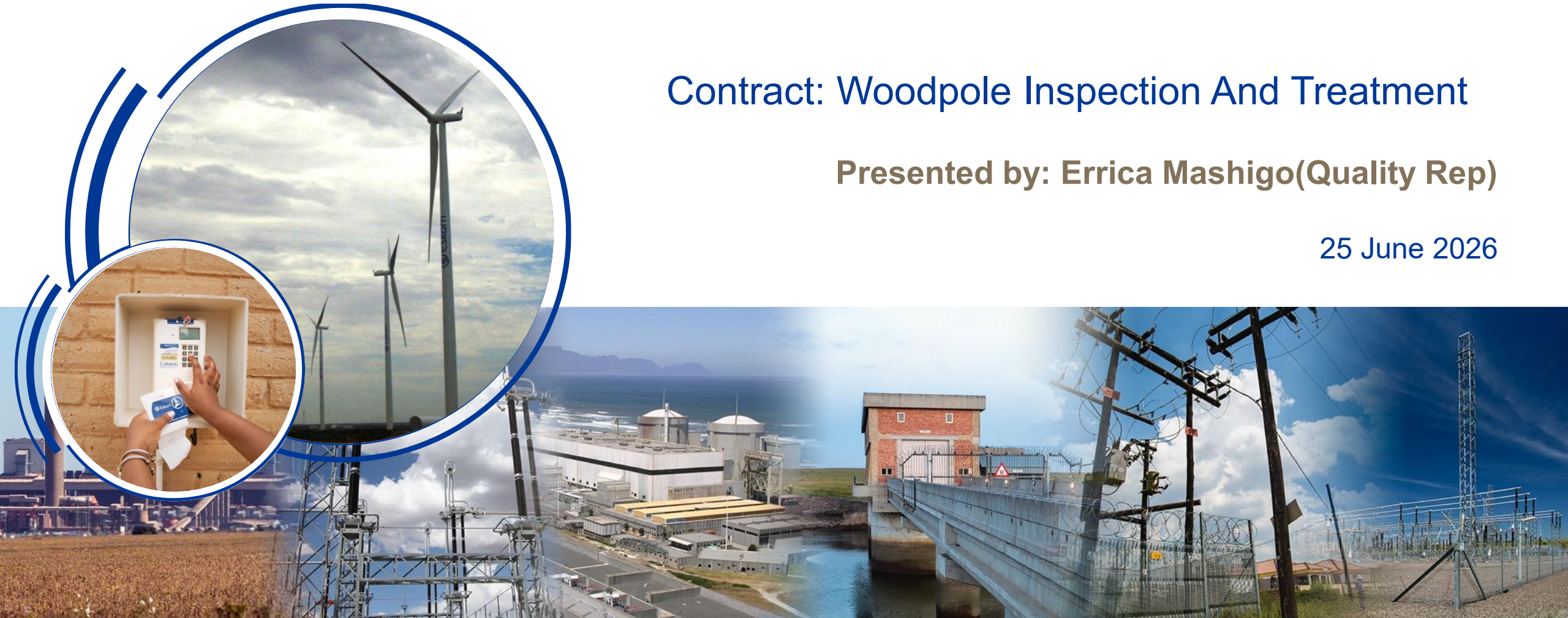


# Clarification\_ QM 58 Category 3 Quality Requirements

Contract: Woodpole Inspection And Treatment

**Presented by: Errica Mashigo(Quality Rep)**

25 June 2026



1. **Quality Requirement Category 3**
2. **Section A** – Certificate /document submission
3. **Section B** – document submission
4. **Completion of Section C:** Contract Quality Plan
5. **Completion of Section D:** Quality Control Plan / Inspection and Test Plan (QCP /ITP)
6. **Complete Section E:**Form A

# Section A : Option 1 – ISO 9001:2015 Certificate

## A.1 Product / Service Scoping on **ISO 9001 certificate** is defined and relevant

- The "Scope" printed on the certificate must explicitly cover the specific products or services we are procuring in this tender. If their certified scope is for "manufacturing plastics" but they are bidding to provide "software development," it is not relevant and should be flagged.

## A.2 Certificate by Approved and Authorized certification authority

- The certificate must be issued by a **legitimate**, independent third-party Certification Body (e.g., BSI, SGS, TÜV, Intertek, Bureau Veritas). Self-made certificates or unverified letters are not acceptable.

## A.3 Certification Authority has Recognized International Accreditation

- The certificate must display an official accreditation mark from a recognized national/international **accreditation body** (e.g., UKAS, ANAB, SANAS, IAS). This proves that the auditor itself is officially authorized to issue ISO certificates.

## A.4 Certificate Validity (Expiry Date)

- The certificate must be currently active. Check the "**Expiry Date**" or "**Valid Until**" field. If the certificate has expired or is set to expire during the tender evaluation process, the bidder must provide proof of a scheduled recertification audit.

A.1 QMS Manual or a document that defines and describes the QMS and its **scope** (**The manual to be aligned to ISO 9001:2015** )

### Clauses of ISO 9001:2015

- Clause 4 - Context of organization
- Clause 5 – Leadership
- Clause 6 – Planning
- Clause 7 – Support
- Clause 8 – Operation
- Clause 9 – Performance Evaluation
- Clause 10 – Improvement

## A.2 Quality Policy **Approved by top** management

- Commitment to: meet customer requirements / expectations; continual improvement; satisfying all applicable requirements including statutory requirements.

## A.4 Control of **documented** information

- Describe how documents are approved, distributed, retrieved, reviewed. Control of obsolete and external origin.
- Describe storage(how records are kept), protection, retrieval, retention time and disposal of records

### A.6 Documented information for Non-Conformance and Corrective Action

- Describe -**elimination of detected non-conformance**
- Describe process of Corrective Action –**Prevention of recurrence (ID root cause)**

### A.7 Documented information for Internal audit

- Planned interval, conducted by trained and independent personnel, who will conduct, how will they conduct and intervals. Reporting and correction of audit findings

### B.1 Documented information for defined roles, responsibilities and authorities

- Submits either of these documents
  - Organogram
  - Job Profile
  - Responsibility Matrix etc.

**Please ensure that the Quality Roles / Function is detailed**

### B.2 Documented information for Control of Externally Provided Processes, Products and Services

- Describe how you ensure that work completed/supplied by external party (Sub-Contractor, Suppliers) complies with the requirements.
  - Selection
  - Evaluation
  - On going monitoring
  - Inspection
  - Product acceptance /approval / final Inspection
  - Controls that you have in place

## ■ Contract Quality Plan specific to the scope of work

|     |                                                                                 |   |
|-----|---------------------------------------------------------------------------------|---|
| 1.  | SCOPE OF WORK .....                                                             | 3 |
| 2.  | COMMUNICATION CHANNELS BETWEEN SUPPLIER & ESKOM .....                           | 3 |
| 3.  | ORGANOGRAM .....                                                                | 3 |
| 4.  | INDEX OF INTERFACING DOCUMENTS .....                                            | 3 |
| 5.  | INDEX OF DOCUMENTS /RECORDS THAT SHALL BE SUBMITTED TO ESKOM DURING PROJECT.... | 3 |
| 6.  | A LIST OF SUPPLIERS & SUB-SUPPLIERS .....                                       | 4 |
| 7.  | MONITORING OF SUB-SUPPLIERS .....                                               | 4 |
| 8.  | PROOF THAT SUPPLIERS, SUB-SUPPLIERS WORK TO SPECIFIED QUALITY STANDARDS .....   | 4 |
| 9.  | INDEX OF ITEMS TO BE MANUFACTURED, REFURBISHED AND NEWLY PURCHASED .....        | 4 |
| 10. | ITEMS THAT NEED QCP OR NOT .....                                                | 5 |
| 11. | AREAS AND PROCESSES REQUIRING SPECIAL CONTROLS .....                            | 5 |
| 12. | INTERFACE OF SUB-SUPPLIERS WITH THE QMS OF SUPPLIER.....                        | 5 |
| 13. | INDEX OF ALL STANDARDS & SPECIFICATIONS .....                                   | 5 |
| 14. | HOW QUALITY RECORDS WILL BE CONTROLLED AND RETAINED .....                       | 5 |
| 15. | LIST OF PURCHASE ORDERS FOR QUALITY CRITICAL ITEMS .....                        | 5 |
| 16. | CONCESSION REGISTER UPDATED .....                                               | 5 |
| 17. | DATABOOK INDEX AND O&M MANUAL .....                                             | 6 |
| 18. | SPARE PARTS INTER-CHANGEABILITY RECORDS .....                                   | 6 |



## ■ Template attached on invitation – CQP Template

- QCP is a document specifying the activities to be inspected throughout the execution of the project, inclusive of test methods, procedures and acceptance criteria.
- The contractor to outline all the inspection activities, acceptance criteria and who to approve. All check sheets that are to be used shall be attached to the QCP.
  - List of activities,
  - activity control measures-( visual/ checklist / testing);
  - Intervention points
  - Checklists/ ITPs need to be well designed for each activity;
  - Indicate approvals required by client

# Section E - Form A completion and signing

| Eskom                     |                                                                                                 | FORM A<br>TENDERS & CONTRACT QUALITY<br>REQUIREMENTS FOR<br>QMS 50 AND<br>QUALITY REQUIREMENTS FOR ISO 9001<br>STANDARDS                |             | Tender/Contract Identifier<br>Document Identifier<br>Authorisation Date<br>Review Date |           | 240-0201804<br>240-0809912<br>October 2018<br>October 2022 |  |
|---------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------|-----------|------------------------------------------------------------|--|
| SECTION 1<br>(TENDERS)    | PROVIDE CONTRACT No.<br>TENDER/ CONTRACT<br>DESCRIPTION                                         | <b>Complete here</b>                                                                                                                    |             |                                                                                        |           |                                                            |  |
| SECTION 2<br>(CONTRACTS)  | CLAUSE 3                                                                                        | PRE-CONTRACT AWARD QUALITY REQUIREMENTS                                                                                                 |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 4                                                                                        | Contract Only Applicable Categories: YES. The tender team are designed to address. Also indicate whether the commitment is key results. |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Category 1 (refer to clause 4.1.1 of QMS 50)                                                                                            |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Category 2 (refer to clause 4.1.2 of QMS 50)                                                                                            |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Category 3 (refer to clause 4.1.3 of QMS 50)                                                                                            |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Category 4 (refer to clause 4.1.4 of QMS 50)                                                                                            |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 5                                                                                        | Supplier and Sub-supplier Risk Assessment (refer to clause 4.2 of QMS 50)                                                               |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | POST-CONTRACT AWARD                                                                                                                     |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Contract Completion - (refer to clause 4.3 of QMS 50)                                                                                   |             |                                                                                        |           |                                                            |  |
|                           |                                                                                                 | Supplier Claims/Performance Monitoring (refer to clause 4.3 of QMS 50)                                                                  |             |                                                                                        |           |                                                            |  |
| BYNOMINATED CONTRACTORS   |                                                                                                 |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
| CLAUSE 6                  | Material/Type of Access (refer to clause 4.4 of QMS 50)                                         |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
|                           | Material/Type of Information (refer to clause 4.2 of QMS 50)                                    |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
|                           | Information and Storage (refer to clause 4.3 of QMS 50)                                         |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
|                           | Supplier Quality Audits (refer to clause 4.4 of QMS 50)                                         |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
|                           | Nonconformance and Process Review (Supplier identified by Eskom (refer to clause 4.3 of QMS 50) |                                                                                                                                         |             |                                                                                        |           |                                                            |  |
| SECTION 3<br>(SUPPORT)    | CLAUSE 7                                                                                        | Contract of the Organisation                                                                                                            |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 8                                                                                        | Leadership                                                                                                                              |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 9                                                                                        | Planning                                                                                                                                |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 10                                                                                       | Support                                                                                                                                 |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 11                                                                                       | Operation                                                                                                                               |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 12                                                                                       | Performance Evaluation                                                                                                                  |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 13                                                                                       | Improvement                                                                                                                             |             |                                                                                        |           |                                                            |  |
|                           | CLAUSE 14                                                                                       | Supplier                                                                                                                                |             |                                                                                        |           |                                                            |  |
| SECTION 4<br>(SIGNATURES) | ESKOM'S QUALITY REPRESENTATIVE                                                                  | NAME                                                                                                                                    | DESIGNATION | DATE                                                                                   | SIGNATURE |                                                            |  |
|                           | BOENG TENDRALA                                                                                  | SUE ADRIANA                                                                                                                             | 2024/04/03  |    |           |                                                            |  |
| SECTION 5<br>(TENDERS)    | TENDERER'S QUALITY REPRESENTATIVE                                                               | NAME                                                                                                                                    | DESIGNATION | DATE                                                                                   | SIGNATURE |                                                            |  |
|                           |                                                                                                 |                                                                                                                                         |             |                                                                                        |           | <b>Complete and sign here</b>                              |  |

NOTE: The tenderer must complete and sign this form for sub-contractors and service Eskom Supplier Quality Requirements in per QMS 50, Specification and ISO 9001 Standards.

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- Section A

- Invalid ISO 9001:2015 Certificate
- Documents not compliant to ISO 9001:2015 requirements (A1,A2,A4,A6,A7)
- Documents compliant to ISO 9001:2015 but reference made to ISO 9001:2008
- Quality Policy not approved
- Quality Objectives not approved

- Section B

- B.1 Documented information for defined roles, responsibilities and authorities
  - Quality role not included
- B.2 Documented information for Control of Externally Provided Processes, Products and Services
  - Documentation control process only listed – no indication of other process e.g supplier/contractor management

- Section C
  - Contract Quality Plan – template submitted – not populated
  - Not all information submitted
  - NO submission
- Section D
  - ITP/QCP – template submitted – not populated
  - Not all information included
  - NO submission
- Section E
  - Form A – enquiry number and description omitted
  - Not signed by Quality Rep or Director

*Thank  
you*

