



GOVAN MBEKI MUNICIPALITY

TENDER NO.:8/3/1-13/2024

Notice No: 03/2024

CLOSING DATE: 26/06/2024 AT 12H00

“THE APPOINTMENT OF A PANEL OF REGISTERED DEBT COLLECTION AGENCIES WITH SPECIALIST ATTORNEYS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS”

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the APPOINTMENT OF A PANEL OF REGISTERED DEBT COLLECTION AGENCIES WITH SPECIALIST ATTORNEYS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS.

Tender documents and specifications are available and will ONLY be sold at a non-refundable fee of R500.00 from the 24th of May 2024. Tender documents will be sold at the Cash Point by the Cashier's (No EFT).

The closing time for receipt of tenders is **12:00hrs** on **26/06/2024**. No telephonic, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

No Briefing will be held for this tender

Any technical enquiries relating to the tender document may be directed to Ms. Clarence Shilubane at (017) 620-6017 and e-mail clarance.s@govanmbeki.gov.za

Any general enquiries relating to the tender document may be directed to Mr Ntokozo Mabizela: Supply Chain Management unit section at 0176206112 and e-mail ntokozo.m@govanmbeki.gov.za

Completed tender documents, clearly marked **“Tender No. 8/3/1-13/2024: “THE APPOINTMENT OF A PANEL OF REGISTERED DEBT COLLECTION AGENCIES WITH SPECIALIST ATTORNEYS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS”** with **“NAME of TENDERER”** **must be placed in a sealed envelope and placed in the** tender box provided by **Govan Mbeki Municipality on the ground floor, Horwood Street, Secunda, 2302** by no later than 12h00 on **26/06/2024**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on the Ability to execute the project in terms MFMA SCM regulation 28 (1)(b)

A preferential point system shall apply whereby work will be allocated to successful bidders in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Municipality where 80 points will be allocated in respective of price and 20 points for a specific goal on a competitive basis for successful bidders on this tender. Govan Mbeki Municipality Supply Chain Management Policy allocate 20 points to:



- race (6),
- people with disability (4),
- youth (4),
- woman (4) and
- Implementing reconstruction and development programme (2).

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- 1. Copy/ printed valid Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory**
- 2. Copy of company's municipal account linked with the companies registered address and all its directors (not owing for 3 months, from date of publication) – compulsory**
- 3. If the company are leasing a property a copy of valid Lease Agreement and all its directors (not owing for 3 months, from date of publication) – Compulsory**
- 4. CSD summary report –Compulsory**
- 5. Joint Venture Agreement (In case of a Joint Venture) – Compulsory**

EN MASEKO
MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Secunda Municipal Building
Horwood Street
SECUNDA
2302