

BID NO. 39/2023: SARAH BAARTMAN NEWS

Bids are invited from experienced service providers for the production of Sarah Baartman News for a three-year period.

Bid documents with the necessary specifications may be obtained at may be obtained at a non-refundable cost of R200.00 from the Supply Chain Management Unit, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth, tel. 041 508 7007. Alternatively, bid documents may be downloaded free of charge from the E-Tender Portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://sarahbaartman.co.za>).

The qualifying bids will be evaluated on a 80/20 preference points system, as per the Preferential Procurement Regulations, 2022, where a maximum of 80 points will be allocated for price and 20 point will be allocated for specific goals. The bids will also be evaluated on functionality. Bidders that do not obtain a minimum score of 70% on functionality criteria will be excluded from further evaluation.

Functionality will be assessed as follows:

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBLE SCORE (MPS)
Relevant Company Experience	20	Max 5	100
Experience of Key Personnel	30		150
TOTAL	50(TW)		250 (MPS)

Where: 1 = Poor, 2 = Acceptable, 3 = Good, 4 = Very Good, 5 = Excellent

A compulsory briefing meeting with the representative of the municipality will be held at **11h00 on Tuesday, 05 September 2023**, at the SBDM 1st Floor Boardroom, 32 Govan Mbeki Avenue, Port Elizabeth. Failure to attend will result in disqualification.

Bids in a sealed envelope clearly marked “**BID NO. 39/2023: SARAH BAARTMAN NEWS**” must be placed in the Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth, before 12h00 noon on **Friday, 22 September 2023**. Thereafter bids will be opened in public in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Port Elizabeth.

Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid non-responsive. Failure to submit any other compulsory document(s) shall render the bid non-responsive.

The original document collected from the municipality must be submitted or, if the documents are printed from the websites, printed documents must be submitted. Bids may only be submitted on the bid documentation provided by the municipality.

Late, incomplete, facsimile or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right to accept part of or the full bid.

NOTICE 65 OF 2023 DATED 21 AUGUST 2023
Ms U DANIELS
MUNICIPAL MANAGER
SARAH BAARTMAN DISTRICT MUNICIPALITY
P O BOX 318
GQEBERHA
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