Newcastle Municipality

Ref No:	(T) 9/2 – A028-2020/2021 RFQ05
Enquiries:	ZS JELE
Tel:	
Fax:	034 – 328-7797

Private Bag X6621
NEWCASTLE
2940

REGISTERED POST

ENDELA TRADING t/a NOSIZWE THABEKHULU
House No 776
Section 1
Madadeni
2951

Tel: 079 911 0355
Email: endelatrading@gmail.com

Dear Sir/Madam

INSTRUCTION LETTER - BID NO A028-2020/21 RFQ05: FRAMEWORK CONTRACT FOR SUPPLY, DELIVERY AND OFFLOADING OF ROAD CONSTRUCTION MATERIAL AND PRECAST CONCRETE PRODUCTS FOR MAINTENANCE OF NEWCASTLE ROADS FOR A PERIOD OF 36 MONTHS

This letter serves to inform you that **ENDELA TRADING t/a NOSIZWE THABEKHULU** has been appointed as preferred bidder for the above-mentioned bid.

The details of this appointment are as follows:

NAME OF BIDDER	BID AMOUNT	CONTRACT DURATION
ENDELA TRADING t/a NOSIZWE THABEKHULU	R3 878 200.00	Once-off

Notwithstanding the above, kindly note the following:

1. Payments due to you will only be made once all contractual documentation are in order which document may include, but not limited to, the provision of guarantees, insurances, signing of the service level agreement, etc.

2. There is no commitment from the Municipality to allocate work in relation to this award as service providers from the approved list will be allocated work as and when work become available.

3. Payments due to you will only be made once all contractual documentation are in order which document may include, but not limited to, the provision of guarantees, insurances, signing of the service level agreement, etc.

4. Payments will only be made following the submission of an invoice for services rendered or goods delivered. Such invoice must be submitted to scm@newcastle.gov.za or delivered by hand to the Supply Chain Management Unit, Office B218, 2nd floor, Newcastle Civic Centre, Tower block, Newcastle Municipality.

5. Where practical, the goods or services must be supplied only on receipt of the purchase order and reference number for such purchase order must be quoted in the invoice for the resultant delivery. All requests for delivery of goods or services without a purchase order must only be delivered on approval by the Director: Supply Chain Management.

We look forward to you making necessary arrangements to sign the contract (MBD 7) by contacting the writer of this letter.

Yours faithfully

Z.W. MCINEKA
MUNICIPAL MANAGER:
NEWCASTLE MUNICIPALITY

DATE 01/09/2022