



sport, arts & culture

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



SUPPLY CHAIN MANAGEMENT

Room K 016

FIRST AVE ENTRANCE

TEL: 051 – 447 – 7771 x 2234

E-MAIL: quotation@pacofs.co.za

INVITATION FOR A QUOTATION

REFERENCE NUMBER: SCM44SASTTRANSPORT2024

BACKGROUND

Kindly provide PACOFS with a signed quotation for **Transport** as follows. Kindly complete SBD forms and send with your quotation.

The specifications of the items required are as follows:

Item	Specification	Quantity
• Transport: A 32-seater Bus to transport 32 people. • A large trailer (2 Ton) for luggage. • Transport must remain in Pretoria for Logistics: pick up and drop off the cast between accommodation & the Theatre for the duration of the TOUR according to the specified dates. ○ Departure from PACOFS (Bloemfontein) to Pretoria (State Theatre): 21st of July 2024 ○ Return From Pretoria (State Theatre) to PACOFS (Bloemfontein): 12 August 2024	Request for Transport services (32-Seater Bus)	32 people

NB: The 32-seater bus should come with a driver in possession of valid PDP (Professional Driver Permit) and driver's license. Attach valid PDP and drivers license.

- The service provider shall incur costs for accommodation and food of driver during the tour.
- The service provider should be available within 24hours of appointment for the transportation services.
- The Service Provider must provide a valid roadworthy certificate and license disc for the vehicle.

NB: Failure to meet the requirements will lead to disqualification of bids.

For any queries, please contact Supply Chain at quotation@pacofs.co.za or 051 – 447-7771

1. Please provide your CSD supplier and unique registration number for verification on the CSD database. Please attach a SARS Tax Compliance Pin and B-BBEE certificate.
2. Please submit the completed SBD 4 Bidders Disclosure and SBD 6.1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022.
3. Evaluation criteria 80/20 will be applicable as per Preferential Procurement Regulations 2022.
4. The service provider will be allocated points based on the goals stated in table 1 of SBD 6.1 as may be supported by proof/ documentation. The CSD report shall be used to verify claim of such points.
5. The offer scoring the highest points should win the quote. This quotation is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

VERY IMPORTANT NOTICE!

1. PLEASE SUBMIT QUOTATIONS ON A COMPANY LETTERHEAD.
2. PAYMENT WILL BE DONE WITHIN 30 DAYS AFTER RECEIPT OF THE ORIGINAL INVOICE.
3. BANKING DETAILS (REMITTANCE NAME; BRANCH CODE AND ACCOUNT NUMBER) MUST APPEAR ON YOUR INVOICE AND MUST CORRESPOND WITH THE BANKING DETAILS DISPLAYED ON THE CSD REGISTRATION REPORT.
4. PLEASE REMEMBER TO SIGN YOUR QUOTATION. UNSIGNED QUOTATIONS – INVALID.
5. THE TOTAL PRICE QUOTED MUST INCLUDE VAT AS WELL AS DELIVERY COSTS (THE COMPANY WHICH IS NOT VAT REGISTERED SHOULD NOT INCLUDE VAT IN THE PRICE).
6. IF VAT IS CLAIMED, VAT NUMBER SHOULD APPEAR ON THE QUOTATION.
7. NO CESSIONS WILL BE SIGNED.
8. A VALID B-BBEE CERTIFICATE SHOULD BE SUBMITTED.
9. QUOTATIONS SHOULD BE VALID FOR 30 DAYS.
10. PRICE QUOTED SHOULD NOT BE ON SPECIAL OR SALE.
11. PLEASE DO NOT INFLATE PRICES.
12. PACOFS RESERVES THE RIGHT TO AWARD OR WITHDRAW THE BID.
13. NO PREPAYMENT/UPFRONT PAYMENT WILL BE MADE BY PACOFS.
14. QUOTATIONS NOT OBTAINED THROUGH THE DEDICATED QUOTATIONS EMAIL WILL NOT BE USED TO APPOINT A SERVICE PROVIDER.

OPENING DATE: 10 JULY 2024

CLOSING DATE & TIME FOR QUOTATION / PROPOSALS:

19 JULY 2024 at 11h00

Please submit quotation via E-mail to quotation@pacofs.co.za

No late submission will be accepted!