

BID EVALUATION REPORT

To:	BAC Chairperson: Chief Financial Officer		
From:	Nominated BEC Chairperson:	Office:	ICT Department
Tel:	(012) 622 9500	Bid No:	WRSCM-2023/2024-0012
Description:	THE APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVERY OF MICROSOFT SURFACE PRO9 FOR THE WHOLESALE AND RETAIL SECTOR EDUCATION AND TRAINING AUTHORITY (W&RSETA)		

1. BID PARTICULARS

Publications:	Request for Proposals		
Terms of Reference Approval	29 August 2023		
Invitation Date:	SITA List of Accredited OEM Publication: 10 October 2023	Number of Bids Invited	Transversal Process
Bid Publication Period	24 days	Bid Validity Period	90 days
Closing Date and Time	03 November 22023	Number of Bid Received	Two (02)
Bid Validity Date extended	03 February 2024		
Compulsory Briefing Session Date	Not Applicable		
BEC Evaluation Date	07 November 2023		
Bidder Presentation	Not Applicable		
Due Diligence Site Visits	Not Applicable		
Conditions of Contract:	W&RSETA Contract inclusive of the General Conditions of Contract (GCC) and Special Conditions of Contract (SCC)		
Contract Period/Delivery Date	Three Years		

2. BACKGROUND

2.1. SCOPE OF SERVICES

As per the approved Terms of Reference.

3. EVALUATION OF BID RECEIVED

The evaluation of the bid followed the following sequence of events:

- 3.1. Mandatory Requirements
- 3.2. Bid Evaluation Process
 - 3.2.1. Opening of Bids

- 3.2.2. Bid Evaluation Committee
- 3.2.3. Procedure for the Evaluation of Bid
- 3.2.4. Admin Evaluation Recommendation
- 3.2.5. Price Evaluation Outcome
- 4. Recommendations

3.1. MANDATORY REQUIREMENTS

The submitted bids were only considered for acceptance if (i.e., were regarded as being eligible if) the below-mentioned requirements were met: -

- 3.1.1. Bidder must fully complete the prescribed standard bidding documentation
- 3.1.2. Bidder must be registered on the CSD or must submit proof of registration
- 3.1.3. Bidder must submit one (1) hardcopy of the Compliant i.e., SBD1,3.1, 4,6.1. and GCC) Technical and Price Proposal

NB: The proposals received were assessed for compliance with mandatory requirements

3.2. BID EVALUATION PROCESS

3.2.1. OPENING OF THE BIDS

The opening and recording of bids received were done by Supply Chain Management representatives. The opening of the bid took place on the 03 November 2023 at 11:00am. The following members were present at the opening.

SCM Representatives:

1. Dawn Prince
2. Lefa Shabangu
3. Semakaleng Mahladi

3.2.2. Bid Evaluation Committee

The table below indicates the BEC Members who verified based on the administrative evaluation as well as the technical evaluation process.

BEC Member	Designation	Committee Member Portfolio
Mhlengi Mkhize	Senior Manager: Monitoring and Evaluation	BEC Chairperson
Mxolisi Maphakela	Acting Senior Manager: Research and Innovation	BEC Member
Tsakani Mabasa	SPPE Specialist	BEC Member
Dawn Prince	Procurement Specialist	SCM Observer
Semakaleng Mahladisa	Procurement Administrator and Bid Secretariat	SCM Observer

3.2.3. Procedure for the Evaluation of Bids.

The bid followed the 80/20 preferential point system. This bid followed the SITA transversal process. The SITA provided the W&RSETA with the list of registered and accredited OEMs. The W&RSETA consulted the SITA regarding the number of bidders that may be invited from the SITA list of accredited OEMs. The SITA stated that the W&RSETA has the prerogative to invite from the requesting Province (Gauteng) and may choose the total number of accredited OEMs to invite for the bid. The W&RSETA selected ten (10) bidders situated in the Gauteng Province and request for proposal was forwarded to the selected Accredited OEM for response. Below please find the list of accredited OEM's invited.

Number	Bidder Name	Surname	Name	Telephone Number	Email addresss	Physcial Address
287	NTOAZFANI INVESTMENT	Matji	Lindiwe Rebecca	012 967 2407	sales@ntozafaninvest.co.za	983 Malobola Street, Retabiseng Ext 2, Retabiseng, Retabiseng City Of Tshwane 1026
180	JOHNBK SOLUTIONS	Semenya	Reabetswe	832158826	reabetswe@johnbak.co.za	25 Norma Jean Square 244 Jean Avenue, Centurion, Centurion City Of Tshwane 157
34	BATSHA IT SOLUTIONS	Madisha	Sylvia	0118050851	sylviam@batshait.co.za	526 Constantia Square Section 17, 16Th Road, Midrand City Of Johannesburg 1685
81	COMPUPAFRIKA	Mokwena	Phelile	126446665	sales@compupafrika.co.za	13 Sovereign Drive, Route 21 Corporate Park, Irene, Centurion City Of Tshwane 45
72	DATACENTRIX	Rampete	Ernest	-	erampete@datacentrix.co.za	238A Roan Crescent, Randjesfontein Ah, Midrand, Midrand City Of Johannesburg 1685
86	ECLAT TECHNOLOGIES	Khumalo	Tshapo	0121104977	tshapo@eclattechnologies.co.za	874 Block H Soshanguve, Soshanguve City Of Tshwane 152
108	FINTECH TRAINING AND CONSULTANCY	Mokhathi	Neo Mokhathi	0826249801	neo@mahasedi-it.com	476 Carla Street, Rietmei View, Pretoria City Of Tshwane 1
144	INTEGRAL NETWORKING	Nel	De Wet	0114338855	dewet@integralnet.co.za	41 Giles Street, Robertsham, Johannesburg City Of Johannesburg 2091
216	MAKGABANE SUPPLY AND PROJECTS	Mabunda	Chimane Titus	-	chocomabunda@gmail.com	50 Valk Street, Kwaggastrand, Pretoria City Of Tshwane 183
433	ZIZWE TECHNOLOGIES AND CONSULTING	Fotoyi	Fkiswa	-	fotoyifkiswa@yahoo.com	No 5 Milestone 6629 Brelwewer Crescent, Centurion City Of Tshwane 257

Note:

Only two (2) responses were received from the abovementioned list of bidders.

3.2.4. Admin Evaluation Recommendation

Upon the closing of the bid on the 03 November 2023, only two (2) bid submissions were received. SCM completed the Mandatory Requirements for the bid with the two bid submissions received. The two (2) bid submissions were compliant and considered for price evaluation. The below tables outline the two (2) compliant bids received. There are no bids that are recorded as non-compliant.

Appointment of a Service Provider to Supply and Deliver Microsoft Surface Pro 9 for the W&RSETA WRSCM-2023/2024-0012													
Rank Number	Bid Number	SBD Completed/ Signed	CSD Summary Report/ MAAA Number	1x Hard Copy	Bidder Registered Name	Bidder Trade Name	Bidder Contact Person	Bidder E-mail address	Total Cost	Bidder Compliance Status Yes- Compliant No- Non-Compliant	SCM Comments (If Non-Compliant- Please state reason)	Bidder List of Directors (Directors Name and Surname)	Bidder List of Directors (Director Identity Number)
1	1	Y	Y	Y	Datacentrix (Pty) Ltd	Datacentrix (Pty) Ltd	Gary Saunders	Gsaunders@datacentrix.co.za	R1 549 956,20	Yes	N/A	Johannes Andries Landsberg Ahmed Syed Mahomed Elizabeth Naidoo	6304275050086 6105045208080 7310200063085
2	2	Y	Y	Y	Batsha IT Solutions	Batsha IT Solutions	Mokgadi Mokgele	mokgadim@	R1 561 019,20	Yes	N/A	Digallo Sylvia Madisha	7811300318089

3.2.5. Price Evaluation Outcome

Both bidders provided pricing schedules in line with the published specification. BEC requested bidders to provide assurance as well as an extra measure to ensure the costing is in line with the required goods. (Email confirmation was sent on 07 November 2023 and responses received on the 08 November 2023).

Below table outlining the Price evaluation outcome inclusive of specific goals as identified in the approved Specifications.

Appointment of a Service Provider to Supply and Deliver Microsoft Surface Pro 9 for the W&RSETA WRSCM-2023/2024-0012						
Rank Number	Bid Number	Bidder Registered Name	Total Cost	Specific Goals	Price Points	Total Consolidated Points (Price and Specific Goals)
1	1	Datacentrix (Pty) Ltd	R1 549 956,20	8,00	80,00	88,00
2	2	Batsha IT Solutions	R1 561 019,20	20,00	79,43	99,43

Appointment of a Service Provider to Supply and Deliver Microsoft Surface Pro 9 for the W&RSETA WRSCM-2023/2024-0012								
Rank Number	Bid Number	Bidder Registered Name	Total Cost	Black Owned Enterprise 10 points- 100% Black Owned 5 points- >51% Black Owned 3 points- <51% Black Owned	SMME's 10 points- Small 5 points- Medium 3 points- Large	Total Consolidated Specific Goals	Price Points	Total Consolidated Points (Price and Specific Goals)
1	1	Datacentrix (Pty) Ltd	R1 549 956,20	5,00	3,00	8,00	80,00	88,00
2	2	Batsha IT Solutions	R1 561 019,20	10,00	10,00	20,00	79,43	99,43

Note:

Calculation of the Price component is subject to Rate of Exchange which is indeterminable.

4. RECOMMENDATIONS

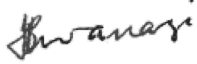
The BEC fulfilled its obligations in the evaluation of the bid. All compliant bid proposals were evaluated in accordance with the evaluation criteria. The estimated budget for this bid is R1, 040,000.00. The ICT Business Unit confirmed that budget will be made available to accommodate the recommended award.

The BEC hereby recommend the report to the BAC for consideration and approval of award to Batsha IT Solutions with a price quotation with the value of R1 561 019.20. The award is based on the overall highest consolidated points scored by the respective bidder.

The BAC should note that the said price will likely fluctuate as result of the rate of exchange which may affect the ICT Business Unit budgeting process for the respective purchase and service.

This award is subject to successful price negotiations and conclusion of a contract and three year warrantee conditions. If suspensive contract conditions are not met with the recommended bidder, the second bidder will be considered for award .

5. APPROVALS

Compiled By:			
Name	Ms. Dawn Prince		
Position	Procurement Specialist		
Signature		Date	22 January 2024
Reviewed By:			
Name	Mr. Mhlengi Mkhize		
Position	Senior Manager: Monitoring and Evaluation		
Signature		Date	22 January 2024
Recommendation:			
Recommended:	☒	Not Recommended:	☐
Manager's Full Name	Ms. Lindiwe Nhlapo		
Position	Chief Financial Officer		
Notes			
CFO's Signature		Date	24/01/2024
Approval:			
Approved:	☒	Not Approved:	☐
Manager's Full Name	Mr. Tom Mkhwanazi		
Position (Executive)	Chief Executive Officer		
Notes			
CEO's Signature		Date	24/01/2024