

**PART A
REQUEST FOR QUOTATIONS (RFQ)**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (SA TOURISM)					
RFQ NUMBER:	RFQ-NCB-007-26	CLOSING DATE:	02-September-2026	CLOSING TIME:	12:00pm (SA TIME)
DESCRIPTION	Appointment of Professional Conference Organiser (PCO) Services for the hosting of the South African Tourism Investment Summit (SATIS), scheduled for 30 September and 01 October 2026 in Gauteng.				
BID RESPONSE DOCUMENTS MAY BE PROVIDED BY THE BELOW METHODS					
All proposals must be uploaded using the following email: Quotes@southafrica.net NOTE: IT IS THE BIDDER'S RESPONSIBILITY TO ENSURE THE COMPLETED RFQ DOCUMENT WITH APPROPRIATE SUPPORTING DOCUMENTS ARE DELIVERED TO THE CORRECT ADDRESS ON OR BEFORE THE CLOSING DATE AND TIME.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	Boitumelo Dibetle				
TELEPHONE NUMBER	0118953000				
E-MAIL ADDRESS	quotes@southafrica.net				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER (If applicable)					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?			☐ Yes ☐No [IF YES, PLEASE PROVIDE DETAILS]		
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
NO

☐ YES ☐

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
NO

☐ YES ☐

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
NO

☐ YES ☐

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED DATE AND TIME TO THE CORRECT EMAIL ADDRESS AND OR PLATFORM. NO HAND DELIVERY MAY BE ACCEPTED. ALL COMPLETED DOCUMENTS SHOULD BE SEND TO QUOTES@SOUTHAFRICA.NET. BIDDERS FAILURE TO COMPLETE THE REGISTER WILL INVALIDATE THE RFQ. LATE BIDS/RFQ WILL NOT BE CONSIDERED WHEN MAKING A DECISION TO AWARD.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED - OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT. THE STANDARDS BIDDING DOCUMENTS (SBD) FORMS MUST BE COMPLETED, SIGNED AND RETURNED WITH THE RFQ / BID DOCUMENTS.
- 1.3. BIDDER'S ARE NOT ALLOWED TO ALTER THE CONTENT AND SEQUENCE OF INFORMATION IN THE SBD4 FORM.
- 1.4. THE UNDERSIGNED BIDDER DECLARES AND FURTHER AGREES TO HAVE READ 2010 VERSION OF THE GENERAL CONDITIONS OF CONTRACT (GCC) IS AVAILABLE ON THE NATIONAL TREASURY WEBSITE. TO ACCESS THE GCC THE BIDDER SHOULD CLICK THE FOLLOWING LINK <http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/> OR DOWNLOAD THE DOCUMENT FROM THE WEBSITE OF NATIONAL TREASURY.
- 1.5. THE 80 / 20 PREFERENTIAL POINT SYSTEM WILL BE APPLIED WHEREIN 80 POINTS IS FOR PRICE AND 20 POINTS IS FOR SPECIFIC GOALS. TENDERS WITH A RAND VALUE OF BETWEEN R 2 000 BUT NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). FIRSTLY, THE SUBMISSION / RFQ WILL BE EVALUATED IN LINE WITH THE SET CRITERIA OR FUNCTIONALITY (IF APPLICABLE) AND THEREAFTER PROPOSAL WILL BE EVALUATED ON POINTS FOR PRICE AND SPECIFIC GOALS.
- 1.6. POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL WILL BE ROUNDED OFF TO THE NEAREST TWO (2) DECIMAL PLACES.
- 1.7. A TENDER OR RFQ MUST BE AWARDED TO THE TENDERER WHO SCORE THE HIGHEST TOTAL NUMBER OF POINTS IN TERMS OF THE PREFERENCE POINT SYSTEM (PRICE AND SPECIFIC GOALS) UNLESS OBJECTIVE CRITERIA IN TERMS OF SECTION 2 (1)(F) OF THE PPPFA JUSTIFY THE AWARD OF THE TENDER TO ANOTHER TENDERER
- 1.8. BIDDERS ARE REQUIRED TO SUBMIT RESPONSIVE BIDS BY COMPLETING ALL PRICING AND ITEM INFORMATION IN LINE WITH THE ENTIRE SCOPE OF WORK/GOODS/SERVICES. SHOULD THE SUPPLIER FAIL TO QUOTE ON THE ENTIRE SCOPE OF WORK AS PER THE RFQ THE SAT MAY NOT AWARD THE CONTRACT TO THE SUPPLIER.
- 1.9. THE SAT RESERVES THE RIGHT TO NEGOTIATE WITH THE BIDDERS PRIOR OR POST AWARD.
- 1.10. THE SAT MAY ALLOCATE ZERO/NIL POINTS FOR SPECIFIC GOALS WHERE PROOF IS NOT SUBMITTED WITH THE RFQ.
- 1.11. THE BID MUST BE VALID FOR A PERIOD OF 45 CALENDAR DAYS FROM THE CLOSING DATE AND TIME

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

Table A: Phase 1 <i>Provide documentation and/or information [South African Tourism (SAT) reserves the right to review and verify submitted documentations on Administrative requirements/information]</i>	Comply	Not Comply <i>NB:(Non-compliant on any of the below may result in disqualifications unless SAT indicates as not applicable)</i>
1.1. Proof of National Treasury Central Supplier Database (CSD) Summary report - SAT may verify the information as per the CSD) (unless supplier is a foreign supplier) - Only applicable to SA Bidders		
1.2. CSD Overall Tax Status must be compliant (Tax Compliant during evaluation and award stage) (unless it's a foreign supplier) - Only applicable to SA Bidders		

3. LIST OF RETURNABLES

BIDDERS SHOULD PLEASE ADHERE TO THE FOLLOWING INSTRUCTIONS

- TICK APPLICABLE BOX
- ENSURE THAT THE FOLLOWING DOCUMENTS ARE COMPLETED, SUBMITTED AND SIGNED WHERE APPLICABLE

ANNEXURES	DOCUMENT DESCRIPTION	YES	NO
PART A & B	IS BID INVITATION FORM , TERMS, AND CONDITIONS FOR BIDDING COMPLETED, SIGNED, AND SUBMITTED?		
SUPPLIER IS REQUIRED TO USE THE PRESCRIBED SEQUENCE IN ATTACHING THE ANNEXURES THAT COMPLETE THE BID OR RFQ DOCUMENT			
ANNEXURE A	IS THE STANDARD BID DOCUMENT (SBD4) FORM BIDDER'S DISCLOSURE COMPLETED, SIGNED AND SUBMITTED?		
ANNEXURE B	IS BIDDER'S SWORN AFFIDAVIT - EXEMPTED MICRO ENTERPRISE (EME) - OR QUALIFYING SMALL ENTERPRISE (QSE) - STILL VALID (FOR A PERIOD OF 12 MONTHS) FROM THE DATE SIGNED BY COMMISSIONER SUBMITTED TO CLAIM POINTS FOR SMME'S?		
ANNEXURE C	IS THE BIDDER'S QUOTED PRICE OR FINANCIAL OFFER SUBMITTED AND ALIGNED WITH THE SCOPE OF WORK? OR STATED IN THE BELOW TABLE OF DESCRIPTION OF SERVICE/GOODS?		
ANNEXURE D	IS PROOF OF OWNERSHIP BY BLACK WOMAN ATTACHED IN THE FORM OF (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK WOMAN(E)		
ANNEXURE E	IS PROOF OF OWNERSHIP BY BLACK PERSON (S) IN THE FORM OF, (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE BLACK OWNERSHIP IS LISTED, AND (B) COPY OF IDENTITY DOCUMENTS.		
ANNEXURE F	IS PROOF OF OWNERSHIP BY BLACK YOUTH ATTACHED IN THE FORM OF (A)) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK YOUTH.		
ANNEXURE G	IS THE LATEST REPORT FROM CENTRAL SUPPLIER DATABASE (CSD) SUBMITTED? THE REPORT WILL BE USED AMONGST OTHERS TO VERIFY TAX COMPLIANT AND BANKING DETAILS. TO FURTHER CONFIRM IF THE SHAREHOLDERS/DIRECTORS OF THE COMPANY		

		ARE BLACK WOMEN, BLACK YOUTH OR BLACK-OWNED. INFORMATION AND DETAILS ON BLACK WOMEN, BLACK YOUTH AND BLACK OWNERSHIP SHOULD BE SIMILAR TO THE INFORMATION SUBMITTED ON ANNEXURES C, D,E AND F ABOVE.		
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4. APPLICATION OF PREFERENCE POINT SYSTEM

4.1 DEFINITIONS

HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI) IS DEFINED AS A SOUTH AFRICAN CITIZEN -

- a) WHO, DUE TO THE APARTHEID POLICY THAT WAS IN PLACE, HAD NO VOTING RIGHTS IN THE NATIONAL ELECTIONS PRIOR TO THE INTRODUCTION OF THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1983 (ACT NO. 100 OF 1983) OR THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1993 (ACT NO. 200 OF 1993) (*"THE INTERIM CONSTITUTION"*) AND OR
- b) WHO IS A WOMAN AND/OR
- c) YOUTH

4.2 WITH THE UNDERSTANDING THAT ANY PERSON WHO RECEIVED SOUTH AFRICAN CITIZENSHIP ON OR BEFORE THE INTRODUCTION OF THE INTERIM CONSTITUTION, WILL NOT BE DEEMED TO BE HDI.

4.3 ANY REFERENCE TO WORDS "BID" OR "BIDDER" HEREIN AND/OR IN ANY OTHER DOCUMENTATION SHALL BE CONSTRUED TO HAVE THE SAME MEANING AS THE WORDS "TENDER" OR "TENDERER".

4.4 "A WOMAN" REFERS TO A FEMALE PERSON WHO IS A SOUTH AFRICAN CITIZEN

4.5 "HDI EQUITY OWNERSHIP" REFERS TO THE PERCENTAGE OF A PARTNERSHIP OR BUSINESS THAT IS OWNED BY INDIVIDUALS, OR IN THE CASE OF A COMPANY, THE PERCENTAGE OF SHARES WHICH IS OWNED BY INDIVIDUALS WHO ARE ACTIVELY INVOLVED IN THE MANAGEMENT DECISIONS AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE COMPANY OR BUSINESS AND WHO EXERCISES CONTROL IN THE BUSINESS IN RELATION TO THEIR OWNERSHIP AT THE CLOSE OF TENDER. WHERE INDIVIDUALS ARE NOT ACTIVELY INVOLVED IN THE MANAGEMENT AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE BUSINESS AND WHO DOES NOT EXERCISE CONTROL IN RELATION TO THE PERCENTAGE OF THEIR OWNERSHIP, EQUITY OWNERSHIP POINTS CANNOT BE AWARDED.

4.6 "BLACK PEOPLE" IS A GENERIC TERM WHICH MEANS AFRICANS, COLOURED AND INDIANS WHO ARE CITIZENS OF THE RSA BY BIRTH OR DESCENT OR BY NATURALISATION BEFORE 27 APRIL 1994 OR AFTER.

4.7 "SMALL ENTERPRISE" MEANS A SEPARATE AND DISTINCT BUSINESS ENTITY, TOGETHER WITH ITS BRANCHES OR SUBSIDIARIES, IF ANY, INCLUDING COOPERATIVE ENTERPRISES, MANAGED BY ONE OWNER OR MORE PREDOMINANTLY CARRIED ON IN ANY SECTOR OR SUBSECTOR OF THE ECONOMY.

4.8 "YOUTH" IS A GENERIC TERM WHICH MEANS PERSONS BETWEEN 14 TO 35 YEARS OF AGE. (THE MAXIMUM AGE OF PERSON/DIRECTOR/SHAREHOLDER ETC MUST BE BELOW OR 35 YEARS ON OR BEFORE THE CLOSING DATE AND TIME OF THE RFQ)

4.9 "EXEMPTED MICRO ENTERPRISE (EME)" IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF R 10 MILLION OR LESS.

4.10 "QUALIFYING SMALL ENTERPRISE (QSE)" IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF BETWEEN R 10 MILLION AND R 50 MILLION

4.11 "SPECIFIC GOALS" REFERS TO CONTRACTING WITH PERSONS, OR CATEGORIES OF PERSONS, HISTORICALLY DISADVANTAGED BY UNFAIR DISCRIMINATION ON THE BASIS OF RACE, GENDER OR DISABILITY AND IMPLEMENTING PROGRAMME AS PUBLISHED IN THE GOVERNMENT GAZETTE NO. 16085 DATED 23 NOVEMBER 1994.

4.12 80 / 20 PREFERENCE POINT SYSTEM

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows:

i.	Total Tendered Price	:	80 points	
ii.	Black Women Ownership	:	04 points	} Specific Goals (Maximum points)
iii.	Black Ownership	:	10 points	

iv.	Black Youth	:	02 points
v.	Small, Medium and Micro Enterprises (SMME's)	:	04 points
Total		:	100 points

4.13 THE POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL MUST BE ROUNDED OFF TO THE NEAREST 2 DECIMAL PLACES

4.14 TENDER PRICE

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 80 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS , ON PRO RATA BASIS.

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

WHERE -

PS = POINTS SCORED (AWARDED) FOR PRICE OF TENDER UNDER CONSIDERATION

PT = PRICE OF TENDER UNDER CONSIDERATION; AND

PMIN = PRICE OF THE LOWEST ACCEPTABLE TENDER

4.15 SPECIFIC GOALS

4.15.1 % OWNED BY PEOPLE WHO ARE BLACK WOMEN (WO)

A MAXIMUM OF FOUR (04) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK WOMAN. EQUITY OWNERSHIP FOR BLACK WOMEN WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBER/S WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY MANAGEMENT OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK WOMEN -----%

THUS, POINTS AWARDED: $4 \times \frac{\% WO}{100} = 14 \times \frac{\% WO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- COPY OF THE ID-DOCUMENT (S) OF THE BLACK WOMAN(E)
- LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK WOMAN IS LISTED

4.15.2 % OWNED BY BLACK PEOPLE (BO)

A MAXIMUM OF TEN (10) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK AND DID NOT HAVE VOTING RIGHTS ACCORDING TO THE DEFINITION OF AN HDI. EQUITY OWNERSHIP FOR BLACKS WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK PERSON(S) WHO DID NOT HAVE VOTING RIGHTS.....%

THUS, POINTS AWARDED: $10 \times \frac{\% BO}{100} = 4 \times \frac{\% BO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF ID DOCUMENT.
- b) COPY OF THE FOUNDING DOCUMENTATION ON THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- c) LATEST CSD REPORT WITH BLACKS AS SHAREHOLDERS/DIRECTORS OF THE COMPANY

4.15.3 SMALL, MEDIUM AND MICRO ENTERPRISES (SMME'S)

A MAXIMUM OF FOUR (4) POINTS WILL BE AWARDED TO A TENDERER WHO IS CLASSIFIED AS SMME

IS THE COMPANY CLASSIFIED AS EME OR QSE?

YES = 4 POINTS

=

NO = 0 POINT

PROOF OF DOCUMENTATION MUST BE ATTACHED IN THE FORM OF:

- a) SWORN AFFIDAVIT THAT IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE SIGNED BY THE COMMISSIONER.

4.15.4 % OWNED BY BLACK YOUTH

A MAXIMUM OF TWO (2) POINTS WILL BE AWARDED TO A TENDERER WHO IS DISABLED. EQUITY OWNERSHIP FOR BLACK YOUTH WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK YOUTH.....%

THUS, POINTS AWARDED : $2 \times \frac{\% DO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) A COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- b) A COPY OF ID DOCUMENT;
- c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK YOUTH IS LISTED.

TABLE B: OWNERSHIP

NAME AND SURNAME /ENTITY NAME	GENDER (MALE OR FEMALE)	AGE i.e., 32	CITIZENSHIP (RSA, OR SPECIFY OTHER)	ETHNIC GROUP (BLACK, WHITE, ETC.)	NUMBER OF SHARES PER SHAREHOLDER	PERCENTAGE OF OWNERSHIP (%) PER SHAREHOLDER

Total						

(To be completed by bidder)

TABLE- C: SPECIFIC GOALS

OWNERSHIP	TOTAL PERCENTAGE OF OWNERSHIP	SPECIFIC GOALS POINTS CLAIMED
Black Woman ownership		
Black Ownership		
Black Youth Ownership		
Total		

4.16 THE SAT CAN ONLY AWARD POINTS PROVIDED SUFFICIENT INFORMATION AND REQUIRED DOCUMENTS ARE CORRECTLY COMPLETED AND RETURNED WITH THE PROPOSALS IN LINE WITH LIST OF RETURNABLE DOCUMENTS ON PARAGRAPH THREE (3) ABOVE. POINTS OBTAINED FOR PRICE SHOULD BE ADDED TO POINTS OBTAINED FOR SPECIFIC GOALS.

4.17 TENDER MUST BE AWARDED TO THE TENDERER SCORING THE HIGHEST POINTS. HOWEVER, A CONTRACT MAY BE AWARDED TO A TENDERER THAT DID NOT SCORE THE HIGHEST POINTS ONLY IN ACCORDANCE WITH SECTION 2 (1)(F) OF THE PPPFA 05 OF 2000.

5. CRITERIA FOR BREAKING DEADLOCK IN SCORING

- a) IF TWO OR MORE OF THE TENDERERS HAVE SCORED EQUAL TOTAL NUMBER OF POINTS, THE CONTRACT WILL BE AWARDED TO THE TENDERER THAT SCORED THE HIGHEST POINTS FOR SPECIFIC GOALS;
- b) IF TWO OR MORE TENDERES SCORE EQUAL TOTAL NUMBER OF POINTS IN ALL RESPECTS, THE AWARD WILL BE DECIDED BY THE DRAWING OF LOTS

6. DELIVERIES

- a. ALL DELIVERIES MAY BE ACCOMPANIED BY A DELIVERY NOTE OR AN INVOICE OF AN OFFICIAL PURCHASE ORDER NUMBER AGAINST WHICH THE DELIVERY HAS BEEN AFFECTED
- b. DELIVERIES NOT COMPLYING WITH THE PURCHASE ORDER FORM MAY BE RETURNED TO THE SUPPLIER(S) AT THE SUPPLIER'S EXPENSE. THE SAT WILL NOT BE LIABLE FOR PAYMENT OF INCORRECTLY DELIVERED GOODS OR SERVICE

- c. BIDDERS SHOULD INDICATE THE PLANNED DELIVERY PERIOD (IN DAYS) FROM THE DATE AN ORDER IS ISSUED

7. POPIA DISCLAIMER

7.1 COMPLIANCE WITH PERSONAL INFORMATION ACT, 4 OF 2013

PERSONAL INFORMATION SHARED WITH THE SAT SHALL BE TREATED WITH CONFIDENTIALITY AND IN COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA) AND OTHER APPLICABLE LAWS. FOR PURPOSES OF THIS DISCLAIMER, "PERSONAL INFORMATION" SHALL BE DEFINED AS DETAILED IN THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT 2 OF 2000 (PAIA) AND POPIA, AND "PROCESSING" AND "FURTHER PROCESSING" SHALL BE READ, INTERPRETED AND UNDERSTOOD AS DETAILED AND DEFINED IN POPIA.

7.2 CONSENT TO PROCESSING AND FURTHER PROCESSING OF PERSONAL INFORMATION

THE SATMAY PROCESS AND FURTHER PROCESS RECEIVED PERSONAL INFORMATION, INTERNALLY OR EXTERNALLY, IN THE EXECUTION OF ITS MANDATE AND/OR AS REQUIRED BY LAW. THE SATMAY SHARE PERSONAL INFORMATION WITH ITS SERVICE PROVIDERS, AGENTS, CONTRACTORS, LEGAL AND OTHER PROFESSIONAL ADVISORS AUTHORISED TO PROCESS THIS INFORMATION. THE SATMAY THUS PLACE RECEIVED PERSONAL INFORMATION IN THE PUBLIC DOMAIN DUE TO THE NATURE AND REQUIREMENTS OF ITS WORK.

7.3 FURTHER PROCESSING OF PERSONAL INFORMATION

YOU FURTHER GRANT THE SAT EXPRESS AND/OR IMPLIED PERMISSION TO FURTHER PROCESS RECEIVED PERSONAL INFORMATION AND PLACE IT IN THE PUBLIC DOMAIN, IN THE EXECUTION OF ITS MANDATE AND STATUTORY OBLIGATIONS.

7.4 DUTY OF CARE

THE SAT VALUES YOUR PRIVACY AND SHALL TAKE ALL REASONABLE MEASURES TO PROTECT RECEIVED PERSONAL INFORMATION.

7.5 EXEMPTION FROM LIABILITY

THE SAT (INCLUDING ITS OFFICIALS AND/OR EMPLOYEES) ACCEPTS NO LIABILITY WHATSOEVER, FOR ANY LOSS, DAMAGE (WHETHER DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL), AND/OR EXPENSES OF ANY NATURE WHATSOEVER WHICH MAY ARISE AS A RESULT OF, OR WHICH MAY BE ATTRIBUTABLE DIRECTLY OR INDIRECTLY, FROM INFORMATION MADE AVAILABLE HEREIN, OR ACTIONS OR TRANSACTIONS RESULTING THEREFROM

TABLE D: SCOPE OF WORK

Scope of Work

Professional Conference Organiser (PCO) Services for the hosting of the South African Tourism Investment Summit (SATIS), scheduled for 30 September and 01 October 2026.

1. BACKGROUND

The South African Tourism Investment Summit (SATIS) is scheduled to be hosted on 30 September and 01 October 2026. SATIS is a continuation of the Department's ongoing initiatives aimed at mobilising tourism investment into the South African tourism economy.

The purpose of the SATIS is two-fold. Firstly, to promote South Africa as a preferred destination for tourism investment by highlighting opportunities across the country, especially in under-developed areas with high tourism potential. Secondly, to promote specific tourism investment projects, that is, to match potential investors with specific projects.

SATIS will also provide an opportunity for global leaders, policymakers, investors and industry stakeholders to interact with a wider array of product owners/promoters, political principals, development finance institutions (DFIs) and senior government officials and explore possible partnerships in the South Africa tourism sector.

The Investment Summit Programme will take place over two days as follows:

DAY 1			
30 September 2026	Arrival, Registration & Networking Cocktail Welcome Reception	Venue to be confirmed	150 PAX
DAY 2			
01 October 2026	Conference	Venue to be confirmed	250 PAX
	Ministerial Dinner	To be confirmed	250 PAX

Guiding Principles of SATIS :

- The Summit places emphasis on commercially viable (bankable) tourism infrastructure projects. A project is considered commercially viable if, over its useful life, it is expected to generate sufficient revenue to cover its costs and deliver an acceptable financial rate of return, (commercially sustainable). Although commercial appraisals typically reflect the perspective of private enterprises rather than government, they remain relevant to the public sector in specific circumstances.
- Projects seeking public funding or blended finance, ~~including grants~~, will be directed to development finance institutions (DFIs) for funding applications, particularly in cases involving smaller project values. For such projects, the appraisal process includes an assessment of value for money from an economy-wide perspective - covering municipal, provincial, and national levels. Economic appraisals aim to capture and evaluate all costs and benefits that a project, policy, or programme may generate for a municipality, a province, or the country.

- South African Tourism forms part of the technical organizing committee of this event, led by the National Department of Tourism.

2. SCOPE OF WORK

South African Tourism is seeking to appoint a suitably qualified and experienced Professional Conference Organiser to provide facilitation and advisory services for the SATIS and to work on a commercial model of securing sponsorship and partnerships. The event is scheduled to take place 30 September and 01 October 2026. Approximately 250 delegates are expected to attend the event.

2.1 Procurement of PCO:

The objective is that the PCO provide project management and coordination activities in consultation with the SAT and the NDT Project Steering Committee for the successful hosting of the SATIS 2026.

The PCO's role will be to deliver pre-, during- and post-event facilitation based on their expertise, providing mainly technical skills and logistical support, in terms delivering a professional event.

The framework used to guide the scope of work is based on a revenue model where the Service Provider services are charged at a lower fee, allowing the provider to drive commercial revenue and be financially incentivised for their services.

South African Tourism, as part of the technical organising committee through the National Department of Tourism who will retain approval rights over brand, content, sponsor categories etc

2.1.1 Pre-Event

- Basic Project Management: Service provider integrates internal and external stakeholders
 - Programme Coordination with event host and attendance of organising committee
 - Speaker and delegate liaison, including protocol arrangements for delegations
 - Provision of consulting services on registration platform, delegate management system and accreditation
 - Overseeing venue logistics in line with event management principles (e.g. catering coordination with venue site inspections, audiovisual set-up consultation and requirements, safety and security requirements)
 - Vendor management
 - Facilitation of Welcome Reception entertainment
- Production of an operating budget showing projected revenue against full cost of delivery
- Risk, Compliance and Sustainability Management
 - Creating and updating a plan for crisis management, physical security, and health emergencies to comply with event safety regulations in South Africa

2.1.2 On-Site Delivery

- Coordinate staging elements for the event (Venue management, Audio-Visual, Décor, Branding and Signage Mapping, Catering and Delegate Flow)
- Event overall programme management and flow
- Provide technical rider with venue and manage all technical equipment required, not part of the standard items provided by the venue
- Registration and delegate services management registration management (including physical registration services, protocol and security)

- Data infrastructure coordination for issuing registrations and onsite delegate badges
- On-site speaker management in conjunction with event hosts
- Sponsor servicing and activation of sponsorship activities on-site
- Real-time problem solving and risk/incident management

2.1.3 Post-Event

- Full financial reconciliation of sponsorships revenue against actual event expenditure
- Post event report covering attendance, sponsorship fulfilment and Memorandum of Agreements (MOUs) recorded
- Delegate database handover in usable format

2.2 Commission/revenue model: Commercial framework development and implementation

- The appointed provider will develop and implement an approved sponsorship and commercialisation strategy designed to generate third-party revenue that funds the event.
- The PCO shall be entitled to a commission of 15% of cash sponsorship revenue actually received in cleared funds from approved sponsors, subject to the sponsorship approval, contracting, reporting and reconciliation requirements in this Scope of Work.
- It is envisaged that a total of between R2m - R4m in sponsorship could be raised for the event.
 - Drive commercial revenue to assist with event mobilization (partnership prospectus and design, sponsorship packages sold, sales toolkit)
 - Sponsorship may be derived from various sponsors or partners and based on a tiered scale (suggested option provided)
 - Sponsorship management and contracting takes place between the appointed PCO and sponsor.
 - Develop an outcomes report which includes full budget disclosure and evaluation results
- Suggested sponsorship prospectus could include sponsors that would be interested to obtain access to the delegates, have investment visibility, networking opportunities or curated connections before, during or after the Summit.

Suggested Sponsorship Tiers could include the following, indicating what type of opportunities would be available to partners:

PARTNERSHIP	EVENT BRANDING	SPONSOR BRANDING	ON-EVENT ENGAGEMENT	SPEAKING OPPORTUNITY	ATTENDANCE
Platinum R 1 200 000.00	Prominent Inclusion on all Event Branding as Presenting Partner	Opportunity to Brand the Arrival and Registration Area (across all three platforms)	Area to Exhibit in the Atrium	Day 1&2: Opening Address & Knowledge Sharing Session Host	10 x Conference Passes & 5 x Seats at the Stakeholder Dinner

Gold R 725 000.00	Inclusion on all Event Branding as Conference Partner	Opportunity to Brand the Lunch Area (1 Gold Partner per Lunch)	Area to Exhibit in the Atrium	Day 2: Fireside Chat Participation & Knowledge Sharing Session Host	8 x Conference Passes & 2 x Seats at the Stakeholder Dinner
Silver R 500 000.00	Inclusion on all Event Branding as Conference Partner	Opportunity to Brand the Refreshment Area (1 Silver Partner per Break)	Area to Exhibit in the Atrium	Day 2: Panel Discussion Participation & Knowledge Sharing Session Host	5 x Conference Passes & 1 x Seat at the Stakeholder Dinner
Dinner R 400 000.00	Inclusion on limited Event Branding as Dinner Host	Opportunity to Brand the entire Dinner Venue	Area to Exhibit in Dinner Venue	Day 2: Panel Discussion Participation & Welcoming Address at Dinner	5 Conference Passes & 1 x Seats at the Stakeholder Dinner
Networking R 200 000.00	Inclusion on limited Event Branding as Networking Host	Opportunity to Brand the Networking Venue (alongside the Platinum Sponsor)	Area to Exhibit in Networking Venue	Day 1: Welcoming Address at Networking Event	4 Conference Passes & 1 x Seats at the Stakeholder Dinner

3. DELIVERABLE AND KEY MILESTONES

The project deliverables include:

- Inception Report by 11 September 2026
- Event and Sponsorship Design Framework and Plan by 11 September 2026
- Event Evaluation and Outcomes Report by 31 October 2026

All content and reports should be provided in an easily accessible language, and in standard, editable Microsoft applications as relevant.

4. TEAM COMPOSITION, SKILLS AND EXPERIENCE

The recommended service provider must meet the following requirements:

- Experience in working with events on a commercialisation framework
- Ability to mobilise industry partners and digital ecosystem partners
- Expertise in events logistics (planning, management and marketing), financials and technology (access to technology platforms and tools);
- Experience of working with public sector events; and
- Experience in project management.

5. EVALUATION CRITERIA

Phase 2 Evaluation: Technical/ Functional

No	Criteria Description	Document to be Submitted	Weight
A.	Relevant experience and track record	CVs of key personnel with clear areas of qualifications, expertise, relevant experience.	15
	Combined experience of key personnel in logistics (event planning, management and marketing), financials, and technology aspects, that is, project lead, registration manager; and technical director. NB: Number of years of experience will be averaged on all the proposed personnel. ➤ 10 Years or more = 3 Points ➤ 6 to 9 Years = 2 Points ➤ 1 to 5 Years = 1 Point ➤ Less than 1 Year = 0		
	Successfully executed events of similar nature, scope and complexity in the past five (5) years ➤ 4 x Signed letters of References from Previous / Current Clients = 3 Points ➤ 2 x Signed letters of References from Previous / Current Clients = 2 Points ➤ 1 x Signed letter of Reference from Previous / Current Clients = 1 Point ➤ Less than 1 or irrelevant reference letter= 0	Reference letters must be aligned to similar works, scale and value successfully concluded in the past five years.	15
B.	Approach/Methodology to the assignment: ➤ Excellent (detailed understanding of scope; clear structure and value add) = 3 Points ➤ Very Good (detailed understanding of scope and clear structure) = 2 Points ➤ Good (beyond direct interpretation of scope) = 1 Points ➤ Poor (limited or no understanding of the scope) = 0Point	Project Methodology or Framework to address delivery of work on the following areas: Overall Project Management & Coordination Sponsorship Management Attendance of project planning meetings Venue & Logistics Management and On-site Event Management	50

		Registration and Delegate Services Management Digital Technology, Audio-Visual & Hybrid Management Risk and Event Safety and Security Management	
C.	Project Implementation plan ➤ Excellent (deliverables, timeframes, payment schedule, and approval stages) = 3 Points ➤ Good (any three of the above) = 2 Points ➤ Acceptable (< three of the above) = 1 Point ➤ Poor- None of the above requirement not met =0	Detailed Project Implementation Plan including Post-Event Reporting	20
Total Technical Evaluation Criteria			100

Service provider (s) are required to achieve a minimum threshold of 70 points on Functional to proceed to Phase 3 for Price and preference points. Bidders who achieve 70 points under Phase 2B will proceed to Phase 3.

6. RETURNABLES: FINANCIAL PROPOSAL**6.1 Table 1: PCO Professional Service Fee**

Provision of a fixed professional services fee covering core responsibilities

No	Functional Area	Scope/Deliverables included	Pricing	Proposed Cost in Rand including VAT
1	Project Management and Coordination	Inception, project planning, Gantt chart, stakeholder coordination, Organising Committee support, meetings, reporting and overall project and sponsorship management	Fixed lump sum	R
2	Programme, Speaker & Protocol Management	Programme coordination, speaker liaison, delegate liaison and protocol arrangements	Fixed lump sum	R
3	Venue & Logistics Management	Venue liaison, site inspections, catering coordination, AV coordination, vendor management and logistics planning	Fixed lump sum	R
4	Registration & Delegate Management	Registration platform advisory, registration management, accreditation, delegate database and onsite registration support	Fixed lump sum	R
5	On-site Event Management	On-site coordination, delegate flow, speaker management, technical coordination, sponsor servicing and incident management	Fixed lump sum	R
6	Risk, Compliance & Sustainability	Risk planning, crisis management, security/health-emergency coordination and applicable compliance support	Fixed lump sum	R
7	Post-Event Management & Reporting	Financial reconciliation, sponsorship fulfilment reporting, delegate database handover and post-event outcomes report	Fixed lump sum	R
	Total fixed service fee			R

6.2 Table 2: Sponsorship & Commercialisation Proposal

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The appointed PCO will be required to develop and implement an approved sponsorship strategy designed to generate revenue to contribute to event funding. Scope of Work anticipates a revenue between R2m - R4m and provides for a 15% PCO Commission on sponsorship revenue raised.

No	Commercial Component	Description	Pricing Basis	Response
1	Sponsorship Strategy	Development and implementation of sponsorship strategy	Included in PCO fee	Included
2	Sponsorship Prospectus and Sales Toolkit (could be based on the suggested Tier options)	Development and design of sponsorship prospectus and packages and sales material	Included in PCO fee	Included
3	Sponsorship Prospecting	Identification and engagement of prospective sponsors and partners. Pitching to partners or sponsors	Included in PCO fee	Included
4	Sponsorship Commission/revenue share	Commission on sponsorship revenue actually generated	Percentage	%
	Sponsorship Commission		% of actual cash sponsorship received	%

6.2.1 Unless otherwise stated in the RFQ, the bidder must price its sponsorship commission at 15% of sponsorship revenue actually received.

6.2.2 The commission will be calculated on the actual cash received for this event in cleared funds and not on: sponsorship proposals, unsigned commitments; expressions of interest; pledges; projected sponsorship; unpaid invoices; or amounts that have not been received.

6.3 Table 3: Standardised evaluation assumption

To ensure proposals are comparable, bidders must calculate the sponsorship commission using the following standardised evaluation assumption

For financial evaluation purposes only, SAT will assume sponsorship revenue of R3m.

The amount is an evaluation assumption only and not constitute a guaranteed target, minimum revenue commitment or financial obligation by SAT.

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No	Financial Component	Bidder Input	SOUTH AFRICAN TOURISM
A	Fixed PCO Professional Services Fee (Table 1)	R	
B	Sponsorship Commission Rate (Table 2)	%	
	Standardised Sponsorship Revenue amount to be used R3,000,000		
C	Sponsorship Commission Value (B x C)		
	TOTAL EVALUATED FINANCIAL PROPOSAL (A+B+C)	R	

7. SPONSORSHIP COMMISSION

The following rules will apply to the commercialisation component of the contract.

- 7.1 Commission will only apply to cash sponsorship revenue secured by the PCO and actually received in cleared funds from an approved sponsor or commercial partner
- 7.2 Unless expressly approved by SAT in writing, commission will not be payable on:
- in-kind sponsorship;
 - barter arrangements;
 - media exchanges;
 - supplier discounts;
 - complimentary goods or services;
 - government funding;
 - funding provided by SAT;
 - funding provided by the event owner - National Department of Tourism;
 - grants;
 - donor funding;
 - venue concessions;
 - unpaid sponsorship commitments; or
 - sponsorship amounts subsequently refunded to the sponsor

7.3 In-Kind Sponsorship:

Where a sponsor provides goods or services rather than cash, the PCO must disclose:

- the nature of the contribution;
- the underlying commercial value;
- the sponsor;
- the benefit provided to SATIS; and
- any associated costs avoided by SAT.

No commission will be payable on the value of in-kind sponsorship unless expressly approved in writing by SAT.

8. SPONSORSHIP APPROVAL AND CONTRACTING

The appointed PCO will be responsible for identifying, engaging and agreements with prospective sponsors and commercial partners.

However, all sponsors and sponsorship arrangements remain subject to prior approval by SAT/NDT in accordance with the governance and approval arrangements applicable to SATIS.

No sponsorship agreement may be concluded without the required approval of:

- the proposed sponsor;
- sponsor category;
- sponsorship value;

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- sponsorship benefits;
- branding rights;
- activation rights;
- exclusivity arrangements; and
- any other material commercial terms.

The Scope specifically recognises that SAT/NDT retains approval rights over brand, content and sponsor categories.

For purposes of preparing its financial proposal, bidders should take account of the following assumptions:

Item	Assumption
Event	South African Tourism Investment Summit (SATIS)
Event Dates	30 September - 01 October 2026
Expected Conference Delegates	Approximately 250
Welcome Reception	Approximately 150 PAX
Conference	Approximately 250 PAX
Ministerial Dinner	Approximately 250 PAX
Assignment Period	01 September - 31 October 2026
Anticipated Sponsorship Opportunity	R2m - R4m
Sponsorship Commission	15% of actual sponsorship revenue received
Evaluation Sponsorship Assumption	R3m
Currency	South African Rand
VAT	Inclusive unless specifically stated otherwise

9. EXCLUSIONS AND COSTS NOT TO BE ASSUMED

Unless specifically allocated to the PCO in the final approved implementation plan, bidders should not assume that the following are automatically included in the PCO professional fee:

- venue hire;
- catering;
- accommodation;
- flights;
- delegate travel;
- speaker travel and accommodation;
- major AV equipment;
- security and medical services;
- entertainment;
- printing and production;



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- specialist technology licences;
- third-party professional services; and
- other direct event delivery costs.

Where the bidder believes that any of the above should be included in its fixed fee, this must be clearly identified in its financial proposal.

The bidder must not assume that an item is excluded simply because it is not expressly listed in Table 1. The bidder remains responsible for pricing all professional services necessary to fulfil its allocated Scope of Work.

10. TIMING OF ASSIGNMENT

All work is to be carried out in accordance with the time schedule as agreed with the Programme Manager. The overall assignment timelines will be agreed upon during the award with the successful bidder, and before the date of the Inception Report and will end 31 October 2026.

BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the

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principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

NB: FAILURE TO SUBMIT DULY COMPLETED FORMS AND SIGNED AUTHORISATION DECLARATION, WITH THE REQUIRED ANNEXURE(S), IN ACCORDANCE WITH THE ABOVE PROVISIONS MAY INVALIDATE THE BID FOR SUCH GOODS OR SERVICES OFFERED.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

(Proof of authority must be submitted e.g. company resolution)

DATE:.....

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.