



BID NO: COM 91/2025
CLOSING DATE: 6 AUGUST 2025 AT 11:00

SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL FOR THE CITY OF MBOMBELA

Bids are hereby invited from capable services providers for supply, delivery and off-loading of promotional material for the City of Mbombela Libraries.

It is compulsory that service providers download a copy of the bid document that will ONLY be available as from 30 July 2025 on the City's website: www.mbombela.gov.za on the tenders and notices' folder, free of charge.

Duly completed bid documents and supporting documents which are, CERTIFIED ID COPIES OF BUSINESS OWNERS, COPY OF TAX COMPLIANCE STATUS, CERTIFIED COPY OF B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE, CURRENT MUNICIPAL RATES AND TAXES CLEARANCE FROM RELEVANT LOCAL AUTHORITY OR PROOF OF RES FROM A RECOGNISED TRIBAL AUTHORITY OR LEASE AGREEMENT ACCOMPANIED BY THE LESSOR'S CURRENT MUNICIPAL RATES AND TAXES CLEARANCE FROM RELEVANT LOCAL AUTHORITY FOR BOTH THE BUSINESS DIRECTORS AND COMPANY, CSD REGISTRATION FULL REPORT (Summary Report will not be considered) and a copy of the COMPANY REGISTRATION CERTIFICATE, together with the bid document must be sealed in an envelope clearly marked: "BID NO.COM 91/2025: SUPPLY AND DELIVERY OF PROMOTIONAL MATERIAL FOR THE CITY OF MBOMBELA," with the name of the bidder shall be placed in the bid box at MBOMBELA CIVIC CENTRE at 1 NEL STREET, MBOMBELA, before 11:00 on the closing date.

Bids received by telegram, fax or e-mail will not be considered. Late bids shall not be accepted or considered.

No briefing session shall be conducted for this tender. Technical enquiries may be directed to the project manager on the below contact details.

Bidders are advised not to commit fraudulent activities or forge documents. All abusers of the SCM system, including forging or faking of returnable documents, may be reported to SAPS and restricted from doing business with any Public Institutions for a period NOT exceeding 10 years which is in line with section 28 and 29 of the Prevention and Combating of Corrupt Activities Act 12 of 2004.

A preferential point system shall apply whereby this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, No 5 of 2000 and as defined in the conditions of bid in the bid document, read in conjunction with the Preferential Procurement Regulations, 2022, where 80 points will be allocated in respect of price and 20 points in respect of specific targeted goals.

Supply Chain Management	:	Nomsa Ndukuya	(013) 759 9052
Project Manager	:	Yolisa Sabana	(013) 759 9227/9293
Employer	:	City Manager: Mr W. Khumalo	
		City of Mbombela	
		Po Box 45	
		Mbombela	
		1200	

NB: The results of this bid will be published on council website as prescribed on the MFMA sec 75 (1) (g) and SCM regulations, sec. 23 (c).