

**BID NO: NKO:13/2025: SUPPLY AND DELIVERY OF STATIONERY FOR NKOMAZI LOCAL MUNICIPALITY
AS WHEN REQUIRED FOR A PERIOD OF 36 MONTHS (3 YEARS).**

The Nkomazi Local Municipality invites interested parties to supply and delivery of stationery for Nkomazi Local Municipality for a period of 36 months (3 years). Tender documentation with complete details is available upon the payment of a non-refundable amount of **R1 635.36** on each tender document or can be downloaded for free on the e-Tender portal. Tender document(s) will be available as from **14/02/2025** and to be obtained at Nkomazi Local Municipality: Budget and Treasury (Old Malalane Taxi Rank) Impala Street from the Cashiers Desk from **07h45 to 15H30** (Monday-Friday).

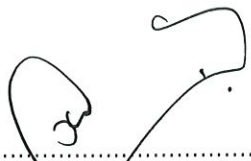
A non-compulsory tenderer briefing session will be held on **21/02/2025 at 10h00** at the Municipal Town Hall Malalane (Kobwa Hall) at Fish Eagle. It is advisable that Service Providers do attend the briefing session for explanation and clarity purposes. Bidders are advised not to commit fraudulent activities or forge document. All abusers of the SCM system, including or faking of returnable documents, may be reported to SAPS and restricted from doing business with any public institution for a period not exceeding 10 years in line with section 28 and 29 of the prevention and combating of corrupt activities Act 12 of 2004.

A preferential system shall apply whereby this contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, no 5 of 2000 and as defined in the bid document, read in conjunction with the Preferential Procurement Regulation, 2022 where 80 points will be allocated in respect of price and 20 points in respect of targeted goals.

Completed bid documentation must be deposited on/before **12h00 on 19/03/2025** in the Tender Box situated at the main entrance of the municipality (Civic Centre), 9 Park Street Malalane.

Tenders/Bids must be submitted in a sealed envelope or container on which the tender/bid number and addressee is clearly marked. No bids transmitted by fax or e-mail will be accepted. It must be noted that the municipality is not bound to accept the lowest on any other tender. Tender/bid documentation which is incomplete or filled incorrectly, not filled in on the official bid documentation or which is received after the close of the bids, will be ignored. It must also be noted that tender submitted in a wrong tender box will not be considered.

For Supply Chain enquiries contact Mr. R. Mabuza at 013 790 0386, and for technical enquiries contact Mr. M Msithini at 013 790 386, between 07H15 – 16H00 on working weekdays.



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MR. XT MABILA
MUNICIPAL MANAGER

07.02.2025
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Date