



health

Department:
Health
REPUBLIC OF SOUTH AFRICA



REQUEST FOR PROPOSALS (RFP)

APPOINTMENT OF A CONSULTANT

DEVELOPMENT OF THE NATIONAL MULTISTAKEHOLDER YOUTH HIV PREVENTION AND WELLNESS COMMUNICATION STRATEGY (2026–2030)

1. INVITATION TO QUOTE

The National Department of Health (NDoH) hereby invites suitably qualified and experienced service providers/individual consultants to submit proposals for the review and update of the National Multistakeholder Youth HIV Prevention and Wellness Communication Strategy (2026–2030).

2. BID DETAILS

Item	Description
Bid Title	Appointment of a Consultant: National Multistakeholder Youth HIV Prevention and Wellness Communication Strategy (2026–2030)
Bid Number	DoH 316/2026-27
Issue Date	07.08.2024
Closing Date	20.08.2026
Closing Time	11h00
Submission Method	All responses must be submitted to purchasing@health.gov.za

Late submissions will not be considered.

3. BACKGROUND

South Africa continues to carry the largest HIV burden globally, with approximately 8.1 million people living with HIV, and high prevalence among individuals aged 15–49 years.

Despite significant progress, new HIV infections remain unacceptably high, particularly among adolescent girls and young women (AGYW) and youth population in general.

Prevention programme coverage remains uneven due to:

- Inconsistent and incorrect use of condoms
- Limited access to adolescents and youth-friendly health services
- Low PrEP continuation rates
- Increasing sexually transmitted infections (STIs)
- Persistent structural drivers such as gender and power inequalities
- Stigma and discrimination
- Socioeconomic barriers.

Current data suggests that adolescents and young people, especially those aged 15-24 years remain disproportionately affected by HIV in South Africa. Furthermore, there are persistent gaps in treatment outcomes among youth living with HIV. Given evolving epidemiology, new technologies, and the direction of the NSP 2023–2028, there is a need to develop a targeted National Youth HIV Prevention and Wellness Communication Strategy that will seek to address the needs and interests of adolescents and young people in the country.

4. PURPOSE OF THE RFQ

The purpose of this RFP is to appoint a consultant to:

- Develop the National Multistakeholder Youth HIV Prevention and Wellness Communication Strategy (2026–2030).
- Ensure alignment with the National Strategic Plan for HIV, TB and STIs (2023–2028) and global frameworks.
- Facilitate stakeholder consultation and validation processes.
- Develop a national implementation and dissemination plan, including presentation materials.

5. OBJECTIVES

The appointed Consultant will:

- Conduct a desktop review of policies concerning adolescent and youth health.
- Assess current HIV prevention and wellness interventions targeting youth.
- Review epidemiological data on HIV incidence and prevalence among youth.
- Identify gaps and opportunities to improve reach to adolescent and youth populations
- Strengthen key prevention pillars including:
 - Condom programming
 - HIV testing services
 - Voluntary Medical Male Circumcision (VMMC)
 - Pre-exposure prophylaxis (PrEP)
 - STI prevention and management.
- Integrate evidence-based interventions and innovative approaches relevant to needs and interests of adolescents and youth.
- Develop a comprehensive and coherent youth prevention strategy aligned to national priorities.

6. SCOPE OF WORK

6.1 Guideline/Strategy Review and Development

- Conduct situational and epidemiological analysis
- Review and strengthen youth prevention strategies
- Ensure alignment with NSP 2023–2028 and global evidence

6.2 Technical Working Group (TWG) Engagement

- Facilitate expert consultations
- Document recommendations and decisions
- Integrate feedback into strategy drafts

6.3 Stakeholder Consultations

- Facilitate stakeholder workshops
- Engage NDoH, SANAC and youth stakeholders
- Consolidate and integrate feedback

6.4 Drafting and Finalisation

- Develop draft versions of the strategy
- Incorporate feedback and produce final document.
- Submit final strategy for approval

6.5 Implementation Planning

- Develop implementation and dissemination plans
- Prepare presentation materials for stakeholder engagement
- Support rollout through a structured framework

7. DELIVERABLES

The consultant will be required to deliver:

1. Situational analysis of the HIV epidemic and prevention response (national and subnational) to be included in the Strategy.
2. Evidence synthesis of effective HIV Youth prevention interventions relevant to South Africa to be included in the Strategy.
3. Draft National HIV Youth Prevention Framework (2026–2030) to be incorporated as a module within the final Strategy.
4. Draft National HIV Prevention Strategy (2026–2030).
5. Coordinated, person-centred, life-course based integrated service delivery model.
6. Final National HIV Youth Prevention Strategy (2026–2030) – content complete and ready for formatting and graphic design.
7. PowerPoint presentation summarising the Strategy for all HIV Youth prevention stakeholder dissemination.

8. PROJECT DURATION

The project duration will be a period of 4 months after signing the service level agreement.

9. REQUIRED QUALIFICATIONS AND EXPERIENCE

Minimum Qualifications for the lead consultant

A Bachelor's or higher degree in Statistics, Biostatistics, Public Health, Economics, Social Sciences, or related field of study

Minimum Qualifications for the team members (Consultants)

National Diploma or Bachelor's Degree in Public Health, Social Sciences, or related field of study

Experience for the lead consultants

- Minimum 10 years' experience in:
- HIV, SRHR, TB or STI programming
- Data Analytics
- Strategy or Policy Development

Experience for the team members (Consultants)

- Each consultant should have a minimum of 5 years' experience in HIV and AIDS and STIs, TB & MCWH Programming, and/or Strategy and Policy Development

Competencies

- Strong epidemiological analysis and data interpretation skills
- Experience working with the National Department of Health and partners
- Demonstrated ability in stakeholder engagement and facilitation
- Strong technical writing and communication skills
- Timeliness: Ability to meet deadlines and deliverables promptly while maintaining a high standard of work.

10. REPORTING REQUIREMENTS

The consultant will:

- National Department of Health (HIV, AIDS and STIs Cluster)
- With technical support from WHO and the Global Fund

11. EVALUATION CRITERIA

Bids will be evaluated on Technical competence and expertise, as well as Pricing.

12. PRICING AND PAYMENT

- Pricing must be in South African Rand (ZAR)
- This procurement is funded by the Global Fund. In order to comply with donor financial reporting and tax requirements, only suppliers registered for VAT with the South African Revenue Service will be considered
- Payments will be milestone-based, linked to deliverables as follows:
 - Inception Report – 20%
 - First Draft – 40%
 - Final Deliverables – 40%

13. SUBMISSION REQUIREMENTS

Bidders must submit:

- Signed Curriculum Vitae (CVs) of key personnel. Failure to submit a signed CV will result in a service provider scoring a zero (0).
- Certified educational qualifications and ID/s for consultant and team
- Writing Sample
- Financial Proposal (detailed budget) and timeline
- Company profile (if applicable)
- Evidence of previous similar work
- At least three contactable references

14. CONDITIONS OF BID

- All submitted documents will become the intellectual property of the National Department of Health (NDoH)

- NDoH reserves the right not to award the Bid.
- Confidentiality must be maintained at all times.
- Bidders must comply with all applicable Supply Chain Management (SCM) policies and procurement regulations.

15. SUPPLY CHAIN MANAGEMENT EVALUATION PROCESS

The SCM evaluation process will be carried out in 3 stages:

Stage 1: Administrative Compliance evaluation/stage

Bidders must submit:

- Tax Compliance Status PIN issued by SARS.
- Company Registration Documents (if applicable)
- Completed and signed SBD 4, SBD 3.3 and SBD 6.1 forms.
- Central Supplier Database (CSD) number.

Stage 2: Functional Criteria

A functional evaluation approach will be applied to ensure that only suitably qualified and experienced service providers who meet a minimum threshold of 70% proceed to price and preference evaluation.

No.	Area of Assessment	Requirement	Evidence to be Submitted by Supplier	Weight (%)	Scoring Scale (0–5)														
1	Relevant company Experience in similar assignments	The bidder must demonstrate experience in the development or review of national, provincial or sector strategies, policies, frameworks, guidelines or programmes in public health, HIV, TB, STI, SRHR or related fields	Company profile (where applicable). Evidence of completed assignments (Testimonial letters or completion certificates or copies of work undertaken) developed.	20%	<table><tr><th>Experience in Similar Assignments</th><th>Score</th></tr><tr><td>5 or more similar assignments completed</td><td>5</td></tr><tr><td>4 similar assignments completed</td><td>4</td></tr><tr><td>3 similar assignments completed</td><td>3</td></tr><tr><td>2 similar assignments completed</td><td>2</td></tr><tr><td>1 similar assignment completed</td><td>1</td></tr><tr><td>No evidence submitted</td><td>0</td></tr></table>	Experience in Similar Assignments	Score	5 or more similar assignments completed	5	4 similar assignments completed	4	3 similar assignments completed	3	2 similar assignments completed	2	1 similar assignment completed	1	No evidence submitted	0
Experience in Similar Assignments	Score																		
5 or more similar assignments completed	5																		
4 similar assignments completed	4																		
3 similar assignments completed	3																		
2 similar assignments completed	2																		
1 similar assignment completed	1																		
No evidence submitted	0																		
2	Contactable References (for the company)	Contactable references for similar assignments completed within the last five (5) years	Reference letters on client letterheads. References must be signed and dated. References must include contact details of the client References must indicate the scope of work completed.	10%	<table><tr><th>Reference letters submitted</th><th>Score</th></tr><tr><td>3 or more references</td><td>5</td></tr><tr><td>2 references</td><td>3</td></tr><tr><td>1 reference</td><td>1</td></tr><tr><td>No reference letter submitted</td><td>0</td></tr></table>	Reference letters submitted	Score	3 or more references	5	2 references	3	1 reference	1	No reference letter submitted	0				
Reference letters submitted	Score																		
3 or more references	5																		
2 references	3																		
1 reference	1																		
No reference letter submitted	0																		

No.	Area of Assessment	Requirement	Evidence to be Submitted by Supplier	Weight (%)	Scoring Scale (0-5)														
3	Lead Consultant's experience	Minimum 10 years' experience in: HIV, SRHR, TB or STI programming Data Analytics Strategy or policy development	Detailed CV indicating years of experience. Failure to submit a signed CV will result to a score of zero (0).	5%	<table><tr><th>Lead consultant</th><th>Score</th></tr><tr><td>More than 12 years relevant experience</td><td>5</td></tr><tr><td>11-12 years relevant experience</td><td>4</td></tr><tr><td>Minimum of 10 years relevant experience</td><td>3</td></tr><tr><td>5-9 years relevant experience</td><td>2</td></tr><tr><td>Less than 5 years relevant experience</td><td>1</td></tr><tr><td>Requirements not met</td><td>0</td></tr></table>	Lead consultant	Score	More than 12 years relevant experience	5	11-12 years relevant experience	4	Minimum of 10 years relevant experience	3	5-9 years relevant experience	2	Less than 5 years relevant experience	1	Requirements not met	0
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Minimum of 10 years relevant experience	3																		
5-9 years relevant experience	2																		
Less than 5 years relevant experience	1																		
Requirements not met	0																		
	Consultants' experience	A minimum of two supporting team members. Each consultant should have a minimum of 5 years' experience in HIV and AIDS and STIs, TB & MCWH Programming, and/or Strategy and Policy Development	Detailed CV's indicating years of experience. Failure to submit a signed CV will result to a score of zero (0).	5%	<table><tr><th>Team members</th><th>Score</th></tr><tr><td>Consultants have more than 7 years</td><td>5</td></tr><tr><td>Consultants have 5-7 years relevant experience</td><td>4</td></tr><tr><td>Consultants have a minimum of 5 years relevant experience</td><td>3</td></tr><tr><td>Consultants have 2-4 years relevant experience</td><td>2</td></tr><tr><td>Consultants have less than 2 years</td><td>1</td></tr><tr><td>Requirements not met</td><td>0</td></tr></table>	Team members	Score	Consultants have more than 7 years	5	Consultants have 5-7 years relevant experience	4	Consultants have a minimum of 5 years relevant experience	3	Consultants have 2-4 years relevant experience	2	Consultants have less than 2 years	1	Requirements not met	0
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Consultants have less than 2 years	1																		
Requirements not met	0																		

No.	Area of Assessment	Requirement	Evidence to be Submitted by Supplier	Weight (%)	Scoring Scale (0-5)		
	Lead consultant's qualification	A Bachelor's or higher degree in Statistics, Biostatistics, Public Health, Economics, or Social Sciences, or related field of study	Certified copies of qualifications Failure to adhere to the above-mentioned guidelines will result to a score of zero (0). Certified copies of qualifications Failure to adhere to the above-mentioned guidelines will result to a score of zero (0).	5%	Lead consultant's qualification	Score	
					Holds a PHD	5	
					Holds a Master's Degree in a relevant field	4	
					Holds a Bachelors Degree in the relevant field	3	
					Holds a National Diploma in the relevant field	1	
	Does not have the relevant experience	0					
	Consultants qualification	A minimum of two supporting team members. Each member should have a National Diploma or Bachelor's Degree in Public Health, Social Sciences, or related field of study			Team members qualification	Score	
					Holds a Master's degree in the relevant field	5	
					Holds a Bachelor's degree in the relevant field	4	
					Holds a National Diploma in the relevant field	3	
Does not have the relevant qualification			0				
4	Methodology and Approach	The bidder must demonstrate a clear understanding of the Terms of Reference and present a practical approach to delivering all required outputs.	A technical proposal covering the following elements: • Approach to the epidemiological and programme review. • Evidence review and gap analysis methodology	35%	Proposal assessment	Score	
					Methodology addresses all required elements and includes a realistic workplan, logical sequencing of activities, risk mitigation measures, and demonstrates alignment to	5	

No.	Area of Assessment	Requirement	Evidence to be Submitted by Supplier	Weight (%)	Scoring Scale (0–5)	
5	Sample Report / Writing Sample	The bidder must submit at least one sample of work demonstrating technical writing ability.	• Strategy and framework development approach. • Stakeholder consultation and validation process. • Workplan, timelines and deliverables.	15%	relevant national policies, strategies and legislative frameworks applicable to HIV prevention and public health.	4
					Methodology addresses all required elements and includes a realistic workplan, logical sequencing of activities and risk mitigation measures.	3
					Methodology addresses all required elements and includes a realistic workplan and timelines.	2
					Methodology addresses at least two (2) of the required elements.	1
					Methodology submitted but addresses fewer than two (2) of the required elements.	0
					No methodology submitted	0
5	Sample Report / Writing Sample	The bidder must submit at least one sample of work demonstrating technical writing ability.	Any one of the following: • Strategy; • Policy; • Framework; • Guideline; • Technical report; • Peer-reviewed publication; • Research report. The sample must have been authored or co-authored by the lead consultant.	15%	Description	Score
					Sample demonstrates high-quality analytical, policy and strategy development skills, including evidence of authorship/co-authorship of national, provincial or sector-level documents	5
					Sample demonstrates strong analytical, policy and strategy	4

No.	Area of Assessment	Requirement	Evidence to be Submitted by Supplier	Weight (%)	Scoring Scale (0-5)		
					development skills relevant to the scope of work		
					Sample demonstrates experience in developing reports, policies, strategies or frameworks relevant to public health	3	
					Sample demonstrates technical writing but limited evidence of policy, strategy or framework development	2	
					Sample submitted but not relevant to the scope of work	1	
					No sample submitted	0	

NB: Only bidders that meet the minimum threshold of 70% shall be evaluated for price.

Stage 3: Price and Preference Points Evaluation (80/20)

Bidders must complete the SBD 3.3 (Pricing Schedule – Professional Services).. Failure to submit a completed SBD 3.3 form and the **Annexure A** provided may result in the bid being regarded as non-responsive.

To claim preference points, fully complete and sign SBD 6.1 and submit all supporting documentation required in support of the specific goals claimed, including a valid B-BBEE Certificate or Sworn Affidavit where applicable.

Failure to submit a completed SBD 6.1 and the required supporting documentation will result in no preference points being allocated.

Where ownership is held through a trust, consortium, holding company or any other shareholding arrangement, bidders must submit:

- A shareholding certificate or equivalent document clearly indicating the ownership structure and percentage shareholding of each member, director or beneficiary; and
- Copies of identity documents for all shareholders, members or beneficiaries relevant to the specific goals claimed.

16. SUBMISSION INSTRUCTIONS

All quotations and supporting documentation **MUST** be submitted via email to: purchasing@health.gov.za

NB: Submissions sent to any other email address, including the sender's personal email, will not be accepted and may be disqualified without further notice.

SUBMISSION DUE DATE AND TIME: -----

NB: Late submissions will not be considered.

APPLICABILITY OF THE GENERAL CONDITION OF CONTRACT (GCC)

The appointment of the successful service provider will be subject to the General Conditions of Contract (GCC) for government procurement, as issued by National Treasury. All bidders are deemed to have read and understood these conditions. By submitting a quotation, suppliers acknowledge that the GCC will form part of the contract between themselves and the Department of Health.

The GCC is available on the National Treasury website and may be provided on request.

For any queries or clarifications, please respond directly to the sender of this RFQ using the email address from which you received it.

17. ENQUIRIES

All enquiries related to this bid must be directed to:

purchasing@health.gov.za

No late or telephonic submissions will be accepted.

18. DISCLAIMER

The NDoH is not bound to accept the lowest or any proposal and reserves the right to cancel or re-advertise this RFP at any stage.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: BID No. **DoH 316/2026-27**

CLOSING TIME 11:00

CLOSING DATE: **20.08.2026**

OFFER TO BE VALID FOR DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
		R.....	
		R.....	
		R.....	
		R.....	
		R.....	
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
		R.....	 days
		R.....	 days
		R.....	 days
		R.....	 days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY AMOUNT
			R.....
			R.....
			R.....
			R.....
		TOTAL: R.....	

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Name of Bidder:

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....			R.....
.....			R.....
.....			R.....
.....			R.....
TOTAL: R.....			

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract? *YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
-
-
-

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Tel:

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“price”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

4.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

4.3 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:
80/20 or **90/10**

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 P_{max} = Price of highest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 7.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

8. SUB-CONTRACTING

- 8.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

- 8.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2022:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

9.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....