisnexis.co.za/terms/</a> or made available to you on request. This Quote is valid only for 30 Days.</b>                                                                                                  |      |          |      |          |
| <b>Branch Code:</b><br>040026                                                                                                                                                |               |                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                |      |          |      |          |
| <b>Account No:</b><br>050309984                                                                                                                                              |               |                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                |      |          |      |          |
| <b>Direct All Queries To:</b><br>SALES-DUDUZILE SITHOLE<br>Email: <a href="mailto:duduzile.sithole@lexisnexis.co.za">duduzile.sithole@lexisnexis.co.za</a><br>Phone:<br>Fax: |               |                                                                                                                                                                                                                  | <b>Online Payment</b><br>Please <a href="#">click here</a> to make payment by debit/credit card or scan the QR code below. Please use your Customer Number: <b>0000586953</b> , as a reference when making payment and specify "LexisNexis" in the Merchant PAM field.<br> |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | <b>Subtotal</b>                                                                                                                                                                                                                                                                                                                                                |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | <b>VAT</b>                                                                                                                                                                                                                                                                                                                                                     |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | <b>Total</b>                                                                                                                                                                                                                                                                                                                                                   |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | 864,327.18                                                                                                                                                                                                                                                                                                                                                     |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | 129,649.08                                                                                                                                                                                                                                                                                                                                                     |      |          |      |          |
|                                                                                                                                                                              |               |                                                                                                                                                                                                                  | 993,976.26                                                                                                                                                                                                                                                                                                                                                     |      |          |      |          |

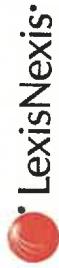
### FORMAT KEY

(B)=Book, (EB)=eBook,  
Q/P=no longer in print

### BILLING METHOD

PAYG =Pay As You Go. B, LL are billed as and when a new edition or update (Iss) is released.

PIA=Pay In Advance. ONL, MOB, DM, LL, Law Reports, Journals are billed annually in advance unless otherwise indicated. Cancellation requests are to be sent in writing 30 days prior to the next invoice, subject to the LexisNexis Credit Policy.



**Bill To:**  
DEPT OF WATER AND SANITATION  
Joyce Molefe  
PRIVATE BAG X313  
PRETORIA GP 0001  
South Africa

**Deliver To:**  
DEPT OF WATER AND SANITATION  
Construction East  
R39 Ermelo Road  
Standerton  
GROOTDRAAI DAM MP 2430  
South Africa

## Proforma/Quote

Telephone: 0860765432 , Fax: 0866822830  
Website: www.lexisnexis.co.za  
Email: customercare@lexisnexis.co.za  
Co.Reg.No: 1991/005175/07  
VAT.Reg.No:4260132321

|                |              |
|----------------|--------------|
| Page No.       | 1            |
| Document Date. | 28-June-2026 |
| Customer No.   | 0000588953   |
| Document No.   | QUO00206249  |

| Order Reference | I.S.B.N       | Description                                       | Vat Incl.Price | Supplied | Unit Price | Discount % | Supplied NETT |
|-----------------|---------------|---------------------------------------------------|----------------|----------|------------|------------|---------------|
| 3 YEAR QUOTE    | BASEPAK3PRLAW | Base Pack Premium BP (ONL)                        | 178,602.73     | 6.00     | 25 884.45  | 0.00       | 155,306.70    |
| 3 YEAR QUOTE    | 9781776321131 | Local Legislation BP: All 9 Provinces (ONL)       | 76,403.84      | 6.00     | 11 073.02  | 0.00       | 66,438.12     |
| 3 YEAR QUOTE    | 9780639014531 | Practical Guidance: BP Civil Procedure (ONL)      | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014807 | Practical Guidance: BP Real Est.Land&Con(ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014814 | Practical Guidance: BP Rec&Debt Collect (ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014555 | Practical Guidance: BP Compliance (ONL)           | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014579 | Practical Guidance: BP Corporate Governance (ONL) | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014586 | Practical Guidance: BP Dispute Resolution (ONL)   | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014593 | Practical Guidance: BP Environmental Law(ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014678 | Practical Guidance: BP Insolvency Law (ONL)       | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014692 | Practical Guidance: BP Intellectual Prop(ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014708 | Practical Guidance: BP IT & Data Protect(ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014715 | Practical Guidance: BP Labour New (ONL)           | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014739 | Practical Guidance: BP Labour Public Sec(ONL)     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014746 | Practical Guidance: BP Legal Pract Management     | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9780639014791 | Practical Guidance: BP Procurement (ONL)          | 29,111.72      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | 9781776321032 | Provincial Legislation BP: All 9 Provinces (ONL)  | 58,480.12      | 6.00     | 4,219.09   | 0.00       | 25,314.54     |
| 3 YEAR QUOTE    | LEXISPLUSISYS | Lexis+ AI Kit (ONL)                               | 142,830.62     | 6.00     | 20,700.09  | 0.00       | 124,200.54    |
| 3 YEAR QUOTE    | 9781776321339 | Constitutional Law Reports BP (ONL)               | 22,236.49      | 6.00     | 3,222.68   | 0.00       | 19,336.08     |
| 3 YEAR QUOTE    | 9781776321353 | Gracies Index to All SA and SALR BP (ONL)         | 20,054.99      | 6.00     | 2,906.52   | 0.00       | 17,439.12     |
| 3 YEAR QUOTE    | 9781776321384 | Labour Law Reports BP (ONL)                       | 22,236.49      | 6.00     | 3,222.68   | 0.00       | 19,336.08     |
| 3 YEAR QUOTE    | 9781776322121 | Dictionary Legal Words & Phrases BP (ONL)         | 10,027.63      | 6.00     | 1,453.28   | 0.00       | 8,719.68      |
| 3 YEAR QUOTE    | 9781776321544 | Civil Procedure Superior Courts BP (ONL)          | 12,530.81      | 6.00     | 1,816.06   | 0.00       | 10,896.36     |
| 3 YEAR QUOTE    | 9781776321667 | Christies Law of Contract in SA BP (ONL)          | 9,412.84       | 6.00     | 1,364.18   | 0.00       | 8,185.08      |
| 3 YEAR QUOTE    | 19DEREBUSJOUR | De Rebus                                          | 0.00           | 6.00     | 0.00       | 0.00       | 0.00          |
| 3 YEAR QUOTE    | 9781776321865 | Litigation Skills for SA Lawyers BP (ONL)         | 9,530.00       | 6.00     | 1,381.16   | 0.00       | 8,286.96      |



**water & sanitation**

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

**MARKET ANALYSIS REPORT**

**1. PURPOSE**

The aim of this exercise is to determine the number of suppliers available on the market to provide the listed services below.

The analysis is not taking into consideration the broadness of designated groups as per the Preferential Procurement Regulations 2022, but rather the broadness of the market for these specialised items, to determine whether there is a sole provider with exclusive distribution rights or if there are other suppliers available in the market.

**2. BACKGROUND**

The Directorate: Knowledge Management is requesting the services of a sole service providers to provide subscription services for the Library Services Database and there is a need to ensure that the subscription contract is procured through the sole supplier of the databases for the library service being the water and sanitation online library services package and Legal Research with Practical Guidance database packages through LexisNexis.

Knowledge Management Directorate is responsible for the providing library services to the department's officials as part of its skills development within the relevant Water and Sanitation sector and as a result, this service for the subscription on to the required databases would enable the officials to have easily accessible information through the library services. This is also a service that is extended to the official departmental bursary holders to help them through their studies to access relevant Water and Sanitation information.

The services would greatly assist the department in meeting their provision to the departmental official needs and also the bursary holders with the relevant access to library information.

**3. COMMODITY ANALYSIS**

A library database service is essentially an electronic collection of published works. Most library databases index articles from journals, magazines, and newspapers, and some focus on specific disciplines while others are multidisciplinary (and therefore cover many different.

**REQUEST FOR APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES AND CONSIDER TO APPOINT LEXISNEXIS AS A SOLE SERVICE PROVIDER FOR THE ANNUAL SUBSCRIPTION FOR ONLINE LIBRARY SERVICES DATABASES PACKAGES FOR A PERIOD OF 12 MONTHS**

**2026**

LexisNexis transforms your research experience with its unmatched user interface. This offers advance customisation for search and document management and allows users to navigate and organise legal content with ease, saving you time and effort. This package will be a database that allows the department to have access to the legal research with practical guidance databases. The lexisNexis database is also widely used in several universities, government departments and more importantly in public libraries.

This is widespread in terms of the usage by the different institutions affirms the provision of the databases as the best suitable products and thus can be confirmed to be sole supplier given their individual content. LexisNexis are currently the reputable library databases service providers and identified as the sole service provider for the library service database packages as required by the department.

#### **4. SUPPLIER ANALYSIS/ENGAGEMENT**

SCM Demand Management undertook a determination test to determine how many suppliers may have been accredited to provide the library services as required by Knowledge Management Directorate. The Lexis+ platform that all titles are housed is purely and exclusively owned by LexisNexis and all its associated features as required by the department are exclusively owned and operated by LexisNexis. This confirms the exclusive OEM sole provision of the library subscription services for the database packages.

The department SCM policy paragraph 16.1.1 states that: "The required goods or service are available from a sole source only due to the unique nature of the requirements or where there is a requirement for compatibility or continuity and alignment or where goods, service or works are already in the DWS' value chain or employ were supplied by an OEM or by a licensed agent."

The above policy provision thus provides for consideration of deviation through appointment of sole supplier and in this case the recommended service provider being the being LEXISNEXIS to be considered for the provision of the library subscription services. Letter of confirmation from the supplier is attached herewith as proof of the sole status.

#### **5 RECOMMENDATIONS**

It is recommended that the deviation to consider to appoint LEXISNEXIS to be for the provision of the library subscription services for a period of 12 months.



**Deputy Director: Demand Management**  
**Date: 20/07/2026**

## Makoloi Gustavis (DHQ)

---

**From:** SITHOLE, DUDUZILE (LNG-JHB) <duduzile.sithole@lexisnexis.co.za>  
**Sent:** Friday, 17 July 2026 14:59  
**To:** Makoloi Gustavis (DHQ)  
**Cc:** Nxumalo Siphiwe; Williams Millicent  
**Subject:** RE: CLARIFICATION ON SOLE PUBLISHER STATUS: ANNUAL SUBSCRIPTION OF THE ONLINE LIBRARY SERVICE DATABASE PACKAGES AND LEGAL SERVICE PRACTICAL GUIDANCE PACKAGES

Dear Gustavis

Hope you are well.

Apologies for the delay in response.

For further clarity –

The Lexis+ **platform** on which all our titles are housed is purely and exclusively owned by LexisNexis. Please note that this platform including its search functionality and associated features such as Legal Citator and its AI solution, Protégé, are exclusively owned and operated by LexisNexis.

- **Commentaries:** All commentaries, encyclopaedias, dictionaries and journals on this platform are exclusively owned or exclusively licenced to LexisNexis.
- **Legislation:** The legislation on our platform has been consolidated, edited and annotated by our editorial teams so this content is exclusive to LexisNexis as it is not identical to what any other provider might offer. Our legislation is highly regarded as an accurate and authoritative source for example SARS use our version of the tax legislation to provide the public with access to legislation on their website.
- **Cases:** LexisNexis is the official copyright owner of all the LexisNexis/Butterworths law report series and associated value-added content. Please note that the original untreated court transcripts are public records.
- **Gazettes:** Copyright of the Government Gazettes vests with the Government printer but we have been granted non-exclusive authorisation to reproduce.

Basically the only content above that we do not treat or own is Gazettes. Gazettes are an exact replica of what the Government printer provides.

Kindly let me know if you need any additional information.

Best regards  
Duduzile Sithole

*Key Account Manager*  
Growth & Retention Sales - Public Sector  
**LexisNexis South Africa**  
Mobile +27 (0) 72 970 1740  
Corporate Site: [www.lexisnexis.co.za](http://www.lexisnexis.co.za)  
eStore: <https://store.lexisnexis.co.za/>  
Social: [Twitter](#) | [LinkedIn](#) | [Facebook](#)

**From:** Makoloi Gustavis (DHQ) <MakoloiG@dws.gov.za>

**Sent:** Tuesday, 14 July 2026 13:17

**To:** SITHOLE, DUDUZILE (LNG-JHB) <duduzile.sithole@lexisnexis.co.za>

**Cc:** Nxumalo Sphiwe <NxumaloS@dws.gov.za>; Williams Millicent <WilliamsM@dws.gov.za>

**Subject:** CLARIFICATION ON SOLE PUBLISHER STATUS: ANNUAL SUBSCRIPTION OF THE ONLINE LIBRARY SERVICE DATABASE PACKAGES AND LEGAL SERVICE PRACTICAL GUIDANCE PACKAGES

**Importance:** High

You don't often get email from [makoloig@dws.gov.za](mailto:makoloig@dws.gov.za). [Learn why this is important](#)

 **External email** If the sender is unfamiliar, check [home.relx.com](https://home.relx.com) → Trusted partners to verify them.

Greetings Ms Sithole,

I refer to the above subject matter.

As you may be aware the DWS has requested a quotation for the above subject packages based on the understanding that the offered packages are solely provide by your company.

On further perusal of the sole provider confirmation letter dated 07 July 2026, it was noted that there over and above this sole status, you indicate that there are other platforms that are not necessarily exclusive to LexisNexis.

Based on this and understanding your status of sole provider status on the DWS product it requested, I would like to get an indication if this sole status is purely based on the **LEXIS+platform** hence those packages required by DWS are only and exclusively provided by LexisNexis

Would that mean the required content and databases constitute proprietary intellectual property and is not available from alternative suppliers in the same format and compilation?

It would be appreciated if the clarity can be provided as we move towards fnalising this request

**Kind regards,**

**Gustavis Makoloi**  
Directorate: Supply Chain Management( Demand Management)  
157 Francis Baard Street  
**PRETORIA** 0001  
Zwamadaka Building 2nd Floor  
**T: 012 336 7461**  
[makoloig@dws.gov.za](mailto:makoloig@dws.gov.za)  
[www.dws.gov.za](http://www.dws.gov.za)



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### Request for approval of TOR/Specification

|               |                                                                                                  |                             |
|---------------|--------------------------------------------------------------------------------------------------|-----------------------------|
| TO            | SUPPLY CHAIN MANAGEMENT                                                                          |                             |
| Project title | Annual Subscription to library services database packages for a period of thirty-six (36) months |                             |
| Chief User    | Name: MARTHA MAMPHOKE                                                                            |                             |
|               | Position: LIBRARIAN                                                                              |                             |
|               | Contact details.                                                                                 | Tel: 012 336 8414           |
|               |                                                                                                  | Cell: 078 147 8993          |
| Office        | Programme                                                                                        | 1                           |
|               | Programme DDG                                                                                    | CORPORATE SERVICES          |
|               | Chief Directorate                                                                                | AUXILIARY SERVICES          |
|               | Directorate                                                                                      | <u>KNOWLEDGE MANAGEMENT</u> |

#### 1. CATEGORY:

##### 1.1 Estimated value.

R993.975.94

##### 1.2 Location of the project (town/city)

Gauteng

#### 2. PROCUREMENT METHOD (A separate motivation to be provided for any procurement method other than competitive bidding)

|                                              |          |
|----------------------------------------------|----------|
| RFQ bidding procedure                        |          |
| Transversal Contract                         | <u>X</u> |
| Established Panel                            |          |
| Limited bidding                              |          |
| (a) Sole source                              |          |
| (b) Single source (Preferred)                |          |
| (c) Multiple source (minimum of 5 suppliers) |          |

Appointment of/ Procurement of/ Supply and Delivery of/

|                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Emergency procurement</b></p> <ul style="list-style-type: none"> <li>- Approval of emergency procurement to be granted by the delegated authority prior submitting to Demand Management</li> </ul> <p><b>Urgent procurement</b></p> <ul style="list-style-type: none"> <li>- Approval of shortening the advert period to be granted by the delegated authority prior submitting to Demand Management</li> </ul> |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

### 3. ADMINISTRATIVE REQUIREMENTS

*The Department reserves the right to request further information regarding the undermentioned criteria. Failure of a bidder to submit further clarification and or documentation within 7 calendar days from the request date or as specifically indicated shall result in the quotation offer being disqualified from further consideration.*

| No | Criteria                                                                         | Requirement                                                   |
|----|----------------------------------------------------------------------------------|---------------------------------------------------------------|
| 1  | Companies must be registered with National Treasury's Central Supplier Database. | <b>Provide proof of print out from CSD.</b>                   |
| 2  | Tax compliant with SARS (to be verified through CSD and SARS).                   | Tax compliant status                                          |
| 3  | SBD 1, SBD 3.1, SBD 3.3, SBD 4, SBD 6.1                                          | Complete, sign, submit SBD 1, SBD 3.1 SBD 3.3, SBD 4, SBD 6.1 |

### 4. EVALUATION CRITERIA

#### 4.1 Mandatory criteria

**Is the Mandatory Requirement applicable? Please indicate: Yes/ No**

- If yes provide details below.

*Bidders are required to comply with the following listed below. Failure to comply with the criteria stated hereunder **shall** result in the quotation offer being disqualified from further consideration.*

| No | Criteria | Requirement |
|----|----------|-------------|
|----|----------|-------------|

**Appointment of/ Procurement of/ Supply and Delivery of/**

|    |                                                                                                                       |                                  |
|----|-----------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1. | Compulsory briefing session certificate                                                                               | Attach a signed certificate      |
| 2. | Registration certificate with the relevant council or body for all key staff (ISACA and/or IIA) (see paragraph 6.3.4) | Attach registration certificate. |

#### 4.2 Functionality criteria

**Is the Functional / Technical Evaluation applicable? Please indicate: Yes/ No**

- If yes provide a summary below.

*The bidder is expected to achieve a minimum required score of 65% for functionality in order to qualify to the next phase. Bids that do not meet the minimum required score will be disqualified. The Functional/Technical criteria are:*

**Values: 1 Very Poor..... 2 Poor.....3 Average.....4 Good.... 5 Excellent**

| No. | Criteria                           | Weighting  |
|-----|------------------------------------|------------|
| 1.  | Team Qualifications and experience | 20         |
| 2   | Team Capability                    | 30         |
| 3.  | Bidders experience                 | 30         |
| 4.  | Methodology                        | 20         |
|     | <b>Maximum Points</b>              | <b>100</b> |

#### 4.3: Points awarded for Price and Specific Goals

**The 80/20-point system will be used in evaluating all request below R1 million.**

| Evaluation element    | Weighting (Points) |
|-----------------------|--------------------|
| <b>SPECIFIC GOALS</b> | <b>20</b>          |
| <b>PRICE</b>          | <b>80</b>          |
| <b>Total</b>          | <b>100</b>         |

#### 4.4 Bid evaluation committee (PSP related)

**Is the evaluation committee required? Please indicate: No**

**If yes, please complete the table below.**

**Appointment of/ Procurement of/ Supply and Delivery of/**

The following officials are recommended to serve on the Bid Evaluation Committee for appointment of a suitable service provider for .....

| MEMBER            | ROLE | DIRECTORATE | RANK |
|-------------------|------|-------------|------|
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
| Alternate Members |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |
|                   |      |             |      |

## 5. QUOTATION ADVERTISEMENT PERIOD

*For urgent requests to be invited for fewer days than the minimum number specified below, a separate motivation must be provided and approved by the delegated authority prior to submitting to Demand Management*

| Threshold amount                                                                                                          | Minimum Number of days |
|---------------------------------------------------------------------------------------------------------------------------|------------------------|
| Thresholds up to R30 000                                                                                                  | 3 days                 |
| Thresholds above R30 000 up to R500 000                                                                                   | 5 days                 |
| Thresholds above R500 000 up to R1 000 000                                                                                | 7 days                 |
| Specify if less than the minimum number of days stipulated above<br>N.B:( Obtain the delegated authority approval ie: DG) |                        |

## 6. QUOTATION VALIDITY PERIOD

|                                               |                 |
|-----------------------------------------------|-----------------|
| All procurement transactions below R1 Million | 60 days         |
| Specify and motivate if other than 60 days    | Number of days: |
|                                               | Motivation:     |

Appointment of/ Procurement of/ Supply and Delivery of/

*Extension of quotation validity period must be requested under exceptional circumstances and justifiable reasons. Approval must be granted prior expiry of the validity period.*

## 7. DMP PLANNING

7.1 Is the project on the departments consolidated demand management plan? Please indicate: Yes

7.2 If yes, please attach approved the DMP.

7.3 If no, please provide approval from the relevant authority.

## 8. DETAILED SPECIFICATION

The details of the Specification details shall be captured on the SBD 3.1 as contained below.

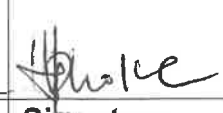
| Item                     | Description                                                                         | Quantity     | Total Cost  |
|--------------------------|-------------------------------------------------------------------------------------|--------------|-------------|
| 1                        | Annual Subscription to library services database packages for a period of 12 months | (1 ITEM)     | R700,000 00 |
|                          |                                                                                     |              |             |
|                          |                                                                                     |              |             |
|                          |                                                                                     |              |             |
|                          |                                                                                     |              |             |
| Total Cost Including Vat |                                                                                     | R993,975. 94 |             |

## 9. BUDGET CONFIRMATION

9.1 Please attach recent BAS report to confirm the funds availability for this procurement.

| Responsibility | Objective | Item | Estimate    |
|----------------|-----------|------|-------------|
| 30589906       | 30020906  |      | R993.975.94 |

## 10.COMPILED BY

|                 |                                                                                     |            |
|-----------------|-------------------------------------------------------------------------------------|------------|
| Martha Mamphoke |  | 11/05/2026 |
| Chief User      | Signature                                                                           | Date       |

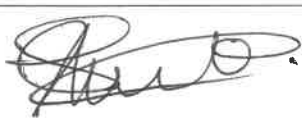
Appointment of/ Procurement of/ Supply and Delivery of/

**11. RECOMMENDED BY**

|                                    |                                                                                    |            |
|------------------------------------|------------------------------------------------------------------------------------|------------|
| Motshidisi Mokhele                 |  | 11/05/2026 |
| Budget Holder (Director or higher) | Signature                                                                          | Date       |

**12. APPROVED BY SUPPLY CHAIN MANAGEMENT DELEGATED AUTHORITY**

(in line with the applicable Financial Delegations)

|                |                                                                                    |          |
|----------------|------------------------------------------------------------------------------------|----------|
| Names:         |  | 3/6/2026 |
| Siphwe Nxumalo |                                                                                    |          |
| Position: ASD  | Signature                                                                          | Date     |



Appointment of/ Procurement of/ Supply and Delivery of/ *Lexis Nexis Database*



Tracking no

**BRANCH: CORPORATE SERVICES**

**Reference No.: 4/16/1/4**

| DRAFTING OFFICIAL  |                      | SUPERVISOR         |                     |
|--------------------|----------------------|--------------------|---------------------|
| Name: MC Mokhele   |                      | Name: T Malindzisa |                     |
| Extension: 8284    | Office No.: NDI 4072 | Extension: 7765    | Office No.: SED 641 |
| Rank: Director: KM | Date: 24.04.2026     | Rank: CD           | Date:               |

| Rank    | Date        | Name and Surname | Signature                                                                             | Office No |
|---------|-------------|------------------|---------------------------------------------------------------------------------------|-----------|
| D: KM   | 24.04.2026  | MC Mokhele       |  | NDI4072   |
| CD: AS  | 24/04/26    | T Malindzisa     |  | SED 641   |
| DDG: CS | 26/05/05    | ONV Fundakubi    |  | SED 9TH   |
| CFO:    | 20/06/06/01 | F Moatshe        |  | ZWA 709   |
| SCAM    |             | N Seroka         |                                                                                       | ZWA 714   |

\* In the case of financial/legal issues

**DG**

## INSTRUCTIONS/REMARKS TO AUTHOR BY DIRECTOR-GENERAL



water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

## CHECK LIST FOR PROCESSING FOR DEVIATIONS

DEVIATION NUMBER: WD566

DESCRIPTION: SUBSCRIPTION FOR LIBRARY SERVICES FOR DATABASE PACKAGES FOR A PERIOD OF 36 MONTHS

NAME OF SCM PRACTITIONER: MILLENT

| 1. RECEIVING DOCUMENTS FROM DEMAND MANAGEMENT (SUPERVISORS/ASD)                                                                                                                                                                |  |                           |                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------|------------------------------------------------------------|
| THE FOLLOWING DOCUMENTS MUST BE CHECKED BEFORE ALLOCATION REQUESTS TO OFFICIALS                                                                                                                                                |  | YES/NO                    | DOCUMENT TO BE VERIFIED                                    |
| Does the submission subject stipulate the deviation method to be used (eg sole supplier, emergency, urgent, single source, preferred etc?)                                                                                     |  | yes                       |                                                            |
| In case of preferred supplier, are the names of the suppliers reflected on the submission? (NB: For preferred suppliers, prior approval <b>MUST</b> be granted to approach the listed suppliers prior to invitation of quotes) |  | N/A                       | Approved submission to approach preferred suppliers        |
| Limited bidding process – minimum of 5 suppliers                                                                                                                                                                               |  |                           |                                                            |
| Is the market analysis report attached?                                                                                                                                                                                        |  | yes                       |                                                            |
| Has the specification been approved by the delegated authority. NB. Spec Comm to approve above 1 million                                                                                                                       |  | yes                       | BSC Approved submission and copy of SPECTOR                |
| Has the BEC been approved by the delegated authority (in case where the TOR has evaluation criteria and more than 1 service provider is appointed)                                                                             |  | N/A                       | BEC Approved submission                                    |
| Has budget confirmation been submitted?                                                                                                                                                                                        |  | yes                       | Copy of the budget confirmation                            |
| Does the attached DMP reflect the project to be initiated                                                                                                                                                                      |  | yes                       | Copy of the DMP                                            |
| Is a copy of the supplier selection list attached? (                                                                                                                                                                           |  | yes                       | Copy of supplier selection list                            |
| If suppliers are accredited, is proof of accreditation attached?                                                                                                                                                               |  | N/A                       | Proof of accreditation                                     |
| If the deviation is for Sole Supplier, is the valid sole supplier letter attached?                                                                                                                                             |  | yes                       | Sole Supplier letter                                       |
| Has the deviation register been updated with the new project details?                                                                                                                                                          |  | yes                       | Updated Deviation Register                                 |
| Supervisor Signature: <i>Millicent</i>                                                                                                                                                                                         |  | Date Verified: 17/06/2026 |                                                            |
| 2. PROCESSING OF DEVIATION REQUESTS                                                                                                                                                                                            |  |                           |                                                            |
|                                                                                                                                                                                                                                |  | YES/NO                    | REMARKS IF ANY                                             |
| Has the invitation request been prepared with all the SBD 1, 3 and 4 Forms (and specifications where applicable)                                                                                                               |  | yes                       | Copies of SBD Forms and Specifications attached to the RFQ |
| Is the supplier/s invited only ones listed in the selection list provided?                                                                                                                                                     |  | yes                       | Copy of supplier selection list                            |
| Were all suppliers invited in on the same day?                                                                                                                                                                                 |  | yes                       | Copies of emails sent to suppliers                         |
| Signature of Official <i>Rm Williams</i>                                                                                                                                                                                       |  | Date: 10/06/2026          |                                                            |

### 3. FINALISATION, VERIFICATION AND AWARDING OF DEVIATIONS

| YES/NO | REMARKS IF ANY                                                                                                          | SIGNATURE: SCM SUPERVISOR | SUPERVISOR ACTION DATE |
|--------|-------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------|
| Yes    | Are the quotation/s and SBD 1, 4 fully completed and checked and verified and attached as mentioned in par 1 & 2 above? | Rm                        |                        |
| N/A    | Was supplier's completed SBD1 submitted to SARS for tax verification (ONLY FOR FOREIGN COMPANIES)                       | Rm                        |                        |
| Yes    | Has supplier listed all related companies (as per par 2.3.1 of SBD 4) as they appear on CSD?                            | Rm                        |                        |
| Yes    | Were the quotations and technical acceptance form been submitted to the project manager for acceptance                  | Rm                        |                        |
| Yes    | Does the award submission reflect the correct amount as per the quotation                                               | Rm                        |                        |
| N/A    | Was the Evaluation conducted by approved BEC members? (where applicable)                                                | Rm                        |                        |
| N/A    | Were the scoresheets checked and verified for correctness? (where applicable)                                           | Rm                        |                        |
| Yes    | Is the submission drafted in line with the approval delegations?                                                        | Rm                        |                        |
| Yes    | Is the CSD report attached and verified?                                                                                | Rm                        |                        |

I hereby certify that I thoroughly checked all processes actioned including supporting documents from milestone No. 1 to 3 for compliance, completeness, accuracy & existence

ASD Signature:

Date Verified:



## water & sanitation

Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

Private Bag X313, Pretoria, 0001, Sedibeng Building, 185 Schoeman Street, Pretoria  
Tel: 012 336 7500 / Fax: 012 323 4470 or 012 326 2715

**Enquiries :** Ms Nancy Khubana

**Telephone :** 012 336 6681

**Reference :** F3/2/1

Ms. N Mokoni  
Deputy Director: Acquisition Management  
**HEAD OFFICE**

Dear Ms. Mokoni

### **APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT**

You are hereby appointed as the Acting Director: Supply chain Management with effect from **29 June 2026 to 14 July 2026** with full delegated powers.

In carrying out your acting responsibilities you will report directly to the Chief Director: Supply Chain and Asset Management. Please bear in mind that during the period of your Acting appointment, all correspondence must be signed under the title Acting Director: SCM

It is your responsibility to acquaint yourself with the function, duties and delegations pertaining to the post. Please note that your assignment to the post is without any change in your rank, salary, or seniority. No acting allowance will be paid due to the fact the post is not vacant.

Kindly indicate your acceptance of this acting appointment in writing.

I look forward to your support and co-operation in carrying out the duties and responsibilities assigned to this important post in the Department, and I wish you everything of the best during your term as Acting Director: Supply Chain Management.

Yours sincerely

N. Khubana  
Director: Supply Chain Management  
Date: 22 June 2026

### **APPOINTMENT AS ACTING DIRECTOR: SUPPLY CHAIN MANAGEMENT:**

I hereby ~~conditionally~~ / unconditionally accept the Acting appointment to the position of Director: Supply Chain Management, with effect from **29 June 2026 to 14 July 2026**

Ms. N Mokoni  
Deputy Director: Acquisition Management  
Date: 22/06/2026



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### SUPPLIERS SELECTION FORM

(This form must be completed and signed by the Demand Management Official Selecting Suppliers)

WQ NUMBER: WD 566

DESCRIPTION: Subscription to Library services to database packages with LexisNexis for a period of 36 months

| CSD Supplier number | Supplier Name        | E-MAIL ADDRESS                                                                         | FAX | TELEPHONE                |
|---------------------|----------------------|----------------------------------------------------------------------------------------|-----|--------------------------|
| MAAA0037388         | LEXISNEXIS (PTY) LTD | <a href="mailto:sebrina.munsamy@lexisnexis.co.za">sebrina.munsamy@lexisnexis.co.za</a> |     | 0112456500<br>0716837234 |
|                     |                      |                                                                                        |     |                          |

#### CONTACT DETAILS OF OFFICIAL SELECTING SUPPLIERS

|                  |                 |
|------------------|-----------------|
| Name and Surname | Siphiwe Nxumalo |
| Contact Number   | 012 336 6808    |
| Signature        |                 |
| Date             | 10 June 2026    |



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEMAND MANAGEMENT CHECKLIST FOR DEVIATIONS

|                                           |                                                                                                                                                                                                         |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REQUESTING OFFICE/REGION                  | DIRECTORATE: KNOWLEDGE MANAGEMENT                                                                                                                                                                       |
| PROJECT DESCRIPTION                       | REQUEST FOR APPROVAL TO DEVIATE FROM NORMAL PROCUREMENT PROCESSES AND APPOINT LEXISNEXIS AS SOLE SERVICE PROVIDER FOR ANNUAL SUBSCRIPTION TO LIBRARY SERVICE DATABASE PACKAGE FOR A PERIOD OF 36 MONTHS |
| WD NUMBER (to be provided by Head Office) | WD 566                                                                                                                                                                                                  |

|                                                                                 | DOCUMENTS TO VERIFY                         | IS THE DOCUMENT ATTACHED (YES/NO) | COMMENTS IF DOCUMENT IS NOT ATTACHED |
|---------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------|--------------------------------------|
| DEMAND MANAGEMENT                                                               |                                             |                                   |                                      |
| Is the Submission/ Request signed by delegated authority                        | Copy of a Submission request                | YES                               |                                      |
| Is a copy of signed market analysis attached to the submission                  | Copy of Attached market analysis and signed | YES                               |                                      |
| Is specification/ ToR attached?                                                 | Copy of specification/ ToR                  | YES                               |                                      |
| CSD VERIFICATION                                                                |                                             |                                   |                                      |
| Is the company still in business?                                               | CSD VERIFICATION                            | YES                               |                                      |
| Is the tax status of the company complaint?                                     | CSD VERIFICATION                            | YES                               |                                      |
| Is any of the Directors of the company employed by the State as per CSD Report? | CSD VERIFICATION                            | NO                                |                                      |

**NB: NO SUBMISSION MUST BE TABLED AT DBAC FOR APPROVAL IF ALL THE ABOVE ARE NOT MET**

**Above information is included in the file and has been verified.**

**Compiled by:**

**Name and Surname: Siphiwe Nxumalo**

**Signature:** 

**Date: 03 June 2026**

**Reviewed by:**

**Name and Surname: Gustavis Makoloi**

**Signature:** 

**Date: 03 June 2026**





Enquiries: MC Mokhele  
Telephone: 012 336 8284  
Reference: 4/16/1/4

## **CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT**

**REQUESTING APPROVAL TO DEVIATE FROM STANDARD PROCUREMENT PROCESSES FOR THE RENEWAL OF THE ANNUAL SUBSCRIPTION FOR THE ONLINE LIBRARY SERVICES DATABASE PACKAGES AND LEGAL SERVICES PRACTICAL GUIDANCE PACKAGES WITH LEXISNEXIS INFORMATION SERVICES AS A SOLE SERVICE PROVIDER FOR A PERIOD OF 36 MONTHS.**

### **1. PURPOSE**

- 1.1 To request the approval of the Chief Director: Supply Chain Management to deviate from standard procurement processes for the renewal of the annual subscription for the online library services database packages and Legal Practical Guidance packages with LexisNexis Information Services as a sole service provider for a period of 36 months.

### **2. BACKGROUND AND DISCUSSION**

- 2.1 The Library plays a crucial role in supporting the Department's research and outreach efforts by providing access to high-quality information resources and services. Despite the current lack of staff at the library, it remains essential for the Department to ensure that employees have access to credible information that aligns with its mission of being service delivery oriented. By doing so, the Department can continue to enhance its effectiveness and fulfill its commitment to serving the community.
- 2.2 It is also important to highlight that in South Africa, where water scarcity and sanitation challenges are pressing issues, LexisNexis facilitates access to important legal information helping organisations assess trends and make strategic decisions. LexisNexis plays an important role in supporting the South African water sector by providing essential legal resources, facilitating research and policy development, enhancing capacity building through training initiatives, and advocating for sustainable practices. These contributions are vital for addressing the pressing challenges related to water management in South Africa
- 2.3 Furthermore, LexisNexis supports policy development by offering insights into legislative trends, which is crucial for crafting effective water and sanitation policies that address the unique challenges faced in the country. Its extensive legal database allows professionals to conduct thorough research on water rights and environmental protection, aiding in informed decision-making and risk management. Overall, LexisNexis is key in assisting Legal Services and Institutional Oversight with recent and credible legal interpretation to advice the Department including Executive Leadership accordingly on legal matters to ensure effective management of water and sanitation in South Africa.



2.4 The Department provides bursaries to internal employees and external applicants under Human Resource Development as an effort to contribute to skill development in the Water and Sanitation Sector. LexisNexis as an information service providers plays an important role in assisting the bursary holders to fulfil their study requirements. Sole provider letter attached as **Annexure A**.

2.5 The identified required database packages are the following:

- BASEPAK3PRLAW Base Pack Premium BP (ONLY)
- 19DEREBUSJOUR De Rebus
- 1x ISBN 20222022PGSTDAL 14 Practical guidance: Stdalon 14 Prac Area 2022
- 1 x ISBN 9781776321131 Local Legislation BP: All 9 Provinces (ONLY)
- 1x ISBN 9781776321032 Provincial Legislation BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321339 Constitutional Law Reports BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321353 Gracies Index to All SA and SALR BP: All 9 Provinces (ONLY)
- 1X ISBN 9781776321384 Labour Law Reports BP (ONLY)
- 1X ISBN 9781776322121 Dictionary Legal Words & Phrases BP (ONLY)
- 1X ISBN 9781776321544 Civil Procedure Superior Courts BP (ONLY)
- 1X ISBN 9781776321667 Christies Law of Contract in SA BP (ONLY)
- 1X ISBN 9781776321865 Litigation Skills for SA Lawyers BP (ONLY)
- 1X ISBN 9781776322060 Labour Relations Law: Comprehensive Guide BP (ONL)
- 1X ISBN 9781776322251 Eviction & Rental Claims BP (ONLY)
- 1X ISBN 9781776321735 Protection of Personal Information: Law and Practice BP (ONLY)
- 1X ISBN 9781776322220 Principles of Delict BP (ONLY)
- 1x LEXISPLUSISYS Lexis+AI Kit (ONLY)

### 3. IMPLICATIONS

#### 3.1 Personnel

3.1.1 All officials will benefit from these subscriptions.

#### 3.2 Financial

3.2.1 Funds for the library subscription have been budgeted for and are available under the below mentioned item. Also, cost containment measures were taken into consideration, and licences were reduced to minimum number, and officials will take turns in accessing the database. The BAS report is attached as **Annexure B** and total cost will be R993 975.94.

| Objective Code                   | Responsibility Code              | Item            | Amount Year 1 | Amount Year 1 | Amount Year 1 |
|----------------------------------|----------------------------------|-----------------|---------------|---------------|---------------|
| CD: Auxiliary Services: 30020906 | D: Knowledge Management 30589906 | O/Subscriptions | R306,177.52   | R330,672.22   | R357,126.20   |

3.2.2 Upon the approval, payments will be processed on annual basis.

### 3.3 Legal

3.3.1 None

### 3.4 Regulation

3.4.1 The department SCM policy paragraph 16.1.1 states that: "The required goods or service are available from a sole source only due to the unique nature of the requirements or where there is a requirement for compatibility or continuity and alignment or where goods, service or works are already in the DWS' value chain or employ were supplied by an OEM or by a licensed agent."

### 3.5 Communication

3.5.1 Once subscription is approved, access will be communicated with all Departmental Officials.

## 4. COMPONENTS CONSULTED

4.1 Supply Chain Management Unit was consulted to advise on the procurement process to be followed for subscriptions.

## 5. RECOMMENDATION

It is recommended that:

5.1 The Chief Director: Supply Chain Management approves the request to deviate from standard procurement processes for the renewal of the annual subscription for the online library services database packages and Legal Practical Guidance packages with LexisNexis Information Services as a sole service provider for a period of 36 months.



**MC MOKHELE**  
**DIRECTOR: KNOWLEDGE MANAGEMENT**  
**DATE: 24.04.2026**

RECOMMENDATION IN PARAGRAPH 5.1 SUPPORTED / ~~NOT SUPPORTED~~



Scm to do due diligence to substantiate the request. To ensure confidence with Procurement Process

**NAME: Mmelo Makhudusa**  
**CHIEF DIRECTOR: AUXILIARY SERVICES**  
**DATE: 04/05/2026**

**5. RECOMMENDATION**

It is recommended that:

- 5.1 The Chief Director: Supply Chain Management approves the request to deviate from standard procurement processes for the renewal of the annual subscription for the online library services database packages and Legal Practical Guidance packages with LexisNexis Information Services as a sole service provider for a period of 36 months.

RECOMMENDATION IN PARAGRAPH 5.1 SUPPORTED / ~~NOT SUPPORTED~~

*Comments BY CD: AS ABOVE SUPPORTED.*



NAME: *On Fungwe*

DEPUTY DIRECTOR-GENERAL: CORPORATE SUPPORT SERVICES

DATE: *2026/05/05*

FUNDS AVAILABLE / ~~NOT AVAILABLE~~



Mr F MOATSHE

CHIEF FINANCIAL OFFICER

DATE: *2026/05/07*

RECOMMENDATION IN PARAGRAPH 5.1 APPROVED / NOT APPROVED

NAME:

CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

DATE:



## **Williams Millicent**

---

**From:**

Williams Millicent

**Sent:**

Thursday, June 18, 2026 4:58 PM

**To:**

sebrina.munsamy@lexisnexis.co.za

**Cc:**

Van Der Merwe Hester (DHQ); Phahlane Lebogang; Mashiane Precious; Phahlane Lebogang; Mabusela Jacob (DHQ); Bulunga

Solomon (DHQ)

**Subject:**

REQUEST FOR QUATATION :WD 566 ANNUAL SUBSCRIPTION TO LIBRARY SERVICE DATABASE PACKAGE FOR A PERIOD OF 36 MONTHS

**Attachments:**

PFMA GCC July 2010.pdf; SPECIFICATION WD566.pdf; SBD 3.1.pdf; SBD 1 and SBD 4 WD566.doc

Good day

LexisNexis is kindly requested to quote the Department of Water and Sanitation for annual subscription to library service database package for a period of 36 months, using the attached specification sheet.

You are further requested to complete the attached SBD 1 and SBD 4 form, 3 Different forms are attached. Bidder is required to only complete one form which is relevant to their situation and to provide us with your B-BBEE certificate and a **sole supplier letter indicating validity period** when submitting the quotation.

Kindly note that you are requested to respond with quotation within 6 business days.



Ruth Millicent Williams  
Department of Water and Sanitation  
Supply Chain Management: Bids Management  
Tel: 012 336 7828  
E-mail:williamsm2@dwa.gov.za

**Matthew 7:12**



## **TECHNICAL ACCEPTANCE FORM**

(The purpose of this form is for the end user to verify and confirm if the received quotations are in line with their specifications, price reasonability and not to identify the appointable service provider as this will be done through calculations of price and specific goals by SCM as per the new Preferential Procurement Regulation of 2022. The form must be completed by an official who clearly understands the specification of goods to be procured and must be signed by officials at ASD Level and above)

The following information must be completed by the SCM practitioner prior to submitting the information to the end user

**WD: 566**

**SUBSCRIPTION TO LIBRARY SERVICES DATABASES PACKAGES WITH LEXISNEXIS FOR A PERIOD OF 36 MONTHS**

1. Names of service providers who responded to the RFQ:

| <b>Name of service provider</b> | <b>Amount Quoted</b> |
|---------------------------------|----------------------|
| LEXISNEXIS (PTY) LTD            | R993 976.26          |
|                                 |                      |
|                                 |                      |
|                                 |                      |
|                                 |                      |
|                                 |                      |

(The following information must be completed by the End User upon verification of Quotations)

2. I hereby confirm that the following service providers have quoted in line with the specifications and the amounts quoted are reasonable. They can therefore be considered for price and specific goals.

| <b>Name of service provider</b> | <b>Amount Quoted</b> |
|---------------------------------|----------------------|
| LEXISNEXIS (PTY) LTD            | R993 976.26          |
|                                 |                      |
|                                 |                      |
|                                 |                      |
|                                 |                      |
|                                 |                      |

3. The following service providers did not quote according to the specifications

| Name of service provider | Reasons why they are not in line with specifications |
|--------------------------|------------------------------------------------------|
|                          |                                                      |
|                          |                                                      |
|                          |                                                      |
|                          |                                                      |
|                          |                                                      |
|                          |                                                      |

(Information above should only be provided if there are any service providers whose quotations are not up to specifications)

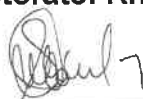
**Technical Officials details:**

**Name and Surname:** Motshidisi Mokhele

**Designation:** Director

**Section/Directorate:** Knowledge Management

**Ext:** 8284

**Signature:** 

**Date:** 02.07.2026



South African Revenue Service

## TAX COMPLIANCE STATUS

### PIN Issued

LEXIS NEXIS PTY LTD  
BUILDING COUNTRY CLUB ESTATE OFFI  
21 WOODLANDS DRIVE  
WOODMEAD  
JOHANNESBURG  
2191

Enquiries should be addressed to SARS:

#### Contact Details

SARS  
Alberton  
1528

Contact Centre Tel: 0800 00 7277  
SARS website: [www.sars.gov.za](http://www.sars.gov.za)

#### Details

Taxpayer Reference Number: 9036080209

Always quote this reference  
number when contacting SARS

Issue Date: 2026/02/18

Dear Taxpayer

### TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

| TCS Details:                 |                                                    |
|------------------------------|----------------------------------------------------|
| Taxpayer Name                | Lexis Nexis Pty Ltd                                |
| Trading Name                 | LEXISNEXIS (PTY) LTD                               |
| Taxpayer Reference Number(s) | IT - 9036080209 Vat - 4260132321 PAYE - 7730706894 |
| Purpose of Request           | Good Standing                                      |
| Request Reference Number     | 0015816854GS1802261540298                          |
| PIN                          | 18368G936V                                         |
| PIN Expiry Date              | 18/02/2027                                         |

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All your other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel the TCS application and associated PIN in the event that it was issued in error or provided on the basis of fraud, misrepresentation or non-disclosure of material facts.

More details regarding our channels, office hours, services, tailored information regarding tax as well as a comprehensive FAQ repository are available on the SARS website: [www.sars.gov.za](http://www.sars.gov.za).

We value your support and contribution to our country's economy and prosperity. We strive to ensure that you clearly understand what is expected from you, as well as what your rights as a taxpayer are.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE



2026-02-18 2022.03.00 TCR00\_RO

Name: LEXIS NEXIS PTY LTD  
Tax reference No: 9036080209  
Form ID: TCR00  
Content Version: v2022.03.00  
Timestamp: 4203898  
Year: 2026  
Page of Page: 01/01  
Template version: v2022.00.01

This certificate has been independently verified in accordance with the Codes of Good Practice, issued in terms of section 9(1) of the Broad Based Black Economic Empowerment Act 53 of 2003 (Gazetted 11 October 2013).

## MEASURED ENTITY

|                     |                                                                                    |
|---------------------|------------------------------------------------------------------------------------|
| Company Name        | LEXISNEXIS (PTY) LTD                                                               |
| Trading As          | LEXIS NEXIS                                                                        |
| Address             | BUILDING B, COUNTRY CLUB ESTATE OFFICE PARK,<br>21 WOODLANDS DRIVE, WOODMEAD, 2191 |
| Registration Number | 1991/005175/07                                                                     |
| VAT Number          | 4260132321                                                                         |

(REFER TO ANNEXURE A FOR THE SUBSIDIARIES INCLUDED IN THE VERIFICATION)

## BBBEE SCORE PER ELEMENT

| POINTS                            | WEIGHTING     | ACTUAL        |
|-----------------------------------|---------------|---------------|
| Ownership                         | 25.00         | 17.48         |
| Management Control                | 23.00         | 18.69         |
| Skills Development                | 20.00         | 14.28         |
| Enterprise & Supplier Development | 50.00         | 53.00         |
| Socio-Economic Development        | 12.00         | 12.00         |
| <b>TOTAL</b>                      | <b>130.00</b> | <b>115.45</b> |

## BBBEE STATUS - LEVEL TWO CONTRIBUTOR

|                                    |         |                                       |     |
|------------------------------------|---------|---------------------------------------|-----|
| BEE Procurement Recognition Level  | 125.00% | Empowering Supplier                   | Yes |
| Black Ownership                    | 18.24%  | Modified Flow-Through Applied         | Yes |
| Black Female Ownership             | 06.77%  | Exclusion Principle Applied           | No  |
| Designated Group Suppliers         | 03.50%  | Discounting Principal Applied         | No  |
| Black Youth                        | 03.50%  | Y.E.S Initiative Applied              | No  |
| Black Disabled                     | 00.00%  | Y.E.S Target and 2.5% Absorption      | No  |
| Black Unemployed                   | 00.00%  | 1.5 x Y.E.S Target and 5% Absorption  | No  |
| Black People Living in Rural areas | 00.01%  | Double Y.E.S Target and 5% Absorption | No  |
| Black Military Veterans            | 00.00%  |                                       |     |

Applicable Scorecard

Applicable BEE Code

Financial Period Assessed

Issued Date

Expiry Date

Validity Period

Certificate Number

Generic (Revised Codes) Information and  
Communication Technology Sector Scorecard

Gazetted Codes 40407

Year Ended 31 December 2024

28 November 2025

27 November 2026

12 Months from date of Issue

SG-250213-12622-KG

**BROAD BASED BLACK ECONOMIC EMPOWERMENT  
VERIFICATION CERTIFICATE  
AMENDED INFORMATION AND COMMUNICATION TECHNOLOGY SECTOR**

**ANNEXURE A**

LEXISNEXIS (PTY) LTD verification incorporating the following;

**Subsidiaries**

| Company Name                         | Registration   | VAT Number |
|--------------------------------------|----------------|------------|
| LEXISNEXIS RISK MANAGEMENT (PTY) LTD | 1990/004046/07 | 4730161405 |

|                    |                              |
|--------------------|------------------------------|
| Issued Date        | 28 November 2025             |
| Validity Period    | 12 Months from date of issue |
| Expiry Date        | 27 November 2026             |
| Certificate Number | SG-250213-12622-KG           |

  
\_\_\_\_\_  
Technical Signatory  
Stephanie Greyling