



# TSWAING LOCAL MUNICIPALITY

TENDER NUMBER: SCM 006/2021/22

**INVITATION FOR PROFESSIONAL SERVICE PROVIDERS IN ARCHITECTURE, CIVIL & STRUCTURAL ENGINEERING, ELECTRICAL & MECHANICAL ENGINEERING, QUANTITY SURVEY, ENVIRONMENTAL MANAGEMENT, HEALTH & SAFETY, WASTE MANAGEMENT, TOWN PLANNING AND WATER SERVICES TO SUBMIT PROPOSALS TO BE INCLUDED IN THE PREFERRED LIST ON PANEL FOR MIG, INEP, AND COUNCIL CAPITAL PROJECTS FOR A PERIOD OF THIRTY SIX (36) MONTHS**

**ADDENDUM NUMBER: 01**

**DATE: 30<sup>th</sup> MAY 2022**

**ISSUED BY:**

The Acting Municipal Manager

P. O. Box 24

**DELAREYVILLE**

2770

Tel : (053) 948 0900

Fax : (053) 948 1500

**Name of Tenderer:** \_\_\_\_\_

**CSD MAAA No:** \_\_\_\_\_

TENDERERS ARE ALLOWED TO TENDER ONLY FOR ONE CATEGORY PER SUBMISSION

**CATEGORY:** \_\_\_\_\_

|                            |     |  |    |  |
|----------------------------|-----|--|----|--|
| USB SUBMITTED              | YES |  | NO |  |
| TO BE FILLED BY THE CLIENT |     |  |    |  |

**CLOSING DATE: TUESDAY, 14<sup>th</sup> JUNE 2022**

**CLOSING TIME: 12H00 MIDDAY**

1. **COVER PAGE**
  - 1.1. Replace tender document cover page with page -1- of this addendum.
  - 1.2. Pages -2- and -3- must be attached as part of the annexures under item #1.
2. **FIELDS IN CATEGORIES ...**
  - 2.1. Tenderers are allowed to tender for one (1) category per submission.
  - 2.2. Tenderers wishing to tender for more categories must submit different tenders for each category.
  - 2.3. Tenderers must indicate the category they are tendering for on the cover page "CATEGORY"
3. **CLOSING DATE AND TIME**
  - 3.1. Closing date: ..."14<sup>th</sup> June 2022" ...
  - 3.2. Closing time: ..."12H00 midday" ...
4. **F.3.11.5 PROCEDURE FOR THE EVALUATION OF RESPONSIVE TENDERS IN QUALITY AND PREFERENCES**
  - 4.1. **CRITERIA – TOTAL FUNCTIONALITY POINTS**
    - 4.1.1. **COMPANY PROFESSIONAL ACCREDITATIONS/REGISTRATIONS**

Add: SAPS affidavit declaration confirming that ..." the company/tenderer in their field are not mandated by law to register with any council, statutory body or to have accreditation with any voluntary organization in South Africa" ... **10 Points**

*This will be verified with different relevant bodies, organizations and councils per field.*

| COMPANY PROFESSIONAL ACCREDITATIONS/REGISTRATIONS                                                                                                                                                                               |    |    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
| Proof of company professional accreditations/registrations attached                                                                                                                                                             | 10 | 10 |
| SAPS affidavit and declaration confirming that the company/tenderer in their field are not mandated by law to be registered with any council, statutory body or have accreditation with voluntary organization in South Africa. | 10 |    |
| Proof of company professional accreditations/registrations <b>NOT</b> attached                                                                                                                                                  | 0  |    |

- 4.1.2. **PROFESSIONAL INDEMNITY**

Professional indemnity also refers to ..." omissions and errors insurance issued by a registered financial service provider (insurance company) in South Africa" ...
- 4.1.3. **COMPANY RELEVANT WORK COMPUTER PACKAGE**

Add: acceptable company proof of package ownership:  
 ..." a copy of license with and reflecting company details" ...  
 ..." a copy of purchase invoice with and reflecting company details" ...  
 ..." a declaration on a company letterhead signed by authorized signatory confirming that the tenderer's field of specialization does not require special programs other than office package" ... **5 Points**

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2

**5. COMPANY EXPERIENCE ON SIMILAR COMPLETED PROJECTS**

*Delete: item 18 - signed reference letter from clients (**NO** appointment letters and completion certificates).*

*Add: ...” item 18 - signed reference letters from clients (organ of state) attached or appointment letters with completion certificates **NOT** older than 10 years” ...*

*Delete: F.3.11.5. reference letters attached/appointment letter and completion certificates.*

*Add: ...” F3.11.5. reference letters from clients (organ of state) attached or appointment letters with completion certificates of projects completed in the past 10 years” ...*

*Add: ...” reference letters attached not issued by the organ of state or appointment letters on sub consultancy basis must be accompanied by the original certified appointment letters of the main consultant from the client (organ of state) accompanied by SAPS affidavit” ...*

**6. DIRECTORS’ AND BUSINESS PROOF OF ADDRESS**

*Add: ...” a signed lease agreement must be submitted for both directors and company in instance where there is a lease arrangement” ...*

**7. ACKNOWLEDGEMENT AND ACCEPTANCE OF THE ADDENDUM**

*(i) Tenderers must initial page -1- of this document to confirm acceptance and acknowledgement of the addendum to form part of the tender and contract document.*

*(ii) Tenderers must sign in the space provided at the bottom of pages -2- and -3- to confirm acceptance and acknowledgement of the addendum to form part of the tender and contract document.*

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2