

Q&A for Briefing Session T08/04/24 On-cloud Signing Solution

1. What integrating are you looking for? Are you looking for Active Directory, and what other systems are you wanting to integrates into?
Not important to integrate with other systems but Active Directory which is sitting On Premise, also need the system which is open for in case we need to integrate with other system.
2. What your document management is?
Onbase for critical client information
3. How many AES certificate do you need for advanced electronic signatures?
We are looking for license for 500 people. We can come back to you with the correct number of license, but for now we looking for 500 licenses.
4. Will you need them for all 500 users, or will that be limited?
Yes.
5. Data migration: Would you want to migrate any of your documents from your current signature system into to new system or wouldn't want to do that?
Our documents we carry at the current moment are sitting on the current system. We didn't want to say we going to migrate documents from the system, because it may not be compatible with the solution we are getting. The other option is to get those documents and put it on our internal file server. We also using On base for files, and SharePoint internally for putting our files.
6. Would you be able to give us an indication or an estimate on the volume of documents you expect on a monthly or yearly basis that you sign u?
We can't give the exact volume but based on the last exercise we did, was around 4g for a month that will go through the system. It doesn't relate to the size of the documents but can't give the number of the documents
7. When are you planning to migrate to AD?
As for migration it is still on planning stage, cannot communicate the timelines, maybe between the next 12 months or so we should have some good progress on that.
8. With the mode of submission for this bid whether it can submit it online or it will be a physical submission?
NO, you can submit to our tender box at Head Office. The address is on the RFP. Everything that is submitted from the original document must have a copy on the USB. We don't accept anything online, but we accept a hand delivery and courier delivery but not on emails or links
9. What is the total number of users that will creating documents to distribute for signatures?
The number of users that will be creating documents is 500
10. Want to understand the nature of the document normally sign? the majority document you sign, is it internal documents or you sign with third parties?
We sign all documents using the signature, and the percentage of internal documents will be more than external documents.

11. SA datacentre, how critical is that?
The presence of data centre in South Africa is quite important and critical because we are State Owned Entity.
12. Are you open to other brand names?
Yes, we will accept any brand as long as the solution is Off the shelf.
13. How many administrator users do you require for this solutions?
4 will be sufficient for us.
14. How many documents are you doing a month regardless of the size of the document, just to help when presenting or constructing the proposal? guide on the average of the documents per month
we processing +-1000 documents per month.
15. In terms of Timelines- how soon do you want to implement the solution?
Between 4 to 6 weeks to complete the process.
16. Can international bidders participate or is it mandatory for bidders to be local?
The only restriction that we put is to have a system hosted locally within the borders of South Africa. If you are internationally you're your Datacentre is within SA you are allowed to bid in this tender.
17. Are we allowing Service Providers to come on closing date?
Yes, to observe how many and who submitted. They are allowed to see their competitors.
18. For signing, are we use Digital signature- is it sufficient or sign documents by hands,
Is fine as long as the digital signature is legal.
19. Send the tender document or able to download?
No, we don't send any tender documents. You can find the tender documents on Land bank website or National treasury tender Portal.