



Province of the
EASTERN CAPE
HUMAN SETTLEMENTS

OFFICE OF THE CHIEF FINANCIAL OFFICER

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TERMS OF REFERENCE

**SCMU11-23/24-015: GASELA 75 HOUSING PROJECT:
APPOINTMENT OF A CONTRACTOR FOR THE
CONSTRUCTION OF 75 HOUSING UNITS AT GASELA
VILLAGE IN AMAHLATHI LOCAL MUNICIPALITY**

COMPILED FOR:



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LIST OF ACRONYMS

ECDHS	Eastern Cape Department of Human Settlement
RDP	Reconstruction Development Program
BOQ	Bill of Quantities
VIP	Ventilated Improved Pit
RWG	Rain Water Goods
COC	Certificate of Compliance
FURs	Final Unit Report
EPWP	Expanded Public Works Program
B-BBEE	Broad-Based Black Economic Empowerment
DTI	Department of Trade and Industry
NHBRC	National Home Builders Regulation Council
GPS	Global Positioning System
SABS	South African Bureau of Standards
SANS	South African National Standards
JBCC	Joint Building Contracts Committee
JCC	Joint Contracts committee
VAT	Value Added Tax
EME	Exempted micro enterprise
QSE	Qualifying small enterprise
SBD	Standard Bidding Document
ECSA	Engineering Council of South Africa
DPSA	Department of Public Service and Administration
SLA	Service Level Agreement
CSD	Central Supplier Database

1. BACKGROUND

The Department of Human Settlements is engaged to improve and accelerate delivery of RDP houses in the Province. The Department is calling on contractors with high performing capacity to undertake construction of construction of top structures, tanks and tank stands, and VIP toilets for 75 units in Gasela at Amahlathi Local Municipality.

2. PROJECT LOCATION

The project is in Gasela village under Amahlathi Local Municipality with 75 units. Gasela is approximately 10 km south from Stutterheim town (Cumakala) on a tarmac road. The project coordinates are; -32.634868, 27.481448
The village is accessed through a graveled road that is very bumpy.

The project area is demarcated under Gasela Village of Amahlathi Local Municipality, covering a radius of One kilometer (1 km).

Sites are accessible, with not all of them having proper roads, which are constructed in gravel

Table 1: GPS Coordinates of Villages falling under the Contract

VILLAGE NAME	DISTANCE FROM STUTTERHEIM CBD	COORDINATES	
		LATITUDE (S)	LONGITUDE (E)
GASELA VILLAGE	10 KM	27.481448	-32.634868

3. PROJECT DESCRIPTION

The project details are as follows: - The total number of units to be constructed is 75.

Table 2: Project Details

NO.	AREA AND WARD NO.	LOCAL MUNICIPALITY	DISTRICT MUNICIPALITY	NO. OF PARTIAL SERVICES		NO. OF UNITS
				VIP	RWG	
1.	GASELA VILLAGE	AM AHLATHI	AMATHOLE	75	75	75
TOTAL				75	75	75

Table 3: Project Information

1. Available Information and Work to be done by Professional

NO.	DESCRIPTION	STATUS	COMMENT
1.	Number of approved beneficiaries	Done	All the 75 beneficiaries are approved on HSS.
2.	Environmental Impact Assessment	Done	Exemption letter available.
3.	Geo-technical Investigation	Done	Available.
4.	House Plan, Foundation Plan, Water Tank & Stand Design, VIP Toilet Design	Done	Available.
5.	Social facilitation	Outstanding	To be done by Professional team.
6.	Monitoring and certification	Outstanding	To be done by Professional team during construction.
7.	Occupational Health and Safety Plan	Done	Available.
8.	Environmental	Done	Available.

	<i>management Plan</i>		
8.	<i>NHBRC Home Enrolment</i>	<i>Done</i>	<i>Introduction of a Home Builder to NHBRC needs to be done.</i>
9.	<i>Global Positioning System (GPS) – Co-ordinates for each beneficiary stand</i>	<i>Done</i>	<i>Professional team to produce coordinates per approved beneficiary.</i>

2. Work to be done by Contractor

NO.	DESCRIPTION	STATUS	COMMENT
1.	<i>Occupational Health and Safety Plan</i>	<i>Outstanding</i>	<i>To be done by the contractor.</i>
2.	<i>Environmental Management Plan</i>	<i>Outstanding</i>	<i>To be done by the contractor.</i>
3.	<i>Construction of houses</i>	<i>Outstanding</i>	<i>To be done by the contractor.</i>
4.	<i>Construction of services (Water tank with tank stand and VIP toilets)</i>	<i>Outstanding</i>	<i>To be done by the contractor.</i>

4. SCOPE OF WORKS

There will be one contractor appointed in this project for construction of 75 houses. It must be noted that the contractor may be instructed to build as per following house typologies: - It must be noted that the contractor might be instructed to build a 45 m² houses for a Disabled person or a 50 m² for a Military Veteran. (Specification for 45 m² and 50 m² to be provided later). The work is organized as follows:

Table 4 : Housing Typologies

TPOLOGY	SIZE	NO. OF UNITS
1. Normal House	40 m ²	75
2. Disabled	45 m ²	-
3. Military Veteran	50 m ²	-

4.1 CONSTRUCTION

This phase entails the construction of the partial services (VIP toilets and Water tanks with stand) and top structures.

The contractor will be responsible for the following during this stage:

- 4.1.1** Attend all project related meetings.
- 4.1.2** Installation of the required infrastructure i.e. (VIP toilets and Water tanks with stand.
- 4.1.3** Construction of forty square meter (40m²) top structures.
- 4.1.4** Construction of forty-five square meter (45m²) unit for disabled (wheelchair bound) with wheelchair ramp, fitting up a wide door and grab rails etc. Where necessary.
- 4.1.5** Construction of fifty square meter (50m²) unit for military veterans. Where necessary.
- 4.1.6** Monthly progress reporting and Extended Public Works Program (EPWP) reports.
- 4.1.7** Construction of VIP Toilets.
- 4.1.8** Occupational Health and Safety and Environment management.
- 4.1.9** Handover of houses; and partial engineering services.

5. MINIMUM SPECIFICATIONS

5.1 GENERAL

- 5.1.1** All works to be carried out under the required housing subsidy instruments.

5.2. INFRASTRUCTURE

In addition to the above, the minimum requirements for infrastructure will be in accordance with the following:

- 5.2.1** Guidelines for Human Settlements Planning and Design Vol. 1 & 2 ("Redbook");
- 5.2.2** NHBRC Technical Requirements and SANS 10400.
- 5.2.3** Department of Housing Generic Specification, GFSH 08.

5.3. VIP TOILETS

- 5.3.1** All materials must be SABS approved;
- 5.3.2** Must be designed to withstand all weather conditions;
- 5.3.3** Top structure floor area must be a minimum of 1m² for normal size and minimum 4.8m² for disabled; and a minimum internal height of 1.8m;
- 5.3.4** Walls must be prefabricated concrete walls that can be disassembled and reassembled with ease (panel sizes must allow assembly without mechanical assistance);
- 5.3.5** Top structure must be anchored to the floor;
- 5.3.6** Doors must be stainless steel fully galvanized lockable and spring-loaded;
- 5.3.7** Roof must be concrete slab;
- 5.3.8** Floors must be concrete;
- 5.3.9** 110mm black ventilation pipe fixed to the back of the toilet top structure, extending minimum 200mm above the roof (to ventilate the pit);
- 5.3.10** Pan with toilet seat;
- 5.3.11** Pit to have a minimum volume of 2.5m³ and to be lined; and
- 5.3.12** 500mm freeboard to be provided above the pit volume,
- 5.3.13** Pit to be sealed if dictated by the Groundwater Protocol investigation.

5.4 WATER TANKS

- 5.4.1** Must be a minimum size of 5000 litres with brass bib tap (SABS approved);
- 5.4.2** Tanks to be seated on a plinth of minimum height of 0.5m;
- 5.4.3** Tank stand must be designed to support the full tank as well as withstand all weather conditions; and
- 5.4.4** Gutters and downpipes provided to drain the entire roof into the tank and gutters must be fixed to the wall up to the water tank and must be designed to withstand all weather conditions while the tank is empty or full.

5.5 TOPSTRUCTURE

In addition to the specification already mentioned, the following are additional minimum requirements:

- 5.5.1** 2015 revised National Building regulations; South African National Standards (SANS) 10400 XA Energy Usage in Buildings;
- 5.5.2** All external doors must be SABS approved hardwood such as meranti frame ledged button doors or similar approved doors;
- 5.5.3** Internal doors to be pre-painted white Masonite doors, contractor to make provision to paint on site all edges.
- 5.5.4** All door locks must be SABS approved with a minimum of five-year guarantee;
- 5.5.5** SABS approved roof trusses to be used and Roof Covering to be cement roof tiles;
- 5.5.6** Smaller size windows and special low clear and opaque safety glass for all window types as prescribed by the engineer or competent person;
- 5.5.7** Concrete aprons to be provide on all 4 sides with a minimum width of 1000mm including storm water management precautionary measures (as per NHBRC project enrolment requirement);
- 5.5.8** Fascia's and barge boards to be provided;
- 5.5.9** House to be plastered and painted both internally and externally;
- 5.5.10** Installation of a ceiling with the prescribed air gap for the entire dwelling.
- 5.5.11** Installation of above ceiling insulation comprising a 130mm mineral fibre glass blanket for the entire house;
- 5.5.12** One standard kitchen cabinet with two doors, one shelf and work top surface to be provided in the kitchen area (minimum length 1m, height 1m and width of 0.5 m) and
- 5.5.13** Electrification of houses which include tubing with electrical conduits, installation of a distribution board including plugs and lights to all living areas of the house and above eternal doors, as per the current norms and standards.

6. PROJECT DELIVERABLES

6.1 GENERAL

The scope of works detailed in Section 4 clearly describes the extent of what is expected from the contractor. Project deliverables can, however, be summarized as follows:

- 6.1.1 Completing construction of houses with VIP toilets and water tanks with tanks stands, and as described in the scope of works, including providing FURs, COCs and "Happy Letters".

7. FINANCIAL SCHEDULE OF RATES PROPOSAL

The Financial schedule of rates provided shall specify and state a **firm and fixed** price, including total fees and expenses (**VAT zero rated**), in order to complete the project.

Bidders must ensure that they fill in the following document as part of Financial Proposal:

Bidders must submit full details of the pricing proposal as per Bill of quantities. Blank spaces will be regarded as incomplete. Should the bidder not charge for the service, the bidder must indicate that with a zero (0). Bidders must complete the entire Pricing Schedule

Table 5 : Bill of Quantities for activities of 40m2 house

Project title:	Construction of 75 Housing Units at Gasela village under Amahlathi Local Municipality
Tender No:	SCMU11-23/24-015

INDEX TO BILL OF QUANTITIES

Housing Contract

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Project title:	Construction of 75 Housing Units at Gasela village under Amahlathi Local Municipality
PRELIMINARIES	SCMU11-23/24-015

Item No.	Item Description	Unit	Qty	Rate	Amount
<u>SECTION 1</u>					
<u>PRELIMINARIES</u>					
<u>PRELIMINARIES</u>					
<u>PRELIMINARIES AND GENERAL</u>					
1	Provide for Preliminaries and all costs of a general nature that may affect the cost of the works in order to comply with the contractual conditions and which are not otherwise provided for in the compilation of this bid, including taking delivery, storing and safeguarding of materials, site establishment, setting out, welfare of workpeople, clearing and cleaning, supervision, attending site meetings, hoardings and gantries, provision of all tools, equipment, scaffolding, formwork and other temporary materials, provision of nails, screws, "Polyfilla", cleaning rags, turpentine, etc, water for the works, site ablution facilities, etc.	Item			
2	Community Liaison Officer	Sum	1		
3	Provision for relocation of beneficiaries	Item	1		
4	Health & Safety File	Sum	1		
5	Compliance to Health & Safety Specification	Sum	1		
TOTAL CARRIED TO SUMMARY					

Project title:	Construction of 75 Housing Units at Gasela village under Amahlathi Local Municipality
EARTHWORKS (PROVISIONAL)	SCMU11-23/24-015

Item No.	Item	SECTION 2 EARTHWORKS (PROVISIONAL) Description	Unit	Qty	Rate	Amount
		MAIN BUILDING SITE CLEARANCE 1 Clear site of all grass and vegetation to the width of 1.5 around the house. EXCAVATIONS, FILLING, ETC. EXCAVATIONS				
2		Excavate in earth to form straight rectangular trench not exceeding 2m deep for raft foundation.	m ³	10		
3		Excavate in earth to form straight rectangular trench not exceeding 2m deep for drainage pipes.	m ³	15		
4		Extra over excavation in earth for excavation in soft rock.	m ³	3		
5		Strip topsoil to an average depth of 150mm around the house.	m ²	38		
6		Extra over excavation in earth for excavation in soft rock.	m ³	2		
		FILLING				
7		Backfilling with imported material to a depth of 75mm.	m ³	4		
		COMPACTION OF SURFACES				
8		Trim filled area and compact surface to 90% (minimum) of MOD AASHTO maximum density. Compaction should be in layers not exceeding 150mm.	m ³	25		
		RISK OF COLLAPSE OF EXCAVATIONS				
9		Risk of collapse of excavation for trenches and holes, not exceeding 1.5m deep.	m ²	45		
		TOTAL CARRIED TO NEXT PAGE				

Project title:	Construction of 75 Housing Units at Gasela village under Amahlathi Local Municipality
EARTHWORKS (PROVISIONAL)	SCMU11-23/24-015

SECTION 2 Continued						
EARTHWORKS (PROVISIONAL) Cont..						
Item No.	Item	Description	Unit	Quantity	Rate	Amount
10		<u>KEEPING EXCAVATIONS FREE OF WATER</u> Allow for keeping excavations free of surface water (other than subterranean water), including stormwater and mud during the execution of the contract.	Item			
11		<u>FILLING</u> Backfilling to trenches, holes, etc., with selected material obtained from the excavations, spread, levelled, watered and compacted in layers to 93% (minimum) of modified AASHTO maximum density.	m ³			Rate Only
12		Filling under floors, steps, paving, etc. with selected material obtained from the excavations, spread, levelled, watered and compacted in layers to 93% (minimum) of modified AASHTO maximum density.	m ³	7		
13		100mm thick Bedding sand laid under 110 drainage pipes	m ³	2		
14		<u>COMPACTION OF SURFACES</u> Trim excavated area and compact surface to 90% (minimum) of modified AASHTO maximum density for Aprons around the house, 1000mm wide.	m ²	38		
TOTAL CARRIED TO SUMMARY						

Project title:	Construction of 75 Housing Units at Gasela village under Amahlathi Local Municipality
CONCRETE, FORMWORK and REINFORCEMENT	SCMU11-23/24-015

Item No.	Item	SECTION 3 CONCRETE, FORMWORK and REINFORCEMENT Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u> <u>CONCRETE</u>				
		<u>CONCRETE</u>				
1		In surface bed. (20 MPa Ready Mix)	m ³	9		
2		In sloping apron. (15 MPa)	m ³	3		
3		In step/ Ramp (15 MPa)	m ³	1		
		<u>SURFACE TREATMENT</u>				
4		Float exposed top surface of surface bed with a power float	m ²	40		
5		Float exposed top surface of dished apron with a steel float.	m ²	31		
6		Float exposed top surface of ramp with a steel float and form approved non-slip broomed top surface.	m ²			Rate Only
		<u>FORMWORK</u>				
		<u>FORMWORK</u>				
7		Smooth formwork to edge, etc., not exceeding 300mm high.	m	28		
		<u>REINFORCEMENT</u>				
8		Ref 193 rectangular welded mesh fabric reinforcement fixed horizontally.	m ²	40		
9		R08 steel reinforcement bars	kg	24		
10		Y12 steel reinforcement bars	m	100		
11		Binding wire	kg	5		
		<u>TEST CUBES</u>				
12		Prepare and cure 150mm concrete test cube.	No	3		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
MASONRY	SCMU11-23/24-015

Item No.	Item	SECTION 4 MASONRY Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		<u>BLOCKWORK</u>				
		<u>Blockwork in 390 x 190 x 140mm masonry units in Class II mortar</u>				
1		External Walls of 390 x 140 x 190mm concrete (Min 3.5 MPa) blocks laid with 10mm thick horizontal and vertical mortar joints in class II mortar on top of dpc with brick force built in every 2nd course and every course above windows and on gable. Allow for roof anchors.	m ²	77		
2		Internal walls of 390 x 90 x 190mm concrete (Min 3.5 MPa) blocks laid with 10mm thick horizontal and vertical mortar joints in class II mortar (SABS 1215)	m ²	31		
3		Supply and fit air-bricks on gable walls	No.	2		
		<u>REINFORCEMENT TO BLOCKWORK</u>				
4		120mm Galvanized brick Brickforce	m	201		
		75mm Galvanized brick force	m	83		
		Y-12 Steel Reinforcement bars	m	28		
5		<u>U-BLOCK</u> 140x 190mm precast concrete U-block with Y-12 reinforcement steel bar bedded in Class II mortar on top of openings	m	28		
6		90x 190mm precast concrete U-block with Y-12 reinforcement steel bar bedded in Class II mortar on top of openings	m	7		
7		115mm Beam filling, including jointing and pointing one side to a fair face.	m	28		
		<u>MISCELLANEOUS</u> <u>HOOP IRON TIES, CRAMPS, ETC</u>				
8		20mm wide galvanized pressed metal T Piece every 2nd course on perpendicular walls. (1.2mm thick)	No	42		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
<u>WATERPROOFING</u>	SCMU11-23/24-015

		<u>SECTION 5</u>				
		<u>WATERPROOFING</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		DAMP PROOF COURSE				
		<u>Sheet waterproofing</u>				
1		250-micron Damp proof membrane, laid under solid floor, etc.	m ²	45		
2		375-micron Damp proof course, bedded in Class II mortar, under walls on top of surface bed	m	40		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
<u>ROOF COVERINGS, ETC</u>	SCMU11-23/24-015

		<u>SECTION 6</u>				
		<u>ROOF COVERINGS, ETC.</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		PROFILED SHEETING OF METAL, FIBRECEMENT, PLASTIC, ETC.				
		<u>ROOF COVERINGS</u>				
1		Double Roman concrete roof tiles and V-ridge tiles (SABS 542), Bottom 2 rows of tiles are to be nailed and/or clipped to resist wind uplift with 2,8mm gauge Aluminium alloy serrated clout nails of the correct length to suit the profile or approved non-corrodible "storm clips".	m ²	51		
2		0.25mm Underlay waterproofing under roof tile membrane (SABS 952 -E) with minimum overlap of 150mm.	m ²	51		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
CARPENTRY and JOINERY	SCMU11-23/24-015

Item No.	Item	SECTION 7 CARPENTRY and JOINERY Description	Unit	Quantity	Rate	Amount
1		<u>MAIN BUILDING</u> <u>STRUCTURAL TIMBERS GRADE 5</u> <u>SABS APPROVED</u> <u>Sawn stress-graded softwood</u> 38 x 38mm Softwood battens (SABS 653) @ max 320 mm c/c fixed to timber roof trusses	m	200		
2		38 x38 mm Softwood brandering (SABS 653) fixed to underside of tie beams @max 400mm c/c in one direction only	m	113		
3		38 x 50mm tilting batten (SABS 653) at maximum 320c/c, fixed to end of roof trusses	m	16		
4		38 x114mm continuous bracing members nailed to underside of Rafter at approximately 45°	m	30		
7		76 x 50mm Wallplate, including bedding on masonry in Class 2 mortar	m	13		
8		Prefabricated Roof Trusses Engineered in accordance with part A & L of National Building Regulations with bracings, Roof pitch to be 17degrees on a span of 6000mm including roof ties.	No	6		
9		<u>DOORS, WINDOWS, SASHES, ETC.</u> 813mm x 2.032m x 42mm Masonite faced hollow core internal door	No	3		
10		813mm x 2.032m x 42mm framed, ledged, braced and battened solid meranti external door	No	2		
11		<u>FRAMES, RAILS, SKIRTINGS, ETC.</u> <u>Fibre cement</u> 80x200mm F.C. barge boards, screwed etc. to end of 44x70mm rain and predrilled 38x38mm brandering @640mm c/c with 19mm diameter washered brass screw. P.V.C. apex and No.635-23 H profile joiners throughout	m	16		
		225 x 15mm Fascia fixed to timber, including H-profile non-corrosive metal cover strips at butt joints.	m	16		
		TOTAL CARRIED TO SUMMRY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
CEILINGS, PARTITIONS and ACCESS FLOORING	SCMU11-23/24-015

		<u>SECTION 8</u>				
		<u>CEILINGS, PARTITIONS and ACCESS FLOORING</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		<u>CEILINGS</u>				
		<u>Nailed-up ceilings</u>				
1		6,4mm thick gypsum ceiling boards (SABS 266) galvanized clout nailed at 150mm c/c to 38x38mm softwood brander (SABS 653) fixed to underside of tie beams at maximum 400mm c/c in one direction only	m ²	40		
		<u>Cornices</u>				
2		Fix 38x38mm softwood brander around ceiling edges for 75mm gypsum coved cornice all round, galvanized clout nailed at 300mm c/c.	m	65		
		<u>INSULATION</u>				
3		135mm thick x 750mm wide lightweight compressible mineral fibre insulation (SABS 1381 - 1) laid on top of the ceiling between trusses	m ²	40		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
FLOOR COVERINGS, WALL LININGS, ETC	SCMU11-23/24-015

		<u>SECTION 9</u> <u>FLOOR COVERINGS, WALL LININGS, ETC.</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
1		<u>MAIN BUILDING</u> <u>FLOOR COVERINGS</u> <u>Grade B - Ceramic Floor Tiles</u> <u>400mm x 400mm</u>	m ²	25		Rate Only
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
METALWORK	SCMU11-23/24-015

		<u>SECTION 10</u>				
		<u>METALWORK</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		<u>DOOR FRAMES</u>				
1		Set up and build into masonry, rebated timber door frame with cill for size 813x 2032mm External door frame.	No	2		
2		Set up and build into masonry, rebated timber door frame without cill for size 813x 2032mm Internal door frame.	No	3		
		<u>DOOR LOCK</u>				
3		Union - Three lever lockset (External) include handling and door furniture	No	2		
4		Union -Two lever lockset (Internal) include handling and door furniture	No	3		
5		38mm diameter rubber door stopper	No	5		
6		76mm Meranti weatherboard screwed and plugged to door	No	2		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
Aluminum	SCMU11-23/24-015

		<u>SECTION 11</u>				
		<u>Aluminium</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		<u>WINDOWS, ETC.</u>				
		Supply and fit Bronze or Natural SABS approved Aluminium windows with all necessary fittings, glazing and window handles				
1		Bathroom - 1 Opener Aluminium window with 4mm obscure glazing - 600mm x 900mm	No	1		
2		Kitchen - 1 Opener Aluminium window with 4mm clear float glazing - 600mm x 1200mm	No	1		
3		Bedroom - 2 Opener Aluminium window with 4mm clear float glazing - 600mm x 1500mm	No	2		
4		Living area - 4 Opener Aluminium window with 4mm clear float glazing - 1200mm x 1500mm	No	1		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
PLASTERING	SCMU11-23/24-015.

		<u>SECTION 12</u>				
		<u>PLASTERING</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
1		12mm thick smooth cement plaster in class II mortar external walls including all reveals.	m ²	73		
2		12mm thick smooth cement plaster in class II mortar on both internal walls include internal wall of 140mm block including all internal reveals.	m ²	122		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
PAINTWORK:	SCMU11-23/24-015

SECTION 13 PAINTWORK						
Item No.	Item	Description	Unit	Quantity	Rate	Amount
1		<u>MAIN BUILDING</u> <u>INTERNAL CEILINGS</u> Apply Two coats of interior quality acrylic paint on fibre cement ceiling, including touching up cover strips, etc., with self-etching primer.	m ²	40		Rate Only
2		<u>INTERNAL WALLS</u> Internal walls to receive one undercoat and two coats of an approved PVA paint of approved colour on plastered walls	m ²	122		
3		<u>EXTERNAL WALLS</u> Paint external Walls with under coat and two coats of quality paint	m ²	73		
4		<u>EXPOSED ROOF SPROCKETS</u> One coat of pink wood primer, and apply min two coats of creosote to all exposed timber.	m ²	2,5		
5		Ditto, not exceeding 300mm girth and not adjoining similarly painted work.	m	n/a		
6		<u>EXTERNAL DOORS</u> Apply one coat of linseed oil and then two coats of clear varnish paint to doors.	m ²	8		
7		Apply 1 coat of steel primer and two coats of gloss enamel paint to door frames	m ²	2		
8		<u>INTERNAL DOORS</u> One coat of wood primer and two coats of gloss enamel paint on general surface of doors.	m ²	11		
9		<u>STEEL WINDOWS and DOOR FRAMES</u> One coat of calcium plumbate primer, one coat of universal undercoat and two coats of gloss enamel paint on window with glazing bars and burglar bars. (Measured over the full flat area of both sides)	m ²	9		
10		<u>FIBRECEMENT FASCIAS and BARGE BOARDS</u> Two coats of exterior quality acrylic paint on eaves or verge boarding, including priming cover strips with self-etching primer.	m ²			
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
ELECTRICITY	SCMU11-23/24-015

		<u>SECTION 14</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>MAIN BUILDING</u>				
		<u>ELECTRICAL WIRING, METER BOXES ETC</u>				
1		Allow for disconnecting the existing electrical wires to the meter box and removal of the existing meter box to safe storage area for later reuse.	Item	1		
2		Allow for installation of the same meter box that was removed and connection of the electrical wires on the newly built House.	Item	1		
3		Allow for electrical Tubing of the house including installation of at least 1 external light over the front door, 1 external light (with light switch) over the rear (Kitchen) door (with light switch), 2 plug points in the Kitchen, 2 plug points in the living room, 1 plug point for each of the two bedrooms, 1 light and switch for each of the two bedrooms, 1 light and switch for the bathroom, 1 light and two switches for external and internal lights for the Kitchen and Living areas.	Sum	1		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
VIP TOILET	SCMU11-23/24-015

		<u>SECTION 15</u>				
		<u>VIP TOILET</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
1		<u>VIP TOILET</u> <u>PIT EXCAVATION (PROVISIONAL)</u> Excavate in pickable material n/e 2m deep for toilet pit.	m ³	3		
2		<u>PIT LINING</u> Precast Ferrocement Lining as per manufacturer's specifications	No	1		
3		<u>TOP STRUCTURE WITH ROOF</u> MK4 Precast concrete top structure with Base slab, concrete roof, stainless steel door, 2,7m Black U.V resistant vent pipe with cowl and gauze, pedestal with seat and lid and 5L hand wash reservoir. The toilet should include all necessary accessories, fittings and screws for assembly.	Item	1		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
TANK AND TANK STAND	SCMU11-23/24-015

SECTION 16						
TANK AND TANK STAND						
Item No.	Item	Description	Unit	Quantity	Rate	Amount
		<u>TANK STAND</u>				
		<u>EXCAVATIONS, FILLING, ETC.</u>				
		<u>EXCAVATIONS</u>				
1		Excavate in earth to form straight rectangular trench not exceeding 2m deep for footing.	m ³	3		
		<u>FILLING AND COMPACTION</u>				
2		Backfilling with imported material and compact surface to 95% (minimum) of MOD AASHTO maximum density. Compaction should be in layers not exceeding 150mm.	m ³	3		
		<u>CONCRETE</u>				
3		In surface bed. (20 MPa)	m ³	0,5		
4		In footing. (20 MPa)	m ³	0,75		
		<u>REINFORCEMENT</u>				
5		Ref 245 rectangular welded mesh fabric reinforcement fixed horizontally.	m ²	4		
6		R08 steel reinforcement bars	kg	17		
7		Y12 steel reinforcement bars	kg	14		
8		Binding wire	kg	0,5		
		<u>BLOCKWORK</u>				
9		<u>Blockwork in 390 x 190 x 140mm masonry units in Class II mortar</u>				
10		Walls of 390 x 140 x 190mm concrete (Min 3.5 MPa) blocks laid with 10mm thick horizontal and vertical mortar joints in class II with brick force built in	m ²	3		
		<u>REINFORCEMENT TO BLOCKWORK</u>				
11		120mm Galvanized brick force	m	8		
		TOTAL CARRIED TO NEXT PAGE				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
TANK AND TANK STAND:	SCMU11-23/24-015

		<u>SECTION 2 Continued</u>				
		<u>TANK AND TANK STAND</u>				
Item No.	Item	Description	Unit	Quantity	Rate	Amount
12		PLASTERING Backwash on external walls	m ²	3		
13		<u>RAINWATER GOODS</u> Supply and fit 125mm dia. half round PVC gutters, fixed with brackets and stop ends and gutter outlet. All gutters to be fitted to manufacturer's specification.	Sum	1		
14		Supply and fit downpipes with swan-neck, including downpipe shoe directing water to the tank	Sum	1		
15		<u>TANK</u> 2500 Litre vertical "JOJO" Tank or similar approved water tank complete with brass tap, fittings and tied down to the tank stand with 4mm galvanized steel wire	No.	1		
		TOTAL CARRIED TO SUMMARY				

Project title:	Construction of 75 Housing Units at Gasela Village under Amahlathi Local Municipality
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FINAL SUMMARY

SCMU11-23/24-015

FINAL SUMMARY

ITEM NO.	DESCRIPTION	PAGE #	TOTAL
1	PRELIMINARIES	9	
2	EARTHWORKS (PROVISIONAL)	10 - 11	
3	CONCRETE, FORMWORK and REINFORCEMENT	12	
4	MASONRY	13	
5	WATERPROOFING	14	
6	ROOF COVERINGS, ETC.	15	
7	CARPENTRY and JOINERY	16	
8	CEILINGS, PARTITIONS and ACCESS FLOORING	17	
9	FLOOR COVERINGS, WALL LININGS, ETC.	18	
10	METALWORK	19	
11	Aluminium	20	
12	PLASTERING	21	
13	PAINTWORK	22	
14	ELECTRICITY	23	
15	VIP TOILET	24	
16	TANK AND TANK STAND	25 - 26	
	<u>CONTINGENCIES</u>		
	Allow the sum of 10% (ten percent) of the above Sub-total for Contingencies to be spent as the Engineer may direct and to be deducted in whole	R	
		R	
	GRAND TOTAL PER UNIT		
	GRAND TOTAL (75 UNITS) Carried to part C1.1 Form of Offer and Acceptance	R	

8. PAYMENT MILESTONES

8.1 Payment will only be made upon the completion of milestones (payment milestones) and payment guideline as follows:

Table 6 : Payment Milestones and Price Guidelines

ITEM	MILESTONE	UNIT	QUANTITY	PERCENTAGE PAYABLE
1	FOUNDATION/ SLAB – MODIFIED – H2 (EARTHWORKS, CONCRETE & REINFORCEMENT)	No	1	22%
2	WALL PLATE (BRICKWORK, DOOR & WINDOW FRAMES)	No	1	22%
3	ROOF (STRUCTURE, COVERING & BEAM FILLING)	No	1	22%
4	COMPLETION (CEILING & INSULATION, FINISHING'S, APRONS, PLASTERING & PAINTING, ELECTRICAL, FASCIA & BARGE BOARDS)	No	1	22%
5	WATER TANK WITH STAND	No	1	5%
6	VIP TOILETS	No	1	5%
7	MONTHLY PROGRESS REPORTING AND EXTENDED PUBLIC WORKS PROGRAM (EPWP) REPORTS	No	1	0.2%
8	OBTAINING OF FUR'S FROM NHBRC, COCS, HAPPY LETTERS AND COMPLETION CERTIFICATES	No	1	0.8%
9	IMPLEMENTATION OF OCCUPATIONAL HEALTH AND SAFETY PLAN	No	1	0.5
10	IMPLEMENTATION OF ENVIRONMENTAL MANAGEMENT PLAN	No	1	0.5
TOTAL		NO.	1	100 %

NB: A sectional completion plan must be provided as a proposal by the contractor, agreed upon and approved by the Department. A written approval of the sectional completion plan must form part of the contract. The minimum market related rate per unit for this project is **R 185 000.00** and this include all extra ordinary site conditions i.e double handling, difficult terrain and all Geo Technical site conditions."

9. EVALUATION CRITERIA

ECDHS has set minimum standards (Stages) that a bidder needs to meet in order to be evaluated and selected as a successful bidder. The minimum standards consist of the following:

Table 7: Evaluation stages

(STAGE 0): Administrative compliance	(STAGE 1): Price and Specific goals Evaluation	(STAGE 2): Risk Assessment
Bidders must submit all documents as outlined in Table 10 below	Bidders will be evaluated in terms of section 5 of the PPPFA 2000, Preferential Procurement Regulations, 2022.	Bidders will be evaluated in terms risk. Bidders that fail to meet the risk criteria will be considered to containing a potential high risk level and will not be considered for appointment

9.1 STAGE 0 – ADMINISTRATIVE COMPLIANCE

9.1.1 Without limiting the generality of ECDHS's other critical requirements for this Bid, bidders must submit the documents listed in the Table below. All documents must be completed and signed by the duly authorised representative of the prospective bidder. During this phase, bidders' response will be evaluated based on compliance with the listed administration and mandatory bid requirements. In case of a Joint Venture/Consortium all parties are expected to submit individual documentation:

Table 8: Administrative compliance

No	Document that must be submitted	Explanatory Information
1	SBD1: Invitation to tender	Complete and sign the supplied proforma document
2	SBD2: Tax clearance certificate	Provide proof of Tax compliance with the South African Revenue Service (SARS)
3	SBD4: Declaration of interest	Complete and sign the supplied proforma document
4	SBD6.1: Preference points claim form;	Complete and sign the supplied proforma document
5	SBD6.2: Declaration certificate for local production and content for designated sectors and Annexure A	Complete and sign the supplied proforma documents. Evaluation of local production and content
6	Bill of quantities and summary & form of offer	Submit full details of the pricing proposal as per Bill of quantities. Blank spaces will be regarded as incomplete. Should the bidder not charge for the service, the bidder must indicate that with a zero (0). Bidders must complete the entire Pricing Schedule
7	National home builders registration council (NHBRC) certificate	Bidders must submit a valid International NHBRC certificate (certified copy) at closing date. The Department will verify the NHBRC certificate prior/during evaluation. Non compliance will lead to elimination.
8	Central supplier Database (CSD) registration	Service Providers must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered, prior to submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit CSD printout as proof of registration.
9	Annexure A: Performance report	Completed performance reports must be submitted together with the bid proposal,

		failure to submit will result in non-allocation of points
10	Annexure B: Intent to form Joint venture consortium agreement	The joint venture and/or consortium agreements must clearly set out the shareholding and roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement. A signed agreement will be expected to be submitted prior award of contract.

9.1.2 Evaluation for local production and content for designated sectors.

9.1.2.1 On local content designated items, only locally produced goods or services with a stipulated minimum threshold for local production and content of 100% will be considered.

9.1.2.2 The relevant designated sector: Steel Components and Plastic pipes and fittings. The minimum threshold for local production and content: 100%: - Reinforcing Bars (100%) Door and Window Frames (100%) Roof Trusses (100%) Joining Connection Components (100%) and Plastic pipes and fittings (100%);

9.1.2.3 Exchange rate to be used for the calculation of local content (local content and local production are used interchangeably) must be the exchange rate published by the SARB at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

- 9.1.2.4** Failure to indicate minimum percentage (%) or not meeting minimum percentage for local content will automatically invalidate the bid for further consideration.
- 9.1.2.5** If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorization from the DTI should there be a need to import such raw material or input and a copy of this authorization letter must be submitted together with the bid document at the closing date and time.
- 9.1.2.6** The main contractor may not sub contract work to an extent that the local content and production is compromised. The conditions and rules applying to the main bidder on local production and content also apply to the sub-contractor(s).
- 9.1.2.7** For further information, bidders may contact the Steel products and components unit within DTI at 012 394 5157
- 9.1.2.8** Bidders must complete SBD 6.2 with Annexure C and it must be submitted with the bid at the closing date and time Bids which have not scored the required minimum percentage of 100% for Local Production and content will be disqualified unless the bidder obtains exemption form DTI at this stage. Only qualifying bids will proceed to the evaluation on price and specific goals.

9.2 STAGE 1: PRICE AND SPECIFIC GOALS EVALUATION

- 9.2.1** Regulation 3 of the Preferential Procurement Policy Framework Act 2000: Preferential Procurement Regulations 2022, (the Regulations) stipulates that an organ of state must, prior to making an invitation for tenders, determine and stipulate the appropriate preference point system to be utilized in the evaluation and adjudication of tenders. If there is uncertainty on the preference point system to be applied,

institutions must advertise the tender indicating that the tender will be evaluated on either the 80/20 or 90/10 preference point system.

9.2.2 If it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.

9.2.3 Regulation 5 and 6 stipulates that the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

9.3 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

$P_{\min}$ = Price of lowest acceptable bid

9.3.1 POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 9: Specific goals allocated points

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points allocated (90/10 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women owned Organizations	8	3	
Youth	4	2	
People with Disability	2	2	
Locality: Eastern Cape	5	2	
Military Veterans	1	1	

9.3.2 CLAIMING OF PREFERENCE POINTS

9.3.2.1 Preference points allocated for women may be claimed if there is sufficient evidence that such woman has ownership of 51% or more of the enterprise shareholding. Bidders must submit proof in a form of valid Central Supplier Database (CSD) supplier profile that outlines the ownership of the organisation.

9.3.2.2 Preference points allocated for persons with disabilities may only be claimed if there is sufficient evidence that such person has ownership of 51% or more of the enterprise shareholding. Bidders must submit proof in form of a medical certificate / letter not older than 6 months from a registered medical practitioner (Practitioner number, contact details to be stated on correspondence) detailing the disability. The Medical certificate will only be used for evaluation purposes.

9.3.2.3 Preference points allocated for promotion of youth may only be claimed if there is sufficient evidence that such youth has ownership of 51% or more of the enterprise shareholding. Bidders must submit proof in a form of valid Central Supplier Database (CSD) supplier profile that outlines the ownership of the organisation.

9.3.2.4 Preference points for Locality may be allocated for promotion of enterprises located within the Eastern Cape Province may be claimed by submission of proof that the enterprise is located within the borders of Eastern Cape Province. This includes an enterprise whose head office may be situated in another province but has a fully-fledged branch within Eastern Cape Province. Enterprises located outside the borders of the Eastern Cape Province and who only appoints agents and or commission warehouses in this municipal area are expressly excluded from claiming points for this goal. Bidders must submit proof of the Company's Registered Offices. Proof of rate statement, lease agreement or confirmation of locality from local authority.

9.3.2.5 Preference points allocated for Military Veterans may only be claimed if there is sufficient evidence that such person has ownership of 51% or more of the enterprise shareholding. Bidders must submit proof in terms confirmation letters from the Department of Military Veterans.

NB: Bidders must provide sufficient proof and supporting documentation in respect of the above evaluation criteria and specific goals evaluation. Bidders who do not submit the required information shall not be scored for the respective/relevant evaluation criteria. In a case of a joint venture and/or consortium the agreements must clearly set out the shareholding and roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. Failure to submit shareholding will result in non-allocation of points

9.4 STAGE 2: OBJECTIVE CRITERIA/RISK ASSESSMENT

9.4.1 The Department reserves the right not to appoint the highest scoring bidder, in a case where the bidder has quoted below the minimum market related amount of **185 000.00 per unit**. The market related price includes all extra ordinary development site conditions i.e. double handling, difficult terrain, scatterdness of sites, creation of access roads and all geo technical site conditions.

9.4.2 Risk analysis:

9.4.2.1 The Department has the right to conduct a risk analysis on shortlisted bidders including verification through contractors site visit and conduction of loco inspection. The loco inspection will be conducted for verification of:

9.4.2.2 Plant and equipment

9.4.2.3 Completed projects (site visits)

9.4.2.4 Personnel

9.4.3 The risk assessment implies a systematic identification and judgement of potential risks levels to create a foundation decision making.

9.4.4 The risk analysis will be conducted on the bidder's quality of work and performance on previous completed projects not older than five (05) years starting from 2018 to the date of advert of the bid. Bidders must submit all three (03) documents listed below on Table 12 for each project to be assessed for risk. Failure to submit all documents will result in non-allocation of points:

Table 10: Document that must be submitted for risk analysis

No	Document that must be submitted	Explanatory Information
1	Appointment letters.	Bidders must submit appointment letters of previous or current project undertaken that will utilised for assessment of risk
2	Performance reports which must reflect 50% completion (Attached on bid document as Annexure A),	Bidders must submit performance reports on previous or current similar projects undertaken. Reports must be completed and signed by client with contactable references.
3	Practical completion certificates or final completion certificates	Bidders must submit Practical completion certificates or final completion certificates on similar previous or current project undertaken. Reports must be completed and signed by client with contactable references.

9.4.5 Performance reports are attached as Annexure A of the bid document and must be completed signed and stamp by the client.

9.4.6 Completed performance reports must be submitted together with the bid proposal, failure to submit will result in non-allocation of points. Bidders that fail to submit performance reports will be considered as high risk as the Department will be unable to satisfy itself.

9.4.7 Where information provided for loco inspections and performance reports are found to be fraudulent or there's misrepresentation of information, the Department will eliminate the bidder from further evaluation.

9.4.8 Risk assessment scorecard

9.4.8.1 The risk assessment score card will focus on the following risk factors.

9.4.8.1.1 Performance on pervious projects.

9.4.8.1.2 Quality standard of completed projects this refers to assessment of quality, contract extension and variation orders.

9.4.8.2 Risk will be assessed through scoring risk levels as below:

9.4.8.2.1 Poor = 04 points

9.4.8.2.2 Fair= 03 points

9.4.8.2.3 Good = 02 points

9.4.8.2.4 Excellent = 01 points

9.4.8.3 The score of seven (07) points will be maximum risk level the Department is willing to accept.

9.4.8.4 Bidders who score a total of eight (08) points and above will be considered to containing a potential significant to sever risk level and will not be considered for appointment.

Table 11: *Risk assessment scorecard*

RISK ASSESSMENT SCORECARD			
Risk level	Risk description	Performance on previous project	Quality
4– Poor	Risk that will have a severe impact on achieving desired results to the extent that one or more of its critical outcome objectives will not be achieved	Project not completed 181 days or more past the stipulated time frames.	Project completed/not completed with outstanding compliance issues
3 – Fair	Risk that will have a significant impact on achieving desired results, to the extent that one or more stated outcome objectives will fall below acceptable levels.	Project completed within 91 to 180 days past the stipulated time frames.	Project completed with partially resolved compliance issues
2 - Good	Risk that will have a Moderate impact on achieving desired results, to the extent that one or more stated outcomes objectives will fall below goals but above minimum acceptable levels	Project completed within 90 days past the stipulated time frames.	Project completed with minor resolved compliance issues
1 – Excellent	Risk has little or no impact on achieving outcome objectives	Project completed within the stipulated time frames.	Project completed with no outstanding compliance issues

- 9.4.9** The Department reserves the right not to appoint the highest points scorer if the tenderer has already been awarded another project from the Eastern Cape Department of Human Settlements (ECDHS) and has not achieved 50% completion of the awarded project (signed performance reports to be provided).
- 9.4.10** If a bidder has been awarded a project from the ECDHS and has not achieved 50% completion on the awarded project. The bidder will be eliminated from further evaluation
- 9.4.11** Where the highest point scorer declines the appointment, the second highest point scorer will be considered, and if the second highest scorer declines the appointment the third highest point scorer will be considered and if the third highest points scorer declines the bid will be cancelled and re-advertised.
- 9.4.12** The Department will not negotiate a price higher than that quoted by the bidder.
- 9.4.13** The minimum market related amount of **R185 000.00 per unit** will be utilized as the minimum related price.
- 9.4.14** If the price offered by a tenderer scoring the highest points is above the market related price,
- 9.4.15** The Department may
- 9.4.15.1** Negotiate a market-related price with the tenderer scoring the highest points;
- 9.4.15.2** If the tenderer scoring the highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the second highest points;

9.4.15.3 If the tenderer scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points and if the third highest points scorer does not agree to a market related price the bid will be cancelled and re-advertised.

9.4.16 In an event where the Department has advertised more than one (01) tender on a single notice, the highest scoring bidder will be awarded one tender of the tenders advertised. If a single bidder has scored the highest points on multiple tenders the Department will enter into negotiations with the bidder to give waiver to award the second highest scoring bidder up to the third highest points scorer.

10. LEGALITIES OF CONTRACT AND TENDER RULES

10.1 GENERAL CONDITIONS OF CONTRACT

10.1.1 The JBCC shall apply.

10.2 SPECIFIC CONDITIONS OF THE CONTRACT

Special Conditions that apply to this contract are as follows:

10.2.1 The contractor will have to sign a valid contract agreement with the DoHS immediately upon approval of the award.

10.2.2 The contractor will be liable for any recollection of missing data, as a result of poor completion of questionnaire by the appointed entity;

10.2.3 Copyright of the reports to be delivered by the bidder to the Department will vest upon the Department on acceptance of the final reports.

10.2.4 Department reserves the right to conduct risk analysis on whether to appoint a contractor or not.

10.2.5 The contractor must have access to internet as basis of communication (email).

10.2.6 The contractor will draft and submit its own detailed Bill of Quantities

(BOQ).

- 10.2.7** The contractor will furnish the Department with an invoice upon Completion of each milestone (along with other required supporting documentation).
- 10.2.8** Contractor will be required to attend an initial meeting organized by the ECDHS to introduce the relevant project stakeholders.
- 10.2.9** The contractor will be liable for any recollection of missing data because of poor completion of questionnaire by the appointed entity.
- 10.2.10** Tariffs must not exceed the tariffs published by ECSA, DPSA or the Department of Public Works for specified Consultant's categories.

11. DURATION OF THE PROJECT

The duration of the project (Implementation) is expected to be for period of Thirty-six (36) months.

12. RETURNABLE SCHEDULES

The contractor must ensure that the following documents are completed and returned with the bid proposal:

- 12.1** SBD 1: INVITATION TO TENDER.
- 12.2** SBD 2: TAX CLEARANCE CERTIFICATE.
- 12.3** SBD 4: DECLARATION OF INTEREST.
- 12.4** SBD 6.1: PREFERENCE POINTS CLAIM FORM.
- 12.5** SBD 6.2: DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS.
- 12.6** FINAL SUMMARY & FORM OF OFFER.

13. COLLECTION OF BID DOCUMENTS

Bid documents will be available from the **30 June 2023** on the on Departmental website (www.ecdhs.gov.za).

14. SUBMISSION OF BID PROPOSALS

14.1 Bid proposals must be deposited in a Bid Box (that is accessible 24 hours) situated at the Ground Floor, Department of Human Settlements, Steve Tshwete Houses, 31–33 Phillip Frame Road, Waverley Park, Chiselhurst, East London.

14.2 It is the responsibility of the bidder and that of the courier in case of couriered bids to ensure that the bid is deposited in the bid box and not submitted to officials. The Department will not take any responsibility for bids not deposited in the bid box.

14.3 The Department will not take any responsibility for the posted bids that are not in the bid box during the closing time and date it is therefore the responsibility of the bidder to ensure that the bid is delivered on the bid box on or before the closing date and time.

14.4 Bid proposals must be submitted in a sealed envelope clearly marked with bidders' details as follows:

SCMU11-23/24-015: GASELA 75 HOUSING PROJECT: APPOINTMENT OF A CONTRACTOR FOR THE CONSTRUCTION OF 75 HOUSING UNITS AT GASELA VILLAGE IN AMAHLATHI LOCAL MUNICIPALITY

14.5 Faxed or emailed bid proposals will not be accepted. The Technical Proposal envelope may be opened in public on the closing day.

15. BID VALIDITY

This bid will be valid for one hundred and twenty (120) days after the closing date.

19. FINAL SUMMARY AND FORM OF OFFER

Table 12 :Final Summary and Form of Offer

FINAL SUMMARY & FORM OF OFFER		
SCMU11-23/24-015: GASELA 75 HOUSING PROJECT: APPOINTMENT OF A CONTRACTOR FOR THE CONSTRUCTION OF 75 HOUSING UNITS AT GASELA VILLAGE IN AMAHLATHI LOCAL MUNICIPALITY		
NO.	ITEM	TOTAL
1.	CONSTRUCTION	
TOTAL = R		
TOTAL ABOVE IN WORDS		

SIGNED BY/ON BEHALF OF THE BIDDER

--

NAME

--

SIGNATURE

--

DATE

COMPANY STAMP

20. ANNEXURE A

PERFORMANCE REPORT

CONFIDENTIAL

This performance report should be completed and submitted with the bid proposal. Submission of this report is essential to assist the Department to make procurement decisions based on the most objective information. This may influence matters such as the offering of tendering opportunities; award of contracts; assessment.

Contract Details

Contract No:

Contract Title			
Original Contract Price			
Date of Contract		Original Date for Completion	

Contractor Details

Total extensions of time approved		Extended Contractual Completion Date	
Predicted Date for Completion		Actual Date of Completion	

Reference's Details

Name of Organisation				
Organisation's Representative	Name			
	Position			
	Tel		Mobile	
	Email			

Performance Report

Evaluation Criteria	N/A	Excellent	Good	Fair	Poor	
Time Management	☐	☐	☐	☐	☐	☐
Standard of Work/Quality of workmanship	☐	☐	☐	☐	☐	☐
Personnel	☐	☐	☐	☐	☐	☐
Subcontractor Mgmt	☐	☐	☐	☐	☐	☐
Plans and Designs	☐	☐	☐	☐	☐	☐

Definition and Relative Weighting of Grading

Grading	Definition	Rating*
Excellent	Risk has little or no impact on achieving outcome objectives	1
Good	Risk that will have moderate impact on achieving desired results, to the extent that one or more stated outcomes objectives will fall below goals but above minimum acceptable levels	2
Fair	Risk that will have a significant impact on achieving desired outcomes, to the extent that one or more stated outcome objectives will fall below acceptable levels.	3
Poor	Risk that will have a severe impact on achieving desired outcomes, to the extent that one or more of the critical outcome objectives will not be achieved	4

Overall Comments on Performance

Reference's opinion

I have attached further information ☐

SIGNED BY/ON BEHALF OF THE CLIENT

NAME

SIGNATURE

DATE

COMPANY STAMP

21. ANNEXURE B:

INTENT TO FORM JOINT VENTURE/ CONSORTIUM

PREAMBLE

This agreement is made and entered into by and between

.....
.....
.....

of the first part and

.....
.....
.....

of the second part.

Whereas the foregoing parties have resolved to form a Joint Venture under the title of

.....
.....
.....

for the exclusive purposes of securing and/or executing the Contract to be awarded by

Eastern Cape Department of Human Settlements

for (brief description of Contract)

.....
.....
.....
.....

Shareholdings for each JV/Consortium Members

Members	Shareholding	Signature of representative

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EASTERN CAPE DEPARTMENT OF HUMAN SETTLEMENTS							
BID NUMBER:	SCMU11-23/24- 015	CLOSING DATE:	20 July 2023	CLOSING TIME:	11H00		
DESCRIPTION	Gasela 75 housing project: Appointment of a contractor for the construction of 75 housing units at Gasela village in Amahlathi local municipality						
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT							
DEPARTMENT OF HUMAN SETTLEMENTS							
31-33 PHILLIP FRAME ROAD, STEVE TSHWETE BUILDING, GROUND FLOOR							
WAVERLY PARK							
EAST LONDON							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	MR. XOLILE MPUPA			CONTACT PERSON	Mr U Pambo		
TELEPHONE NUMBER	043 711 9641			TELEPHONE NUMBER	082 040 3019		
FACSIMILE NUMBER	043 711 9796			FACSIMILE NUMBER	N/a		
E-MAIL ADDRESS	XolileM@ecdhs.gov.za			E-MAIL ADDRESS	UnathiP@ecdhs.gov.za		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:		MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT			[TICK APPLICABLE BOX]	
	☐ Yes ☐ No					☐ Yes ☐ No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]							
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]			ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO			
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO			
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO			
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.							

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{80/20 \cdot Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women owned Organizations	4	8		
Youth	2	4		
People with Disability	1	2		
Locality: Eastern Cape	2	5		
Military Veterans	1	1		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
_____	_____ %
_____	_____ %
_____	_____ %

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):
.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of (name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017

promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Commodity	Components	Local Content Threshold
Steel and plastic pipes and fittings	Reinforcing Bars (100%) Door and Window Frames (100%) Roof Trusses (100%) Joining Connection Components (100%) and Plastic pipes and fittings (100%);	100%

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER
LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF
EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY
(CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):
.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned,(full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned,(full names),
do hereby declare, in my capacity as
of(name of bidder
entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5

of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

SAT 1285.2011

(C1)	Tender No.
(C2)	Tender description:
(C3)	Designated product(s)
(C4)	Tender Authority:
(C5)	Tendering Entity name:
(C6)	Tender Exchange Rate:
(C7)	Specified local content %

Note: VAT to be excluded from all calculations

Gap

(C21) Total Exempt Imported

	(C22) Total Tender value net of exempt imported content
Value added tax	0.00
Excise duty	0.00
Total tender value	0.00

(Q3) Total imported containers

(124) Total local content

average local content % of tender

Order:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder