

RICHMOND LOCAL MUNICIPALITY



TENDER NUMBER: RLM 03/2026/2027

IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2

CLOSING DATE AND TIME:	15 SEPTEMBER 2026 @ 10H00AM
------------------------	-----------------------------

NAME OF BIDDER :

ADDRESS :

.....

.....

CONTACT NUMBER :

FAX NUMBER :

TOTAL BID PRICE (INCL.VAT):

Numeric

In Words:

.....

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1.

TENDER NOTICE

RICHMOND LOCAL MUNICIPALITY INVITATION TO TENDER IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2 TENDER NUMBER: RLM_03/2026/2027

Bids are hereby invited by Richmond Local Municipality from suitably qualified and experienced service provider for the Implementation of Highover Wildlife Sanctuary Project.

Bidders who are registered with CIDB, in a contractor grading equal than a contractor grading of **2GB or Higher** will be eligible to bid.

Only bidders who are registered with National Treasury Suppliers Database (CSD) will be eligible to bid.

Bid documents must be reserved in writing, through the office of the Supply Chain Management (SCM) email: sandile.sithole@richmond.gov.za by 03 September 2026 before 16h00.

A compulsory briefing session will be held on 08 September 2026 at 10h00 and will be held at the **Council Chamber**, Richmond. The briefing session will then be followed by a site visit which forms part of the compulsory briefing.

A non-refundable fee of **R634.20** is payable for each bid document of which only cash will be accepted, bid document may be obtained from the Budget & Treasury Office during normal workings hours (08h00 – 16h00) Monday to Friday at Municipal Offices, 57 Shepstone Street Richmond as from the date of an advert.

The tender will be adjudicated via two stages of which the first stage will be **functionality**, and the second stage will be **80 (price):20 (specific goals)** preference points system. Each bidder must score a minimum of **70 points** for functionality to be considered for the second stage of evaluation.

The completed tender documents complying with the conditions of tender must be sealed and endorsed **“IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2: RLM_03/2026/2027”** and must be hand delivered and deposited in the official tender box located at the reception area of the Richmond Municipality at 57 Shepstone Street during the office hours from 08h00 to 16h00 Monday to Friday.

The closing date for the tender is **15 September 2026 at 10h00 am** which will be followed by a public opening. Facsimile, electronic and late bids will not be accepted. Documents received post-closing date and time will be returned unopened.

Enquiries are to be directed as follows: (a) Technical Enquiries Ms. ZP Vilakazi on Tel: (033) 212 2155 or e-mail: zamaswazi.vilakazi@richmond.gov.za (b) SCM/ Bid Document Enquiries Mr Sandile Sithole on Tel: (033) 212 2155, or e-mail sandile.sithole@richmond.gov.za.

The Richmond Municipality is not obliged to accept the lowest bid or any part thereof and in addition reserves the right not to accept any bid and therefore retains the right not to proceed herein.

**MUNICIPAL MANAGER
BE MSWANE**

2. TERMS OF REFERENCE

2.1 Documents

This document comprises the Condition of Tender, Specification and Tender Form.

2.2 Submission of tender

Tenders must be completed on the Tender Form which is annexed hereto. Tenderers are advised that both the Tender form and all priced tender documents must be completed and submitted in their entirety.

2.3 Sealed tenders addressed to the **Municipal Manager**, and endorsed with the appropriate contract name, must reach the addressee not later than the date stated in the public advertisement inviting tenders. Under no circumstances will any extension of time be allowed for tendering. Tenders shall remain open for one calendar month from the date of opening, except for the initial five working days grace period within which period a tenderer may be permitted to withdraw a tender, subject to an application with sufficient reasons, being submitted in writing for the approval of the Municipal Manager.

In the case of a tenderer withdrawing his/her tender after the expiry of the grace period, the Municipality may refuse to receive or consider for such as it may see fit, any further tenders from that tenderer.

2.4 Communication with members of the Richmond Municipality or Municipal Employees

No tenders shall offer, promise or give a person or persons connected with the tender or the awarding of a contract, any gratuity, bonuses, discount or consideration of any kind in connection with the obtainment of the tender. No communication with any member of the Municipality or Municipal employee on a question affecting the awarding of a contract - which is the subject of a tender, during the period between the date of the notification of the successful tenderer: provided always that the municipal representative may obtain additional information from a tenderer to enable him to formulate his recommendation to the Richmond Municipality. Any attempt to contravene this condition, which is brought to the notice of municipality, may result in the disqualification of the tender.

2.5 Prices and Validity Period

Prices offered shall be quoted on the bid documents in South African currency and must indicate whether or not they are inclusive of vat. The validity period for this tender is 90 days. Bidders are invited to indicate the percentage discount to be afforded to the Municipality should the purchase price be settled within a given time frame.

2.6 Incomplete Tenders

Tenders may be rejected if they show any additional, conditional or incomplete information offers, irregularities of any kind in either the Form of Tender or the price schedule of Unit price or if the prices tendered in the schedule are obviously unbalanced.

2.7 Acceptance of any Tender

The Richmond Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of a tender. The Richmond Municipality further reserves the right not to proceed with the consideration or award of this tender.

The procedure which will be followed with the acceptance of a tender is follows:

- Formal agreement will be signed.

2.8 Data Sheet

The tenderer document shall complete all the data sheets provided. Failure to comply with this provision may render the offer unresponsive (invalid).

2.9 Conditions of Tender / Bid

- 1) Seal the tender offer in a marked envelope. The envelope must state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address on the reverse side. (Please see advert as appeared in media for guidance).
- 2) Prospective tenderers are duly advised that the Richmond Municipality herein referred to as the "client/employer" elsewhere in this document is procuring the services of a Contractor that meets the requirements of the **CIDB, JBCC, EPWP**, and subsequent amendments and their referring specifications relating to their relevant clauses.
- 3) It is therefore understood that prospective tenderers are of a professional entity that have the abovementioned documentation in their company records and are well versed and up to speed with the relevant amendments.
- 4) In addition to the above, the Richmond Municipality herein referred to as the "client/employer" elsewhere in this document is promoting the services of **Local Enterprises** located within the boundaries of Richmond in terms of its Local Economic Development Initiatives unless otherwise stated. Should a prospective tenderer not comply with the conditions as set out elsewhere in this document he/she will be considered **non-responsive**.
- 5) Labour schedules in accordance with the EPWP template together with supporting documents should be submitted before the 3rd of every month. **IMPORTANT: Non-submission of required information will result in payment certificates/ invoices not being processed for payment.**
- 6) **Performance** of the appointed Contractor will be based on the conditions of the relevant document as stated above or as stated elsewhere in this document. A demerit system is also being implemented, and non-compliance may result in contractor being negatively recorded on Richmond Local Municipality's SCM Schedule. This may result in future prospects with the Richmond Local Municipality being adversely affected

3. SCOPE OF WORK

THE RICHMOND MUNICIPALITY hereby invites suitable service providers to submit their proposal for the provision of the ongoing development and enhancement of the Highover Wildlife Sanctuary for the purpose of improving the look and make-up from its current state. The summary aspects of the scope shall include but not limited to the following:

1. Construction
2. Rehabilitation and refurbishment
3. Project handover

The extent of the scope is composed of the following services detailed as follow:

3.1 Extent of Scope

- Construction of new thatched roofing, including all associated structural and finishing works.
- Selective demolition and alteration of existing walls to accommodate new electrical installations.
- Making good of all disturbed walls and finishes, including plastering and patch repairs.
- Internal and external painting of renovated areas.
- Supply, installation, testing and commissioning of electrical reticulation and associated accessories.
- Supply, delivery and installation of plumbing equipment
- Electrical Supply
- Testing, commissioning, cleaning and handover of the completed work

3.1.2 Access and Traffic Routes

The Highover Wildlife Sanctuary is 24.5km from Richmond CBD across the UMkhomazi river on the P8-1 Road.

From Richmond Municipality, the site can be accessed by driving onto Shepstone Street and heading west passing Chilley Street intersection and continue driving for approximately 1.5Km and then make a left turn onto Road P8-1, continue driving on Road P8-1 for approximately 11.5Km until you pass Linwood Primary on your right continue on Road P8-1 and drive for approximately 9.7Km until you pass uMkhomazi River, proceed to drive uphill for approximately another 1.8Km and your destination will be on your left.

The co-ordinates for the location of Highover Wildlife Sanctuary site are indicated

<u>Project Name</u>	<u>Co-ordinates</u>
<u>Highover Wildlife Sanctuary Project</u>	<u>29°54'50.94"S and 30°5'56.21"E</u>



4. MANDATORY RETURNABLE DOCUMENTATION

Compulsory documents to be submitted:

- MBD 1: Invitation to Tender
- MBD 4: Declaration of Interest
- MBD 6.1: Preferential Procurement Claim Form
- MBD 8: Declaration of past Supply Chain Management Practice
- MBD 9: Certificate of Independent Bid
- Company profile
- Proof of enterprise of company registration
- Certified copies of owner's identity document (Not older than six months)
- Recent Statement of Rate Accounts (Municipal Utility Bill) or Lease Agreement or in a case the company is operating in a rural area/informal settlement a valid affidavit stating the location of the company and it not owing municipal rates.
- Letter of good standing (COIDA)
- Proof of registration with CSD (full updated CSD Report)
- Reference letters as per functionality.
- Proof of CIDB grading
- Bank letter from a registered financial institution
- CVS of project staff
- Qualifications of project staff (certified copies)

VERY IMPORTANT:

IF ANY OF THE ABOVEMENTIONED DOCUMENTS ARE NOT SUBMITTED, IN THEIR ENTIRETY, THE BIDDER WILL BE DEEMED TO BE NON-RESPONSIVE AND DISQUALIFIED

5. EVALUATION OF THE TENDER

The tender will be adjudicated into two stages of which the first stage will be functionality, and the second stage will be 80/20 preference point system. Each bidder must score **70 points** for functionality to be considered for the second stage of evaluation.

5.1 FUNCTIONALITY

NO.	CRITERIA	WEIGHT
1.	Tenderer's Experience	
	Proof of experience in the successful completion of building repairs and maintenance, renovation, refurbishment and associated building works, including roof construction, roof repairs and/or thatched roofing works, completed within the last five (5) years and of a similar nature and value to the works required under this tender • 1 x Project (15) • 2 x Projects (30) • 3 x Projects (45) • 4 x Projects (60) Previous experience on similar projects (For each Project, bidders must provide a copy of the appointment letter or signed order issued by Government Institution or Municipality)	60
2.	Key Personnel: Site Agent / Contracts Manager	
	Qualification required minimum of 3yrs Degree / N. Diploma in Civil Engineering / Building/Construction Management, LIC NQF 5, registered with professional body, in line the required qualification, with the following experience: • 1-2 years' relevant experience in the position (10) • 3 or more years relevant experience in the position (20) CV's and qualification of full time, Site Agent (Bidders to provide certified qualifications, proof of certified Identity Documents, certified copies of registration certificates with the relevant Council and comprehensive Curriculum Vitae CV's and certified certificates)	20
3.	Key Personnel: Foreman	
	Qualification required is LIC NQF 4, Matric/N3 and the following experience.	

	• 1-2 years' relevant experience in the position (12) • More than 2 – 3 years of relevant experience in the position (14) • More than 3 years - 4 years' relevant experience in the position (16) • More than 4 years - 5 years' relevant experience in the position (18) • More than 5 years' relevant experience in the position (20) CV's and qualification of full time, Foreman (Bidders to provide certified qualifications, proof of certified Identity Documents, certified copies of certificates and comprehensive Curriculum Vitae CV's and certified certificates)	20
	TOTAL	100

Note: All bids that fail to achieve the minimum overall score of 70 on functionality or technical requirement, will not be considered for further for Price and specific goals evaluation.

All bids that achieve the minimum qualifying score for Functionality (accepted bids) will be evaluated further for preference point systems, follows

The 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);

5.2 PREFERENCE POINT SYSTEM 80/20

NO	DESCRIPTION	POINTS
1	Price	80
2	Specific goals	20
	TOTAL	100

APPOINTMENT & REFERENCE LETTER VERIFICATION FORM

Date: _____ **Government organization name** _____

This letter serves as an official confirmation that _____,
Registration Number _____, was duly appointed to provide the services
described below:

Project/Contract Name: _____

Contract/Tender Number: _____

Scope of Work: _____

Contract Value: _____

Contract Commencement Date: _____ **Contract Completion Date:**

We hereby confirm that the above-mentioned bidder successfully performed the contracted services and fulfilled the obligations stipulated in the contract. The work was carried out to a satisfactory standard and in accordance with the agreed project requirements.

Based on our experience, we rate the bidder's performance as follows:

Performance Evaluation		Rating
Quality of Work	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	
Technical Competence	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	
Adherence to Schedule	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	
Contract Management	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	
Communication & Reporting	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	
Overall Performance	☐ Excellent ☐ Good ☐ Satisfactory ☐ Poor	

STAMP

Authorized Official Name: _____

Designation: _____

Signature: _____

Date: _____

6. SPECIAL CONDITIONS IN RELATION TO SUPPLY CHAIN MANAGEMENT REGULATIONS

- i. The Richmond Municipality reserves the right to return late bid submissions unopened and reserves the right to reject bids that are not submitted in the format specified in the bid documentation or if the information is illegible, incomplete or ambiguous.
- ii. Bidders shall not contact the Richmond Municipality on any matter pertaining to their bid from the time that the bids are submitted to the time the panel has been finalised. Any effort by a bidder to influence the bid evaluation, bid comparisons or bid award decisions in any manner, may result in the rejection of the bid concerned.
- iii. The Richmond Municipality is not bound to accept any of the bids submitted with a lowest quote and reserves the right to withdraw or amend these special conditions of contract and terms of reference by notice in writing to all parties concerned.
- iv. It is also herewith confirmed that a positive result of the short-listing process resulting in inclusion on the Richmond Municipality panel, will not necessarily lead to any appointment or assignment for work to be done and therefore does not constitute a commitment, contract for assignments from the Richmond Municipality.
- v. Bid documents submitted by bidders shall not be returned and shall remain the property of the Richmond Municipality. All bids duly lodged will be evaluated in accordance with the evaluation criteria provided in the terms of reference.
- vi. RLM does not require any presentations as part of the bid process but reserves the right to call short-listed bidders for interviews before final selection for the panel.
- vii. RLM reserves the right to negotiate with the successful bidder on price.
- viii. Government Procurement General Conditions of Contract (GCC) as issued by National Treasury will be applicable on all instances. Any contradictions between the GCC and the Special Conditions then the Special Conditions will be applied. The GCC is available on the National Treasury website (www.treasury.gov.za).
- ix. No advance payment will be made. Payment would be made in terms of the deliverables or other unless otherwise agreed upon by Richmond Municipality in terms of the deliverables or other unless otherwise agreed upon by Richmond Municipality and the successful bidder. RLM will pay within the prescribed period according to MFMA and its applicable policies and procedures.
- x. Richmond Municipality will not be held responsible for any costs incurred by the service provider in the preparation and submission of the Bid.
- xi. Richmond Municipality reserves the right to not award the tender to any bidder.
- xii. Bidders failing to meet all the mandatory requirements will be disqualified.
- xiii. The project must appoint a contractor CIDB Grade 2 GB or Higher

7. GENERAL BID ADMINISTRATIVE INFORMATION

- i. The completed response and submissions must be returned to –
The Reception Area (placed directly into tender box)
57 Shepstone Street
RICHMOND (KZN), 3780
During working hours (08h00 to 16h00) Monday to Friday - Emailed or faxed proposals are not acceptable.
- ii. Questions for clarification of issues will be considered by the Richmond Municipality up to the close of business **72hours** before the closing date and time. No verbal requests for information or clarification will be accepted. Answers to queries shall be posted to the RLM web site www.richmond.gov.za (under Bids) and will therefore be in the public domain.
- iii. All documentation and responses will be supplied and exchanged utilising standard Microsoft Office Word, Excel and PowerPoint products.
- iv. Any attempt to gain information in a manner deemed to be fraudulent or disadvantageous to other respondents or any attempt to influence the outcome of the response evaluation will result in immediate disqualification from the bid process.
- v. The MBD 1 “Invitation to Bid” must be completed and attached as the front sheet to the response and any other separate submissions.
- vi. Documents must be submitted in the following order:
Bidding documents, *viz*
 - Invitation to bid; (MBD 1)
 - Tax clearance certificate; (MBD 2)
 - a. Technical Specification(s)/ Technical proposal based on TOR. The technical proposal should address the following content and if applicable the proposal must adhere to the sequence indicated below:
Information and evidence to address the evaluation criteria set in the particular bid documents:
 - Declaration of interest; (MBD 4)
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011; (MBD 6.1)
 - Declaration of bidder’s past SCM practices;(MBD 8)
 - Certificate of Independent Bid Determination (MBD 9)
 - Other documents such as: Résumés of key project personnel.
- vii. If the bidder suggests certain changes to the general conditions of contract or the special conditions of contract, the proposed changes will be evaluated and if acceptable by Richmond Municipality such suggested changes may be included into the contract as special conditions of contract. If the suggested changes are unacceptable the general conditions of contract and the special conditions of contract will stand. The potential bidder will then have to decide to abide by the decision or to withdraw its bid proposal.
- viii. If any clarity needs to be obtained for evaluation purposes, Richmond Municipality may require the potential service provider to substantiate certain information, or to allow

- officials to undertake a financial/ physical inspection to assure that capacity and ability is proven.
- ix. Supporting documentation should be attached as annexures and cross-referenced to the appropriate section of the bid.
 - x. Please note that the scope of services as indicated in this TOR reflects Richmond Municipality's true requirements and once the contract is signed amendments to the contract will only be allowed in exceptional circumstances.
 - xi. The Municipality reserves the right not to appoint a service provider and is also not obliged to provide reasons for the rejection of any and further reserves the right to:
 - a) Award contract or any part thereof to one or more service provider;
 - b) Reject all bids;
 - c) Consider any bids that may not conform to any aspect of the bidding requirements;
 - d) Decline to consider any bids that do not conform to any aspect of the bidding requirements;
 - e) Request further information from any service provider after the closing date;
 - f) Cancel this tender or any part thereof at any time.
 - xii. Please ensure that your costing is based on the scope of services to be rendered.
 - xiii. Bidders are encouraged to use a spiral binder when binding tender documents.

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
BID NUMBER:	RLM 03/2026/2027	CLOSING DATE:	15 SEPTEMBER 2026	CLOSING TIME:	10H00
DESCRIPTION	IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED
IN THE BID BOX SITUATED AT (STREET ADDRESS

RICHMOND LOCAL MUNICIPALITY					
57 SHEPSTONE STREET					
RICHMOND					
3780					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE		R
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE		

		DIRECTED TO:	
DEPARTMENT	BUDGET & TREASURY SCM	CONTACT PERSON	Ms Z. Vilakazi
CONTACT PERSON	Mr Sandile Sithole	TELEPHONE NUMBER	033 212 2155
TELEPHONE NUMBER	033 212 2155	FACSIMILE NUMBER	033 212 4668
FACSIMILE NUMBER	033 212 4668	E-MAIL ADDRESS	
E-MAIL ADDRESS	sandile.sithole@richmond.gov.za		zamaswazi.vilakazi@richmond.gov.za

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID
INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:
.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:
.....

DATE:
.....

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

(i) any municipal council;

(ii) any provincial legislature; or

(iii) the national Assembly or the national Council of provinces

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?YES / NO

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (family, friend, other) with persons
 in the service of the state and who may be involved with
 the evaluation and or adjudication of this bid? YES / NO

3.10.1 If yes, furnish particulars.....

3.11 Are you, aware of any relationship (family, friend, other) between
 any other bidder and any persons in the service of the state who
 may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars

3.12 Are any of the company’s directors, trustees, managers,
 principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.....

3.13 Are any spouse, child or parent of the company’s directors
 trustees, managers, principle shareholders or stakeholders
 in service of the state? YES / NO

3.13.1 If yes, furnish particulars.....

.....

3.14 Do you or any of the directors, trustees, managers,
 principle shareholders, or stakeholders of this company
 have any interest in any other related companies or
 business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars:

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80

SPECIFIC GOALS	20
Total points for Price and Specific goals	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”**
means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

80/20 or 90/10

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} + \frac{\mathbf{Pt - P_{max}}}{\mathbf{P_{max}}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} + \frac{\mathbf{Pt - P_{max}}}{\mathbf{P_{max}}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
An EME or QSE which is at least 51% owned by black people (x5 points)	N/A	05	N/A	
An EME or QSE which is at least 51% owned by black people who are women (x5 points)	N/A	05	N/A	
An EME or QSE which is at least 51% owned by black people who are youth (x5 points)	N/A	05	N/A	
An EME or QSE which is at least 51% owned by black people residing within the jurisdiction of Richmond Municipality : Within the Richmond (5 pts) Within the district (3 pts) Within KZN Province (2 pts) Outside KZN Province (1 pts)	N/A	05	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company

- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3
- 4 The bid of any bidder may be rejected if that bidder, or any of its directors have:
- 5
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 6 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read, and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

- (a) has been requested to submit a bid in response to this bid invitation;
- (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

RICHMOND LOCAL MUNICIPALITY

T 1.1 NOTICE OF COMPULSORY SITE INSPECTION

A **compulsory briefing session will** be held on **08 September 2026 at 10h00** and will be held at the Council Chamber, 57 Shepstone Street, Richmond 3780. The briefing session will then be followed by a site visit which forms part of the compulsory briefing.

Compulsory Briefing Session

It is hereby certified that I have attended the Compulsory Briefing Session and have satisfied myself of the conditions and circumstances.

NAME OF REPRESENTATIVE: _____

(Please Print)

ON BEHALF OF TENDERER: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

SIGNATURE (FOR TENDERER): _____

SIGNATURE (FOR CLIENT): _____

RICHMOND LOCAL MUNICIPALITY

CALL FOR PROPOSAL: IMPLEMENTATION PLAN FOR HIGHOVER WILDLIFE SANCTUARY PHASE 2 PROJECT

T1.2 Tender Data

The conditions of tender are the Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement. (see www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

The additional conditions of tender are:

Clause number	Tender Data
F.1.1	The employer is the RICHMOND Local Municipality.
F.1.2	The tender documents issued by the employer comprise: T1.1 Tender notice and invitation to tender T1.2 Tender data
	Part 1: Agreements and contract data C1.1 Form of offer and acceptance C1.2 Contract data C1.3 Form of Guarantee
	Part 2: Pricing data C2.1 Pricing instructions C2.2 Activity schedules / Bills of Quantities

- F.1.4 The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to submit tenders:
- a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a GB class of construction work; and
 - b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above and who satisfy the following criteria:
 - i) The Consultant, following an interview with the management of the enterprise, is satisfied that the enterprise has the potential to develop and qualify to be registered in a higher contractor grading designation; and
 - ii) The Consultant, following a risk assessment, is able to provide the necessary supportive measures required to enable the enterprise to successfully execute the contract.

Joint ventures are eligible to submit tenders provided that:

1. every member of the joint venture is registered with the CIDB;
2. the lead partner has a contractor grading designation in the GB class of construction work; and
3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a GB class of construction work.

- F.1.5 The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.

Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list.

F.1.6 Where a tenderer desires to submit alternative tender offers, involving modifications to the design or method of construction that would alter the character of the tender, the following procedure must be observed
alternative tender offers will be considered

If tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements, the details of which may be obtained from the Employer's Agent.

Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.

Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.

The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.

F.1.7 Parts of each tender offer communicated on paper shall be submitted as an original, plus 0 copy.

F.1.8 The employer's address for delivery of tender offers and identification details to be shown on each tender offer package are:

Location of tender box: Richmond Local Municipality, reception area.

Physical address: 57 Shepstone Street

Identification details: "Tender No. RLM 03/2026/2027 Implementation of High-over Wildlife Sanctuary Phase 2

F.1.9 The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.

F.2.0 Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.

F.2.1 The tender offer validity period is 90 calendar days

F.2.2 The tenderer shall, when requested by the Employer to do so, submit the names of all management and supervisory staff that will be employed to supervise the labor-intensive portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirements.

F.2.3 The tenderer is required to submit with his tender a Certificate of Contractor Registration issued by the Construction Industry Development Board and an **TCS Pin** issued by the South African Revenue Services or **CSD number**.
Where a tenderer satisfies CIDB contractor grading designation requirements through joint venture formation, such tenderers must submit the Certificates of Contractor Registration in respect of each partner.

F.2.4 Tenders will be opened immediately after closing time for tenders at Richmond Local Municipality at Richmond on 15 September 2026.

The procedure for the evaluation of responsive tenders is as per page 9 & 10.

Up to 100 minus W_1 tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed.

F.2.6 Tender offers will only be accepted if:

- a) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation;
- b) the tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- c) the tenderer has not:
 - i) abused the Employer's Supply Chain Management System; or
 - ii) failed to perform on any previous contract and has been given a written notice to this effect; and
- d) has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process.

F.2.7 The number of paper copies of the signed contract to be provided by the employer is one.

Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:		
	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Attach additional pages if more space is required.

Signed _____ Date _____

Name _____ Position _____

Tenderer _____

KEY PERSONNEL

In terms of the Project Specification and the Conditions of Tender, unskilled workers may only be brought in from outside the local community if such personnel are not available locally.

The Tenderer shall list below the key personnel which he intends to utilize on the Works.

CATEGORY OF EMPLOYEE	KEY PERSONNEL, PART OF THE CONTRACTOR'S ORGANISATION	NUMBER
Site Agent, Project Managers		
Foremen, Quality Control and Safety Personnel		
Technicians, etc.		
Others:		
.....		
.....		
.....		
.....		
.....		

SIGNATURE:
(of person authorized to sign on behalf of the Tenderer)

DATE:

CURRICULUM VITAE OF KEY PERSONNEL

[Curriculum Vitae of key personnel to be inserted here]

RICHMOND LOCAL MUNICIPALITY

IMPLEMENTATION PLAN FOR HIGHOVER WILDLIFE SANCTUARY PROJECT

C1.1 Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the:

IMPLEMENTATION PLAN FOR HIGHOVER WILDLIFE SANCTUARY PROJECT:

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICE INCLUSIVE OF 15% VALUE ADDED TAX AND 10% CONTINGENCIES IS:

.....
..... Rand (in words);

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature Date

Name

Capacity

for the tenderer

(Name and
address of
organization)

.....
Name and
signature
of witness

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work.
- Part C4: Site information

and drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

Name

Capacity

**for the
Employer**

Richmond Local Municipality
57 Shepstone Street
Richmond
3780

Name and Date

signature
of witness

Part 1: Contract Data completed by the Employer

GCC Clause	Information
1.1.1.15	The name of the Employer is the Richmond Local Municipality
1.1.1.15.1	The address of the Employer is: Telephone: 033 212 2155 Facsimile: 033 212 4668 Address (physical): 57 Shepstone Street, Richmond Address (postal): Private Bag 1028 Richmond KwaZulu-Natal 3780
1.1.1.12 & 5.8	The special non-working days are public holidays, Saturdays, Sundays and the days on which the contractor grants the majority of his permanent workforce leave around the 16 th December and the first Monday of the subsequent year.
1.1.1.16	The time for achieving Practical Completion is 3 Months measured from the Commencement Date, including special non-working days.

RICHMOND LOCAL MUNICIPALITY

IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2 PROJECT

C1.3 Form of Guarantee

TENDER NO. RLM 03/2026/2027

WHEREAS **THE RICHMOND LOCAL MUNICIPALITY** (hereinafter referred to as the Employer”) entered into, a Contract with:

.....
(Hereinafter called “the Contactor”) on the day of20.....
for the **IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PHASE 2** in the Richmond
Municipal area.

AND WHEREAS it is provided by such Contract that the Contractor shall provide the Employer with security by way of a guarantee for the due and faithful fulfillment of such Contract by the Contractor;

AND WHEREAS has / have at the request of the Contractor, agreed to give such guarantee;

NOW THEREFORE WE do hereby guarantee and bind ourselves jointly and severally as Guarantor and Co-principal Debtors to the Employer under renunciation of the benefits of division and excussion for the due and faithful performance by the Contractor of all the terms and conditions of the said Contract, subject to the following conditions:

1. The Employer shall, without reference and / or notice to us, have complete liberty of action to act in any manner authorized and/or contemplated by the terms of the said Contract, and/or to agree to any modifications, variations, alterations, directions or extensions of the completion date of the works under the said Contract, and that its rights under this guarantee shall in no way be prejudiced nor our liability hereunder be affected by reason of any steps which the Employer may take under such Contract, or of any modification, variation, alterations of the completion date which the Employer may make, give, concede or agree to under the said Contract.
2. This guarantee shall be limited to the payment of a sum of money.
3. The Employer shall be entitled, without reference to us, to release any guarantee held by it, and to give time to or compound or make any other arrangement with the Contractor.
4. This guarantee shall remain in full force and effect until the issue of the Certificate of Completion in terms of the Contract, unless we are advised in writing by the Employer before the issue of the said Certificate of his intention to institute claims, and the particulars thereof, in which event this guarantee shall remain in full force and effect until all such claims have been paid or liquidated.
5. Our total liability hereunder shall not exceed the Guaranteed Sum of
.....Rand (in words); R
(in figures)
6. The Guarantor reserves the right to withdraw from this guarantee by depositing the Guaranteed Sum with the beneficiary, whereupon our liability hereunder shall cease.

7. We hereby choose our address for the serving of all notices for all purposes arising here from as

.....
.....
.....
.....

IN WITNESS WHEREOF this guarantee has been executed by us at
on this day of 20

Signature

Duly authorized to sign on behalf of

Address
.....
.....

As witnesses:

1

2

C2.1 Pricing Instructions

1. GENERAL

The Bill of Quantities forms part of the Contract Documents and must be read and priced in conjunction with all the other documents comprising the Contract Documents, which include the Conditions of Tender, Conditions of Contract, the Specifications (including the Project Specification) and the Drawings.

2. DESCRIPTION OF ITEMS IN THE SCHEDULE

The Bill of Quantities has been drawn up generally in accordance with the relevant provisions of the SABS 1200 Standard Specification for Road and Bridge Works for State Authorities published by the SA Institution of Civil Engineers (SAICE).

The short descriptions of the items in the Bill of Quantities are for identification purposes only and the measurement and payment clause of the SABS 1200 Standard Specifications and the Particular Specifications, read together with the relevant clauses of the amendments and additions contained in the Project Specification and directives on the drawings, that set out what ancillary or associated work and activities are included in the rates for the operations specified.

The item numbers appearing in the Bill of Quantities refer to the corresponding item numbers in the SABS 1200 Standard Specifications (1998 edition). Item numbers prefixed by the letter B refer to items of payment described in Part B amendments to the standard specification.

For the purposes of this Bill of Quantities, the following words shall have the meanings hereby assigned to them:

Unit: The unit of measurement for each item of work as defined in the specifications.

Quantity: The number of units of work for each item.

Rate: The payment per unit of measurement at which the Tenderer tenders to do the work.

Amount: The product of the quantity and the rate tendered for an item.

Lump Sum: An amount tendered for an item, the extent of which is described in the Bill of Quantities, the specifications or elsewhere but the quantity of work of which is not measured in any units.

3. QUANTITIES REFLECTED IN THE SCHEDULE

The quantities given in the Bill of Quantities are estimates only, and subject to re-measure during the execution of the work. The quantities finally accepted and certified for payment, and not the quantities given in the bill of quantities, shall be used to determine payments to the Contractor. The Contractor shall obtain the Engineer's detailed instructions for all work before ordering any materials or executing work or making arrangements for it. The quantities of material or work stated in the Bill of Quantities shall not be regarded as authorisation for the Contractor to order material or to execute work.

The Works as finally completed in accordance with the Contract shall be measured and paid for as specified in the Bill of Quantities and in accordance with the General and Special Conditions of Contract, the SABS 1200 Standard Specifications sub-clause 1209(a) and Project Specifications and the Drawings. Unless otherwise stated, items are measured net in accordance with the Drawings, and no allowance has been made for waste. The validity of the contract will in no way be affected by differences between the quantities in the Bill of Quantities and the quantities finally certified for payment.

4. PROVISIONAL SUMS

Where Provisional sums or Prime Cost sums are provided for items in the Bill of Quantities, payment for the work done under such items will be made in accordance with Clause 45 of the General Conditions of Contract 2015, 3rd Edition. The Employer reserves the right, during the execution of the works, to adjust the stated amounts upwards or downwards according to the work actually done under the item, or the item may be omitted altogether, without affecting the validity of the Contract.

The Tenderer shall not under any circumstances whatsoever delete or amend any of the sums inserted in the "Amount" column of the Bill of Quantities and in the Summary of the Bill of Quantities unless ordered or authorised in writing by the Employer before closure of tenders. Any unauthorised changes made by the Tenderer to provisional items in the schedule, or to the provisional percentages and sums in the Summary of the Bill of Quantities, will be treated as arithmetical errors.

5. PRICING OF THE BILL OF QUANTITIES

The prices and rates to be inserted by the Tenderer in the Bill of Quantities shall be the full inclusive prices to be paid by the Employer for the work described under the several items, and shall include full compensation for all costs and expenses that may be required in and for the completion and maintenance during the defects liability period of all the work described and as shown on the drawings as well as all overheads, profits, incidentals and the cost of all general risks, liabilities and obligations set forth or implied in the documents on which the Tender is based. The rates and lump sums shall be comprehensive in accordance with sub clause 1209(b) of the SABS 1200 Standard.

Each item shall be priced and extended to the "Total" column by the Tenderer, with the exception of the items for which only rates are required, or items which already have Prime Cost or Provisional Sums affixed thereto. If the Contractor omits to price any items in the Bill of Quantities, then these items will be considered to have a nil rate or price.

All items for which terminology such as "inclusive" or "not applicable" have been added by the Tenderer will be regarded as having a nil rate which shall be valid irrespective of any change in quantities during the execution of the Contract.

Should the Tenderer group a number of items together and tender one lump sum for such group of items, this single lump sum shall apply to that group of items and not to each individual item.

The tendered lump sums and rates shall be valid irrespective of any change in the quantities during the execution of the contract.

The Tenderer shall fill in rates for all items where the words "rate only" appear in the "Total" column. The provisions of sub clause 1209(f) of the SABS 1200 Standard Specifications shall apply in rate only items. "Rate Only" items have been included where:

- (a) an alternative item or material is contemplated;
- (b) variations of specified components in the make-up of a pay item may be expected; and
- (c) no work under the item is foreseen at tender stage but the possibility that such work may be required is not excluded.

For "Rate Only" items no quantities are given in the "Quantity" column but the quoted rate shall apply in the event of work under this item being required. The Tenderer shall however note that in terms of the Tender Data the Tenderer may be asked to reconsider any such rates which the Employer may regard as unbalanced.

Reasonable compensation will be received where no payment item appears in respect of work required in terms of the Contract which is not covered in any other pay item.

All rates and amounts quoted in the Bill of Quantities shall be in Rands and cents and shall include all levies and taxes (other than VAT). VAT will be added in the summary of the Bill of Quantities. Note fractions of a cent in all rates shall be discounted.

6. CORRECTION OF ENTRIES

Incorrect entries shall not be erased or obliterated with correction fluid but must be crossed out neatly. The correct figures must be entered above or adjacent to the deleted entry, and the alteration must be initialed by the Tenderer.

7. INTERIM PAYMENTS

Unless otherwise specified in the Specifications and Project Specifications, progress payments in Interim Certificates, referred to in Clause 49 of the General Conditions of Contract 2015 3rd Edition, in respect of "sum" items in the Bill of Quantities shall be by means of interim progress instalments assessed by the Engineer and based on the measure in which the work actually carried out relates to the extent of the work to be done by the Contractor.

Notwithstanding any custom to the contrary, the work as executed will be measured for payment in accordance with the methods described in the contract documents under the various items of payment.

Attention is directed to the provisions of clause 1220 of the standard specifications regarding the measurement of quantities for payment. Except where specified otherwise than in clause 1220, the nett measurements or mass of the finished work in place shall be taken for payment, but any quantity of work in excess of that prescribed shall be excluded.

8. UNITS OF MEASUREMENT

The units of measurement described in the Bill of Quantities are metric units. The following abbreviations are used in the Bill of Quantities.

mm	= millimetre	m ³ _km	= cubic metre_kilometre	Prov sum	= provisional sum
m	= metre	l	= litre	kPa	= kilopascal
km	= kilometre	kl	= kilolitre	MPa	= megapascal
km_pass	= kilometre_pass	kg	= kilogram	MN	= meganewton
m ²	= square metre	t	= ton (1 000 kg)	t-km	= ton-kilometre
m ² _pass	= square metre_pass	No.	= number	hr	= hour
ha	= hectare	%	= percent	dia	= diameter
m ³	= cubic metre	PC sum	= prime cost sum	Sum	= lump sum
kW	= kilowatt	MN-m	= meganewton-metre		

9. CONSISTENCY OF RATES

In order to ensure that payments certified by the Engineer are reasonably consistent with the market value of the work done, and that variations in quantities do not distort the contract valuation, the rates, prices and amounts tendered in the Bill of quantities are required to be in balance.

A tender will be considered out of balance if:

- (i) the combined, extended total tendered for the item:

13.01 The Contractor's general obligations

- (a) Fixed obligations
- (b) Value_r_elated obligations
- (c) Time_relat_ed obligations

exceeds a maximum of 15% of the Tender Sum (excluding contingencies, escalation and VAT).

- (ii) the rates, prices or amounts tendered for any other items differ by more than 20 (twenty) percent from either the next highest or next lowest rates, prices or amounts tendered, or else from the latest departmental estimates.

Any such unbalanced tender may be rejected if, after fourteen (14) days of having been given written notice by the Employer to adjust those rates or lump sums which are unreasonable or out of balance, the Tenderer fails to make the necessary satisfactory adjustments. These adjustments in rectification will be such that increases are balanced by decreases, leaving the tender sum unchanged.

Richmond Local Municipality

IMPLEMENTATION OF HIGHOVER WILDLIFE SANCTUARY PROJECT

C2.2 Bill of Quantities

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	- <u>SECTION 1</u>				
A1	- PRELIMINARY & GENERAL				
A1.1	FIXED CHARGE ITEMS				
A1.1.1	Contractual requirements (including Contract Works Insurance)	Sum	1.00		
A1.2	Establishment of Facilities on site:				
	Facilities for the Contractor:				
A1.2.1	a) Offices and storage	Sum	1.00		
A1.2.2	b) Tools & Equipment	Sum	1.00		
A1.2.3	d) Living accommodation	Sum	1.00		
A1.2.4	Removal of site establishment	Sum	1.00		
A1.2.5	Construction of Contract Name board as per dwg in tender document:				
	a) Provision and erection of name board	Sum	1.00		
A1.3	TIME RELATED ITEMS				
A1.3.1	Contractual requirements	Sum	1.00		
A1.3.2	Operate and maintain facilities on site				
A1.3.3	Facilities for the Contractor:				
A1.3.4	a) Offices and storage	Sum	1.00		
A1.3.5	b) Living accommodation	Sum	1.00		

A1.3.6	Provision of security for the duration of the contract	Sum	1.00		
A1.4	<i>Project Steering Committee (PSC) & Community Liaison Officer (CLO):</i>				
A1.4.1	b) Compensation for the CLO for undertaking work as link between the contractor, local labour and community when addressing contract issues				
A1.4.2	ii) Allowance for Liaison Officer on compensation and profit in respect of sub item 1.2.8.2b	Sum	1.00	16,500.00	16,500.00
A.1.4.3	Company and Head Office overhead costs for the duration of the contract	%	16,500.00		
A1.4.4	Other time related obligations	Sum	1.00		
A1.4.5	All initial works to be completed for compliance with the site-specific Environmental Management Programme (EMPr) including all reports, meetings, approvals, and general compliance in all regards.	Sum	1.00		
A1.5	<i>HEALTH AND SAFETY</i>				
A1.5.1	Prepare of risk assessment, safe work procedures, the project H & S file, plan, the provision of PPE and protection clothing and any other H & S matters that the contractor deems necessary	Sum	1.00		
A1.5.2	Full compliance with all H & S matters during the construction of the works under the contract	Sum	1.00		
	TOTAL CARRIED TO SUMMARY				

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	SECTION No.2 BILL No.1 ALTERATIONS				
1.1	<u>Breaking down and removing brickwork etc</u>				
1.1.1	Half brick wall	m ²	29		
1.2	<u>Taking and removing, cutting and refaxing of door to specific heights as per the condition, eg: tile and floor covering out doors windows etc</u>				
1.2.1	Single door not exceeding 2.5m high	No	5		
1.3	<u>Taking out doors windows etc, including thresholds, sills, etc and set aside for re-use (refaxing and building up openings elsewhere)</u>				
1.3.1	Single door timber frame	No	5		
1.4	<u>Taking down and removing roofs, floors, paneling, ceilings, partitions etc.</u>				
1.4.1	Thatch roof sheeting	m ²	153		
1.4.2	Surplus material from thatch or stock piles on site to a dumping site to be located by the contractor	Item	1		
	Water closet	No	2		
1.5	<u>Hacking up/off and removing of plaster, granolithic screed, plaster, etc from brickwork or concrete and prepare surface for new plaster, screeds etc.</u>				
1.5.1	Interna plaster from walls	m ²	15		
1.6	<u>Make good to internal cement plaster including chicken mesh spiked to walls</u>				
1.6.1	Wall patches	m ²	15		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	SECTION No.2				
	BILL No. 2				
	MASONRY				
2	SUPERSTRUCTURE				
2.1	Brickwork				
2.1.1	Brickwork in Class II Motor in Common				
2.1.2	115mm wall	m ²	45		
2.2	<u>BRICKWORK SUNDRIES</u>				
2.2.1	Brickwork reinforcement				
2.2.2	75mm Wide reinforcement built in horizontally	m	166		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	SECTION No.2 BILL No.3 ROOF COVERINGS ETC				
3	THATCH SHEETING AND ACCESSORIES				
3.1.1	Grass suitable for thatching is the hyparrhenia species and is obtainable in lengths varying from 760 to 1020mm				
3.1.2	The minimum density to which the above-mentioned grass should be compacted is 30kg/m2/150mm thickness and fixed by means of suitable fixing rods interlaced through and over the bundles at not exceeding 600mm centers and secured with tarred twine to and including eucalyptus battens CCa treated accordance with SANS 457-2, varying in diameters from 20 to 40mm, spaced at maximum 300mm centers generally and at closed centres near to eaves including a fire-retardant interlay of multi reinforced double sided aluminum foil sheeting in accordance with SANS 1381-4 with mass of not less than 272g/m2 and class I fire rating in accordance with SANS 0177-3				
3.1.3	Covering to general roof slops	m2	153.27		
3.1.4	Covering to general roof including a spreadlayer to exposed soffits	m2	153.27		
3.1.5	Ridge	m	10.89		
3.1.6	Extra over ridge capping for angle piece	m	10.89		
3.1.7	Extra over ridge capping for curved returned end piece	m	10.89		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
4	SECTION No.2 BILL No. 5 CARPENTRY AND JOINERY				
4.1	SKIRTINGS				
4.1.1	Wrought Meranti				
4.1.2	19 x 35mm skirting	m	220		
4.2	DOORS ETC				
4.2.1	Wrought meranti doors hung to wooden door frames				
4.2.2	813 x 2032mm solid core door	No	5		
4.2.3	Door frame	No	5		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
5	SECTION No.2 BILL No. 6 IRONMONGERY				
5.1	HINGES, BOLTS, ETC				
5.1.1	Chromium plated WC mortice indicator bolt	No	5		
5.2	<u>LOCK SETS</u>				
5.2.1	304-grade brushed finish stainless steel with 140mm lever depth, 50mm rose diameter, 65mm rose height and 50mm rose width, complete with backset.	No	8		
5.3	<u>BATHROOM FITTINGS</u>				
5.3.1	90 x 90 x 70mm Rose style showerhead	No	8		
5.3.2	Wall mounted stainless steel toilet roll holder	No	8		
5.3.3	Stainless steel disposal bin	No	7		

5.3.4	Wall mounted stainless steel towel holder	No	7		
5.3.5	1L Wall mount liquid soap dispenser	No	5		
5.4	<u>LETTERS, NAMEPLATES, ETC</u>				
5.4.1	150 x 150mm anodized aluminum plate with male symbol	No	3		
5.4.2	150 x 150mm anodized aluminum plate with female symbol	No	3		
5.4.3	150 x 150mm anodized aluminum plate with fire exit, fire extinguisher, fire hose reel or fire hydrant symbol (Provisional)	No	5		
5.5	<u>SUNDRIES</u>				
5.5.1	38mm Diameter rubber door stop plugged	No	7		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
6	SECTION No.2 BILL No.7 PLUMBING AND DRAINAGE (PROVISIONAL) SUPPLEMENTARY PREAMBLES				
6.1	<u>SANITARY FITTINGS</u>				
6.1.1	White vitreous china				
6.1.1.1	Wash hand bowl	No	6		
6.1.1.2	Top flush toilet including soft close seat and mechanism	No	2		
6.2	<u>WASTE UNIONS ETC</u>				
6.2.1	32mm Basin waste union, plug and chain	No	6		
6.3	<u>TRAPS ETC</u>				
6.3.1	38mm Deep seal "P" or "S" trap	No	10		
6.4	<u>WATER SUPPLIES</u>				
6.4.1	Galvanized steel water pipes				
6.4.2	100mm Pipes laid in and including trenches	m	19		
6.4.3	50mm Pipes laid in and including trenches	m	20		
6.4.4	25mm Pipes laid in and including trenches	m	29		
6.5	Extra over Galvanized steel water pipes for fittings				
6.5.1	25mm Fittings	No	8		
6.6	Class O copper pipes chased into wall				
6.6.1	15mm Pipes	m	30.28		
6.6.2	22mm Pipes	m	30.28		
6.6.3	Extra over class O copper pipes for capillary fittings				
6.6.4	15mm Fittings	No	45		
6.6.5	22mm Fittings	No	25		

6.6.4	22 mm Copper to iron connector	No	18		
6.7	Sundries				
6.7.1	22mm Overflow pipe 1 000 mm girth twice bent	No	1		
6.7.2	Testing				
6.7.3	Testing domestic water pipe system	Item	1		
6.8	<i>FIRE APPLIANCES ETC</i>				
6.8.1	Hose reel complete with 30m rubber hose, chromium plated stopcock, shut-off nozzle and wall bracket	No	5		
6.8.2	9kg Dry chemical fire extinguisher	No	6		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
7	<i>SECTION No.2</i> <i>BILL No.8</i> <i>GLAZING</i>				
7.1	<i>MIRRORS</i>				
7.1.1	6mm Silvered float glass copper backed mirrors with polished edges fixed to walls with 19 x 44 mm wrote meranti rebated and framed frames plugged and Mirror 450 x 880 mm high with four screws	No	7		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
8	SECTION No.2 BILL No.9 PAINTWORK SUPPLEMENTARY PREAMBLES				
8.1	PAINTWORK ON NEW SURFACES				
8.1.1	ON FLOATED PLASTER				
8.1.1.1	One coat primer one universal undercoat and two coats super acrylic PVA emulsion paint - colour "....."				
8.1.1.2	On internal walls	m ²	45		
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
9	SECTION No.2 BILL No.10 ELECTRICAL WORKS (PROVISIONAL) SUPPLEMENTARY PREAMBLES				
9.1	Electrical Installation				
9.1.1	Provide the sum of R 60 000.00 for supply and installation , testing and commissioning of electrical work required for the cottages and associated external area	Item	1	R60,000.00	R60,000.00
TOTAL (CARRIED FORWARD TO SUMMARY)					

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
10	SECTION No.2 BILL No.11 PROVISIONAL SUMS Thatch Roof Repair Provisional Sum for the repair and making good of the existing thatched roof, including replacement of damaged thatch, treatment of affected areas, and all associated materials, labour, plant and incidentals as instructed by the Employer's Representative	Prov Sum	1	R75,000.00	R75,000.00
		%	R75,000.00		

	Handling cost, profit including general attendance upon supply				
TOTAL (CARRIED FORWARD TO SUMMARY)					

Summary

ITEM	DESCRIPTION	AMOUNT
1	PRELIMINARY & GENERAL	
2	ALTERATIONS	
3	MASONRY	
4	ROOF COVERINGS ETC	
5	CARPENTRY AND JOINERY	
6	IRONMONGERY	
7	PLUMBING AND DRAINAGE	
8	GLAZING	
9	PAINTWORK	
10	ELECTRICAL WORKS	
11	PROVISIONAL SUMS	
SUB-TOTAL A		
	B - Add 10% of Contingencies	
TOTAL SUB-TOTAL (A + B)		
	Add 15% Vat	
TOTAL CONSTRUCTION AMOUNT		