

TENDER NO. 213C/2021/22



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM - 515 Approved by Branch Manager: 03/04/2020

Version: 4

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CONTRACT DOCUMENT

FOR THE

PROVISION OF PROFESSIONAL SERVICES IN RESPECT OF THE DESIGN AND CONSTRUCTION MONITORING OF IRT DEPOT FACILITY, WYNBERG

Contract period: From the date of commencement until 30 June 2028.

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 35** of this document
- Table 1: Tender Preference Claim (B-BBEE contribution) is on **page 89** of this document.

ISSUED BY:
DIRECTOR: INFRASTRUCTURE IMPLEMENTATION, TRANSPORT, CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001

For official use.
TENDER SERIAL No.:
SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
1.
2.
3.

January 2022

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: TRANSPORT

CONTRACT NO. 213C/2021/22

PROVISION OF PROFESSIONAL SERVICES IN RESPECT OF THE DESIGN AND CONSTRUCTION
MONITORING OF IRT DEPOT FACILITY, WYNBERG

General Tender Information

TENDER ADVERTISED	:	28 January 2022
CLARIFICATION MEETING		10h00 on 10 February 2022 (Not Compulsory but strongly recommended) To streamline the Skype process, please submit questions via email at least 24 hours in advance, to natalie.billings@capetown.gov.za
VENUE FOR CLARIFICATION MEETING	:	On-line Skype Meeting link: https://meet.capetown.gov.za/natalie.billings/VSZ3F396 or https://meet.capetown.gov.za/natalie.billings/VSZ3F396?sl=1&UseCdn=false
CLOSING DATE	:	1 March 2022
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 153 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time. If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS "OR EQUIVALENT"

CITY OF CAPE TOWN

DIRECTORATE: DEPARTMENT

CONTRACT NO. 213C/2021/22

PROVISION OF PROFESSIONAL SERVICES IN RESPECT OF THE DESIGN AND CONSTRUCTION
MONITORING OF IRT DEPOT FACILITY, WYNBERG

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CITY OF CAPE TOWN

TRANSPORT: INFRASTRUCTURE IMPLEMENTATION

CONTRACT NO. 213C/2021/22

PROVISION OF PROFESSIONAL SERVICES IN RESPECT OF THE DESIGN AND CONSTRUCTION MONITORING OF IRT DEPOT FACILITY, WYNBERG

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, DIRECTOR: INFRASTRUCTURE IMPLEMENTATION, invites tenders for Tender No. **213C/2021/22: Provision of Professional Services in respect of the Design and Construction of IRT DEPOT FACILITY, WYNBERG.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017. Furthermore, in terms of these Regulations, tenderers are required to meet the pre-qualification criteria of a tenderer having a stipulated minimum B-BBEE status level of contributor of level 5

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:00 –15:00 from 4 December 2020.

A non-refundable tender fee of R250.00 payable before collection of the tender documents

Queries relating to any issues in these documents may be addressed to Mrs N Billings, e-mail natalie.billings@capetown.gov.za.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection, may be contacted at Popia@capetown.gov.za.

An online clarification meeting will be held at 10h00 on the 10th of February at this Skype link:

<https://meet.capetown.gov.za/natalie.billings/VSZ3F396> or
<https://meet.capetown.gov.za/natalie.billings/VSZ3F396?sl=1&UseCdn=false>

The closing time for receipt of tenders is **10h00 on Tuesday, the 1st of March 2022.**

Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Activity Schedules, in the same format (that is, layout, scheduled items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("**POPIA**"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;