

TENDER NO. 57Q/2024/25		 CITY OF CAPE TOWN ISIXEKO SASEKAPA STAD KAAPSTAD	
SCM – 663	Approved by Branch Manager: 15/07/2024	Version: 6.3	Page 1 of 220

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF HEATING, VENTILATION AND AIR-CONDITIONING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES

Framework Contract Period: Three Years from Commencement Date
Works Projects: R1 000 001 up to R3 000 000

THE TENDER

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 39** of this document
- Table 1: Tender Preference Claim Form is on **page 214** of this document

ISSUED BY: DIRECTOR: ENERGY: SUSTAINABLE ENERGY MARKETS CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	COMPILED BY: MANAGER: GENERATION DEVELOPMENT AND ENERGY EFFICIENCY Electricity Head Office Bloemhof Complex Bloemhof Road, BELLVILLE 7530	For official use.
		TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

August 2024

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT

CONTRACT NO. 57Q/2024/25

TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF HEATING, VENTILATION AND AIR-CONDITIONING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES

General Tender Information

TENDER ADVERTISED	:	30 August 2024
CIDB CONTRACTOR GRADING DESIGNATION	:	3ME or higher
SITE VISIT/CLARIFICATION MEETING	:	10h00 on 9 September 2024 (Not compulsory, but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Online, via Skype link: https://meet.capetown.gov.za/vishen.sunkardutt/9WNJ1157
CLOSING DATE	:	03 October 2024
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 165 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

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Contents			
Number	Heading	Colour	Page No
THE TENDER			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	1 to 3
T1.2	Tender Data	Pink	4 to 33
THE CONTRACT			
Part C1: Agreements and Contract Data			36
C1.1	Form of Offer and Acceptance	Yellow	39 to 42
C1.2	Contract Data (data provided by the Employer)	Yellow	43 to 70]
C1.2	Contract Data (data provided by the Contractor)	Yellow	[71
C1.3	Form of Performance Guarantee	White	72 to 75
C1.4	Form of Advance Payment Guarantee	White	76 to 77
C1.5	Occupational Health and Safety Agreement	White	78
C1.6	Protection of the Environment Declaration	White	79 to 80
C1.7	Insurance Broker's Warranty	White	81
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	82 to 84
C1.9	Works Project Acceptance/Refusal Notice	White	85
Part C2: Pricing data			86
C2.1	Pricing Assumptions	Yellow	87 to 88
C2.2	Schedule of Rates (please see clause C.2.13.3)	Yellow	89 to 115
Part C3: Scope of Work			116
C3.1	Description of the Works	Blue	117 to 118
C3.2	Engineering	Blue	119 to 120
C3.3	Procurement	Blue	121 to 122
C3.4	Construction	Blue	123 to 135
C3.5	Management	Blue	136 to 169
C3.6	Annexes	Blue	170 to 177
Part C4: Site information			178
C4	Site Information	Green	179 to 180
Part C5 Returnable documents			181
C5.1	List of Returnable Documents	Yellow	182
C5.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	183 to 217

Part T1: Tendering procedures

Pages

T1.1	Tender Notice and Invitation to Tender	1 – 3
T1.2	Tender Data	4 – 33

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ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT

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T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, ENERGY DIRECTORATE: SUSTAINABLE ENERGY MARKETS DEPARTMENT, invites tenders for Tender No. **57Q/2024/25: TERM TENDER FOR DETAILED ENERGY EFFICIENCY ASSESSMENTS AND IMPLEMENTATION OF HEATING, VENTILATION AND AIR-CONDITIONING ENERGY EFFICIENCY INTERVENTIONS AT MUNICIPAL FACILITIES**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 3ME or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **30 August 2024**.

A non-refundable tender fee of R300.00 payable by cash or Electronic Funds Transfer (EFT) in favour of the City of Cape Town, is required on collection of the tender documents.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at via email Popia@capetown.gov.za. Additional contact details are provided in clause C.1.6.5.6 of the Tender Data.

Queries relating to any issues in these documents may be addressed to Mr S Mpatha, Tel No. 021 400 9247, e-mail SCM.Energy@capetown.gov.za

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place Online, via Skype on 9 September 2024 starting at 10:00. Online, via Skype link: <https://meet.capetown.gov.za/vishen.sunkardutt/9WNJ1157>

The closing time for receipt of tenders is **10:00 on 03 October 2024**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Clarification Meeting:

Type: Online

Date: 9 September 2024

Time: 10:00 AM

via Skype link: <https://meet.capetown.gov.za/vishen.sunkardutt/9WNJ1157>

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LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE